



ANNUAL REPORT 2014 – 2015

FRIENDS OF SUAI/COVALIMA





Eugenio da Souza, Chair of the CCC, Community Commission and Marcelina (Alita) da Conceição, CCC Rural Womens' Development Program were welcomed to the City of Port Phillip by Mayor and Councillors, July 2014

Acknowledgements

Council respectfully acknowledges the Yalukit Wilam Clan of the Boon Wurrung. We pay our respects to their Elders, both past and present. We acknowledge and uphold their continuing relationship to this land.

Photos cover page

Top: CoPP Councillors, FoS/C members and Suai, Covalima friends met Eugenio and Alita at the East Timor Conference- working together – the next 10 years, 2014

Bottom: Local children delighted at first water from the bore drilled to connect water and sanitation at the Suai Secondary School by FoS/C Rotary and community donations. The school has not had water or toilets for 15 years.

Disclaimer

This document has been developed by City of Port Phillip's Community Health and Service Planning Department. Information contained in this document is based on available information at the time of writing. All figures and diagrams are indicative only and should be referred to as such.

This is a strategic document that deals with technical matters in a summary way only. Council or its officers accept no responsibility for any loss occasioned to any person acting or refraining from acting in reliance upon any material contained in this document.

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Message from the Chair

It is a pleasure to present the 15th Annual Report of the City of Port Phillip (CoPP) Friends of Suai/Covalima (FoS/C). The report outlines the key achievements and outcomes of the past year, linking them with the strategic goals of the Friends of Suai/Covalima joint strategic plan 2010-2020.

The Covalima Community Centre (CCC) continues to be a key education and development organisation for the community of Covalima. City of Port Phillip is midway into the second ten-year Friendship Agreement to support the development of the CCC and its activities. The CCC has grown into a vibrant centre for education, training and community development initiatives as outlined in this report, particularly to support opportunities and learning for young people and women.

In the City of Port Phillip key activities in 2014-15 included several well-attended events. The *'Know our world- Hatene ami-nia moris'* Exhibition was a highlight, documenting the rich cultural heritage of Camenaça village, soon to be relocated due to national infrastructure development in Covalima. This beautifully curated exhibition increased understanding about East Timor and in particular Suai, Covalima, and it also proudly attracted visiting delegations from East Timor.

The screening of films made in and about East Timor *'We as People'* at the St Kilda Film Festival in May, 2015 provided the audience with a cultural insight into our close neighbour and friend and attracted an inter-generational audience.

The visits to Australia from CCC staff and the Commission Chair created a valuable interchange with Council, Indigenous elders and community organisations providing good models of development; Westgate Park Land Care group and the Port Melbourne Neighbourhood Centre in particular welcoming and hosting our Timor friends. Visits by residents and volunteers to Suai ensured the friendship deepened and provided new training opportunities.

The work of Friends of Suai/Covalima has set a very solid base for ongoing community development through fifteen years of our people to-people and community-to-community partnership. As Covalima prepares for the transition to local government, FoS has an important and continuing role to support the relationship which is being further formalised through a Cooperation Agreement between Victorian and Timorese

municipalities to be signed in the near future. At the same time, we will continue to work with the CCC ensuring they will be able to sustain their programs into the future.

I would like to express my personal thanks to all those who made donations to FoS to assist the work of the Friendship in East Timor and to all those who have contributed their own time and energy to support our work, both here in Australia and in East Timor.

I also want to thank the members of the Friends of Suai/Covalima Community Reference Group and the members of the various working groups for their great contribution during the past 12 months. Once again I also thank FoS/C Coordinator Pat Jessen for her tireless commitment to this friendship and for her professional and inspiring leadership. Without all of your efforts none of this would be possible. Of course none of this would be possible without the vision, leadership and support given by the Councillors and staff of the City of Port Phillip and the amazing community of Suai Covalima.



