



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Sandra Khazam	Community Safety Lead	27 September 2023	Tina Khabbazian Zanjani	Small framed painting of a doorway	Gift from a member of the Multicultural Advisory Committee on officers departure	\$30	Yes	Awaiting GM signed form
Chris Carroll	Chief Executive Officer	24 August 2023	City of Obu	2 x 200ml Japanese Alcohol Bottles (SAKE)	Obu City visited the City of Port Phillip to celebrate 30 years of Sister City with us, Events took place such as: Morning tea welcome of official delegation from Obu City. Obus Sister City Delegation Dinner, Obu Delegation Tree Planting - Japanese Garden at St Kilda Botanical Gardens	\$150	Yes and gift will stay in the office of the CEO on display	
Jill Young	Social Policy Advisor	10 August 2023	Community Member (Mr Hunt)	Bottle of Wine	Thank you from a Community Member	\$20	Yes	
Beth McLachlan	Head of Sustainability and Climate Change	18 July 2023	Forefront Events	Complimentary ticket to ESG Summit Vic 2023	Invited as a sustainability leader. Professional development.	\$1,495	Yes	
Chris Carroll	Chief Executive Officer	2 June 2023	Port Phillip Citizens for Reconciliation	Small canvas wall print – raffle prize & Boxed Lunch	Invited by Community Group in official capacity as Council CEO	Print \$50-\$100 Lunch \$25	Yes and print displayed at Town Hall	
Nellie Montague	Coordinator Strategic Transport	1 May 2023	RMIT	\$25 Readings voucher	Given to officer as thanks for being on a panel to Urban Planning Students at RMIT to discuss transport planning in Local Government.	\$25	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Paulie Stewart	All the rage' book - autographed	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Carlene Harlock	Cornerstore Network Gift Box	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$30	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sieneke Martin	Eureka Street Magazine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$20	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Lamaro's Restaurant	Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$200	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Rita's Nuts	Voucher for Rita's Nuts	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$100	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Aptus Seafoods	Voucher for Aptus Seafoods	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$100	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Emerald Hill Deli	Voucher for Emerald Hill Deli	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Pieno di Grazia	Voucher for Pieno di Grazia	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sienke Martin	Grandparent Baskets	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Nancy Price	Fitzrovia \$50 voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sandra Whitbourn	Percy Westwood etching	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sandra Whitbourn	Jackson Beardy print 'Flock'	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Michael Henry	3 bottles of Heathcote Shiraz	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$80	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Middle Park History Groups, Port Melbourne Historical and Preservation	Full set of local history publications, Walks in Port Melbourne publications	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$130	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Ross and Ramona Headifen (Biogone)	Box of Biogone Products	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$60	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Bili Nursery	Indigenous Plants and a copy of the Melbourne Pollinator Handbook	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$60	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sue Parrington	Framed abstract oil painting	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sue Parrington	Framed water colour by Terry Jarvis	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$30	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Geelong Football Club	A3 photo of 2022 team	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sienke Martin	Grandparent Baskets	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Danny Henenberg	Framed photo of a Great Eastern Egret	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$150	Yes	



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Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Janet Bolitho	Walking tour in Port Melbourne	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$200	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Jenny Green	2 night stay at Phillip Island	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$600	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Megs Alston	Holiday Weekend in Shoreham	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$1,200	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Deb Gartland	2 Nights at Gellibrand River Gallery	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$300	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Bill Armstrong	2 nights escape, Indented head	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$600	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Barbara Selvay	5 night Moggs Creek escape	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$1,000	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Classic Cinema	2 x movie tickets	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Avenue Bookstore	\$50 voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Friends of Suai Committee	Hamper items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$300	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sandra Whitbourn	3 x small items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$60	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Megs Alston	10 x bottles of wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$300	Yes	
Chris Carroll	Chief Executive Officer	21 March 2023	Hoynes - Local Business Owner	2 x Books - St Kilda in Your Face, The Place Economy	Gift from local business owner	\$260	Yes	
Claudia Michenzi	Application Support Team Leader	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes	
Apurva Srivastava	Application Support Analyst	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes	
Vimal Sandhu-Crawford	ICT & PMO Business Partner	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes	
Mrunal Patel	Team Leader ITSM and Cloud Projects	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes	
Manohar Esarapu	Chief Information and Innovation Officer	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes	
Chris Carroll	Chief Executive Officer	1 January 2023	Katherine Copsey, former Councillor	Gift basket (Chocolate, cordial and soda water)	Gift received as a thank you from Cr Copsey when she resigned from Council. Items were chocolate, cordial, and soda water [shared with ELT].	\$ 40.00	Yes	
Mel Edwards	Coordinator - Clark Street CC	17 October 2022	Parent	Gift Voucher - Body Freedom Urban Spa & Clinic	Farewell Maternity Leave Present	\$ 200.00	Yes	CEO Approved retention of Gift
Peter Smith	Chief Executive Officer	4 May 2022	Expotrade	Bar Tool Gift Set	Gift offered as key note speaker at Australian Placemaking Summit	\$ 25.00	Yes	
