



Fundraising and Raffles

Fundraising can come in many different forms, from a gold coin entry fee, to shaking a tin, to running a raffle. Confirmation and permissions are required for most forms of fundraising to ensure that regulations are being met. This document outlines your requirements as an event provider.

Permissions

Any person who conducts a raffle or fundraises on behalf of a community or charitable organisation must have written consent of the governing body of that organisation. This can take the form of an email or letter.

Raffles

If the total retail value of prizes exceeds \$5,000, your organisation must be registered with &/or have gained approval from the Victorian Commission for Gambling & Liquor Regulation (VCGLR) to conduct raffles. Contact 1300 182 457 or contact@vcglr.vic.gov.au for further information.

VCGLR Raffles facts sheet

https://www.vcglr.vic.gov.au/sites/default/files/fundraising_involving_minor_gaming_activity.pdf

Refer also to *Community Events – Food and Beverage*.

Relevant legislation

- Gambling Regulation Act 2003

Supply to Council

- Provide a copy of consent from the governing body of the charity or community organisation for which you are raising funds.
- If your raffle is worth over \$5,000, provide a copy of your VCGLR approval.
- If your fundraising activity involves selling or serving food, provide a copy of your Statement of Trade.

<https://streatrader.health.vic.gov.au/how-to-use-streatrader/statements-of-trade/>

For more information contact ASSIST

📞 03 9209 6777 🌐 www.portphillip.vic.gov.au/contact_us.htm

Contacts

VCGLR

W: <https://www.vcglr.vic.gov.au/>

P: 1300 182 457

E: contact@vcglr.vic.gov.au

Events Services

E: eventpermits@portphillip.vic.gov.au

P: 9209 6326

P: 9209 6320