

Outstanding	Committee: Council Meeting	Date To: 30/06/2021
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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
2/10/2019	Cr Dick Gross – Notice of Motion - EScooters	That Council: <ol style="list-style-type: none"> 1. Authorises the Chief Executive Officer or his delegates to support a trial of dockless electric scooters on Council land dependent on managing insurance and other safety risks to Council, and the introduction of State Government regulations authorising the use of electric scooters on roads; 2. Notes an open and competitive Expression of Interest process will be conducted to enter into a contractual agreement with up to two electric scooter operators to participate in the electric scooter trial within the municipality; 3. Notes the trial will be undertaken in geographically defined areas of the municipality to complement our existing active and public transport routes. Defined locations to be determined by the Chief Executive Officer or his delegate; 4. Implements the trial of up to 500 electric scooters for a duration of three to six months, contingent on the performance of the electric scooter operator/s against Council's contract agreement conditions which will include service standards; 5. Notes that the contract agreement conditions will require that the trial is cost neutral to Council and covers administration, compliance and evaluation activities; 6. Notes that electric scooter operators will be required to pay a security bond in advance of any trial to cover any costs incurred by City of Port Phillip to protect the public amenity; 7. Requires the electric scooter trial to align with the Council's Move Connect Live Strategy, Outcome 5 – <i>Our community benefits from new transport options and technology.</i> 	<p>Council Officers advocated to the Victorian Government for regulatory changes to enable a trial of e-scooters in City of Port Phillip.</p> <p>Regulatory changes made in December 2020.</p> <p>Following an invitation from the Department of Transport, Council endorse the CEO to submit an Expression of Interest to participate in a 12 month trial of shared electric scooters at the Ordinary Meeting on 19 May 2021. The EOI was submitted to the State Government on 31 May 2021 and a decision is pending.</p> <p>Officers from M9 Councils are working together to agree on common ground for advocacy and management of future implementation.</p>	Roache, Karen	30/09/2021
20/11/2019	Balaclava Retail Renewal Precinct - Realising the Objectives	That Council: <ol style="list-style-type: none"> 3.1 Notes that it owns property within the Balaclava Retail Renewal Precinct, at 39-47 Camden Street, Balaclava; 2-8 Alfred Street, Balaclava; Lot 1 on TP438679C at Alfred Street, Balaclava; and 49-53 Nelson Street, Balaclava, (the "Properties"). 3.2 Resolves to commence the processes of negotiating and transacting the Properties to foster staged renewal of that area, authorising relevant Officers to: <ol style="list-style-type: none"> 3.2.1 negotiate with adjoining land stakeholders a put option (not an obligation) for Council to sell/transfer the Properties to one or more of them; 3.2.2 simultaneously or subsequently offer the Properties to the market through competitive public processes; 3.2.3 commence the statutory processes under section 189 of the Local Government Act 1989 (the "Act"), including providing public notices of its intention to sell/exchange the Properties, seeking submissions from the community on this intention; and 3.2.4 undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act, in order that Council may consider all public submissions prior to making a decision to sell/exchange the Properties; 3.3 Notes the intention that the transactions achieve multiple community outcomes, including replacement public car parking, improved pedestrian access and safety, and improved amenity and shopping experience. 	<p>Having considered and heard the submission in response to Council's Notice of Intention to Sell, Council on 19 May 2021 resolved to sell Parcel "A" by auction or expression of interest.</p> <p>Consistent with its resolution of 20 November 2019, Council may additionally determine to sell the land by private treaty, by exercising a put option, and has therefore notified the public of its intention to do so under the Local Government Act 1989.</p> <p>At its Meeting of 19 May 2021 Council authorised the entering into (but not the exercise) of a put option to sell Parcel A.</p> <p>Council has invited from the market expressions of interest to purchase of Parcel "A" (39 to 47 Camden Street, Balaclava).</p> <p>The staged process continues, with estimated completion mid 2022.</p>	Savenkov, Anthony	30/06/2022

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		<p>3.4 Notes that further reports will be presented to Council to report the response to the relevant public notices, and to enable consideration of any submissions.</p> <p>3.5 Notes that the transaction process is anticipated to be staged, with the parcels on Camden Street (abutting Woolworths) being offered at a different time to the other parcels.</p> <p>3.6 That Council provides notification of the resolution to the traders adjacent to the Retail Renewal Precinct, by letter and update on the project website, including contact details of relevant project officer(s) who will be available to meet with the traders on request.</p>			
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 285-287 Inkerman Street and 3-7 Nelson Street, Balaclava	<p>That Council, having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown marked lot '1' on the title plan attached as Attachment 1 to this report (Road), being the whole of the land contained in Certificate of Title Volume 2087 Folio 350 and Conveyance Book 107 No. 503:</p> <p>3.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.2 resolves to sell the discontinued Road, for the market value of \$529,200 plus GST to the owner of 3-5 Nelson Street, Balaclava (3-5 Nelson Street);</p> <p>3.3 notes that the proceeds from the sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.4 notes that the owner of 3-5 Nelson Street has agreed to purchase the bluestone pitchers within the Road at the market value of \$216 per square metre;</p> <p>3.5 directs that a notice pursuant to clause 3 of Schedule 10 of the Local Government Act 1989 (Vic) is published in the Victoria Government Gazette;</p> <p>3.6 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 3-5 Nelson Street; and</p> <p>3.7 directs that the owner of 3-5 Nelson Street be required to consolidate the title to the Road with the title to the adjoining property of the owner within 12 months of the date of the transfer of the discontinued Road.</p>	The applicant has transferred all monies necessary to effect the transfer except for the final valuation costs which officers have now confirmed. The work required to finalise the transfer has commenced, subject to reimbursement of the final valuation costs.	Serrano, Lyann	31/12/2021
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 119-125 Market Street, South Melbourne	<p>That Council, having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown marked lot '1' on the Title Plan No. TP965714M attached as Attachment 1 to this report (Road), being the general law land remaining in Crown Grant 3490/1852:</p> <p>3.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.2 resolves to sell the discontinued Road, for the market value of \$736,000 plus GST, to the owner of 119-125 Market Street, South Melbourne (119-125 Market Street);</p> <p>3.3 notes that proceeds from the sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p> <p>Settlement is still to be completed as the purchaser has not signed the transfer documents nor transferred settlement funds. Officers will continue to work with Council's solicitors to bring this matter to a conclusion as soon as possible.</p>	Serrano, Lyann	31/12/2021

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		<p>3.4 notes that the owner of 119-125 Market Street has agreed to pay Council's costs associated with the removal of the bluestone pitchers from the Road;</p> <p>3.5 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.6 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 119-125 Market Street; and</p> <p>3.7 directs that the owner of 119-125 Market Street be required to consolidate the title to the Road with the title to the adjoining property of the owner within 12 months of the date of transfer of the discontinued Road.</p>			
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 24 Dundas Place, Albert Park	<p>That Council:</p> <p>3.1 Having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown as lot '1' on the Title Plan TP 96567 13P attached as Attachment 1 to this report (Road), being part of the land contained in Certificate of Title Volume 210 Folio 859:</p> <p>3.1.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.1.2 resolves to sell the discontinued Road, for the market value of \$48,000 plus GST, to the owner of 24 Dundas Place, Albert Park (24 Dundas Place);</p> <p>3.1.3 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.1.4 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.1.5 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 24 Dundas Place; and</p> <p>3.1.6 directs that the owner of 24 Dundas Place be required to consolidate the title to the discontinued Road with the title to 24 Dundas Place within 12 months of the date of transfer of the discontinued Road.</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p> <p>Settlement has been effected and payment received. Consolidation to be completed by December 2021.</p> <p>The transfer of the former road has been effected and nothing further is required from Council.</p> <p>An application has been submitted to Land Use Victoria to convert the electronic title to the former road to a paper title. Once the paper title has been generated and provided to them, the Lawyers will post it to the applicant to finalise the matter.</p>	Serrano, Lyann	31/12/2021
18/03/2020	South Melbourne Town Hall x Australian National Academy of Music lease proposal	<p>That Council:</p> <p>3.1 Authorise relevant Officers to enter negotiations with ANAM for a new long term lease of the South Melbourne Town Hall.</p> <p>3.2 Allow a maximum of one year for such negotiations, the outcome of which to subsequently be reported publicly to Council.</p> <p>3.3 Any potential agreement reported to Council is to address the Principle Items of Negotiation identified in the table in section 10 of this report, including the items added by Recommendation 3.4</p>	<p>Officers are preparing to report to an Ordinary Meeting of Council the outcome of the negotiations with ANAM.</p> <p>To assist Officers to prepare their report to Council, a clarification briefing with ANAM was requested and held on 7 July 2021.</p>	Savenkov, Anthony	4/10/2021

