



2020

THRIVE Local –

Quick Response Grants for

Deaf & Disabled artists

Plain English Guidelines and Criteria

THRIVE Local – Quick Response Grants for Deaf & Disabled artists

Grant Purpose:

THRIVE Local is a dedicated grant stream designed to support deaf and disabled artists and disability led organisations dealing with the immediate and ongoing impact of COVID-19.

Proposals can relate to all art forms, including visual arts, performance, dance, writing and spoken word, heritage projects, music, design, multimedia/film, or electronic/digital media, or artist in community projects

What does the grant support?

- research and development of new work
- production of new, digital or online work
- promotion of existing work online
- capacity building opportunities like working with a mentor to help you develop your work or working in partnership with others to develop your work

If your proposal includes purchase of equipment or software quotes should be uploaded as support material.

THRIVE LOCAL Key Dates

Applications open	21 May 2020 at 9 am
Applications close	8 June 2020 at midnight
Applications confirmed	email confirmation within 1 working day
Applicants notified	July 2020 - applicants notified by email or letter
Decision announced	July 2020
Project completion dates	Between July 2020 to December 2021

Applicants will be required to submit a grant acquittal report 8 weeks from completion.

Who can apply?

THRIVE Local is a grant stream for deaf and disabled artists who live or work in the City of Port Phillip or for disability led incorporated not for profit organisations or groups based in Port Phillip.

Eligibility definition note:

The applicant may be disabled or deaf individual artist with an auspice organisation, an office bearer of a not-for-profit organisation, or member of a core creative disability led group based in the City of Port Phillip.

Live in is defined as demonstration that the permanent address of the individual or organisation applicant is in the City of Port Phillip.

Work in may be defined as:

A demonstration of a permanent place of employment or regular or ongoing casual employment of any type in the City of Port Phillip

The place at which a significant official voluntary function within an organisation is conducted

The location of the artist or organisation's major ongoing creative workspace (e.g. rehearsal space, studio, office or operational headquarters, performance venue, gallery)

It will not be sufficient that the project venue or work space is in the City of Port Phillip

How much can applicants apply for?

Deaf and disabled artists and disability led organisations may apply for up to \$4,000 (total pool \$20,000). This amount must also include access considerations such as Auslan and captioning (if applicable).

Auspice information for individual artist applicants

The City of Port Phillip will require successful applicants who are individual artists or individuals applying for a small-unincorporated collective or group project to engage an auspice organisation to assist in managing the grant.

For the purpose of the THRIVE Local grants, the key auspice organization will be: [Arts Access Victoria](#).

Auspice organisation administration fees for THRIVE Local grants.

Applicants should include in their budgets an auspice administration fee of 10% of the total grant request.

Grant Objectives:

The ADAPT THRIVE Local grant aims to be accessible to everyone. It will assist Deaf and Disabled artists to:

Participate in arts and cultural production including online and digital

Create art and audience experience, and empower others to create

Develop skills and experience for their empowerment and capacity building

Increase access and equity by breaking down barriers for artists and audience and

Enhance their visibility through developing networks and partnerships.

Grant Criteria

You must meet all Essential Funding Criteria.

Essential Funding Criteria:

- You must have lived experience of disability (definition on page six)
- You must live or work in the City of Port Phillip (see eligibility definition note on page four)
- Funded activities must be based in the City of Port Phillip
- You must demonstrate how your project will increase your artistic production or capacity
- The expenditure for the project must equal the project income
- If you have applied for other funding to support your project, you must show that your project can proceed if other funding applications are unsuccessful
- Your project budget must identify all access consideration costs (if applicable)

Definition of Disability

The City of Port Phillip's definition of 'disability' comes from the UN Convention on the Rights of Persons with Disabilities.

'Disability' includes:

- Long-term physical, mental, intellectual or sensory impairments
- Various barriers that hinder full and effective participation in society.

