



**9.3 OLDER PERSONS ADVISORY COMMITTEE NEW MEMBER NOMINATIONS AUGUST 2023 TO NOVEMBER 2024 - FOR ENDORSEMENT**

**EXECUTIVE MEMBER:** ALLISON KENWOOD, GENERAL MANAGER, COMMUNITY WELLBEING AND INCLUSION

**PREPARED BY:** CATHY HORSLEY, TEAM LEADER COMMUNITY BUILDING

**1. PURPOSE**

- 1.1 To present Older Persons Advisory Committee (OPAC) new member recommendations for endorsement.

**2. EXECUTIVE SUMMARY**

- 2.1 This report seeks endorsement of five new members to the OPAC for the term July 2023 to November 2024.
- 2.2 OPAC was established in 2000 as an outcome of the International Year of the Older Person and is the peak advisory and advocacy body on issues affecting the wellbeing of older people (55 years and over) within the Port Phillip municipality and seeks to provide advice to Council and its officers on policies, plans and services that affect older people and their interests, and encourage Council to advocate to other levels of government, this includes advocating for significant events, activities and services relating to older persons.
- 2.3 OPAC aims to be representative and advocate on behalf of older persons from our diverse community including people with disabilities, people who identify as lesbian, gay, bisexual, transgender, or intersex (LGBTI), people of Aboriginal or Torres Strait Island background, people experiencing financial disadvantage (including people who are homeless or at risk of homelessness) and our multicultural and multifaith communities.

**3. RECOMMENDATION**

That Council:

- 3.1 Endorses five new members \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ & \_\_\_\_\_ to the Older Persons Advisory Committee (OPAC) for the term July 2023 to November 2024.
- 3.2 Recognises the value of work undertaken by the OPAC as the peak advisory and advocacy body on issues affecting the wellbeing of older people (55 years and over) within the City of Port Phillip.
- 3.3 Acknowledges the on-going work of the OPAC and thank the Committee for its efforts.

**4. KEY POINTS/ISSUES**

- 4.1 As per the OPAC Terms of Reference members will be appointed for a term not to extend past the term of the current Council.
- 4.2 A maximum of 17 members are to be appointed by Council.
- 4.3 Members are individuals reflective, as far as feasible, of the City's diverse communities.
- 4.4 As a result of the resignation of four members in 2022 and the untimely passing of a member in 2023 the current cohort is eleven members, resulting in vacancies.



## 5. CONSULTATION AND STAKEHOLDERS

- 5.1 To replace members who have resigned during tenure new members will be appointed by Council following public advertisement, recruitment process and recommendation by the Committee.
- 5.2 Members will be recruited with a mix of relevant skills to the purposes of Committee with the aim that the membership will have a broad representation of the Port Phillip community
- 5.3 In May 2023 Council called for Expression of Interest (Eoi) from people wishing to join the OPAC. This opportunity was promoted broadly to the community via digital distribution through existing networks, e-newsletters, Council website and social media platforms. Hard copies of information were also made available at St Kilda and Port Melbourne Assists and St Kilda and Port Melbourne Libraries.
- 5.4 Ten Eoi's were received. After a short-listing process, nine people were interviewed by the panel. The panel comprised the Coordinator Grants and Community Building, Gavin Murphy, OPAC Councillor Representative Cr Peter Martin and OPAC Chair Wendy Priddle.
- 5.5 The panel has recommended five people join the committee. The five recommendations were presented to the OPAC for endorsement at the meeting 3 July 2023, all were endorsed.

## 6. LEGAL AND RISK IMPLICATIONS

- 6.1 There are known legal or risk implications.

## 7. FINANCIAL IMPACT

- 7.1 OPAC recruitment is resourced by internal staff resources. There is no expense other than officer time associated with the activity.
- 7.2 The budget allocation for the OPAC program for the 2022/23 financial year is \$3,500 and a full-time position allocates approximately 0.2 FTE of the role supporting the activities of the committee.
- 7.3 The OPAC are Port Phillip residents who provide their time and skills on a voluntary basis.

## 8. ENVIRONMENTAL IMPACT

- 8.1 The OPAC are committed to sustainability ensuring all catering provisions for monthly meetings adhere to Council's sustainability guidelines.
- 8.2 Printing is kept to a minimum with most communication by email.

## 9. COMMUNITY IMPACT

- 9.1 The OPAC provides the opportunity for understanding good governance, community and civic participation and sharing of best practice to advocate for older people in the Port Phillip community.
- 9.2 The OPAC is a formal advisory group to Council and is supported and resourced by the Grants and Community Building Team. In 2022 and 2023, up to seventeen local residents/committee members regularly attend meetings and organised events in the City of Port Phillip.



- 9.3 The OPAC are Port Phillip residents who participate on a voluntary basis. Participation and engagement with other Advisory Committees and external networks helps to build community connections.
- 9.4 OPAC members recommended in the report represent the following associations/networks; TBC - once new members have been endorsed by the OPAC.

## **10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY**

- 10.1 Since 2000, the Older Persons Advisory Committee has been guided by and aligned to the strategic goals of each Council Plan.
- 10.2 The activities of this committee aligns with two of the Strategic Directions in the 2021-31 Council Plan:
- 10.3 Strategic Direction 1 – Inclusive Port Phillip, Initiatives:
- 10.4 We will provide: client services and programs that are inclusive and accessible for all, including people who identify as LGBTIQ+, people with disability, people from culturally and linguistically diverse backgrounds, Indigenous backgrounds, and people experiencing homelessness.
- 10.5 We will partner with: our Older Persons Advisory Committee, Youth Advisory Committee, Multicultural Advisory Committee, Port Phillip MultiFaith Network and establish other committees, where relevant, to ensure the diversity of our community's experience is represented in decision-making
- 10.6 Strategic Direction 5 – Well Governed Port Phillip, Initiatives:
- 10.7 We will provide: opportunities for our community to participate in civic life and help share Council policy, services, programs, and decisions by facilitating engagement in line with Council's Community Engagement Policy.
- 10.8 The OPAC is a formal advisory group to Council, providing community members the opportunity to participate in civic life to inform Council decision making. The OPAC work with the Council to provide good governance for the benefit and wellbeing of its community.

## **11. IMPLEMENTATION STRATEGY**

### **11.1 TIMELINE**

- 11.1.1 If endorsed by Council the five new members will complete an induction in July prior to the August 2023 OPAC Meeting.

### **11.2 COMMUNICATION**

- 11.2.1 If endorsed by Council the names of new members will be included in the OPAC 2023 monthly meeting minutes, Annual Report on the Council website including in an accessible version format.

## **12. OFFICER DIRECT OR INDIRECT INTEREST**

- 12.1 No officers involved in the preparation of this report have any material or general interest in the matter.

## **ATTACHMENTS**

- 1. Confidential- OPAC Five New Member Recommendations 2023**