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		<p>3.4 Adds to the Principle Items of Negotiation: "How the tenant's stewardship of the historic building and its heritage fabric is appropriately overseen" and "How ongoing use of the building is to be secured for community groups and events".</p> <p>3.5 Notes that should a potential agreement for a new long term lease be reached, Council is to give public notice of its intention to lease, and hear and consider any submissions under section 223 of the Local Government Act before determining whether to lease.</p>			
6/05/2020	Update on DELWP's Councils and Emergencies Capability and Capacity Evaluation Report	<p>That Council:</p> <p>3.1 Notes the findings of the <i>Councils and Emergencies Capability and Capacity Evaluation Report</i> (Phase 2) that Council has a high level of maturity in terms of its capability and capacity to respond to municipal emergencies.</p> <p>3.2 Notes that a further report on Phase Three of the DELWP <i>Councils and Emergencies Capability and Capacity Evaluation</i> project will be reported to Council once it is completed.</p>	<p>3.1 Council noted this in the meeting. No further actions.,</p> <p>3.2 Notes that a further report on Phase Three of the DELWP Councils and Emergencies Capability Evaluation project will be reported to Council once it is completed. Due to the ongoing COVID-19 pandemic DELWP have postponed the commencement of Phase Three for the project with no confirmed date as to when it will commence.</p> <p>Target date remains as 31 December 2021 - Still awaiting State Gov Phase 3 project to commence due second half of 2021. Awaiting DELWP update on specific dates.</p>	Plunkett, Ryan	31/12/2021
1/07/2020	Proposed Sale of Drainage Reserve Abutting 115,117 and 119 Glen Huntly Road, Elwood	<p>That Council acting under section 189 of the <i>Local Government Act 1989</i> (Vic) (Act):</p> <p>3.1 Resolves that statutory procedures be commenced to sell the drainage reserve abutting 115, 117 and 119 Glen Huntly Road, Elwood (Land) via a closed tender process whereby the owners of the properties located at 115, 117 and 119 Glen Huntly Road, Elwood will be invited to participate;</p> <p>3.2 Directs that public notice of intention to sell the Land be done so at least 4 weeks prior to selling the Land;</p> <p>3.3 Authorises the Chief Executive or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter;</p> <p>3.4 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be determined at a later date; and</p> <p>3.5 Notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio.</p>	<p>The notice of intent to sell was published in The Age newspaper on 4 June 2021.</p> <p>Following the submissions process, a second report was presented to Council on 4 August 2021 and Council resolved to sell the land via a closed tender process. Officers are now working with Council's lawyers to prepare the tender documents and will send them to Council once the vendor's statement is completed. Estimated completion date for the tender process will be on or before end of October 2021.</p>	Serrano, Lyann	31/12/2021
2/09/2020	South Melbourne Market Committee - Local Government Act 2020	<p>That Council:</p> <p>3.1 Notes the requirements of the Local Government Act 2020 as it relates to the South Melbourne Market.</p> <p>3.2 Resolves to: -</p> <ul style="list-style-type: none"> Re-establish the South Melbourne Market Committee as an Advisory Committee of Council. Delegate to the Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation (Attachment 1). 	<p>South Melbourne Market Committee established as an Advisory Committee of Council. Delegation to CEO executed and the common seal affixed. Instrument of Delegation document added to the website.</p> <p>Proposed governance review of SMM structure discussed with Councillors in March 2021. Request for quote process closed on May 19, 2021.</p> <p>Independent consultant engaged and work has commenced including meeting with all independent members of the SMM and Councillors, meeting with key</p>	Russell, Rachel	30/09/2021

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		<ul style="list-style-type: none"> • Affix the Common Seal of the Port Phillip City Council to the Instrument of Delegation, which: <ul style="list-style-type: none"> ○ comes into force once the seal is affixed; and ○ remains in force until Council determines to vary or revoke it. 3.3 Authorises the CEO to make the necessary amendments to the South Melbourne Market Committee Charter (Attachment 3) to reflect the decisions made by Council through resolution of this report, to take effect from 3 September 2020. 3.4 That officers work with the Committee, the new Council and the Audit and Risk Committee to undertake a review of the governance structure of the South Melbourne Market, with a report to be brought back to Council no later than September 2021. 	<p>staff at the SMM and within the organisation as well as interviews with markets in Victoria and interstate. Two briefings have been held, one with the SMM Committee and Councillors to present feedback from this initial engagement including the development of key criteria to assess structures against.</p> <p>The next step will be exploring possible governance structures and assessing these against the criteria and subsequently putting forward a recommendation for Council consideration.</p> <p>This work is being led by the area responsible for election and caretaker management, Councillor induction and the Council Plan and Budget process. Given these conflicting work priorities, the timeframe as outlined in the original Council resolution will not be achieved. However, officers are working hard to ensure completion of this review by the end of the calendar year.</p>		
16/09/2020	Response to Joint Letter regarding inadequate vehicle parking - G12+ Domain Precinct Residents' Group	<ol style="list-style-type: none"> 1. Acknowledges the concerns raised by the signatories to the joint letter and the issues being experienced by residents of Albert Road. 2. Thanks, the G12+ Domain Precinct Residents' Group for the joint letter to Council and advises the head signatory of the joint letter of Council's resolution on this matter. 3. Requests Council officers to advocate to Rail Projects Victoria and Cross Yarra Partnership for the retention of as many on-street parking spaces as practical on Albert Road in the legacy design, without compromising the expanded Albert Road Reserve or safety for pedestrians and bike riders, and a staged approach to the reduction of on-street car parking as part of construction of ANZAC Station and surrounds. 4. Request Council officers to research and identify innovative solutions that enable underutilised parking in buildings to be accessed by visitors and trades people, subject to Council's resources and budget. 5. Notes that the forthcoming consultation by Cross Yarra Partnership on an amended development plan for the Domain Precinct provides an opportunity for the community to provide feedback on the parking provision and design of Albert Road. 6. Commits to regular patrols by parking enforcement officers of Albert Road on weekday mornings, once the Level 4 COVID-19 restrictions have been lifted and the Victorian Government has given approval for normal parking compliance activities to resume. 7. Notes that a review of all on-street car parking spaces and controls within the precinct, including loading zones, is planned for the 21/22 FY, to ensure the available spaces are used as fairly and effectively as possible. Having more effective on-street parking management is intended to encourage increased use of the existing parking bays within buildings for visitors, servicing and loading and helping to alleviate current parking pressures. This review is aligned to the implementation of the Domain Public Realm Master Plan and subject to funding through Council's annual budget process. 8. Requests that Council officers report the findings of the on-street parking review planned for 21/22, referred to in point 6, to Council as an opportunity to consider 	<p>Officers advised the G12+ group of the outcome of Councils decision on 16.9.2020.</p> <p>Council officers met with the Department of Transport and Rail Projects Victoria to advocate for, the retention of car parking spaces and look for opportunities to enhance parking retention. Council officers will seek support from RPV and CYP for a staged construction on Albert Road to stagger, the reduction in car parking spaces before legacy parking arrangements are in place.</p> <p>Council officers continue to undertake parking enforcement patrols and respond to parking requests.</p> <p>6, 8 - Council has funded the Domain Precinct Parking Review Project as part of the 2021/22 FY council budget. Its purpose includes assessing on-street parking availability and reviewing opportunities to improve parking availability consistent with Council's Parking Management Policy 2020.</p>	Bartels, John	1/06/2022

