#### **City of Port Phillip Grants**



# Auspice Organisations for arts and cultural grants

## For individual artists or unincorporated groups

Individual artists or unincorporated groups applying to the Cultural Development Fund are required to engage an auspice organisation prior to the submission of an application. An auspice organisation can assist them in the management of the grant and to meet any Superannuation Guarantee legislation and other Australian Tax Office requirements.

# What is an auspice organisation for the purposes of a grant application?

An auspice organisation is an incorporated association or registered organisation that can assist artists in managing:

* grant budget
* legal and insurance requirements
* payments of fees and charges, superannuation and tax where required as part of government legislation
* assists a grant recipient with budget acquittal requirements.
* offers project public liability cover

Other assistance that an auspice organisation may also offer include:

* project management advice
* grant writing tips
* information about other grants.

An auspice organisation may charge a small administration fee. This fee should be included in the grant application budget as an expense.

A letter of confirmation from the auspice organisation must be attached to an application to the Cultural Development Fund. The applicant should contact an auspice organisation well in advance of the grant submission date.

A successful grant applicant should have a written agreement with their project auspice organisation prior to signing a funding agreement with Council.

Key organisations that offer specialist auspicing assistance to artists are:

* [Auspicious Arts Projects](http://auspicious.com.au/) a key not-for-profit organisation that specialises in an auspicing service and advice to artists for to apply for and manage grants.
* [Arts Access Victoria](https://www.artsaccess.com.au/resources/) a key not-for-profit organisation assisting deaf and disabled artists
* [Multicultural Arts Victoria](https://www.multiculturalarts.com.au/auspice-service/) a key not-for-profit organisation assisting artists with culturally diverse backgrounds

If you have any questions about auspice organisations, contact the Cultural Development Fund Officer on 03 9209 6165 or email [cdf@portphillip.vic.gov.au](mailto:cdf@portphillip.vic.gov.au)