Bill Armstrong A.O.
Chair, Community Reference Committee
Friends of Suai/Covalima



Alberto Barros in Melbourne for an IWDA partnership and FoS/C strategic planning meeting
L to R: Bill Armstrong, Pat Jessen FoS Coordinator, Dermot Clancy, Alberto Barros, CCC Director
Cr Serge Thomann, Rosemary Patterson



CCC Community Commission Members 2015

Key highlights of the year 2014-2015

- *Education and training at the CCC*
- *Suai Public Secondary School Water and Sanitation (WASH) project*
- *Vocational and Primary Training Scholarships*
- *Know our world-Hatene ami-nia moris: Cultural Heritage Exhibition*
- *St Kilda Film Festival screening of East Timor films*
- *Schools Conference in Melbourne*
- *Volunteers' exchange visits to Suai and CCC visitors to Australia*

Strategic Goal 1

Strengthen capability and involvement in the Covalima community

Education and training

Scholarships

The vocational training completed in East Timor during 2014 was very positive with 23 trainees completing Certificate 1 & 2 in administration, building construction and hospitality. A further 19 trainees, mainly from the Covalima Community Centre and local NGOs, successfully gained Certificate 3&4 in workplace training and assessment enabling them to gain skill to train others in the district.



FoS/C building construction scholarship trainees at Vocational Centre in Salele, Covalima

During the 2014 - 15 year, a further 12 young people were supported in vocational training: 3 students at the Canossian Vocational Training Centre in Suai, 6 at the Claretian Training Centre in Salele, Covalima and 3 students at the primary teacher training centre in Baucau. In addition to teaching, fields of study included plumbing, carpentry, masonry, electricity, hospitality and administration.



Centre: Orlando and Beatriz administration trainees on FoS/C scholarships with Canossian Training Centre, Suai. L to R Graciano Gusmao, Sr. Candida, Inga Lempp, Sr Sonia, Alberto Barros, CCC Director, Bernardino de Jesus, CCC Education Officer

Community training at the CCC



Strengthening Capacity at the CCC: CCC Staff and Volunteers 12 gain cert 3 in *Workplace Training and Assessment*. Two additional staff gained certificate 4, all supported by FoS/C

English training continues to be popular at the CCC. The CCC English tutors provided courses for 706 students (442 female and 264 male) at Basic, Pre-Intermediate and Intermediate levels, with 401 students achieving certificates. CCC also assisted with English classes conducted elsewhere in Covalima by lending books, monitoring and providing certificates.



Pre Intermediate English Language Students at CCC

IT training at the CCC.

IT training was delivered to 223 trainees (115 females and 108 males). This year the CCC is providing combined training in IT and English to provide affordable training in both skills for the local community.

Training for government bodies and other external organisations.

From June 2015 CCC responded to requests to provide English training at the Suai Hospital and District Health Department. IT training was provided to 29 PNTL officers (police department) from March to June 2015 with funding provided from Australia for the Timor Leste Police Development Program. This is expected to continue in Covalima in future.



CCC is delivering training to government and local community. The local police department is up-skilling in IT at the CCC.

Schools

Books project. FoS/C volunteers Barbara Selvay and Sandra Whitbourn conducted an English language book project workshop on how to use reading books to enhance English learning curriculum with English teachers at the CCC in July 2014. Following this 225 donated books were distributed to 15 schools in Suai and rural areas. In addition, three selected pilot schools received 111 books for teachers donated by FoS/C for more intensive use in English classes and for student borrowing.

Barbara Selvay also coordinated comprehensive teaching notes with FoS/C volunteers in Australia for the East Timor English Curriculum for Years 7, 8, 9, 10 and 11.

According to English language teacher Martinus Klaran 'the English teachers are appreciative of the English book project and curriculum notes from Friends of Suai, prepared for year 7, 8 and 9, 10 and 11. The books distributed assist the students understand English well and are very much needed.'



Barbara Selvay and Sandra Whitbourn visited CCC to facilitate workshops for Covalima English language teachers and provide support for the ongoing school library project; FoS/C Treasurer helped out.

Suai Secondary School Library.

The library continues to play an important part in students' learning at the Public Secondary School of Seran-Kotec with many students reading and borrowing books on a regular basis. Teachers are also regular library users. In total there were 6,970 books available at the Library at the start of the year with donations of another 525 books during the year. Records show that students borrowed 1102 books whilst teachers borrowed 121. Student visits to the library to read or work there numbered 13,601 with 295 teachers' visits recorded. Peak visiting and borrowing coincide with exam preparation times.