Peter Smith	Chief Executive Officer	7 April 2022	Governor of Victoria	2 x Tickets to F1 Grand Prix Welcome Reception		\$ 200.00	Yes	
Peter Smith	Chief Executive Officer	28 March 2022	AGPC Chairman & CEO	2 x Tickets to F1 Heineken Grand Prix		\$ 500.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	10 x Bottles of Wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 300.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston and Desleigh Kent	10 x Boxes of Chocolates	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 60.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	5 Small Items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	FoSC CRC	Hamper Items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 250.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Chef's Hat	1 x Set Riedel Sav Blanc Wine Glasses	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 149.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Avenue Bookstore	\$50 Book Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Barbara Selvay	2 Night Moggs Creek Weekend Escape	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 400.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Bill Armstrong	3 Night Weekend Escape - Indented Head	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 600.00	Yes	



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Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Deb Gartland	2 Nights at Gellibrand River Gallery	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 300.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Jennie Mansfield	Silk Shawl	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 70.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	Patricia Piccinni Childrens Book - Every Heart Sings	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 25.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Danny Henenberg	Framed Photograph - Sacred Kingfisher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Danny Henenberg	Framed Photograph - Black Winged Stilt	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Pat Jessen	Kiln Formed Glass Bowl	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Geelong Football Club	Geelong Cats Limited Edition Lithograph 2021 with team signatures	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 80.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Michael Henry & Jennie Mansfield	Gardening and Painting Services	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 200.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Patient Wolf Gin Distilling Co	Melbourne Dry Gin	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 75.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Emotionworks Cut Opera	Double Pass to a Performance	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 90.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	AETA Books	Book - Inside Out East Timor by Robert Bird	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	AETA Books	Book - Viva Timor Loro S'ae (Long Live East Timor) by Mathias Heng	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	Books - Worlds of Colour by Joan Mitchell	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	Royal Selangor Pewter Tankard - Pine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Nancy Price	Stone & Grove 'Feel Good' Tea Bundle (3 x Tea Bags)	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Nancy Price	Stone & Grove 'Feel Good' Tea Bundle (3 x Loose Leaf Teas)	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Cathy Henenberg	#05 Threadlines Framed Print	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 650.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Trina Reeve	Framed Painting	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 200.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Pat Jessen	Panic Pack! (Toilet Rolls, RAT Tests, Masks and Sanitiser)	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Aptus Seafoods	Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Rita's Nuts	Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	Set of 3 Novels	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 80.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	Set of 3 Hardback Books	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Classic Cinema	Double Movie Pass	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 46.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Altson	Original Watercolour	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Altson	Bass & Flinders Orient Gin	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 78.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	1996 Taylor Fladgate Late Bottled Vintage Port	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 115.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Jennie Mansfield	3 x Bottles Goodwill Wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 90.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Jennie Mansfield	3 x Bottles Goodwill Wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 90.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Simon Webb	Wolf Blass Gold Label 2013 Robe Cab Sav Magnum	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 64.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	Book - Spowers & Syme 2021	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes	



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Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ben Brown and Hester Mary Brown	Melbourne Football Club Signed Jersey	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ann Wigglesworth	Wooden Carved Bowl from PNG	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 120.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Lionel Boxer	Victorian Landscape 'At Kout Norien, Harrow' by Commodore Dac	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ruby MacKinnon	Fine Art Print 3/3 Ron Cat	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ruby MacKinnon	Fine Art Print 'She'll be Right'	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Cotton Scarf Hand Dyed	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ruby MacKinnon	Dog Portrait Tea Towel	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 25.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Arts for Kids Culture Colouring Book	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Royal Botanic Gardens and Port Melbourne Tea Towels	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Simon Webb	Kay Brothers McLaren Vale 2018 Shiraz	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 49.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Socks - Hemp Indo Cloud	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes	
Peter Smith	Chief Executive Officer	3 March 2022	Alliance Francaise	2 x Tickets to Opening Night of the Alliance Francaise French Film Festival	Local community organisation - French language and cultural centre	\$ 160.00	Yes	
Alana Donaghue	Property Development Associate	10 February 2022	Isaac Hermann	Book 'A labour of love, the Public Works of Carlo Catani Victoria 1876-1918' by Isaac Douglas Hermann	Gift	\$ 25.00	Yes	
