

# Request for Final Inspection of Vehicle Crossing

Community Amenity Local Law No. 1 Clause 40



**Please allow at least 20 business days for the inspection and refund of the security bond.**

**This form must be completed and returned on completion of the works.**

**Vehicle Crossing Permit No:** ..... / ..... / VC

Site Address:	
Applicant/Business Name:	
Applicant's Postal Address:	
Phone number:	
E-mail Address:	

## Request for Final Inspection

- The final inspection will not be conducted unless all the building, construction, and associated works, (including Council asset clean-ups) are completed where applicable.
- The final inspection of Council's assets is not the same as the final inspection for the building works. The final inspection for the building works is done through your Private Building Surveyor or Council's Building Department and it only relates to the construction works.

## Reimbursement of Security Deposit

- The security bond is refunded to the permit-holder only on completion of the building works, provided that there has been no damage to Council assets or any damage done has been reinstated to Council standards.
- Any damage to Council assets attributed to the building works and not reinstated to Council's satisfaction on the completion of the building work, or earlier, if required by Council pursuant to Local Law No. 1, Clause 40 will be reinstated by Council and the cost incurred deducted from the bond. If the bond is insufficient to cover the cost of reinstatement the additional sum will be invoiced to the permit-holder.
- Any damage to Council's assets by Service Authorities will be the owner's / permit holder's responsibility.
- Any damage may result in fines to the permit-holder and/or builder.

**Applicant's Name:** .....

**Applicant's Signature:** ..... **Date:** .....

**Privacy Statement:** The personal information requested on this form is being collected by the council for purposes of assessment in accordance with Community Amenity Local Law No. 1, Clause 40. The personal information will be used solely by the council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the purpose of considering the Vehicle Crossing Permit and that he or she may apply to the Council for access to the information. Requests for access and or correction should be made to Freedom of Information & Privacy Officer Governance & Engagement Department, City of Port Phillip.