



# **CONFIDENTIAL MEETING OF THE PORT PHILLIP CITY COUNCIL**

## **MINUTES**

**6 SEPTEMBER 2023**



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# MINUTES - CONFIDENTIAL MEETING OF THE PORT PHILLIP CITY COUNCIL - 6 SEPTEMBER 2023



## MINUTES OF THE CONFIDENTIAL MEETING OF THE PORT PHILLIP CITY COUNCIL HELD 6 SEPTEMBER 2023 IN ST KILDA TOWN HALL AND VIRTUAL VIA WEBEX

### **IN ATTENDANCE**

Cr Cunsolo (Chairperson), Cr Bond, Cr Clark, Cr Martin, Cr Nyaguy, Cr Pearl, Cr Sirakoff.

Chris Carroll, Chief Executive Officer, Allison Kenwood, General Manager Community Wellbeing and Inclusion, Joanne McNeill, General Manager Governance Capability and Experience, Peter Liu, Chief Financial Officer, Xavier Smerdon, Head of Governance, Rebecca Purvis, Council Business Advisor, Katrina Collins, Senior Governance Advisor, Darryn Hartnett, Executive Manager Governance and Organisational Performance, Siobhan Belmore, Manager Property and Assets.

## **17. CONFIDENTIAL MATTERS**

17.1 Procurement of Waste Compactors - For Internal Waste Collection Services

17.2 Portfolio Contingency Management

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## **17.1 Procurement of Waste Compactors - For Internal Waste Collection Services**

### **Purpose**

- 1.1 To present the report of the Tender Evaluation Panel for RFT000217, Waste Compactors for internal services for collection of Council litterbins across the municipal public areas, and to recommend the awarding of the contract to CMI Hino Melbourne.

### **MOVED Crs Nyaguy/Sirakoff**

That Council:

- 3.1 Awards Contract 000217 Waste Compactors to CMI Hino Melbourne for the purchase of two waste compactors.
- 3.2 Authorises the Chief Executive Officer, or their delegate, to execute the agreement.
- 3.3 Notes the total cost of two waste compactors at \$1,078,133 (including GST and estimated stamp duty fees) will be funded from the annual fleet renewal program over two financial years. A 10 percent (\$107,813) deposit in 2023/24 and the remaining balance 90 percent (\$970,320) payable upon delivery in 2024/25.
- 3.4 Notes the whole of life cost of electric waste compactors compared favourably against diesel engine options. This is largely due to the lower operating costs.

**A vote was taken and the MOTION was CARRIED.**

## **17.2 Portfolio Contingency Management**

### **Purpose**

- 1.1 This report seeks approval from Council to delegate to the Chief Executive Officer the financial authority to authorise project expenditure within the total project budget including contingency and increase contingency budget to aligns with our Construction Project Contingency Framework.
- 1.2 This report is in recognition that external published reports and budgets do not include project contingencies to protect Council's commercial position in procurement of project related services.

### **MOVED Crs Cunsolo/Sirakoff**

That Council:

- 3.1 Provides the Chief Executive Officer with delegation to authorise:
  - 3.1.1 Project expenditure within the total project budget including contingency subject to the existing Procurement Policy thresholds.
  - 3.1.2 A contingency budget increase to align with Council's internal Construction Project Contingency Framework (attachment 1). For example, maintaining contingency budget at 10 percent at the post contract award phase may require a budget increase to the project contingency.

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3.2 Notes CEO financial delegation of \$1m under Council's Procurement Policy remains unchanged by this delegation.

**A vote was taken and the MOTION was CARRIED unanimously.**

**MOVED Crs Clark/Bond**

That the meeting be reopened to members of the gallery.

**A vote was taken and the MOTION was CARRIED unanimously.**

Confirmed: 4 October 2023

Chairperson \_\_\_\_\_