Anthony Savenkov	Head of Real Estate Portfolio	10 February 2022	Isaac Hermann	Book 'A labour of love, the Public Works of Carlo Catani Victoria 1876-1918' by Isaac Douglas Hermann	Gift	\$ 25.00	Yes	
Peter Smith	Chief Executive Officer	8 April 2021	City of Mooney Valley	Dinner hosted for M9 CEOs	Hospitality	\$ 150.00	Yes	Determined it was not reasonable, and repaid personally
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	10 x Bottles of Wine	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 300.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston & Desleigh Kent	Chocolates x 10 boxes	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 60.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Sandra Whitbourn	5 Small Items	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	FoSC CRC	Hamper Items	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Avenue Bookstore	\$50 Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	FoSC / With One Bean	Timorese coffee and 'More Trees Please' bag	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Barbara Selvay	2 Night Moggs Creek Weekend Escape	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 400.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Bill Armstrong	3 Night Weekend Escape - Indented Head	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 600.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton	2 Night Grampians Weekend Escape	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 400.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton (daughter Debbie)	2 Night at Gellibrand River Gallery contained housse	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 300.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Michael Henry & Jennie Mansfield	Gardening Service	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton (daughter Debbie)	2 Framed Photographs of the Otways	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Sieneke Martin	Sri Lankan Fishermen Photograph	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Ruby MacKinnon	2 x Hand Printed Tesa Linen Towels, 5 x assorted greeting cards and 1 x postcard pack	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 95.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Ann Wigglesworth	Art / Wall Hanging	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Liz Milsom	Natural-dye Silk Scarf	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 80.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Ursula Dutkiewicz	Photo on Canvas 20cm x 30cm	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 120.00	Yes	



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Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Robbie Harmsworth	Wisteria with Rauk Vase Unframed Edition 1/20 35cm x 36 cm Giclee print	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 250.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Tricia Sabey	No. 2 Oil on Plywood 22 x 25 cm	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 450.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Michael Henry	Handmade, Delicate Scarf/Wrap	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton	Platter made by Glass Artist, Jan Verouden (\$100 reserve)	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Carlene Harlock	Basket made by Suai women from plastic materials	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 25.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Danny Fog	Small framed photograph (bird) 30cm x 30cm New Holland honey eater Ancient cowry frame	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 120.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Village Wine Bar	\$100 Dinner Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	SAS Hairdressers	Cut & style voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 30.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Hair by Nikki	\$50 Blow wave voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Monti Food and Wine	\$50 Breakfast voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Lamaro's Hotel, South Melbourne	\$100 Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	The Grumpy Swimmer Bookshop	\$30 Gift Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 30.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	AETA	4 Books on Timor by local authors	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 75.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Mary Stewart	Cookbook - 'Cook, Eat, Repeat' by Nigella Lawson	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 30.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	Art Coffee Table Book	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	Know my Name' Hardcover Book	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 80.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Liz Milsom	Artists for Kids Culture 2020 Colouring Book	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Sandra Whitbourn	The Wayward Leunig: Cartoons that Wandered Off' by Michael Leunig	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 44.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Simon Webb	2 x Bottles of 2019 Barossa Valley Shiraz	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 80.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Louise Crawford	1 Bottle of Veuve Clicquot Champagne	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 70.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Michael Henry	6 Bottles of Quality Victoria Wines	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	2007 Torbreck Shiraz	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 125.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Janet Bolitho	Starward Two-Fold Double Grain Australian Whisky	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 65.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Geelong Football Club	A limited-edition lithograph 2021 team signed print	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Essendon Football Club	Essendon Football Club Home Guernsey 2020 (signed by player) Size - Large	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes	
Peter Smith	Chief Executive Officer	1 March 2021	Alliance Francaise	2 x Tickets to French Film Festival	Visiting dignitaries from France	\$ 44.00	Yes	
Amy Schambre	Environmental Health Officer	28 January 2021	VSL Food Trading Pty Ltd	Bottle of Perfume	Gift given when conducting an inspection of a new food business	\$ 100.00	Yes	Officer attempted to return it immediately Surrendered for return to provider
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Rita's Coffee and Nuts - South Melbourne Market	\$100 Voucher	Items donated for fundraising event - online silent auction	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Kirkpatrick's Meat's - South Melbourne Market	\$60 Voucher	Items donated for fundraising event - online silent auction	\$ 60.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Vangeli's Deli - South Melbourne Market	\$40 Voucher	Items donated for fundraising event - online silent auction	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Aptus Seafoods - South Melbourne Market	\$100 Voucher	Items donated for fundraising event - online silent auction	\$ 100.00	Yes	