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		<p>whether this review provides sufficient strategic justification to commence a planning scheme amendment process to require on-site loading facilities and vary visitor parking rates.</p> <p>9. Notes that because the Ministerial Amendment VC148 to all municipal planning schemes (which removed the need for residential buildings with more than five dwellings to provide any visitor parking) only took effect in November 2018, seeking approval from the Minister for Planning to vary these parking rates in the Port Phillip Planning Scheme without sufficient strategic justification is unlikely to be supported.</p> <p>10. Notes that Council resolved on 28 March 2018 to seek the discretionary requirements for on-site loading facilities be converted into mandatory built form controls in the Design and Development Overlay (DDO26) for the Domain Precinct. However, it was not approved by the Minister for Planning and is unlikely to be reconsidered. Instead Council officers will continue to work to secure the discretionary requirements for on-site loading through its statutory planning service.</p> <p>11. Notes that since Council sought to introduce changes to Design and Development Overlay (DDO26), Council has been successful at the Victorian Civil and Administrative Tribunal (VCAT), with VCAT agreeing with Council's position on several occasions to ensure proposals meet discretionary built form controls, including on-site loading facilities.</p>			
2/12/2020	Petition Reponse - Request to investigate alternative options to make the Kerferd Rd Crossover at Herbert Street safer	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes Council's previous decision at the 1 July 2020 Ordinary Council meeting to implement the Kerferd Road Safety Improvement Trial. 2. Notes the concerns of the signatories to the new petition formally received by Council on 18 November 2020 and in direct contact made with Council officers. 3. Endorsed Council officers to proceed with the installation of temporary traffic management measures and painted lines, detailed in points four (4) and five (5) below as a trial. This will include closing the central median to motor vehicles, at the intersection of Kerferd Road with Montague and Herbert Streets, consistent with the findings of the independent Road Safety Audit. The purpose of this trial is to: a) deter through traffic b) encourage compliance with the speed limit and c) improve the safety for people walking, bike riding and driving on these local streets. 4. Notes the installation of this temporary kerbing and line marking will result in the following changes to traffic management at this intersection being trialled: <ol style="list-style-type: none"> a. No right turns into Kerferd Road from Montague or Herbert Streets b. No Through movements from Montague Street into Herbert Street c. No Through movement from Herbert Street into Montague Street d. Left in and left out vehicle movements only at the intersection of Kerferd Road and Montague Street. e. Left in and left out vehicle movements only at the intersection of Kerferd Road and Herbert Street. f. Painted kerb extensions to shorten pedestrian crossing distances over Kerferd Road and Herbert Street. 	<p>The trial closure at the intersection of Kerferd Road and Montague/Herbert Streets was installed in late February 2021.</p> <p>Council officers continue to monitor community feedback and collect traffic data as part of the evaluation of the trial. Council officers will report back to Council at the end of the 6-month trial.</p>	Bartels, John	30/11/2021

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		<p>5. Endorses Council officers to implement the following short-term recommendations identified in the Road Safety Audit to address identified road safety risks:</p> <ul style="list-style-type: none"> a. improve the regulatory signage and refreshing the road and line marking b. remove bollards on Kerferd Road that have been identified as striking hazards and replace with rubber kerbing or equivalent to maintain the same traffic management function. <p>6. Endorses the Trial for a period of six months, noting an evaluation of the trial will be undertaken and the findings will be presented to a subsequent ordinary Council meeting in 2021, to consider whether the temporary treatments are retained, modified or removed.</p> <p>7. Allocates a total budget of \$45,000 including \$35,000 in 20/21 and \$10,000 in 21/22 financial years. This will be used to implement the safety risk mitigation measures and evaluate the trial.</p> <p>8. Notes that DELWP have agreed to contribute up to \$25,000 funding toward the installation of temporary traffic management measures contained in points four (4) above.</p> <p>9. Notes Council officers will evaluate the success of the trial through a combination of qualitative and quantitative methods. This will include seeking community feedback on the temporary traffic management measures via a dedicated page on Council's Have Your Say site and transport data collection whilst the trial is underway and at the end of the trial.</p> <p>10. Notes Council officers will notify the local community of the trial's implementation by February 2021, including:</p> <ul style="list-style-type: none"> a. advising those community members that had previously been in contact about the trial, for whom Council has contact details b. notifying the properties located on the streets surrounding the Kerferd Road intersection with Herbert and Montague Streets consistent with Council's standard practice. The notification of properties will be via letterbox drop and will include details of the Trial, the changes to traffic management to be implemented, the timing of installation, next steps and links to the Have Your Say survey and frequently asked questions. <p>11. Delegates to the CEO (or his delegate) the ability to make minor adjustments to the design of the above temporary traffic management measures to respond to learnings and community feedback received via Council's Have Your Say page, as long as it is consistent with the purpose of Trial, contained in point three (3) above.</p> <p>12. Notes Council officers will continue to work in partnership with DELWP as the lead agency for the Shrine to Sea project and the Department of Transport for opportunities to improve safety for all users of Kerferd Road.</p> <p>13. Thanks, the signatories of both petitions lodged with Council and requests Council officers to notify the head representatives of both petitions of Council's resolution decision.</p>			

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3/2/2021	Proposed Discontinuance and Sale of Roads R3187 and Part R4053 Abutting 454-456 City Road, South Melbourne	<p>That Council:</p> <p>3.1 Acting under section 17(4) of the Road Management Act 2004 (Vic), resolves that the roads known as R3187 and part R4053 abutting 454-456 City Road, South Melbourne, being part of the land contained in certificate of title volume 1871 folio 161 (Roads) be removed from Council's Register of Public Roads on the basis that the Roads are no longer reasonably required for general public use for the reasons set out in the report.</p> <p>3.2 Acting under clause 3 of Schedule 10 of the Local Government Act 1989 (Vic) (Act):</p> <p>3.2.1 resolves that the statutory procedures be commenced to discontinue the Roads;</p> <p>3.2.2 directs that under sections 207A and 223 of the Act public notice of the proposed discontinuance of the Roads be given in The Age newspaper;</p> <p>3.2.3 resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road are discontinued, Council proposes to sell the Roads to the adjoining owner for market value;</p> <p>3.2.4 notes that the current market value of the Roads was assessed to be \$90,000 plus GST;</p> <p>3.2.5 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.2.6 authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter; and</p> <p>3.2.7 resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council Meeting to be determined at a later date.</p>	<p>Notice of the discontinuance was published in the Government Gazette on 15 July 2021. Transfer documents have been prepared by Council's lawyers and will be signed by officers shortly. Subject to execution of the transfer documents by Council and the applicant, and provision of the settlement funds, settlement will then be able to be completed.</p>	Serrano, Lyann	30/09/2021
3/02/2021	Procurement Australia Contract	<p>That Council:</p> <p>3.1 Endorse the renewal of Port Phillip City Council's contract with Procurement Australia (2312-0618) for the period 4 February 2021 to 31 December 2025, with an estimated expenditure of up to \$24M over the four-year contract period.</p> <p>3.2 Notes that the estimated contract expenditure of up to \$6M annually, is based on historical average spend of \$7.4M annually over the last four years, combined with the introduction of improved controls, and reduced actual spend in 2020.</p> <p>3.3 Authorises the Chief Executive Officer to undertake all necessary actions to give effect to Council's decision with respect to the suppliers and Procurement Australia's Contract No 2312-0618 including executing and affixing Council's common seal to all documents as required.</p> <p>3.4 Notes officers are planning to undertake a broader review of the Contract and the approach used for recruitment, training and associated services in 2021. This will include a review of the contract management, governance and oversight arrangements, as well as mechanisms to ensure greater visibility of organisational use and trends, to inform broader workforce and recruitment strategies. The review will</p>	<p>3.1 CoPP has now renewed the contract with Procurement Australia and continue to access a range of suppliers through this panel for recruitment and associated services (largely agency staff usage). Eleven suppliers were initially engaged (i.e. those recently or currently used by CoPP) and we are able to opt in to services for additional suppliers through the Procurement Australia portal as needed throughout the lifecycle of the Contract.</p> <p>3.2 Procurement and People Culture and Safety are considering the best approach for contract management. This will have shared responsibilities given financial delegations and approvals for spend on the contract are cross organisational (i.e. not PC&S approval or spend).</p>	Stevens, Claire	30/06/2022

