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| 8.8 | ASSEMBLY OF COUNCILLORS |
| WARD: | WHOLE OF MUNICIPALITY |
| CHIEF GOVERNANCE OFFICER: | DORON KARLINER |
| PREPARED BY: | JADE FORRESTER, GOVERNANCE ADVISOR |
| TRIM FILE NO: | F17/9 |
| ATTACHMENTS: | 1. Signed Assembly of Councillor forms |

PURPOSE

The purpose of this report is to provide to Council the written records of Assemblies of Councillors at the City of Port Phillip as is required by section 80A(2)(a) and (b) of the *Local Government Act 1989*.

1. RECOMMENDATION

That Council:

- 1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A(2)(a) and (b) of the *Local Government Act 1989*.

2. BACKGROUND

- 2.1 An Assembly of Councillors is defined in the *Local Government Act 1989* as meaning an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be the subject of a decision of the Council or subject to the exercise of a function, duty or power of the Council that has been delegated to a person or a committee. The definition excludes a meeting of the Council, a special committee of the Council, an audit committee, a club, association, peak body, political party or other organisation.

3. KEY INFORMATION

- 3.1 This report (Attachment 1) includes records of Assemblies of Councillors that have occurred since 1 December 2016.

4. OFFICER DIRECT OR INDIRECT INTEREST

- 4.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.