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Liz Milsom - Gasworks	Natural Dye Silk Scarf	Items donated for fundraising event - online silent auction	\$ 90.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Liz Milsom - Gasworks	Natural Dye 3 hour Workshop	Items donated for fundraising event - online silent auction	\$ 230.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Rosalind Price - Gasworks	Mixed Media Artwork 'Fading Calm'	Items donated for fundraising event - online silent auction	\$ 400.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Peter Roccella - Gasworks	Pastel on Paper Seascape - Framed	Items donated for fundraising event - online silent auction	\$ 400.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Glenn Staunton	Holiday House Long Weekend	Items donated for fundraising event - online silent auction	\$ 400.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	David Harlock	Classic Cinema Private Screening	Items donated for fundraising event - online silent auction	\$ 350.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	1 Bottle of Hennessy XO Cognac	Items donated for fundraising event - online silent auction	\$ 250.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	1 Bottle Penfolds 'Grandfather' Fine Old Tawny Port - Boxed	Items donated for fundraising event - online silent auction	\$ 85.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	2 Bottles of South Australian Red Wine	Items donated for fundraising event - online silent auction	\$ 300.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	Two Cookbooks - Neil Perry and Kylie Kwong	Items donated for fundraising event - online silent auction	\$ 130.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Mary Stewart	Ottolenghi Cookbook	Items donated for fundraising event - online silent auction	\$ 40.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Sandra Whitbourn	Japanese Cookbook	Items donated for fundraising event - online silent auction	\$ 30.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Gardening and Painting Services	Items donated for fundraising event - online silent auction	\$ 200.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Whiskey - Bellgrove Distillery	Items donated for fundraising event - online silent auction	\$ 225.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Five Bottles of South Australian Red Wine	Items donated for fundraising event - online silent auction	\$ 100.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Men's Bike - 18 gear (second hand)	Items donated for fundraising event - online silent auction	\$ 150.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Harjono Djoyobisono	Print - Stlit Fishermen in Sri Lanka	Items donated for fundraising event - online silent auction	\$ 300.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Pat Jessen	Aspect Skin Care Pack from Beautyologist	Items donated for fundraising event - online silent auction	\$ 340.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Pat Jessen	Glass Piece - Timorese Ceremonial Women	Items donated for fundraising event - online silent auction	\$ 300.00	Yes	
Lili Rosic	GM City Strategy and Sustainable Development	12 March 2020	Governor of Victoria	Catering at Welcome Reception - Government House	Invited as a stakeholder	\$ 150.00	Yes	
Rachel Russell	Head of Safety and Wellbeing	20 January 2020	Thomas Geer	Ticket to Australian Open Tennis at Rod Laver Arena	Hospitality provider is a legal advisor	\$ 100.00	Yes	
Peter Smith	Chief Executive Officer	15 January 2020	Urban Redevelopment Authority, Singapore	Airfare (\$4311.72) and Accommodation (\$700)	Airfare and accommodation paid for by URA (seminar organiser) for CEO to attend and speak at Singapore Place Management Seminar 17 Jan and provide training to URA staff and visit URA place making projects	\$ 5,011.72	Yes	Travel and attendance approved by Mayor in December 2019
Lili Rosic	GM City Strategy and Sustainable Development	5 December 2019	AECOM - Consultant	Afternoon meal and a drink	Hospitality received at creating new open spaces in Melbourne - presentation by guests	\$ 40.00	Yes	
Lili Rosic	GM City Strategy and Sustainable Development	5 December 2019	ARRB (Australian Road Research Board)	Lunch with stakeholders	Part of invitation to ARRB meeting with Hon Jaala Pulford MP	\$ 40.00	Yes	
Renée Hawkins	Systems Analyst	26 November 2019	Goldcare	Google Home Mini	Door prize at a Goldcare conference	\$ 59.00	Yes	Renees name was pulled out of a hat and she won the prize
Peter Smith	Chief Executive Officer	8 November 2019	Think City	Hotel accommodation x 4 nights - ASEAN Placemaking week,	CEO Presentation at conference	\$ 320.00	Yes	
Michelle Rysanek	Senior Property Project Manager	18 October 2019	Slattery Australia (Quantity Surveying firm)	Invitation to lunch acknowledging Women in Construction and Property	Invitation is about celebrating the achievements of women in construction and property	\$ 85.00	Yes	Invitation comes from previous relationship (no current relationship with Council)
Rebecca Purvis	Governance Officer	13 October 2019	InfoSphere	Lunch at Mccashins Brewery, Nelson, New Zealand	Relationship building - InfoSphere are a software provider for Council's agenda/report management system	\$ 30.00	Yes	



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Nicole Lancefield	Head of Solutions Operations	18 September 2019	Data#3	Invitation to JuiceIT 2019	Vendor Invitation to Technology Presentation sessions/demonstration convergence/networking event	\$ 75.00	Yes	
Peter Smith	Chief Executive Officer	13 August 2019	Mainstreet Australia	Fee for speaking at Mainstreet Australia conference 13.8.19. Donated by the CEO to the Placemaking Fund International NFP organisation supporting placemaking advocacy or education	Fee for speaking at conference	\$ 500.00	Yes	
Peter Smith	Chief Executive Officer	24 July 2019	St Kilda Football Club	2 tickets to AFL football match	Stakeholder in the City & business networking with AFL and other guests	\$ 700.00	Yes	
Charlotte Hayes		14 May 2019	Chatterbox	Free 2 Hour Workshop Voucher	Door Prize. No relationship to Council	\$ 500.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Roadshow Films	10 Village Movie Double Passes	Donations for Friends of Suai/Covalima Trivia Night	\$ 360.00	Yes	