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		also look at the efficiency and effectiveness of these arrangements to provide assurance over value for money of this expenditure category.	3.3 Council will undertake a strategic service review of the delivery approach throughout the contract term to ensure we are meeting our value for money objectives. 3.4 Officers have commenced the broader review of the approach, this will take some time and this action will remain open until completed.		
3/02/2021	Petition requesting to reduce significant risk of child being hit on Liardet St, Port Melbourne by vehicles	That Council: 1. Receives and notes the Petition. 2. Notes that Council officers will conduct pedestrian surveys to determine the pedestrian demand along Liardet Street adjacent to Esplanade East. 3. Subject to the outcome of the pedestrian surveys Council will, a. Seek Department of Transport support to move the PTV bus stop b. Seek Department of Transport approval for the wombat crossing c. Undertake community engagement, and d. Subject to the outcome of discussions with Department of Transport and the community engagement, seek funding through the Council budget process. 4. Will provide a further update to Council in June 2021. 5. Request Victoria Police continue to undertake targeted police enforcement activities on Liardet Street. 6. Notes that Council Officers will notify the head petitioner of Council's resolution.	Council received approval in June 2021 to install a zebra crossing at Liardet Street adjacent to Esplanade East and relocation the existing bus stop and shelter to another location on Liardet Street. External funding opportunities for delivery to be explored. Update provided to Councillors in July 2021. Council requested assistance from Victoria Police to undertake targeted policy enforcement. The lead petitioner has been notified of the outcome of this petition. Pedestrian surveys found that the pedestrian demand along Liardet Street adjacent to Esplanade, East warrants installation of a wombat crossing. After discussion with Department of Transport, a concept has been prepared and the Ward Councillors notified, with a submission made to DoT requesting approval of the zebra crossing and relocation of the bus and shelter. The Transport Safety team is preparing for a localised consultation following the reduction of current Covid restrictions.	Tee, Brian	30/09/2021
3/02/2021	Petition regarding dangerous hoon driving and vehicle noise in the City of Port Phillip	That Council: 1. Receives and notes the Petition. 2. Acknowledges the concerns of the community in relation to speeding, hoon activities and noisy vehicles in locations such as the Station Pier carpark. 3. Notes that Council officers will continue to meet with Victoria Police and the Department of Transport to discuss these issues and investigate options such as road safety cameras, variable message signs and other treatments to deter this behaviour. 4. Requests the Department of Transport review the speed limit and road safety signs along main roads such as Beach Road corridor. 5. Offers assistance for any joint operations run by Victoria Police and the Department of Transport. 6. Advises the petition organiser of this resolution.	Officers continue to work with Police to identify opportunities to reduce hoon driving. Options being considered include Variable Message Signs at key locations advising drivers of police targeting hooning activity, additional, road safety speed cameras. Officers have met on site with Police and Prahran Highway patrol to discuss necessary changes to Pier Road and any measures required to assist police with enforcement.	Tee, Brian	30/10/2021

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		7 Request officers to provide Council with a report to consider the requirements and costings of the purchase and implementation of mobile CCTV trailers in conjunction with the Port Phillip Police Service Area by July 2021.			
		8 Requests officers submit a joint application with the Port Phillip Police Service Area to the Community Safety Infrastructure Grant Program for the purchase of a mobile CCTV camera			
3/02/2021	Port Melbourne Special Rate and Charge Combined Scheme Declaration Report- Decision To Declare	<p>That Council:</p> <p>3.1 Having considered all submissions received and taken account of all objections lodged and complied with the requirements of sections 163A, 163B and 223 of the <i>Local Government Act 1989</i> (the Act), and otherwise according to law, hereby declares the Port Melbourne Special Rate and Charge Scheme under section 163(1) of the Act for the purposes of defraying expenses associated with marketing, advertising, promotion and business development of the Port Melbourne Business Precinct as detailed in the attached draft Declaration of Special Rate (refer Attachment 1).</p> <p>3.2 Authorises the Port Melbourne Business Association (the Association) to administer the proceeds of the Special Rate on the express condition that the Association enters into a funding agreement with Council for the period of the Special Rate.</p> <p>3.3 Authorises Council's Economic Growth and Activation Unit, for the purposes of paragraph 3.2 of this resolution, to prepare the funding agreement between Council and the Business Association by which administrative arrangements in relation to the Special Rate are confirmed, such agreement being to ensure that at all times, and as a precondition to the payment of any funds by Council to the Business Association, Council is, and remains legally responsible for approving, directing and controlling the expenditure of the proceeds of the Special Rate in accordance with its obligations under the Act to do so, and such funding agreement to be submitted to Council for signing.</p> <p>3.4 Gives notice to all owners and occupiers of properties included in the Scheme and all persons who have lodged a submission and /or objection in writing of the decision of Council to declare and levy the Special Rate commencing on 1 July 2021, and the reasons for the decision.</p> <p>3.5 For the purposes of paragraph 3.4 of this resolution, the reasons for the decision of Council to declare the Special Rate are that:</p> <p>3.5.1 There is 8.46% objection to the Scheme and it is otherwise considered that there is a broad level of support for the Special Rate from all property owners and occupiers;</p> <p>3.5.2 Council considers that it is acting in accordance with the functions and powers conferred on it under the Act, having regard to its role, purpose and objectives under the Act, particularly in relation to the encouragement of commerce, retail activity and employment opportunities in and around the Scheme area;</p> <p>3.5.3 All persons who are liable or required to pay the Special Rate and the properties respectively owned or occupied by them will receive a special benefit in the form of an enhancement or maintenance in land values and /or a maintenance or enhancement in the use, occupation and enjoyment of the properties; and</p>	<p>3.1. noted and passed,</p> <p>3.2 – noted and passed,</p> <p>3.3 - A draft contract was drawn up by Council with legal oversight for review</p> <p>3.4 - Letters to affected properties were sent out on Friday 5 March 2021, 4 enquiries have been addressed, VCAT period for further objections was extended until the end of May, due to VCAT backlog. No objections were submitted to VCAT</p> <p>3.5 noted and included in letter sent to affected properties</p> <p>3.6. Association was advised that the rate has passed VCAT period. Officers are working with the PMBA around the administrative matters associated with the agreement. A meeting with PMBA about the new agreement has occurred.</p> <p>3.7. Notice of Special rate will be distributed with annual rates notice to affected properties in August 2021</p>	Bourcier, Carine	30/09/2021