Suai Senior Secondary library supported by FoS/C provides learning opportunities in 4 languages

Social Enterprise

The CCC's InfoTimor social enterprise staff and volunteers have been trained to rebuild, maintain and service computers. The focus of the social enterprise is on using information communication technology as primary tool to create positive social change.

With the introduction of the national electricity grid, Suai now has access to power 24 hours with some interruption due to capacity issues. The shipment of 114 desktop computers and 3 laptops was transported to CCC in October 2014. At the end of the financial year 55 computers and laptops were sold in Covalima. Many local organisations are taking advantage of the service with modestly priced second hand computers from the City of Port Phillip.



From City of Port Phillip to CCC social enterprise where the second hand computers will be refurbished and available to Covalima community

Environment and Agriculture

Wet and dry season crops continue to be grown in the CCC kitchen garden. Five of the womens' groups in the rural Women's Development Program are engaged in growing vegetables to improve nutrition and/or are raising animals including pigs and goats.



Watering trees in the CCC nursery and vegetables planted by staff at the CCC kitchen garden

Health

Water and Sanitation Project (WASH)

The first phase of the project, which comprised drilling a bore for water connection to the Suai Public Secondary School, was successfully completed in November 2014. This resulted in a good outcome with adequate water found to be available from a deep well. Following this, the CCC formed a panel to conduct a tender process to engage a contractor for the construction phase, which was to rebuild and repair existing but damaged toilets, to construct a new toilet block as well as installing a water tank and connecting this to the water supply from the bore. Three contractors tendered and one with previous experience in water supply projects was selected. Work commenced on the construction of the toilets and the water connection and planning is underway for the design and implementation of health and hygiene training for school teachers and students to implement as part of the school curriculum.



Drilling the bore, foundations for the elevated tank and the first water from the bore



New toilets and hand basins for 2000 students where there were none

Rotary International has provided a generous donation of \$US 35,000 in support of the WASH project, and FoS/C has received substantial pro bono technical advice from water engineers in East Timor and from Australia.

A meeting of school parents was held in February 2015 to begin the process of developing a Maintenance and Operations Plan for the water supply and new toilets, attended by more than 300 people: parents, teachers, students and CCC Commission members. It was agreed that families would make a small annual contribution to be used for the ongoing maintenance.



200 Parents and teachers attend a meeting with the principal and CCC Director to discuss the operation and maintenance of the water connection to the Suai senior secondary school supported by Rotary and FoS/C donors.

Women's Empowerment

Provision of training to over 100 women in local food production, hospitality, savings and loans, bookkeeping and agriculture through the Rural Women's Development Program (RWDP) was supported by International Women's Development Agency (IWDA). The RWDP organised exchange visits to Maubara and Oecuesse in 2015 where women share ideas on handicrafts quality, pricing and markets and in Oecusse trained in savings and loans.

With IWDA's support, CCC are fulfilling their objectives in empowering women economically, supporting them to take on leadership roles in the community, and encouraging a shift in gender relations in the household and the community. CCC has also succeeded in fulfilling their objective in becoming a 'bridge for development', successfully linking the groups with Government and NGO actors and supporting women experiencing violence to access support,



Camanasa womens group with their handmade pottery and woven tais

Strategic Goal 2

Practise good governance and management in our Friendship

Capacity strengthening

Covalima Community Centre

The CCC Commission Chair and RWDP Coordinator visited Australia to attend a Victorian Local Governance Association Conference “Working with Timor Leste – the Next Ten Years” held in Melbourne. They also visited a range of Indigenous organisations in Darwin en route. The CCC Director was invited to attend IWDA’s partnership workshop in Melbourne which provided an opportunity to explore notions of partnership and network with a range of IWDA’s partners.



Exchange visit: Eugenio da Souza at East Timor Conference 2015

Alita da Conceicao at the community reception

A number of staff attended a wide range of training and development activities during the year. Key areas included:

- Certificate 4 in workplace training and assessment completed successfully by 2 trainers
- Certificate 3 completed successfully by 12 staff. As a result IT and English trainers are applying the teaching methodology acquired
- Gender equality and men against violence
- Leadership, Conflict resolution and HIV/AIDS
- Child protection
- Strategic planning
- Program management
- Monitoring and evaluation
- Training in social research and data collection by The Asia Foundation which was later implemented

The CCC continues to play an important role as the venue in Suai used by a large range of other organisations to conduct training or to run other activities.



