





# Property Operations

Execution Document v.2020



Document details	
Document Type	Two (2) licences
Trim #s and File Names:	PF20/1407: Property Management - 464/LIC - Lemnos Square Road Closure Danks to Graham Foote Street ALBERT PARK VIC 3206 PF20/1747: Property Management - 465/LIC - 1-35 Graham Street ALBERT PARK VIC 3206
Licensee Name:	Albert Park College
Property Addresses:	<ol style="list-style-type: none"><li>1) Lemnos Square located at Foote Street between Danks and Graham Streets, Albert Park</li><li>2) Part of Gasworks Arts Park at 1-35 Graham Street, Albert Park</li></ol>
Brief background:	<p>New licences have been negotiated with Albert Park College for the above property addresses.</p> <p>Albert Park College has its main campus located at 83 Danks Street and a secondary site at 62 Pickles Street, both in close proximity to Gasworks Arts Park and Lemnos Square.</p> <p>Access to Gasworks Arts Park is unrestricted and open to the public including Albert Park College that has been using the park during school hours (lunch time, etc.) for a long time now.</p> <p>The community has raised some concerns that the use of the school conflicts with other users of the park.</p> <p>Albert Park College does not have any agreement in place with Council supporting its use.</p> <p>Consequently, Albert Park College has requested that Council formally allows its use of the park (including Lemnos Square) through licence agreements.</p> <p>A report recommending granting of these licences was presented, heard and approved by Council at its meeting on 18 March 2020.</p> <p>Council at its meeting on 18 March 2020 endorsed the recommendation subject to the following conditions:</p> <ul style="list-style-type: none"><li>• Each of the licence prohibits sporting games or the use of sporting equipment.</li><li>• Each of the licence requires appropriate public liability insurance to be in place.</li><li>• Each of the licence includes requirements for the school to reimburse Council for any maintenance works required due to school use.</li><li>• The licence (for the Gasworks site) stipulates that the public amenities within the Gasworks Theatre and Café complex are not to be utilised by the school.</li><li>• Each of the licence has an end date of no later than 31 December 2020.</li></ul>

Council Resolution	<p>It must also be noted that the granting of the licence at Gasworks site does not remove any usage rights currently enjoyed by dog walkers at the site, in particular their ability to walk dogs offleash.</p> <p>Please would you sign the licences where indicated and return them to the Property Team.</p> <p>Date of Meeting: 18 March 2020</p>
Licence Checklist Attached	<p>Y / N</p> <p>If no, why?: Draft terms checklists already previously provided and Council approval is in place</p>
Property Advisor Sign Off	
Signature	 <p style="text-align: right;">Nov 2, 2020</p>
Name	Lyann Serrano, Property Advisor
Manager Sign Off	
Signature	
Name & Position	Emma Murdoch, Head of Property and Workplace Operations
Date	Nov 4, 2020
Delegate Authorisation	
Signature	 <p><small>Joanne McNeill (Nov 4, 2020 15:35 GMT+11)</small></p>
Name & Position	Joanne McNeill, Executive Manager Property and Assets
Date	Nov 4, 2020
Signature	 <p><small>Anthony Traill (Nov 5, 2020 07:20 GMT+11)</small></p>
Name & Position	Anthony Traill, Manager Open Space, Recreation and Community Resilience
Date	Nov 5, 2020










# Albert Park College Licences at Gasworks Site and Lemnos Square - Execution Document v2020


Final Audit Report

2020-11-04

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