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		<p>3.5.4 The basis of distribution of the Special Rate amongst those persons who are liable or required to pay the Special Rate is considered to be fair and reasonable.</p> <p>3.6 Advises the Association of the matters specified in paragraphs 3.1, 3.2 and 3.3 of this resolution.</p> <p>3.7 Notes the properties that are included in the Special Rate Scheme area will be subject to general re-valuations and supplementary valuations on the same cycle as the City of Port Phillip general rates and charges.</p>			
17/02/2021	Petition Reponse - Request for Sunshades for Port Melbourne Playgrounds	<p>That Council:</p> <ol style="list-style-type: none"> Thanks, the community for the Petition and acknowledges their concerns about the provision of shade in Council's public open spaces and play spaces. Notes that the existing trees in Centenary Reserve have not matured enough and it will be between 10 - 15 years until these trees provide projected full shade for the play space. Notes that Officers have considered Council's policy on providing shade in public open spaces and play spaces Notes that Council's policy, as outlined in the Play Space Strategy, is that shade should be provided by trees, unless it cannot be effectively provided due to site conditions. Resolves to increase the planting of shade trees in the Centenary Reserve play space due to the environmental benefits, maintenance costs and the expense of installing shade sails. Requests Officers review Council's policy on providing shade in public open spaces and play spaces as part of the planned review of the Play Space Strategy in 2021/22 after the adoption of the upcoming Public Space Strategy this financial year. 	<p>Additional trees are being planted in August 2021.</p> <p>The Play Space Strategy review will occur in 2022 and will include consideration of shade in playspaces.</p>	Traill, Anthony	30/06/2022
3/03/2021	Park Street Streetscape Improvement Project - Release of draft concept design for consultation	<p>That Council:</p> <ol style="list-style-type: none"> Requests officers to redesign the Park Street Streetscape Improvement Project to provide Loading bays on Park Street within the vicinity of commercial premises and residential buildings located on Park Street. Requests officers to bring the revised design to a future Council Meeting for endorsement prior to proceeding to community consultation. Notes there will be an additional cost for the redesign adding to the total Project cost. Notes that in the event it is not possible to achieve the redesign outcomes of 3.1 that officers will bring back a further report to Council at the earliest opportunity. Requests officers to repurpose existing carparks on Bank Street to provide up to 30 parking spaces as soon as possible and bring forward \$70,000 of funding from 2022/23 financial year to complete these works 	<p>A redesigned proposal for the Project is nearing completion and will be brought to Council for a decision in October 2021 before proceeding to community engagement on this design.</p> <p>The Bank St repurposing of carparks is progressing and design works have been completed.</p>	Mason, Thomas	30/10/2021
17/03/2021	Extension to Albert Park College trial use of Gasworks	<p>That Council:</p> <ol style="list-style-type: none"> Notes that Albert Park College students were unable to use Gasworks Arts Park and Lemnos Square for an extended period of the trial due to the COVID-19 pandemic restrictions. 	<p>A licence has been prepared for the use of Lemnos Square and is with the school for signing. The licence has been prepared for Gasworks and is with DELWP for approval</p>	Traill, Anthony	31/12/2021

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	Arts Park and Lemnos Square	<p>3.2 Notes that Council officers have not been able to complete a fair and effective review of the trial due to the COVID-19 pandemic restrictions.</p> <p>3.3 Notes community feedback has been received requesting better teacher supervision and compliance to the agreement by the school.</p> <p>3.4 Endorses the extension of the trial use of Gasworks Arts Park and Lemnos Square by Albert Park College for the 2021 school year.</p> <p>3.5 Endorses the defined area of use in Gasworks Arts Park (Attachment 4) and Lemnos square unchanged from the 2020 agreement.</p> <p>3.6 Endorses a new Licence for Albert Park College to use Gasworks Arts Park and Lemnos Square during school hours. With the following conditions:</p> <p>3.6.1 The licence does not provide for exclusive use to the school</p> <p>3.6.2 The licence covers the defined area in Gasworks Arts Park as per the Victorian Government Gazettal, maintaining the majority of the park for other park uses</p> <p>3.6.3 The licence restricts access to lunchtime and recess periods only</p> <p>3.6.4 The licence requires a fifty percent increase of teachers supervising Gasworks Arts Park at all times and clearly be identified to the community</p> <p>3.6.5 The licence prohibits sporting games or the use of sporting equipment specifically no ball games against the Gasworks walls as this disturbs rehearsals and performances.</p> <p>3.6.6 The licence requires students and teachers to use the path network within Gasworks Arts Park</p> <p>3.6.7 The licence requires appropriate public liability insurance to be in place</p> <p>3.6.8 The licence includes requirements for the school to reimburse Council for any maintenance works required due to school use</p> <p>3.6.9 The licence stipulates that the public amenities within the Gasworks Theatre and Café complex are not to be utilised by the school</p> <p>3.6.10 The licence has an end date of 31 December 2021.</p> <p>3.6.11 The preparation of a policy for school access and use of Council managed public space</p> <p>3.6.12 The licence requires members of the school leadership team to visit the park on a regular basis during rostered hours of usage to monitor all licence requirements.</p> <p>3.6.13 The licence area excludes any land leased to Gasworks Arts Inc.</p> <p>3.6.14 The licence stipulates students do not climb on the building roofs as it disturbs the resident artists, tenants and performances.</p> <p>3.7 Note that a review is to be undertaken before the end date of the licence, that considers community feedback, and takes into account views of community members, in its assessment of the effectiveness of the trial, adherence by the school to the conditions of the licence and consideration future licences in-line with the school use policy.</p>	The Schools Use of Public Space Guidelines are due for adoption at the end of 2021		

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21/04/2021	Petition response - Request traffic lights at intersection of Bay/Liardet Street, Port Melbourne and review of 606 Bus Route	That Council: 1 Acknowledges there is community desire for the installation of traffic lights at the Bay Street and Liardet Street intersection so the official PTV 606 bus route could resume turning right at this intersection and cease using Dow Street/Esplanade West, Port Melbourne. 2. Request Council officers provide Councillors a briefing on improvements to pedestrian and traffic safety at the intersection of Bay Street and Liardet Street not later than August 2021. 3 Thanks the lead petitioners for raising their concerns and advises them of Council's resolution.	Councillors advised through Councillor Notes published 22 July 21 that this report is delayed due to COVID restrictions. It is now estimated, subject to no further restrictions, that a report will be presented to Council in October 2021. Head petitioner notified of Council's resolution.	Mitrik, Stefan	30/10/2021
5/05/2021	Proposed extension to the Seabaths summer activation	That Council: 3.1 Notes this request. 3.2 Agrees to extend the permit for the extension in front of Beachcomber Restaurant to 30 November 2021. 3.3 Does not agree to extend the permits outside the Encore and Republica spaces. 3.4 Waives the event permit fee for this time period. 3.5 Reconsiders the expiry date of 30 November 2021 when the Public Space Activation Policy is considered by Council later this year.	3.1-3.4 were implemented directly after the Council decision. 3.5 the Public Space Activation Policy is currently out for public consultation.	Blaikower, Lauren	30/09/2021
5/05/2021	Recommendation to reform and expand the Inner Melbourne Action Plan (IMAP) Implementation	That Council: 3.1 Pursuant to sections 11 and 64 of the Local Government Act 2020, dissolves the Inner Melbourne Action Plan Implementation Committee as a joint committee of Council and revokes the Instrument of Delegation to that committee. 3.2 Endorses joining an expanded group of inner-city councils for the purpose of shared advocacy, with a working title of M9. 3.3 Authorises the Chief Executive Officer to enter into a Memorandum of Understanding with other participating councils to establish the new entity and its operating principles. 3.4 Asks the Chief Executive Officer to request that the Memorandum of Understanding includes the following provisions: • that each member Council has an opportunity to provide input into strategic matters that directly impact upon them, prior to decision and implementation by M9; • that the Chair and Deputy Chairs of M9 represent the interests and decisions collectively made by the M9 Councils in all public communications; and • that regular public reporting is provided by M9 on outcomes and community benefits. 3.5 Requests further information be provided to Council on proposed advocacy priorities. 3.6 Approves the rollover of unexpended IMAP funds to fund the new entity (M9) for the first 12 months and notes that each non-IMAP member of M9 will match the contributions on the basis of 1/9 th share of funding. 3.7 Notes that membership to the new entity, M9, be reviewed annually as part of the City of Port Phillip Strategic Membership Review.	M9 Councils are working together to develop an MOU and advocacy priorities.	Gullan, James	30/09/2021