Your project will not be eligible for funding if:

You currently receive any funding from The City of Port Phillip. (This includes any grants programs or subsidy schemes)

You are applying for ongoing annual funding. (i.e. continued funding for an organisation)

Your project has already commenced or has finished. (i.e. Retrospective funding) **unless you are applying for support to promote existing digital or online work**

You will be completing capital works projects or infrastructure

Your project is part of a formal course of study.

Please Note:

If you have a financial relationship with The City of Port Phillip as either:

- an employee,
- a contractor, or
- a creditor,

you must declare this financial relationship in your application.

How to Apply:

To discuss your project, eligibility, and for support with your application please contact the Community Cultural Development Officer:

- 0409 0478 849

- thrive@portphillip.vic.gov.au

Access:

For a large print version of this document please contact Assist on 03 9209 6777.

Speak and listen users: please phone 1300 555 727 then ask for 03 9209 6777.

National Relay Service (NRS):

TTY users: please dial 133677 then ask for 03 9209 6777.

Application Submission:

You can submit your application in three ways:

1. by email
2. in hard copy by postal application. Please note that postal applications must take into account the current delivery delays being experienced by Australia Post.
3. by video. This must be in combination with a hard copy or email budget and support material.

Application Support Material:

A list of support material is include in the THRIVE Local Application Form.

Funding Agreement

Successful applicants will be required to enter into a formal agreement before receiving a grant.

Acquittal Report

It is a condition of the grant that an artistic and financial report be submitted within eight weeks from the completion date of the funded project or activity. The guidelines for reporting are detailed in the applicant funding agreement.

Grants as taxable income and GST (Goods & Services Tax)

Any monies received by a grant recipient will be considered as taxable income unless the Australian Taxation Office has declared the organisation a tax-exempt body. For more information, visit the [Australian Tax Office](#) website.

Application Assessment Process:

The ADAPT THRIVE Local Grants Assessment Team will assess your application. This team includes Council Officers from Arts and Creative Industries and three external assessors (artists with lived experience of disability).

The team will assess your application on its merits against the following:

- The Essential Funding Criteria
- The Objectives of the Grant, and
- In competition with other applications.

The ADAPT THRIVE Local grant will be competitive. As such, the City of Port Phillip may not be able to fund all the applications it receives.

Funding provided in 2020 does not ensure that funding will be available in future years.

Legal and Insurance Standards:

All applicants must ensure that they comply with all legal and insurance standards. For projects that include public participation or occur in public areas, applicants will be asked to produce proof of public liability insurance (certificate of currency). Applicants using an auspice organisation should confirm that they are covered by the auspice organisation public liability policy. For any legal queries, check the [Artslaw](#) website.

Government Legislation:

You must act with fairness and equity with any paid or volunteer staff involved in your project.

All Deaf and Disabled artists and disability led organizations must abide by these Acts:

- [Fair Work Act 2009](#)

- [Equal Opportunity Act 2010](#)

- [Racial and Religious Tolerance Act 2001](#)

- [Charter of Human Rights and Responsibilities Act 2006](#)

- [Victorian Privacy and Data Protection Act 2014](#)

- [Disability Discrimination Act 1992](#)

- [Victorian Disability Act 2006](#)

- [Occupational Health and Safety Acts, Regulations and Codes of Practices](#)

- [WorkSafe Victoria](#)

- [Child Safe Standards Victoria](#)

Council Priorities:

Child Safety:

The City of Port Phillip has zero tolerance for child abuse. It is a Child Safe organisation.

All projects that involve working with children and young people must follow:

- Working with Children Act 2005
- Working with Children Regulations 2016
- Victorian Child Safe Standards (CSS)

For more information, please contact:

thrive@portphillip.vic.gov.au

Environment and Sustainability:

The City of Port Phillip cares about the environment. It has committed to reducing waste and improving sustainability.

For advice about making your project more sustainable, please contact:

thrive@portphillip.vic.gov.au

For More Information about THRIVE Local:

Please contact the Community Cultural Development Officer:

- 0409047849

- thrive@portphillip.vic.gov.au