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Megs Alston	10 Bottles of Wine	Donations for Friends of Suai/Covalima Trivia Night	\$ 268.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Sandra Whitbourn	10 Books	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Megs Alston	Dining Voucher	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	The Avenue Bookstore	Book Voucher	Donations for Friends of Suai/Covalima Trivia Night	\$ 40.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	With One Bean	250g Coffee and Tote Bag	Donations for Friends of Suai/Covalima Trivia Night	\$ 23.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Sandra Whitbourn	3 Spot Prizes from Op Shop	Donations for Friends of Suai/Covalima Trivia Night	\$ 40.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Megs Alston	Wine and Champagne	Donations for Friends of Suai/Covalima Trivia Night	\$ 50.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Mary Stewart	Cookbook	Donations for Friends of Suai/Covalima Trivia Night	\$ 50.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Rita's coffee and nuts	\$100 Voucher	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Sienke Martin	Hamper	Donations for Friends of Suai/Covalima Trivia Night	\$ 80.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Sienke Martin	Cookware x 4 items	Donations for Friends of Suai/Covalima Trivia Night	\$ 1,000.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Liz Milsom	Silk Scarf	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Ben Brown and Hester Mary Brown	2018 signed North Melbourne AFL Jersey	Donations for Friends of Suai/Covalima Trivia Night	\$ 200.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Ruby MacKinnon	Tea Towel and Journal	Donations for Friends of Suai/Covalima Trivia Night	\$ 45.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Sandra Whitbourn	Essendon football club jome guernsey 2019 (signed) with certificate of authenticity	Donations for Friends of Suai/Covalima Trivia Night	\$ 200.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Anne Taylor	Art Work "Desert flowers of the Nullaboor" by Anne Taylor	Donations for Friends of Suai/Covalima Trivia Night	\$ 300.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Port Phillip Ferries	2 x Tickets - Port Arlington - Docklands Route	Donations for Friends of Suai/Covalima Trivia Night	\$ 64.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Barbara Selvay	2 Night Moggs Creek Weekend Escape	Donations for Friends of Suai/Covalima Trivia Night	\$ 400.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Jan Cossar	2 Night Bellbrae Weekend Escape	Donations for Friends of Suai/Covalima Trivia Night	\$ 550.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Hooper Family	2 Night Anglesea Weekend Escape	Donations for Friends of Suai/Covalima Trivia Night	\$ 500.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Glenn Staunton	2 Night Grampian Escape	Donations for Friends of Suai/Covalima Trivia Night	\$ 400.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Gayle Wyte	Glass Mosaic	Donations for Friends of Suai/Covalima Trivia Night	\$ 300.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Desleigh Kent	Glenfiddich Single Malt Scotch Whiskey	Donations for Friends of Suai/Covalima Trivia Night	\$ 80.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Desleigh Kent	Timorese Tais (Cloth)	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	H Courtney	2 x Prints	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Michael Henry	Vintage Port	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00		



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Megs Alston	3 Bottles of Shiraz	Donations for Friends of Suai/Covalima Trivia Night	\$ 198.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Danny Henenberg	Tawny Frogmouth on Canvas	Donations for Friends of Suai/Covalima Trivia Night	\$ 80.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Pat Jessen	Vase	Donations for Friends of Suai/Covalima Trivia Night	\$ 80.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Pat Jessen	Golden Vessel	Donations for Friends of Suai/Covalima Trivia Night	\$ 200.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Jacquie Hacansson	Glass Mosaic	Donations for Friends of Suai/Covalima Trivia Night	\$ 350.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Elizabeth Walpole	Hedgren Urban Bag	Donations for Friends of Suai/Covalima Trivia Night	\$ 60.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Elizabeth Walpole	Cloth Bag	Donations for Friends of Suai/Covalima Trivia Night	\$ 40.00		
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Elizabeth Walpole	Wedgewood Bone China Serving Bowl	Donations for Friends of Suai/Covalima Trivia Night	\$ 50.00		
Lili Rosic	GM City Strategy and Sustainable Development	14 March 2019	Governor of Victoria	Invitation – Formula 1 Rolex Australia Grand Prix 2019	Government Stakeholder	\$ 300.00	Yes	
Peter Smith	Chief Executive Officer	6 March 2019	Governor of Victoria	Reception at Government House (\$300) and Grand Prix Invitation (\$300 approx)	Governor of Victoria	\$ 600.00	Yes	
Rachel Clayton	Festivals Sponsorship Coordinator	16 January 2019	Channel Nine	Ground Pass Ticket 2019 Australian Open	St Kilda Festival Media Partner	\$ 54.00	Yes	
Laura Pohlenz	Festivals Marketing Officer	16 January 2019	Channel Nine	Ground Pass Ticket 2019 Australian Open	St Kilda Festival Media Partner	\$ 54.00	Yes	
Nicole Mangelsdorf	Festivals Marketing Coordinator	16 January 2019	Channel Nine	Ground Pass Ticket 2019 Australian Open	St Kilda Festival Media Partner	\$ 54.00	Yes	
Meagan Scott	Festivals Marketing and Sponsorship Manager	16 January 2019	Channel Nine	Ground Pass Ticket 2019 Australian Open	St Kilda Festival Media Partner	\$ 54.00	Yes	
Jodie Watts	EA GM CSSD	21 November 2018	The Sand Hill Road team/Esplanade Hotel	Invitation – light refreshments	Hospitality provider is a developer	\$ 40.00	Yes	
Robert Lewis	Major Projects Permitting Officer	21 November 2018	The Esplanade Hotel	Invitation to opening	Hospitality provider is a developer	\$ 40.00	Yes	
Phil Beard	Senior Planner	21 November 2018	The Esplanade Hotel	Invitation to opening	Hospitality provider is a developer	\$ 15.00	Yes	
Avalina Walters	Footpath Trading Administrator	16 November 2018	The Sand Hill Road team/Esplanade Hotel	Invitation - Light refreshments at the Esplanade Hotel, St Kilda	Hospitality provider is a developer	\$ 20.00	Yes	
Tony Keenan	Interim GM CED	23 October 2018	Sacred Heart Mission	Ticket to Heart of St Kilda Concert	Stakeholder relationship	\$ 80.00	Yes	
Denise Clark	EA GM CED	23 October 2018	Sacred Heart Mission	Ticket to Heart of St Kilda Concert	Stakeholder relationship	\$ 80.00	Yes	
Peter Smith	Chief Executive Officer	17 October 2018	Covalima Community Centre, East Timor	Scarf – Diplomatic Gift	Friendship partnership	\$ 45.00	Yes	
Carol Jeffs	General Manager Community and Economic Development	30 August 2018	Maddocks	Local Govt CEO Speaker Forum	Attended forum for professional development	\$ 50.00	Yes	
Laura Cattapan	Manager Diversity & Inclusion	14 May 2018	Koy Restaurant	Launch of the Beautiful Food Experience Project – Local Business	Local Business - community food and wellbeing pilot project	\$ 40.00	Yes	
Alicia Majer	Coordinator Community Support	14 May 2018	Koy Restaurant	Launch of the Beautiful Food Experience Project – Local Business	Local Business - community food and wellbeing pilot project	\$ 40.00	Yes	
Ron Martens	Team Leader Community Transport	14 May 2018	Koy Restaurant	Launch of the Beautiful Food Experience Project – Local Business	Local Business - community food and wellbeing pilot project	\$ 40.00	Yes	
Karen Watson	Team Leader Food Services	14 May 2018	Koy Restaurant	Launch of the Beautiful Food Experience Project – Local Business	Local Business - community food and wellbeing pilot project	\$ 40.00	Yes	
Anna Lew Ton	Access and Support Officer	14 May 2018	Koy Restaurant	Launch of the Beautiful Food Experience Project – Local Business	Local Business - community food and wellbeing pilot project	\$ 40.00	Yes	