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5/05/2021	Petition - Reintroduction of the hard copy newsletter 'Diversity' into community circulation	That Council: 1.1 Receives and notes the Petition. 1.2 Thanks the petitioners, noting their passion and connection for their community. 1.3 Acknowledges that Council Officers have taken measures to provide a printed option of the online version of Diversity. 1.4 Notes that the online delivery of Diversity does not suit all in the municipality, particularly those without access to or who have difficulty with computers. 1.5 Supports the additional measures proposed by officers to widen the distribution of the printed version of Diversity.	Completed actions <ul style="list-style-type: none"> Established simple process for producing print friendly version of monthly Diversity eNews. Purchased desktop and wall adhesive brochure holders for libraries, community centres, town halls and community bus. These will be the pick-up points for hard copies each month. Commenced monthly distribution of electronic copies of print version to Home Library team, Home Support team and all library branches. This action enables those teams to print on demand from their customers and clients. Actions pending <ul style="list-style-type: none"> Install of brochure holders at 14 community centres, three town halls, community buses and five library branches. Expected completion 30 September. This has been delayed due to lockdowns and resulting closures and work-at-home orders. Commence distribution of hard copies to Home Library team and Home Support team following monthly publication of Diversity. We were unable to fulfill this for the August issue due to lockdown. Hoping for completion in September. 	Sylvan, Ben	30/09/2021
5/05/2021	Inkerman Safe Travel Corridor - Update	That Council: 3.1 Endorses Officers to progress the development of concept designs for the Inkerman Safe Travel Corridor Project that includes the designs detailed in Options 1, 2 and 3, for the section of the corridor between Hotham Street and St Kilda Road. 3.2 Officers provide a report to Council in early 2022 that includes the Inkerman Road Bike Corridor concept designs and a communication and engagement plan for the project. Noting Council will review whether to progress the Inkerman Bike corridor to the next stage of the project which includes community consultation at this meeting.	Concept designs are being evaluated and an update will be provided to Councillors in August 2021.	Kemp, Kathleen	23/02/2022
19/05/2021	Rainbow Local Government Implementation	That Council: 3.1 That Council notes this report which outlines a costed program of work that would see all Council services and programs move towards Rainbow Tick accreditation over time. 3.2 That Council: 3.2.1 Endorses \$36,000 to be included in the 2021-22 Financial Year budget and notes that this will reduce the cumulative cash surplus outlined in the draft budget from \$1.616m to \$1.580m. 3.2.2 Notes that \$13,000 per annum will be required in subsequent years and this will be considered in future budget processes of Council.	Terms of Reference for the LGBTIQ+ Advisory Committee were taken to 18/05/2021 Council Meeting, with a view to Committee being established by November	Keenan, Tony	30/11/2021

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		3.2.3 Notes a one-off cost of \$90,000 for accreditation is required in 2023-24 financial year, and this will be considered in future budget processes of Council.			
19/05/2021	Mobile CCTV Trailer	<p>That Council:</p> <p>3.1 Notes the submission to the Department of Justice's Building Safer Communities Grant Program for \$117,120 to acquire a mobile CCTV trailer as per the Council resolution on 3 February 2021 has been submitted.</p> <p>3.2 Notes Council would need to budget \$5,000 per annum to cover maintenance, insurance, registration and data costs for the infrastructure.</p> <p>3.3 Resolves to purchase a mobile CCTV trailer if successful with grant application.</p> <p>3.4 Notes that the current public place CCTV policy indicates that any new public places CCTV systems should only be progressed by Council when State or Federal Government funding has been acquired.</p> <p>3.5 Delegates to Officers to make necessary amendments to the existing Memorandum of Understanding with Victoria Police to include a mobile CCTV trailer.</p> <p>3.6 In the event that Council are unsuccessful in this grant application, that this item be brought back to Council for further consideration.</p>	<p>3.1. Notes</p> <p>3.2. Notes</p> <p>3.3. Council was not successful with grant application. Therefore item will be brought back to Council as per resolution 3.6,</p> <p>3.4. Notes,</p> <p>3.5. On hold until completion of 3.6,</p> <p>3.6 A future report will be presented to Council in October 2021.</p>	Algie, Narelle	6/10/2021
19/05/2021	Intention to Sell: 39-47 Camden Street, Balaclava – consideration of submissions in response to public notice	<p>3.1 Notes that it has received, heard and considered the submission in response to its Notice of Intention to Sell 39-47 Camden Street, Balaclava, being Parcel "A" in the Balaclava Retail Renewal Precinct, by expression of interest or auction.</p> <p>3.2 Resolves to sell 39-47 Camden Street, Balaclava, by expression of interest or auction.</p> <p>3.3 Authorises Officers to do all things necessary to enable the land to be sold.</p> <p>3.4 Directs Officers to set the confidential reserve price prior to sale, based on an independent valuation.</p> <p>3.5 In the sale of 39-47 Camden Street, Balaclava by public auction or expression of interest, authorises and delegates the Chief Executive Officer, the Manager Property Assets, the Head of Real Estate Portfolio, and Property Development Associate, to enter into and sign all relevant contractual agreements, and authorises the affixing of the Common Seal of the Port Phillip Council to the relevant documents, should that be required.</p> <p>3.6 Advises the submitter of the decision to sell the land and the reason(s) for the decision.</p> <p>3.7 Notes that Council may later determine to sell the land by private treaty, by exercising a put option, and has notified the public of its intention to do so under section 189 of the <i>Local Government Act 1989</i>, (the "Additional Notice").</p> <p>3.8 Notes that submissions received in response to the Additional Notice will be reported to a subsequent Ordinary Meeting of Council.</p> <p>3.9 Authorises the Chief Executive Officer (or their delegate) to enter into, but not exercise, a put option (or options), resulting from negotiations with adjoining land stakeholder(s), requiring the purchase of 39-47 Camden Street, Balaclava, for no less than market value, and with an obligation to provide no less than 55 car parking bays for use by the public, and additionally authorises the affixing of the Common Seal of the Port Phillip Council to the relevant documents, should that be required.</p>	<p>Officers wrote to the submitter on 20 May 2021 to advise them of Council's decision to sell the land, and the reasons for the submission.</p> <p>The confidential reserve price has been set. The property is being marketed under an expression of interest campaign.</p>	Savenkov, Anthony	30/09/2021

