

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>Expiry Date 21 November 2023 Rent Commencement annual rent of \$52,997 plus GST with a 3% fixed increase on each anniversary of the Commencement Date</p> <p>Bank Guarantee/ Security Deposit Three months' rental inclusive of GST</p> <p>3.2 Authorises the Chief Executive or delegate to execute such tenancy agreement.</p>			
7/04/2021	Palais Theatre Ongoing Support April - June 2021	<p>That Council:</p> <p>3.1 Approves continued support for the Palais Theatre in the form of rental waivers proportional to loss of income to Live Nation Australia Venues Pty Ltd for the period between April 2021 and June 2021 to ensure effective recovery from the coronavirus (COVID-19) pandemic.</p> <p>3.2 Notes that the request for rental waivers after this date will be considered as part of the 2021-22 Council Budget.</p>	3.1 Rental waivers were provided between April and June 2021. 3.2 As per the 2021-22 Council Budget support is continuing to be provided to Palais until December 2021.	Murdoch, Emma	14/04/2021
7/04/2021	Records of Informal Meetings of Council	That Council receives and notes the written records of Informal Meetings of Councillors (attached).	Report noted by Council. No further Action required.	Williams, Emily	13/04/2021
7/04/2021	Petition regarding Bus Route 606 Dow St/Esplanade West	That Council receives and notes the petition and that officers provide a response at the next available Council Meeting.	Petition received and a response provided at the 21 April Council meeting.	Mitrik, Stefan	19/04/2021
7/04/2021	Petition - Retain BEE Garden at Ludwig Stamer Reserve	<p>That Council:</p> <p>1 Receives and notes the Petition.</p> <p>2 Thanks the community for their petition and acknowledge the community benefits and social connectiveness these gardens have provided the South Melbourne community.</p> <p>3 Endorses the removal of the garden as it is not in accordance with nature strip guidelines and deemed unsafe.</p> <p>4 Notes the resident that installed the garden agreed to remove this garden in September 2020.</p> <p>5 Does not support an extended garden as the Ludwig Stamer Reserve design will propose a section for community gardening.</p>	The Garden Bed has been removed, no further action required.	Pritchard, Dana	10/08/2021
21/04/2021	Draft Council Plan 2021-2031, Municipal Health & Wellbeing Plan, Financial Plan, Revenue & Rating Plan, and Budget 2021-22: Release for Public Consultation	<p>That Council:</p> <p>3.1 Notes the draft Council Plan 2021-2031, inclusive of the Municipal Health and Wellbeing Plan, the draft (10-year) Financial Plan, the draft Revenue and Rating Plan, the draft Budget 2021/22, and 10-year community vision for community consultation (attachment 1 & 2) amended to reflect any changes made through this resolution.</p> <p>3.2 Notes that in accordance with requirements under the Local Government Act 2020, the Asset Plan will be developed by June 2022 and notes that asset management content has been developed in Volume 2 of the draft Council Plan</p> <p>3.3 Endorses the draft Budget 2021/22, which includes:</p> <p>3.3.1 A rate increase of 1.5 per cent, which is equivalent to the rates cap set by the Victorian Government.</p>	<p>Community stakeholders have been informed of any impacts.</p> <p>All community submitters will be written to by end of August 2021.</p> <p>Council Plan versions 1, 2, & 3 have been updated and will be on Council's internet by the end of August 2021. A small number of Council Plans will be printed and distributed to front counter service at Town Halls and libraries.</p>	Russell, Rachel Liu, Peter	17/05/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		3.3.2 A general increase in fees and charges of 1.75 per cent, which is consistent with our financial strategy, unless it makes sense to vary, and to provide targeted support to those who need it most.			
		3.3.3 Efficiency savings of \$2.3 million, including \$1.1 million from the Customer Experience Program. This adds to the \$12.6 million of savings delivered over the four budgets of the previous Council. Cumulative savings since the introduction of rates capping in 2016/17 are more than \$54 million.			
		3.3.4 No debt- some finance lease liabilities will remain as part of our financing strategy.			
		3.3.5 Cash reserves for operational needs including staff leave and contingency of \$26.3 million.			
		3.3.6 Project investment of \$55.5 million to maintain, grow and improve services and assets.			
		3.3.7 A cash surplus of \$1.74 million providing additional contingency for likely enterprise financial risks (per section 4.38) particularly as this is the first budget post COVID-19 pandemic.			
