

# Road Opening Final Inspection Request

Community Amenity Local Law No. 1 Clause 14



Within 10 business days of the permit expiry submit this form to [devpermits@portphillip.vic.gov.au](mailto:devpermits@portphillip.vic.gov.au) unless as extension of time has been obtained. Your security bond will be refunded within 20 business days.

Applicant Details							
Site Address:							
Applicant/Business Name:							
Applicant's Postal Address:							
Phone No.							
E-mail:							
ABN:				ACN:			
Road Opening Details							
Road Opening Permit No:		..... / ..... / RO					
Reason for permit (tick appropriate box)							
Start & Completion Date of Works:		From:		/		To:	
What part of the Road Reserve are your works in?							
Footpath		Nature Strip		Road or Lane		Car Park	
Size of Opening:		m L x		m W =		m <sup>2</sup>	
Did any of the following assets require relocation as a result of the Road Opening?							
Parking Ticket Machine		Street Furniture		Litter Bin		Other (please state)	
How have you reinstated the Road Opening?							
Permanent reinstatement (to original standard)				Temporary reinstatement (less than original standard)			
What material has been used in your reinstatement?							
Crushed and compacted rock (temporary)				Finished with asphalt cold mix (temporary)			
Concrete (permanent)		Asphalt hot mix (permanent)		Bluestone (permanent)			

Applicant's Name: .....

Applicant's Signature: ..... Date: .....

## Request for Final Inspection

Prior to submitting this form, all excavations within the road reserve must be reinstated to Council Standards and Permit Conditions.

Permanent reinstatements must be arranged promptly. You can contact Council's Road Contractors Fulton Hogan: 9209 6211 to obtain a quote, arrange for reinstatement and make payment or use another qualified Road Contractor.

Your bond will be returned after the Final Inspection and when the reinstatement has been satisfactory completed. Cold mix is not suitable for use in permanent reinstatements. Any unsatisfactory reinstatement must be rectified within 14 days.

Failure to submit this form or carry out the reinstatement works satisfactorily will result in enforcement action including a fine and reinstatement costs.

## How to Apply

Email: [devpermits@portphillip.vic.gov.au](mailto:devpermits@portphillip.vic.gov.au)

Mail: City Permits, City of Port Phillip, Private Bag No. 3, PO St Kilda, VIC 3182

## Further Information

Contact City Permits on 9209 6216 or [devpermits@portphillip.vic.gov.au](mailto:devpermits@portphillip.vic.gov.au)

**Privacy Statement:** The personal information requested on this form is being collected by the council for purposes of assessment in accordance with Community Amenity Local Law No. 1, Clause 14. The personal information will be used solely by the council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the purpose of considering the application for a Road Opening Permit and that he or she may apply to the Council for access to the information. Requests for access and or correction should be made to Freedom of Information & Privacy Officer Governance & Engagement Department, City of Port Phillip.