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19/05/2021	Proposed Discontinuance of Part of the Road Part R2975 Between 17 Coventry Place and 378 Coventry Street, South Melbourne	<p>That Council, having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road between 17 Coventry Place and 378 Coventry Street, South Melbourne, part of R2975 that is part of the land contained in Memorial Book X Number 653 (Road), and shown as Lot 1 and Lot 2 on the title plan attached as Attachment 1 to this report (Title Plan):</p> <p>3.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use as:</p> <p>3.1.1 there is no evidence that the Road is used for public purposes;</p> <p>3.1.2 the Road is not required for public access; and</p> <p>3.1.3 the Road does not provide vehicular access to any property.</p> <p>3.2 resolves to sell the discontinued Road, for the market value of \$63,000 plus GST (i.e. \$31,500 plus GST from each abutting owner), that part of the Road shown as:</p> <p>3.2.1 Lot 1 on the Title Plan to the owners of 378 Coventry Street, South Melbourne; and</p> <p>3.2.2 Lot 2 on the Title Plan to the owners of 17 Coventry Place, South Melbourne.</p> <p>3.3 notes that the proceeds from the sale will go into Council's Strategy Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.4 notes that the owners of 378 Coventry Street, South Melbourne have agreed to purchase the bluestone pitchers within the Road, the value of which has been assessed by Council Asset Management Team to be \$800 plus GST;</p> <p>3.5 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.6 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owners of 17 Coventry Place and 378 Coventry Street, South Melbourne, respectively; and</p> <p>3.7 directs that the owners of 17 Coventry Place and 378 Coventry Street, South Melbourne be required to consolidate the titles to the discontinued Road with the titles to the abutting properties of the owners within 12 months of the date of the transfer of the discontinued Road.</p>	<p>The notice confirming the discontinuance was published in the Victoria Government Gazette on 2 July 2021.</p> <p>Officers are working with Council's lawyers to finalise the sale and transfer to the applicant which is pending completion of transfer documentation and receipt of settlement funds from the applicant. Settlement is anticipated to be completed by the end of September.</p>	Serrano, Lyann	30/09/2021
2/06/2021	Petition - Neighbourhood Community Laneway Garden, Park Street, South Melbourne	<p>1 Receives and notes the petition</p> <p>2 Thanks the community for their petition and acknowledge the health and community benefits and social connectiveness delivered by community gardens.</p> <p>3 Advises the petitioners that they can commence an application for a Community Garden under the Community Garden Assessment Guidelines</p> <p>4 Notes that Officers' advice is that the current proposal would likely not comply with these guidelines, as the proposed garden is on land falls under the regulation of the Road Act and is not made by an incorporated association or auspiced by a community group</p>	<p>1. No action</p> <p>2. No action</p> <p>3. No action</p> <p>4. No action</p> <p>5. Advice provided</p> <p>6. Laneway gardens report will occur mid-2022,</p> <p>7. Provided options to residents regarding this laneway, report will return to Council once new laneway gardens policy/process adopted.</p>	Traill, Anthony	16/06/2022

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		<p>5 Advises the residents that they could undertake these gardens on the nature strips outside their properties under Council's Nature Strip Guidelines. Officers can provide advice on this.</p> <p>6 Requests Council officers to provide further options for community gardens in laneways via a report to Council.</p> <p>7 Requests officers to speak further to the petitioners and bring a report back to Councillors on this particular laneway.</p>													
2/06/2021	Proposed Tenancy Agreement with Lady Forster Kindergarten Incorporated at 63B Ormond Esplanade, Elwood	<p>That Council:</p> <p>3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989 (Vic) (Act)</i> for the new tenancy agreement (Proposed Tenancy Agreement) summarised below by publishing a notice in The Age newspaper inviting interested persons to make a submission under section 223 of the Act:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Tenant</td> <td>Lady Forster Kindergarten Incorporated</td> </tr> <tr> <td>Premises</td> <td>All that land shown outlined in yellow and red on the attached plan at 63B Ormond Esplanade, Elwood</td> </tr> <tr> <td>Permitted Use</td> <td>Area outlined in yellow – kindergarten and associated activities Area outlined in red – community garden and associated activities</td> </tr> <tr> <td>Term</td> <td>From 1 July 2021 to 31 December 2029</td> </tr> <tr> <td>Rent</td> <td>\$104 per annum plus GST</td> </tr> </table> <p>3.2 Notes that Council at its meeting on 18 September 2019 endorsed support for the Tenant's continued use of the kindergarten premises in line with the Elwood Foreshore Redevelopment Plan and requested that Officers develop and implement an advocacy strategy for an extension of the Tenant's existing tenancy agreement beyond 2022 on the basis that:</p> <p>3.2.1 Demand modelling indicates that there is a need for kindergarten services in the area;</p> <p>3.2.2 At this time, there are no viable facilities that would adequately meet demand for kindergarten services in the area (particularly with the increase of three-year old kindergarten); and</p> <p>3.2.3 The Tenant provides a high-quality kindergarten service to over 100 children and has embraced its beachside location in the development of its curriculum which is dependent on its coastal location.</p> <p>3.3 Notes that the community garden area that is currently on a separate licence issued to the Tenant is now added in to form part of the leased Premises;</p> <p>3.4 Notes that the proposed rent of \$104 per annum plus GST helps support the continuous provision of a kindergarten facility and a community garden which aligns with Council Property Policy;</p>	Tenant	Lady Forster Kindergarten Incorporated	Premises	All that land shown outlined in yellow and red on the attached plan at 63B Ormond Esplanade, Elwood	Permitted Use	Area outlined in yellow – kindergarten and associated activities Area outlined in red – community garden and associated activities	Term	From 1 July 2021 to 31 December 2029	Rent	\$104 per annum plus GST	<p>The second report was presented to Council on 4 August 2021 and Council resolved to grant/ approve the proposed tenancy agreement.</p> <p>Officers are finalising some minor amendments to lease with the Kindergarten and expect to have the lease executed by the end of August. It will then be forward to DELWP for its endorsement.</p>	Serrano, Lyann	30/09/2021
Tenant	Lady Forster Kindergarten Incorporated														
Premises	All that land shown outlined in yellow and red on the attached plan at 63B Ormond Esplanade, Elwood														
Permitted Use	Area outlined in yellow – kindergarten and associated activities Area outlined in red – community garden and associated activities														
Term	From 1 July 2021 to 31 December 2029														
Rent	\$104 per annum plus GST														

