



**14.2** **APPOINTMENT OF AUDIT AND RISK COMMITTEE CHAIR**

**EXECUTIVE MEMBER:** KYLIE BENNETTS, DIRECTOR, OFFICE OF THE CEO

**PREPARED BY:** JULIE SNOWDEN, CO-ORDINATOR RISK AND ASSURANCE  
KYLIE BENNETTS, DIRECTOR

**1. PURPOSE**

1.1 The purpose of this report is to appoint a Chairperson of the Audit and Risk Committee for 2019.

**2. EXECUTIVE SUMMARY**

2.1 Council is required by the Local Government Act 1989 to establish an Audit and Risk Committee as an advisory committee of the Council.

2.2 The City of Port Phillip Audit and Risk Committee Charter adopted by Council in July 2018 requires the Audit and Risk Committee to report its activities to Council, including presenting a report on activities for the year.

2.3 According to the Charter, the Committee must meet five times per year. The most recent meeting of the Audit and Risk Committee was held on 22 November 2018.

2.4 Each calendar year the Council appoints one of the three external members of the Committee as Chair.

**3. RECOMMENDATION**

That Council appoints Helen Lanyon to the position of Chairperson of the City of Port Phillip Audit and Risk Committee for 2019.

**4. KEY INFORMATION**

4.1 The membership structure of the Committee as set out in the Charter is as follows:

4.1.1 The Council will appoint as members of the Committee:

4.1.1.1 The Mayor and one other Councillor; and

4.1.1.2 Three (3) independent members, one of whom will be appointed by Council as Chair of the Committee.

4.2 The Audit and Risk Committee considered the matter of Chair for 2019 at its 22 November 2018 meeting resulting in only one nominee. The nominee vacated the room while the discussion and voting was undertaken having a conflict of interest as the position is remunerated.



4.3 The Committee unanimously endorsed Helen Lanyon as their nomination. Council is requested to approve Helen Lanyon as Chairperson of the Committee for 2019.

4.4 Ms Lanyon has been Chair of the Committee from 2014. Ms Lanyon is a Fellow of CPA Australia and over a 40 year career has held numerous senior executive roles primarily in local government. She has broad experience in the Corporate Services portfolio in a range of disciplines including finance, governance, human resource management, marketing, customer service and information technology. She has extensive experience on a broad range of advisory committees.

## **5. CONSULTATION AND STAKEHOLDERS**

5.1 The permanent members of the Audit & Risk Committee nominate the Chairperson for the following calendar year annually at the November meeting.

## **6. OFFICER DIRECT OR INDIRECT INTEREST**

6.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.

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**ATTACHMENTS** Nil