		3.3.8 A small number of additional temporary and permanent service level reductions and increases as per section 4.60			
		3.3.9 Intention to lease two properties as required by section 115 of the Act as per section 4.64			
		3.3.10 Reinstated funding of \$126,000 for Friends of Suai program, and requests that officers develop a transition plan by the end of December 2021, that would reduce all funding to Friends of Suai in a reasonable timeframe. This plan would outline ways the Council can continue to support the Friendship without providing direct funding and a plan to support the Committee to source other income to support projects in Suai.			
		3.4 Notes the Engagement Findings Report provided as an attachment to this report (attachment 3).			
		3.5 Notes that officers will seek an exemption from the Secretary of the Department of Health to preparing a stand-alone Municipal Health and Wellbeing Plan based on the draft Council Plan that Council has endorsed for public consultation.			
		3.6 Receives and hears feedback and submissions from the public at the Special Council meeting on 8 June 2021, commencing 6.30 pm at the St Kilda Town Hall, prior to considering adoption of the Council Plan 2021-31, including Budget 2021/22 at the Special Council Meeting on 23 June 2021 commencing 6.30 pm at the St Kilda Town Hall (or online if a physical meeting cannot take place).			
		3.7 Authorises the CEO to make amendments to the draft Council Plan 2021-31 including the draft Budget 2021/22 to reflect any changes through this resolution, and to make minor editorial adjustments to the document and releases it for public consultation.			
21/04/2021	Councillor Gift and Hospitality Policy	That Council: 3.1 Adopts the Councillor Gift and Hospitality Policy, required under Section 138 of the Local Government Act 2020 as outlined in Attachment 1. 3.2 Authorises the Chief Executive Officer to finalise the document and make any minor amendments that do not materially alter the intent of the policy.	The Councillor Gift and Hospitality Policy was adopted and distributed to Councillors, and is available on the website.	Pearce, Kirsty	6/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		3.3 Formally rescinds the 2016 Councillor Gift Policy in Attachment 2.			
21/04/2021	Award of Panel of Contractors to Provide Electrical Services	That Council: 3.1 Enters into Contract 000025 Electrical services with Sundancer Cruz ATF DOAS Family Trust T/As Alert Electrical Group and The Trustee for JMD Electrics Family Trust T/As JMD Electrics (Australia) for a three-year period commencing 10 May 2021 with no further extension option. 3.2 Affixes the Common Seal of the Port Phillip City Council to Contract 000025 between Council and Sundancer Cruz ATF DOAS Family Trust T/As Alert Electrical Group and The Trustee for JMD Electrics Family Trust T/As JMD Electrics (Australia).	Electrical Services contract (panel) has been enacted and currently delivering services., Common seal of the Port Phillip City Council has been Affixed.	Maclean, Jim	6/08/2021
21/04/2021	Live Music Action Plan	That Council: 3.1 Notes the feedback from the consultation on the draft Live Music Action Plan, thanks those members of the community who provided this feedback and notes the subsequent amendments made to the Plan. 3.2 Adopts the Live Music Action Plan 2021 – 2024 and authorises the CEO to make minor editorial changes to finalise the Plan that do not materially alter the strategic intent of the document.	3.1 Feedback noted and amendments are included as part of the final Plan, 3.2 The Live Music Action Plan is currently undergoing some final design work and will be "launched" with strategic initiatives from August 23. Implementation of actions in the Plan is currently underway	Denison, Adele	6/08/2021
21/04/2021	Presentation of CEO Report - Issue 73	That Council: 3.1 Notes the CEO Report Issue 73 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in February 2021	Report noted, no further action.	Horner, Sally	30/04/2021
21/04/2021	Award of Panel of Contractors to Provide Plumbing and Gasfitting Services	That Council: 3.1 Enters into Contract 000029 Plumbing and Gasfitting Services Panel with DJ Murphy Plumbing Services and Peck Plumbing Pty Ltd for a three-year period commencing 10 May 2021. 3.2 Affixes the common Seal of The Port Phillip City Council to Contract 000029 between Council and DJ Murphy Plumbing Services and Peck Plumbing Pty Ltd.	Plumbing and Gasfitting Services contract (panel) has been enacted and currently delivering services., Common seal of the Port Phillip City Council has been Affixed.	Maclean, Jim	6/08/2021
21/04/2021	Proposal to Sell a Council owned property at 174 Nott St, Port Melbourne	That Council: 3.1 Resolves that the statutory processes under the <i>Local Government Act 1989</i> ("Act") be commenced to consider the sale of 174 Nott Street, Port Melbourne, (being the land described in Certificate of Title Volume 04054 Folio 616 and shown as Lot 1 on Title Plan 686995E), and authorises relevant Officers to carry out the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act. 3.2 Resolves to hear and consider any submissions received in response to public notice published pursuant to sections 189 and 223 of the Act. 3.3 That the title of report 14.1 be changed to "Proposal to Sell a Council owned property at 174 Nott St, Port Melbourne", and the Council meeting papers amended to reflect this change.	A Notice of Intention to Sell 174 Nott Street, Port Melbourne was published on 24 April 2021. At its meeting of 16 June 2021 Council noted the submissions made in response to the Notice. At the Meeting of 7 July Council resolved to sell 174 Nott Street, Port Melbourne, by public auction.	Savenkov, Anthony	2/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
			Submitters have been advised by letter of the decision and the reasons for the decision.		