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION																																										
		<p>3.5 Notes that the Proposed Tenancy Agreement will be on terms and conditions similar to the current lease and generally in accordance with Council's Property Policy;</p> <p>3.6 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and</p> <p>3.7 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>																																													
2/06/2021	Proposed Tenancy Agreements - Various Children's Services/ Childcare Centres and Kindergartens	<p>That Council:</p> <p>3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989 (Vic) (Act)</i> for the new tenancy agreements (Proposed Tenancy Agreements) summarised below by publishing a notice in The Age newspaper inviting interested persons to make a submission under section 223 of the Act</p> <table border="1"> <thead> <tr> <th>Tenant</th> <th>Premises</th> <th>Permitted Use</th> <th>Commencement Date</th> <th>Term</th> <th>Rent</th> </tr> </thead> <tbody> <tr> <td>Ada Mary A' Beckett Children's Centre Inc</td> <td>2 Batman Road, Port Melbourne</td> <td>Children's services and associated activities</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> <tr> <td>Clarendon Children's Centre Co Op Ltd</td> <td>410 Clarendon Street, South Melbourne (aka 404-412 Clarendon Street, South Melbourne)</td> <td>Children's services and associated activities</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> <tr> <td>Poets Grove Family and Children's Centre Inc</td> <td>18 Poets Grove, Elwood</td> <td>Children's services and associated activities</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> <tr> <td>Lilian Cannam Kindergarten Inc</td> <td>97 Eastern Road, South Melbourne</td> <td>Kindergarten</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> <tr> <td>Albert Park Pre-School Centre Inc.</td> <td>18 Dundas Place, Albert Park</td> <td>Kindergarten</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> <tr> <td>South Melbourne Child Care</td> <td>5-11 Carter Street, Albert Park</td> <td>Childcare centre</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus</td> </tr> </tbody> </table>	Tenant	Premises	Permitted Use	Commencement Date	Term	Rent	Ada Mary A' Beckett Children's Centre Inc	2 Batman Road, Port Melbourne	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	Clarendon Children's Centre Co Op Ltd	410 Clarendon Street, South Melbourne (aka 404-412 Clarendon Street, South Melbourne)	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	Poets Grove Family and Children's Centre Inc	18 Poets Grove, Elwood	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	Lilian Cannam Kindergarten Inc	97 Eastern Road, South Melbourne	Kindergarten	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	Albert Park Pre-School Centre Inc.	18 Dundas Place, Albert Park	Kindergarten	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	South Melbourne Child Care	5-11 Carter Street, Albert Park	Childcare centre	1 July 2021	To 31 December 2022	\$10 per annum plus	The second report was presented to Council on 4 August 2021 and Council resolved to grant the proposed tenancy agreements. All tenancy agreements have been signed by the respective tenants and officers are finalising execution by Council and by DELWP (where relevant).	Serrano, Lyann	31/08/2021
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Outstanding	Committee: Council Meeting	Date To: 30/06/2021
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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION											
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Co-Operative Limited</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;">GST, if demanded</td> </tr> <tr> <td>Pre School Assn Middle Park Inc (Civic Kindergarten)</td> <td>254-256 Richardson Street, Middle Park</td> <td>Kindergarten</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> </table> <p>3.2 Notes that the proposed term for each Tenant aligns with the three-year transitional arrangement endorsed by Council on 4 September 2019 in relation to the Every Child, Our Future: Children’s Services Policy subject to aligning the dates of the leases to the same date on the acknowledgment that the lease may be terminated in the event that the premises, building fabric or other unexpected exigency is deemed to be a risk to any person.</p> <p>3.3 Notes that the proposed rent of \$10 per annum plus GST (on-demand) helps support the continuous provision of childcare services;</p> <p>3.4 Notes that the Proposed Tenancy Agreements have funding deeds that will expire on 31 December 2022;</p> <p>3.5 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and</p> <p>3.6 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>	Co-Operative Limited					GST, if demanded	Pre School Assn Middle Park Inc (Civic Kindergarten)	254-256 Richardson Street, Middle Park	Kindergarten	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded		
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16/06/2021	Council Endorsement Library Action Plan	<p>3.1 Notes the consultation and engagement process undertaken to help formulate the draft Library Action Plan, thanks those community members who provided feedback on the draft.</p> <p>3.2 Endorses the Library Action Plan 2021-2026 for adoption and authorises the CEO to make minor editorial changes to finalise the Plan that do not materially alter the strategic intent of the document.</p> <p>3.3 Endorses the continued investment in hard copy and digital books for adults and children as part of a collection that responds to the diverse and emerging needs of the Port Phillip community.</p> <p>3.4 That officers prepare a timeline for implementation of the Library Action Plan for report back to Council by November 2021.</p>	The Library Action Plan is currently with the communications team for layout before being uploaded on to the website. Layout will improve readability and engagement with the actions outlined in the plan., When uploaded onto the Library website a thank you to those who contributed to the plan will be posted., Officers are preparing a detailed implementation plan with timelines which will be scheduled for report back to Council at the meeting of 17th November.	Tyquin, Damian	17/11/2021											
16/06/2021	Councillor Expenses Monthly Reporting - April 2021	<p>That Council:</p> <p>3.1 Receives and notes the monthly Councillor expense report for April 2021 (attachment 1).</p> <p>3.2 Notes that the expense reports will be made available on Council’s website.</p> <p>3.3 Requests officers consult with the Audit and Risk Committee, and undertake benchmarking against other Victorian Councils, on the childcare provisions in the Councillor Expenses and Support Policy; and prepare a briefing paper to Councillors with any opportunities to increase the accessibility of childcare provisions in the Policy.</p>	<p>The monthly Cr expenses report was noted by Council and published to the CoPP website.</p> <p>Benchmarking exercise completed and consultation with ARCO held at the 04 August 2021 Meeting. Briefing of Council to occur and report to be presented to a future Council meeting.</p>	Pizzi, Katrina	30/09/2021											

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED										
5/08/2020	Petition Response - Request to access the St Kilda Peanut Farm Pavilion and oval lighting by the Dog Owners Group of St Kilda	That Council: <ol style="list-style-type: none"> 1. Thanks the community for their petition and acknowledge the community benefits and social connectiveness the dog walking community groups provides. 2. Recognises the primary purpose of the Oval and Pavilion is sporting community groups, supporting the exclusive use when permitted by Council. 3. Recognises that the Oval and Pavilion is for broad community use and passive recreation including dog walking is encouraged when sport is not using the facilities. 4. Supports the use of the Pavilion by the dog walking group though the usual booking process, when COVID-19 restrictions are amended to allow the pavilion to reopen. 5. Installs a timer on the lighting system that enables the lights to be turned on and off at programmed times 6. Permits the use of sports ground lighting in 2020 (prior to daylight savings) Monday to Friday, between the hours of 6pm – 8pm for the community use whilst no sport is permitted. 7. Notes in a normal winter season the ground is traditionally only available on a Monday night for non-sporting activities. 8. Requests 'Outdoor Sports Lighting Guidelines' are developed to formalise standards for sports fields lighting and other opportunities for the community, like dog walking. 	<ol style="list-style-type: none"> 1. Noted 2. Noted 3. Noted 4. Noted 5. Completed - a timer has been installed. 6. Completed - use of sports ground lighting permitted as per council decision eg dog walking activated 7. Noted 8. Outdoor Sports Lighting Guidelines endorsed at the 21 July 2021 Council meeting 	Trail, Anthony	21/07/2021										
2/09/2020	Petition Response - Requesting action on lack of drainage, causing water pooling and ongoing rising damp on properties on Clyde Street, St Kilda	That officers work with residents in this area to review their concerns, with a site assessment and a meeting with residents on site to occur when restrictions are lifted.	Officers have worked with residents in this area to review their concerns. A site assessment and meeting with residents occurred and works have been completed.	McNeill, Joanne	01/05/2021										
16/09/2020	Notice of Intention to Lease (Finalise) - Think OTS - Resolution Independent Pty Ltd	That Council: <ol style="list-style-type: none"> 3.1 Not having received any submissions in response to a Notice of Intention to Lease the premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the Local Government Act 1989 (Vic) (Act) and approves the following proposed tenancy agreement with key terms summarised as follows: <table border="0" style="margin-left: 20px;"> <tr> <td>Tenant</td> <td>Think OTS – Resolution Independent Pty Ltd</td> </tr> <tr> <td>Guarantor</td> <td>All company directors to guarantee the proposed tenancy agreement</td> </tr> <tr> <td>Premises</td> <td>Approximately 205 square metres at level 1, 200-202 Bank Street, South Melbourne with approximately 26 square metres of ground floor storage and one car space to the rear parking area</td> </tr> <tr> <td>Permitted Use</td> <td>Office for administration and design services</td> </tr> <tr> <td>Commencement Date</td> <td>22 November 2020</td> </tr> </table> 	Tenant	Think OTS – Resolution Independent Pty Ltd	Guarantor	All company directors to guarantee the proposed tenancy agreement	Premises	Approximately 205 square metres at level 1, 200-202 Bank Street, South Melbourne with approximately 26 square metres of ground floor storage and one car space to the rear parking area	Permitted Use	Office for administration and design services	Commencement Date	22 November 2020	The Tenant has decided not to proceed with the lease and vacated the premises on 28 July 2021.	Serrano, Lyann	28/07/2021
Tenant	Think OTS – Resolution Independent Pty Ltd														
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