Bernardino de Jesus translates for the web development workshop for CCC staff

Strategic Goal 3

Build community awareness and involvement in the City of Port Philip

Quarterly FoS/C newsletters continued to provide updates on our activities during the year, together with a feature in the CoPP's "Diversity" newsletter which is delivered to 83,000 households within the City of Port Phillip municipality.

Guest speaker at the 2014 FoS/C Annual General Meeting was Rachel Powning (Former Mayor, now with Save the Children Australia). Rachel spoke on current trends in the field of corporate social responsibility and provided a reflection on the Friendship and the collaboration between Friends of Suai/Covalima and the CCC.



Senior State Administrators from East Timor in Australia with Local Government Victoria representatives visiting The Know our world, cultural heritage exhibition at the Town Hall Gallery

East Timor Schools Conference

A very successful schools conference entitled “Developing Democracy and Society in South East Asia” was held in August at Caulfield Grammar School, attended by over 120 students from seven schools. The focus of the day was on the history and politics of East Timor and Australia’s role, and included several excellent speakers including former Victorian Health Minister John Thwaites, UNSW Professor Clinton Fernandes, Timor Sea Justice worker Tom Clarke, With One Seed organiser Andrew Mahar and CoPP Friends of Suai Coordinator Pat Jessen. Dr Manny Kingsley, former History and Politics teacher organised the event.



East Timor Schools Conference: ‘Developing Democracy and Society in South East Asia’ was held in August 2014 at Caulfield Grammar. Over 120 students from 7 schools attended the day speaker Professor Clinton Fernandes explains the history of independence for East Timor.

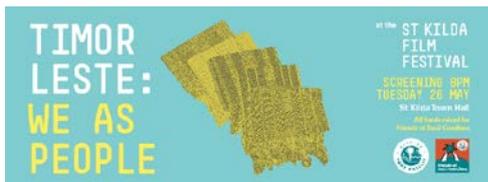
Shipment of donated goods



Everyone pitched in to load the container at CoPP with computers and other items bound for Suai

The City of Port Phillip donated approximately 114 recycled computers and screens which were shipped in August 2014, together with second-hand furniture and donated sports uniforms, health kits and art equipment for kindergartens. This was organised with volunteer labour to pack the container with the assistance of City of Port Phillip staff members from across Council.

St Kilda Film Festival



A special East Timor screening event of eight short films was part of the St Kilda Film Festival in May. *“Timor Leste: We as People,”* a short film directed by Chris Phillips was screened on the opening night of the Festival to an audience of some 2800 people, with another 150 attending the festival screening. The Mayor Cr Amanda Stevens launched the film screening and promoted the Friendship with Suai at the opening night. Filmmaker, Luigi Acquisto and Chris Phillips (We as People) talked and conducted a Q & A on the emergence of filmmaking in East Timor and their work.



Q & A with Chris Phillips and Luigi Acquisto at the screening

Film 'Jose's Story'

Exchange Visits

In July 2014 the CCC Chair Eugenio da Souza and the Coordinator of the Rural Women's Development Program Alita da Conceicao, came to Australia on a three week visit coordinated by FoS/C. The main focus of their visit was to deliver a presentation to the Victorian Local Governance Association Conference: *"Working Together with Timor Leste – the Next 10 Years"*, and to share information and see different models of development relevant to East Timor, especially in the face of change.



CoPP Councillors, FoS/C members and Suai, Covalima friends met Eugenio and Alita at the East Timor Conference- working together – the next 10 years, 2014

Before coming to Victoria, they met with Indigenous organisations in the Northern Territory. They were welcomed to Port Phillip at a smoking ceremony and attended a Council Meeting. They spent a day at the Port Melbourne Neighbourhood Centre where they participated in community programs, met with the Board and attended a Community Reception. They also visited Land Care members at Westgate Park to see how the park situated next to major development in Port Melbourne benefited the community. During their visit they connected with a variety of individuals and organisations. Many volunteers helped to make the visit a success, as did Councillors and staff.