Hayley Johnson	Service Commencement Officer	14 May 2018	Koy Restaurant	Launch of the Beautiful Food Experience Project – Local Business	Local Business - community food and wellbeing pilot project	\$ 40.00	Yes	
Kate Henderson	Digital Communications Officer	9 May 2018	Oracle CMS	Television	Prize – Business card raffle at LG Pro Social Media conference	\$ 500.00	Yes	Surrendered and donated to CoPP Library
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Megs Alston	10 Bottles of Wine	Donations for Friends of Suai/Covalima Trivia Night	\$ 400.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Roadshow films	10 Village Movie Double Passes	Donations for Friends of Suai/Covalima Trivia Night	\$ 360.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Sandra Whitbourn	10 Small Prizes	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	FOSC	10 Very Small Prizes	Donations for Friends of Suai/Covalima Trivia Night	\$ 20.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Tolarno Eating house and Bar	Restaurant Voucher	Donations for Friends of Suai/Covalima Trivia Night	\$ 150.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Readings Bookshop	Book Voucher	Donations for Friends of Suai/Covalima Trivia Night	\$ 100.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Mary Stewart	Cookbook	Donations for Friends of Suai/Covalima Trivia Night	\$ 80.00	Yes	



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Readings Bookshop	Book Voucher	Donations for Friends of Suai/Covalima Trivia Night	\$ 50.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	With OneBean	Coffee 4x250g	Donations for Friends of Suai/Covalima Trivia Night	\$ 56.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	The Avenue Bookstore	Book Voucher	Donations for Friends of Suai/Covalima Trivia	\$ 50.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Sandra Whitbourn	4 x Spot Prizes – Op shop	Donations for Friends of Suai/Covalima Trivia Night	\$ 40.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Barbara Selvay	2 Night Moggs Creek Weekend	Donations for Friends of Suai/Covalima Trivia Night	\$ 400.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Jan Cossar	2 Night Bellrae Weekend Escape	Donations for Friends of Suai/Covalima Trivia Night	\$ 550.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Hooper Family	2 Night Anglesea Weekend	Donations for Friends of Suai/Covalima Trivia Night	\$ 500.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Glenn Staunton	2 Night Grampians Weekend	Donations for Friends of Suai/Covalima Trivia Night	\$ 400.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Alternative Technology	2 x 12 Month Magazine Subscription	Donations for Friends of Suai/Covalima Trivia Night	\$ 74.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Gayle Whyte	Mosaic 30x20cm Brown Colours	Donations for Friends of Suai/Covalima Trivia Night	\$ 50.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Gayle Whyte	Mosaic 30x20cm TL Colours	Donations for Friends of Suai/Covalima Trivia Night	\$ 50.00	Yes	
Cartene Harlock	Coordinator Friends of Suai/Covalima	5 April 2018	Annabelle Newbury	2 x Knitted Dolls	Donations for Friends of Suai/Covalima Trivia Night	\$ 50.00	Yes	
Peter Smith	Chief Executive Officer	23 March 2018	Australian Grand Prix Corporation	Invitation to attend Official Welcome reception at Government house and Invitation to attend Grand Prix event		\$ 150.00	Yes	
Claire Ferres Miles	General Manager Place Strategy & Development	28 December 2017	Dan Johnson	Book – The Place Economy	Reference book – placemaking (staff resource for council related purposes)	\$ 200.00	Yes	
Damian Dewar	Manager Place & Design	13 December 2017	Alfred De Bruyne	Book – Transition in Architecture	Reference for Domain Precinct (staff resource at St Kilda Town Hall)	\$ 60.00	Yes	
Rebecca Doherty	Precinct Director Domain	13 December 2017	Alfred De Bruyne	Book – Transition in Architecture	Reference for Domain Precinct (staff resource at St Kilda Town Hall)	\$ 60.00	Yes	
Claire Ferres Miles	General Manager Place Strategy & Development	13 December 2017	Alfred De Bruyne	Book – Transition in Architecture	Reference for Domain Precinct (staff resource at St Kilda Town Hall)	\$ 60.00	Yes	
Mai Luu	Urban Designer	22 November 2017	Alfred De Bruyne	Book – Transition in Architecture	Reference for Domain Precinct (staff resource at St Kilda Town Hall)	\$ 60.00	Yes	
Peter Smith	Chief Executive Officer	20 August 2017	South Metro Junior Football League	2 Tickets to AFL Football Match	Provider hosts fixtures on Council public land	\$ 132.00	No	
Peter Smith	Chief Executive Officer	11 August 2017	Hoyne – Graphic Designers	Book – “The Place Economy”	Gift received after hearing the CEO speak at the Livable Cities Conference	\$ 200.00	Yes, donated to Port Phillip Library	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	“One Hot Yoga and Pilate” Voucher for five sessions (reformer or mat pilates) (\$140)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 140.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	Glenmorangie Single Malt Scotch Whisky “The Quinton Ruban” (\$92)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 92.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	Glenfiddich Single Malt Scotch Whisky “Distillery Edition”, 15 year old (\$110)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 110.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	Tobermory Single Malt Scotch Whisky, 10 year old (\$60)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 60.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	Lanson Gold Label Champagne, 2004 Vintage (\$70)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 70.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	“Many Tracks”, print, edition 22/26, artist: Rosella (Rosie) Namak, Lockhart River, 1998 (\$700)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 700.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	“Coffee picking”, painting, artist: Maria Lia, Brazil, 2000 (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	“A Village Scene”, Artist: J Souza, Brazil, 2000 (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	"Ross-on-Wye Market Hall, UK", Print, Artist: Phillip Martin (\$50)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 50.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	Pair of Framed Prints: "The High, Oxford" and "Magdalen Tower, Oxford" (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	Chinese Silk Embroidery: River Scene (\$50)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 50.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Moose Toys	10 Moose Toys (\$200)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 200.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Sandra Whitbourn	Agnes B Black Wizard Ladies Watch (\$694)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 694.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Sandra Whitbourn	Bedspread, Table Cloth or Wall Hanging (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Ann Wigglesworth	Hand Woven Tais Handbag (\$50)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 50.