

VicSmart Checklist 4

Construct a front fence in a residential zone



Pre-application discussion: Was there a pre-application meeting? Who with and when?

- ☐ No
- ☐ Yes – Planning Officer: _____ Date: _____
- ☐ Yes – Building Surveyor: _____ Date: _____

Under building regulations, fences on corner allotments need to respond to safety in relation to vehicle sight lines and pedestrians.

Information Requirements

For all planning permit applications the following MUST be provided:

- ☐ A fully completed application form
- Ensure you have entered the correct address of the land, an accurate description of your proposal, a current email address and phone number, that the Applicant address is the correct postal address, and that the form is signed and dated.
- ☐ The application fee
- ☐ Signed declaration on the application form.
- ☐ A full and current copy of the Certificate of Title (dated within 3 months of your application). The title information must also include a 'register search statement' and the title diagram, and any associated instruments.

Accompanying Information

Note: Council may reduce the information that you need to provide but cannot ask for more information than listed. Please check the information requirements with us. The following information must be provided as appropriate.

- ☐ A plan drawn to scale and fully dimensioned showing:
- ☐ The location, shape and size of the site.
 - ☐ The location, length, height and design of the proposed fence including details of materials.
 - ☐ The location, height and design of any existing front fence on adjoining and nearby properties including details of materials.
 - ☐ A photograph of the site and adjoining and nearby properties along the street frontage.
 - ☐ The reason for the proposed height.

Office Use

Yes N/A

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Office Use Only

Checked by: _____ Signature: _____ Date: _____

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Note:

- ① If a proposal falls into more than one VicSmart class of application, the information requirements of each class apply and the corresponding checklists should be completed. For example:
- If the land is in a Heritage Overlay also complete **Checklist 6 – Construct a building or works in an overlay**
 - If the land is in a Heritage Overlay also complete **Checklist 8 - Minor subdivision, minor buildings and works, painting or tree lopping in a Heritage Overlay.**
 - If the land is in a Special Building Overlay also complete **Checklist 9 - Minor subdivision, minor buildings and works in a Special Building Overlay.**

Office Use Only

Checked by:

Signature:

Date: