

Sports Club Fair Access Action Plan

for City of Port Phillip Sports Clubs

October 2025



Use the Sports Club Fair Access Action Plan template to help your club plan and implement strategies for gender equality. You will use the areas identified in your Club Fair Access Audit Tool to create a solid plan for action to achieve your specific goals. Council will organise club check ins to help track progress.

Responding to this section and any actions that come from this also responds to:

Fair Access Action Plan point 2.6: Develop a club specific 'Gender Equity Action Plan' (or equivalent) in line with Council's Fair Access Policy.

1

Facilities – Our Club Environment

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No

2

Facilities – Safety

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No

3

Club Culture – Recognition and Celebration

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No

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Club Culture – Access, Allocation and Opportunity

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No

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Club Culture – Education and Influence

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No

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Promotion and Recruitment

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No

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Governance and Leadership

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No

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Participation

Using the gaps identified in the Audit, our club will (minimum 2 goals):

Goal 1	
Goal 2	
Goal 3	

Actions to achieve these goals	Timeframe	Responsibility	How we know we have achieved the goal?	Who can help?	CLUB CHECK IN #1	CLUB CHECK IN #2	CLUB CHECK IN #3
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No
					Date: On track? Yes No	Date: On track? Yes No	Date: On track? Yes No