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Irena Blonder	4 Biscotti Packs (\$15 x 4)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 60.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Irena Blonder	4 Small Flourless Orange Cakes (\$30 x 4)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 120.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	With One Seed	Carbon Credit Certificate with One Seed (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Andrew Mahar	12 Month Supply of With One Bean Coffee (\$132)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 132.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Kathy Williams	Village Cinema Gold Class Tickets for two and a Box of Chocolates (\$75)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 75.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Bedi's Indian Restaurant	Voucher for Dinner for two at Bedi's Indian Restaurant (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	La Catalana	Hairdressing Voucher for 'La Catalana' (\$97)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 97.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	The Avenue	Book Voucher for 'The Avenue' (\$50)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 50.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Gayle White	Mosaic (\$120)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 120.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Sian Prior	Sian Prior Signed Book x 2 (\$32.99 x2)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 66.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Pat Jessen	Snow Leopard Glass Tile (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Friends of Suai Committee	Tais Weaving – Traditional Futus (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Friends of Suai Committee	Orange Patchwork Throw (\$50)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 50.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Friends of Suai Committee	Multi-coloured Tais (\$80)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 80.00	Yes	



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Friends of Suai Committee	Red, Yellow, and Black Toned Tais (\$120)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 120.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Liz Milsom	Set of 10 Greeting Cards by Ruby Mackinnon (over \$50)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 50.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Liz Milsom	Silk Scarf, Dyed with Eucalyptus Leaves (over \$80)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 80.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Liz Milsom	Signed Jersey of Ben Brown, #50, North Melbourne Football Club (\$200)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 200.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Liz Milsom	"Grass", Transfer Print on Canvas, 2008 (\$200)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 200.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Liz Milsom	Scarf with Botanic Transfer by Liz Milsom (over \$80)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 80.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Elizabeth Walpone	Garnet and Silver Necklace (\$200)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 200.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Elizabeth Walpone	Gold Set, Jade Earrings (\$300)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 300.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Elizabeth Walpone	Sri Lankan Garnet Earrings (\$100)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Irena Blonder	1980s Stoneware Pot from Potters' Cottage, Warrandyte (\$80)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 80.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Claudio Scarpellino	"Japan, Japan...", Photograph, Artist: Claudio Scarpellino, 2016 (\$250)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 250.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Irena Blonder	Silver Earrings (\$60)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 60.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Irena Blonder	1980s White Stoneware Bowl with hand-painted decorations (\$150)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 150.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Katrina Langford	Tetun Language Course x 2 (\$150 x 2)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 300.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Barbara Selvey	Moggs Creek Weekend Escape, Great Ocean Road (\$550 (or \$950 if taken over Easter))	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 950.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Pat Jessen	Kanthas (Fair Trade Quilt) (\$150)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 150.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Sandra Whitbourn	Oil painting. Artist: Elaine Wynne (\$350)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 350.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Hooper family	Angelsea Weekend, Great Ocean Road (\$400)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 400.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Megs Alston	Tiwi Bark Painting, Bathurst Island (\$200)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 200.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	13 April 2017	Pat Jessen	"Timorese Woman", Oil Painting, Artist: Zeni, 2005 (\$50)	Donations for Friends of Suai fundraiser: silent auction, raffle and trivia night on 31 March 2017	\$ 50.00	Yes	
Carol Jeffs	General Manager Community Development	8 December 2016	Port Phillip Housing Association	Attendance at PPHA end of year dinner	Board Member	\$ 60.00	Yes	
Renée Hawkins	Systems Analyst	18 November 2016	Goldcare	Gift voucher for a massage	For leading a workshop at their annual conference	\$ 65.00	Yes	
Lauren Goethals	Sponsorship Coordinator	31 October 2016	Channel 9	Cup eve cocktail party	Potential sponsor of the St Kilda Festival	\$ 150.00	Yes	



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Angela Martin	Marketing Coordinator	31 October 2016	Channel 9	Cup eve cocktail party	Potential sponsor of the St Kilda Festival	\$ 150.00	Yes	
Julie Perez	Service Improvement Specialist	31 October 2016	Commstech (provider of computer hardware)	Box of Raffaello chocolates and a bunch of flowers	Given by way of an apology for having to wait Friday night (28/10) until 6.50pm at the Town Hall front door for a courier that didn't turn up	\$ 59.00	Yes	
Neal Giles	Project Manager Fishermans Bend	21 October 2016	External business (not named)	Silk Wall Print and Jewellery		\$ 70.00	Yes and donated to charity - Vision Australia	
Jacqui Banks	Program Manager Fishermans Bend	21 October 2016	External business (not named)	Jewellery		\$ 40.00	Yes and donated to charity - Vision Australia	
Tracey Slatter	Chief Executive Officer	13 August 2016	St Kilda Football Club	Represented City of Port Phillip at the inaugural "Pride Game"		\$ 200.00	Yes	
