

Exercise of Delegation by the Chief Executive Officer during a declared State of Emergency – COVID-19, 2020



DATE	TYPE OF DECISION	TYPE OF SERVICE	DESCRIPTION OF EXERCISE OF DELEGATION	LOCATION
24/03/20	Service Level Change	Discretionary	Esplanade Market postponed until further notice.	St Kilda
24/03/20	Service Level Change	Discretionary	April Citizenship ceremony cancelled.	Whole of Municipality
23/03/20	Service Level Change	Discretionary	Face-to-face (F2F) community engagement activities planned for April.	Whole of Municipality
23/03/20	Service Level Change	Non-Discretionary	Front ASSIST Counters (Port, South and St Kilda Town Hall) are all closed to the public. Call centre & Eservices including emails continue to be available and call centres are running from 3 locations South Melbourne, St Kilda town Hall and working from home.	Whole of Municipality
23/03/20	Service Level Change	Discretionary	Events – permitted events cancelled until further notice.	Whole of Municipality
23/03/20	Service Level Change	Non-Discretionary	Waste management - Resource & Recovery Centre (Transfer Station) in South Melbourne is remaining open but is no longer accepting cash for payment to reduce the physical interaction between members of the public and staff	South Melbourne
19/03/20	Service Level Change	Discretionary	Supported Playcentres - Moved to a model of service provision on “play advice” that is conducted primarily via skype and phone. Limited face to face in-home service delivery for families identified as “at-risk” is provided on a case by case basis with approval for this required by a team leader and appropriate safety and prevention measures.	Whole of Municipality
19/03/20	Service Level Change	Discretionary	Parent Information Sessions - Suspended face to face service delivery and investigating ways to develop alternate peer supports.	Whole of Municipality

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19/03/20	Service Level Change	Discretionary	Skidders and St Kilda Adventure Playgrounds (Opening hours and programming) - Close playgrounds to the general public and continue to provide adjusted programming for vulnerable groups such as continued face to face support and programs for priority groups with appropriate safety measures, including the possibility of smaller groups. Develop facilitated online or phone groups, and supports for the broader community via resource pack of activities to undertake while at home.	St Kilda
19/03/20	Service Level Change	Discretionary	Youth Events - Events have been postponed at this stage due to restriction on gatherings of 100+.	Whole of Municipality
19/03/20	Service Level Change	Discretionary	Youth Leadership Program - Scheduled youth leadership program will be postponed as it may breach restrictions on gatherings of 100+	Whole of Municipality
19/03/20	Service Level Change	Discretionary	Family Youth and Children Case Management and Lead Workers - continue service provision but limit delivery to skype and phone. Approval for face to face service delivery must be provided by team leader with appropriate safety measures.	Whole of Municipality
19/03/20	Service Level Change	Discretionary	Integrated Family Services - Continue service provision but limit delivery to skype and phone. Approval for face to face service delivery must be provided by team leader.	Whole of Municipality
19/03/20	Service Level Change	Discretionary	Diversity Magazine – cancel the upcoming edition of Diversity and replace with a short publication delivered to all mailboxes on current COVID situation	Whole of Municipality