CCC Coordinator Alberto Barros was invited to Melbourne in October 2104 to attend IWDA meetings and spent a further week hosted by FoS/C when he participated in a FoS/C planning and review workshop, spoke at a well-attended dinner for FoS/C members and attended a number of community meetings as a professional development activity.



Indigenous welcome with Dean Stewart and community in Port Phillip



Land care Westgate Park discuss how the park benefits the community situated next to major development in Port Melbourne with Eugenio and Alita. Gil Santos and Paulo Ameida Mysitc Trio Band sing at the community reception at Port Melbourne Neighbourhood Centre



Otways Reafforestation Group leader Rowan Reid shows our group over his farm. Dinner with FoS/C host Irena Blonder and Chris Healy at their home in St Kilda during the visit

Annual General Meeting

The 2013-14 Annual Report was presented at a well-attended meeting on December 3, 2014. Elections were conducted for the Chair of the Community Reference Committee (Executive) and for Chairs of the Working Groups.

The City of Port Phillip Council endorsed the Annual Report at its meeting on December 9, 2014 and commended the CCC and FoS/C on their work. Council also endorsed a proposal for signing

the Timor Leste Municipal Government Protocol Agreement coordinated through Local Government Victoria, within the context of the current Friendship Agreement.

As well as bi-monthly meetings of the FoS/C executive, regular working group meetings and two public meetings were held during the year.

Committee Visits to CCC

Dr Anne Wigglesworth also visited Suai to follow-up on the CCC exchange visit to Australia and assist with assessment of the Water and Sanitation project for the Senior Secondary School in Suai.

Tony Phillips, FoS/C Treasurer developed and assisted with implementing a new financial system for the CCC and provided financial training for CCC staff;

Donations

Donors generously continue to support the scholarships for young people to undertake vocational training in East Timor in 2014-15.



Rotary agreed to donate \$43,000 for the Water and Sanitation project for the Suai Senior Secondary School, encompassing drilling a bore, installation of water connection and the renovation and construction of toilets for the school. The second and third phases of this project continue. Special thanks to Rotary, the Esden family, Duxbury family, Anne Miller, Clancy family, Sybil Nolan, Sian Prior, Uniting Church, St Kilda and all our FoS/C donors. Your donations really do make a difference.

Strategic Goal 4

Build our knowledge of Friendship between our communities

Cultural heritage exhibition

“Know Our World, Documenting the Cultural Heritage of Suai, Camenaca” Exhibition ran from April 1-24 at the St Kilda Town Hall Gallery. The exhibition documented the cultural history of communities in the Suai-Camenaca area of Covalima District, who are being relocated to make way for national infrastructure. The works and artefacts of the exhibition were selected following a cultural heritage research program conducted by Timor Aid in 2014, aimed at recording and preserving cultural items of significance. The exhibition featured music, pottery

and weavings of village life, documenting the rich cultural heritage of a people undergoing a dramatic change. The opening attracted over 120 people and during April two Timor Leste delegations including Directors from the State Administration Ministry and Timor Leste Veterans visiting Australia to participate in ANZAC Day. The exhibition moved to Dili in July and will be shown in Suai later in 2015.



Sr. Florentino Sarmento, CEO Timor Aid launching the new book *Textiles of Covalima* by Joanna Barrkman.



At the launch of the Know our World Exhibition



Left Cr Thomann, Pat Jessen, Sr Florentino Sarmento, Anne Finch, Timor Aid, Bill Armstrong



East Timor Veterans Group in Australia for Anzac Day 2015

Finance

Resourcing of activities and projects for the Friends of Suai/Covalima Friendship Agreement is currently based in the Community Health and Service Planning budget. The FOS/C CoPP budget expenditure for 2013-2014 was \$ 139,240 including \$51,850 on-costs.

The program's fundraising activities provided the annual contribution of \$66,344 AUD to support project outcomes. Rotary and community donors provided significant funds for both the WASH project and vocational scholarships. In addition, the FoS/C general membership provided in-kind contributions of accommodation and hospitality in their homes for East Timorese guests throughout the year. Partner organisations and program supporters have also provided their goods and services at a much reduced cost. Examples include volunteer placements supporting the CCC to build organisational and community capacity; shipments of office furniture, and chairs, and IT.