Tracey Slatter	Chief Executive Officer	18 April 2016	AFL Victoria	VFL Season Pass		\$ 150.00	No	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Lamaro's Restaurant South Melbourne,	\$100 voucher	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Di Stasio Restaurant St Kilda	2 x \$35 Vouchers	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 70.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Il Fornaio Restaurant St Kilda	4 x \$20 Vouchers	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 80.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Megs Alston	12 x \$15 Bottles of Wine	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 180.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Moscow Circus	5 x \$94 Double Passes	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 470.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	SAS Hairdressing St Kilda	1 x \$65 Voucher for Haircut and Blow Wave	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 65.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	La Catalana Hairdresser Middle Park	1 x \$97 Voucher	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 97.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	JM Douglas Chemist Albert Park	2 x \$80 Gift Packs	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 160.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Trina Reeve	2 Nights' Accommodation Paynesville	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 310.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Alicia Hooper	2 Nights' Accommodation Angelsea	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 400.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	The Arts Project	2 x \$350 Paintings	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 700.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Gayle Whyte	1 x \$600 Mosaic + 1 x \$250 Mosaic	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 850.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Pat Jessen	1 x \$250 Murrine Glass Bowl	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 250.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Chris Hedley	2 x \$500 Ceramic Bowls	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 1,000.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Liz Milsom	1 x \$50 Natural Dye Scarf	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 50.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	1 April 2016	Irena Blonder	Pre-owned Jewellery – Gold Plate/Turquoise Necklace	Various prizes for fundraiser for Friends of Suai Program Trivia Night Event	\$ 35.00	Yes	
Janelle Bryce	Manager Family Youth Children	22 March 2016	Bubup Womindjeka Family & Children's Centre	Flowers	Recognition of service on Board	\$ 40.00	Yes	
Susan Strano	Coordinator Arts	2 February 2016	Midsumma	Tickets to attend Midsumma Events	Part of sponsorship for assessment purposes	\$ 106.00	Yes	
Tracey Slatter	Chief Executive Officer	30 January 2016	Midsumma	Tickets to attend Midsumma Events	Part of sponsorship for assessment purposes	\$ 94.00	Yes	
Tracey Slatter	Chief Executive Officer	17 December 2015	ARM Consultants (Architects)	Bottle of Olive Oil	End of year gift	\$ 20.00	Yes	Donated to Sacred Heart Mission (Meals Kitchen)
Claire Ferres Miles	GM Place Strategy & Development	17 December 2015	ARM Consultants (Architects)	Bottle of Olive Oil	End of year gift	\$ 20.00	Yes	Donated to Sacred Heart Mission (Meals Kitchen)
Peter Sagar	Manager City Growth	17 December 2015	ARM Consultants (Architects)	Bottle of Olive Oil	End of year gift	\$ 20.00	Yes	Donated to Sacred Heart Mission (Meals Kitchen)
Tracey Slatter	Chief Executive Officer	18 September 2015	Arup Group	Bottle of Wine	A thank you gift for doing a presentation for Arup on 16 September 2015	\$ 45.00	Yes	
Dana Pritchard	Team Leader Events on behalf of various officers	13 August 2015	Various external events providers	Free tickets to events as a mystery shopper program	To provide reviews of event events	\$ 3,000.00	Yes	No Managers or Events staff that approve events receive free tickets
Sophie Kusznirczuk	Senior Urban Planner	14 July 2015	Jay Chhibber	Fresh Limes	Token of appreciation for service	\$ 40.00	Yes	



City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined	Comments
Pam Keeble	Acting Team Leader Community Support	21 May 2015	Katie Hoskins (HACC Client)	Plant	Token of appreciation for service	\$ 20.00	Yes	
Tracey Slatter	Chief Executive Officer	19 May 2015	Australian Cabaret	Invitation to the Melbourne Cabaret Festival	Provider has received a grant through Council's Local Festival Fund to see the benefits of our funding	\$ 152.00	Yes	
Michelle Huang	Governance Advisor	5 May 2015	Worklogic	Book "Effective Workplace Investigations"	Received when attended MAV Gov Group Meeting	\$ 100.00	Yes	Surrendered to Governance. Book sits within workplace for referencing
Cathy Amato	Rostering Officer	2 May 2015	Katie Hoskins (HACC Client)	Plant	Token of appreciation for service	\$ 20.00	Yes	
Brett Meyers	Skidders APG Team Leader	12 March 2015	Samantha Donaldson (service user – Skidders APG)	2 x Village Gold Class Tickets	Gift of thanks from client of the service provided	\$ 79.00	Yes	
Daniel Ferguson	Sports & Recreation Development Officer	25 January 2015	"For the Love" – Fifth Avenue Events	Tickets to For the Love Mystery Shopper Events Program	To attend the event to report back experience	\$ 120.00	Yes	
Teresa Parsons	Coordinator Council Planning & Performance	16 December 2014	Market Solutions	Xmas Hamper	Gift of appreciation	\$ 48.00	Yes	Shared amongst team
Jess Hall	Events Advisor	10 December 2014	Media Development Partners	50 x Tickets to the St Kilda Open Air Cinema	As agreed upon in their fee reduction conditions for an event permit	\$ 950.00	Yes	Surrendered - Tickets have been distributed to local community groups
Janelle Bryce	Manager Family, Youth & Children	8 October 2014	St Kilda Youth Service	Lunch	Gift of appreciation	\$ 70.00	Yes	
Tracey Slatter	Chief Executive Officer	7 October 2014	Donovans	Lunch	Gift of appreciation	\$ 50.00	Yes	
Steve McKellar		7 July 2014	Building Designers Association Victoria	Bottle of Wine	Gift of appreciation for conducting a talk to members about Port Phillip Planning Scheme	\$ 20.00	Yes	
Tracey Slatter	Chief Executive Officer	9 February 2014	Frank Van Haandel, Stokehouse	Drink		\$ 10.00	Yes	
Tracey Slatter	Chief Executive Officer	16 January 2014	Peter Nevile, Albert Park Yachting and Angling Club, Albert Park	Business Lunch		\$ 22.00	Yes	
Malcolm Snow	GM Place Strategy & Development	1 December 2013	John Wardle	Lunch	Guest at club function	\$ 75.00	Yes	
Tracey Slatter	Chief Executive Officer	15 October 2013	Jo Fisher Executive Recruitment	Attendance at Telstra Business Women's Awards		\$ 160.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	8 August 2013	Hudson's Famous Food and Functions	Cake	Fundraiser for Friends of Suai for "Maternity Packs" for East Timor	\$ 100.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	8 August 2013	Vegilicious Wholesome Gourmet Vegetarian Catering	Catering	Fundraiser for Friends of Suai for "Maternity Packs" for East Timor	\$ 70.00	Yes	
Pat Jessen	Coordinator Friends of Suai/Covalima	7 August 2013	Simply Sensational	Catering	Fundraiser for Friends of Suai for "Maternity Packs" for East Timor	\$ 50.00	Yes	
				Coles Myer Gift Voucher (\$100)	Recognition of service on Board	\$ 100.00	No	Gift voucher returned for re-use by the centre