



**14.3** **STATUS OF COUNCIL DECISIONS: 7 JUNE - 5 SEPTEMBER 2018**

**EXECUTIVE MEMBER:** KYLIE BENNETTS, DIRECTOR, OFFICE OF THE CEO

**PREPARED BY:** KIRSTY PEARCE, SENIOR GOVERNANCE ADVISOR  
REBECCA PURVIS, GOVERNANCE OFFICER

**1. PURPOSE**

- 1.1 To provide Councillors with an update on the status of all Resolutions passed by Council at Council and Planning Committee Meetings between 7 June and 5 September 2018, and the status of actions that were previously reported as outstanding in the last quarterly status report.

**2. EXECUTIVE SUMMARY**

- 2.1 The implementation status of Council Resolutions is a vital measure of Council's performance. This process may also assist reporting for the Local Government Performance Reporting Framework.
- 2.2 A resolution made by Council is when an officer recommendation or a Councillor's motion is adopted at a Council Meeting or Planning Committee (i.e. a decision has been made). Once a decision on a recommendation has been made, it turns into a resolution. These resolutions are tracked through an internal system.
- 2.3 Attachments 1-4 of this report includes a summary of the actions taken to implement resolutions where required, or confirmation that Council has noted items where appropriate. The summary of actions has been compiled and divided into four (4) categories:
- 2.3.1 Status of Resolutions made at Council Meetings – Outstanding
  - 2.3.2 Status of Resolutions made at Council Meetings – Completed
  - 2.3.3 Status of Planning and Strategy Development Resolutions made at Council and Planning Committee Meetings - Outstanding
  - 2.3.4 Status of Planning and Strategy Development Resolutions made at Council and Planning Committee Meetings - Completed
- 2.4 The Status of Resolutions documents include resolution of officer's reports, notices of motion, petitions and joint letters, and items of urgent business. Resolution of procedural motions (i.e. attendances and apologies, closing the meeting to discuss confidential items) have not been included.



- 2.5 A total of 81 decisions have been made by Council, in Council and Planning Committee meetings open to members of the public, since 7 June 2018. Of these, 4 decisions remain open/outstanding.
- 2.6 A further 5 decisions have been made in Council and Committee meetings closed to members of the public. There is 1 confidential action remaining open.
- 2.7 Decisions that were outstanding prior to 7 June 2018, and have been completed since the last report to Council, are included in this report. Of these, 6 remain open/outstanding and 2 have been completed.
- 2.8 This report is a report in time and is representative of decisions made by Council in the period 7 June 2018 to 5 September 2018.

### 3. RECOMMENDATION

That Council:

- 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 - 4.

### 4. KEY POINTS/ISSUES

- 4.1 Accountability is a fundamental requirement of good governance. Council has an obligation to report, explain and be answerable for the consequences of decisions it has made on behalf of the community.
- 4.2 Reporting on the progress of the implementation of Council resolutions provides Council with the information it needs to demonstrate its accountability to the community.
- 4.3 Decisions of Council should be implemented in an effective, timely, appropriate and responsive manner that makes the best use of the available people, resources and time to ensure the best possible results.
- 4.4 Some of the reasons that resolutions have not been fully implemented may relate to consultation processes being undertaken, awaiting legal advice, or waiting for documents to be executed.
- 4.5 Where it is expected that a resolution may take a longer time to fully implement, the expected completion date has been extended.



**5. CONSULTATION AND STAKEHOLDERS**

This report provides Council and the community with an update on the implementation of outcomes of council decisions.

**6. LEGAL AND RISK IMPLICATIONS**

If decision-making is open and able to be followed by observers, it is more likely that all relevant legal requirements will be complied with.

**7. FINANCIAL IMPACT**

There are no financial impacts arising from this report.

**8. ENVIRONMENTAL IMPACT**

There are no environmental impacts arising from this report.

**9. COMMUNITY IMPACT**

9.1 Making decisions and having to account for them in an open and transparent way encourages honest consideration of issues by Councillors, and promotes community confidence in the decision-making process.

9.2 Members of the community should be able to follow and understand the decision-making process. This means that they will be able to clearly see where a decision was made, and how this decision was implemented.

**10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY**

10.1 Reporting on the progress of council resolutions delivers on Direction 6 of the Council Plan (Our Commitment to You), by providing a transparent and good governance approach to decision making.

10.2 Good decision-making processes helps people feel that Council will act in the community's overall interest. It also encourages Councils to remember that they are acting on behalf of their community and helps them to understand the importance of having open and ethical processes which adhere to the law and stand up to scrutiny.

**11. IMPLEMENTATION STRATEGY**

**11.1 TIMELINE**

Council receives ongoing reporting on the status of implementation of Council Decisions on a quarterly basis.

## ORDINARY MEETING OF COUNCIL – 17 OCTOBER 2018



### 12. OFFICER DIRECT OR INDIRECT INTEREST

No officers involved in the preparation of this report have any direct or indirect interest in the matter.

**TRIM FILE NO:** 18/01/95

**ATTACHMENTS**

1. Status of Resolutions made at Council Meetings - Outstanding
2. Status of PSD Resolutions made at Council and Planning Meetings - Outstanding
3. Status of Resolutions made at Council Meetings - Completed
4. Status of PSD Resolutions made at Council and Planning Meetings - Completed