**FRIENDS OF SUAI PROGRAM INCOME & EXPENDITURE REPORT
01 JULY 2014 TO 30 JUNE 2015**

Friends of Suai Combined activities		
	<u>AU \$</u>	<u>AU \$</u>
Opening Balance as at 01 July 2014:		
Trust Account 1	13,810	
Australaian Volunteers International Account	17,059	
Opening Balance Total		30,869
Income		
City of Port Phillip core funding	139,240	
Net Sales income	2,240	
Donations	6848	
Interest	89	
Total Income		155,784
Expenditure		
- In Australia		
Program Coordination & On-costs	51,850	
Office Expenses (Australia)	<u>2,812</u>	
Total In Australia Expenditure		54,662
- Other Expenses		
CCC Grants	43,070	
Travel	2,632	
Events and Meeting Catering	6,402	
Materials	695	
Activities:		
- WASH Project phase 1	23,440	
- Scholarships	18,134	
- Exchange visits to Australia		

	9,153	
- English Curriculum Book Project & Library	6,809	
- Cultural Heritage Exhibition	6,051	
- Shipments	3,010	
- Professional Development (CCC Director)	2,283	
- Finance monitoring (T Phillips)	1,910	
- Fundraising Mgmt	916	
- Newsletter	980	
- VLGA Conference sponsorship	132	
- St Kilda Film Festival	136	
Bank Fees	<u>72</u>	
- Total Other Expenditure		125,824
Total Expenditure		180,486
Closing Balance		6,167
<u>Closing Balance by account</u>		
Trust Account 1	2,579	
Donations Account	3,589	
Australian Volunteers International Account	-	
Closing Balance		6,167
Donations transferred direct to Suai		
Rotary International - CCC for WASH	US\$ 35,000	A\$ 44,800
Tradewinds Pty Ltd – WASH tax donations 2014-15		A \$5,000

City of Port Phillip Friends of Suai allocation

	Budget	Actual	Variance
Program Coordination & On-costs	53,119	51,850	1,269
Office Expenses (Australia)	600	2,812	(2,212)
Other Expenses:			
CCC Grants	42,230	43,070	
Travel	12,000	2,632	
Catering / Events / Meetings		6,402	
Materials	1,538	695	
Activities:	27,463		
- Exchange visits to Australia		9,153	
- Cultural Heritage Exhibition		6,051	
- Scholarships		5,740	
- Shipments		3,010	
- Professional Development (CCC Director)		2,283	
- Finance monitoring (T Phillips)		1,910	
- English Curriculum Book Project		1,469	
- Fundraising Mgmt		916	
- Newsletter		980	
- VLGA Conference sponsorship		132	
- St Kilda Film Festival		136	
Total Other Expenses	83,231	84,578	(1,347)
	136,950	139,240	(2,290)

City of Port Phillip Friends of Suai Trust account 1		
	AU \$	AU \$
Opening Balance as at 01 July 2014		13,810
Transfers from Donation account		18,259
Plus Income:		
Net Sales income	2,240	
Donations - WASH	9,444	
Donations - General	<u>2,914</u>	
Total income		11,684
Less Project Expenditure:		
WASH Project	23,440	
Scholarships	12,394	
Library & Book Project	<u>5,340</u>	
		(41,174)
Closing Balance as at 30 June 2015		<u>2,579</u>
Friends of Suai Donation account		
	AU \$	AU \$
Opening Balance as at 01 July 2014		-
Plus: Transfers from AVI	17,306	
Donations	4,524	
Interest	<u>89</u>	
		21,920
Less: Transfers to Suai - via Trust Account	18,259	
Bank Fees	<u>72</u>	
		(18,331)
Closing Balance as at 30 June 2015		<u>3,589</u>
Australian Volunteers International (AVI) donations		
Opening Balance as at 01 July 2014		17,059
Plus: Donations		247
Less: Transfers to Friends of Suai Donations		<u>(17,306)</u>
Closing Balance as at 30 June 2015		<u>-</u>

