

**Presentation of Reports – 12.1 Contract 2095 - Panel for Strategic Planning and Advisory Services**

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**From Table 5 of the report – tenders received for category 2 Architectural Landscape and Urban Design - how many architects actually tendered for architecture?**

**(Cr Brand)**

**Response**

Corporate Social Responsibility (CSR)

Unfortunately there was an error in the Council Report as a weighting of 10% was given to Corporate Social Responsibility, and Occupational Health and Safety (OHS) had a weighting of 5%. In the report these weightings were reversed incorrectly.

A 10% weighting was deemed adequate in consideration of the nature of the work being asked for and with an expectation there would be range of types of companies submitting. Small businesses and sole traders do not often have in-depth CSR policies and we did not want to disadvantage them in favour of large consultancies. The business area and the evaluation panel felt the weighting was suitable ahead of proceeding with assessments.

In any instance where a tenderer scores so lowly on a particular evaluation criterion, the panel are able to agree to not recommend a tenderer on the basis of such an unsatisfactory score, even if they have scored sufficiently well in other areas.

Architecture companies

Twelve firms submitted for Category 2, Architecture, Landscape and Urban Design. Unfortunately, Paul Morgan was the only dedicated architecture firm to submit. Several larger consultancies offering architecture / urban design services submitted including AECOM, GHD and WSP. Several of the submissions were not shortlisted under this category as they had also submitted in another, more appropriate category.

Discussions with architects since have indicated that firms do not regularly check papers for these types of opportunities. There may be scope for Council to advertise these tenders more broadly. Other feedback was that architects do not often win work through these panels, instead focusing on commissions or competitions. In terms of procuring architectural services in the future, the panel will have limited use for larger projects and a standard, targeted procurement process will need to be followed.