5/05/2021	Records of Informal Meetings of Council	That Council 2.1 Receives and notes the written records of Informal Meetings of Councillors (attached). 2.2 Amends the Record of the Informal Meeting of Councillors for Port Melbourne Yacht Club - capital investment planning – potential future development, held on 7 April 2021, to correctly identify that Councillor Copsey and Councillor Baxter declared a conflict of interest in the item, and removed themselves from the meeting, and updates the public record to reflect this amendment.	Report noted by Council. No further Action required.	Williams, Emily	17/05/2021
5/05/2021	2021 Mayoral and Councillor Allowances Review	That Council: 3.1 Notes: 3.1.1 that the Victorian Independent Remuneration Tribunal is now responsible for the determination of Mayoral, Deputy Mayoral and Councillor allowances; 3.1.2 that the Tribunal is unlikely to make its first Determination until late 2021; and 3.1.3 that Councils must undertake their own review of allowances before 30 June 2021 to comply with the Local Government Act, until a Determination is made by the Tribunal. 3.2 Proposes to make no adjustment to the Mayoral and Councillor allowances until the first Tribunal Determination comes into effect later in the year, and continues the current Councillor allowance at \$31,444 plus 9.5% (as an equivalent amount to the Superannuation Guarantee contribution), and the Mayoral allowance at \$100,434 plus 9.5% (as an equivalent amount to the Superannuation Guarantee contribution), being the maximum amount payable for a category 3 Council. 3.3 Gives public notice that a review of the Councillor and Mayoral Allowances is being conducted and invites submissions on the proposed allowances. 3.4 Considers all submissions received and makes a determination on the level of allowances at the Council Meeting 16 June 2021.	Public consultation on Councillor and Mayoral Allowances undertaken and report presented to outline results of this consultation to the Council meeting on 16 June.	Pearce, Kirsty	6/08/2021
5/05/2021	Financial Update: Third Quarter 2020-21 Financial Year	That Council: 3.1 Notes that following the Third Quarter 2020/21 budget review the organisation is projecting a full year cumulative cash surplus of \$2.91 million which is \$1.77 million favourable compared to budget of \$1.14 million. 3.2 Notes Attachment 1 – Financial Statements with accompanying explanatory notes and Aged Debtor Balance Report – March 2021.	Council decision communicated with relevant stakeholders	Liu, Peter	17/05/2021
5/05/2021	Appointment of Authorised Officers pursuant to the Planning and Environment Act 1987	That the Common Seal of the Port Phillip City Council be affixed to the Instrument of Appointment and Authorisation - Planning and Environment Act 1987 (Attachment 1).	Document has been signed and sealed.	Pearce, Kirsty	6/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
5/05/2021	Presentation of CEO Report - Issue 74	That Council: 3.1 Notes the CEO Report Issue 74 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in March 2021.	Report noted, no further action required.	Horner, Sally	24/05/2021
5/05/2021	SMM Strategic Plan 2021-15 - endorsement of draft for community engagement	That Council: 3.1 Thanks the South Melbourne Market Advisory Committee for their work in developing a draft Strategic Plan for the Market. 3.2 Notes the draft South Melbourne Market Strategic Plan 2021-25 as outlined in Attachment 1 . 3.3 Endorses consultation being undertaken on the draft Strategic Plan in line with the community engagement approach outlined below. 3.4 Authorises the CEO to undertake minor editorial amendments to the draft Strategic Plan that do not alter the material intent of the document.	The SMM Strategic Plan has been through the approved Community Consultation program. Results are being reviewed and the final version will be presented to the Council for endorsement on 16 June 2021.	McCarthy, Sophie	26/05/2021
19/05/2021	Cultural Development Fund (CDF) Recovery Grants Recommendations 2021	That Council: 3.1 Thanks those who have submitted applications for funding through the Cultural Development Fund. 3.2 Thanks the Cultural Development Fund Committee for their work in assessing each application and making recommendations to Council. 3.3 Endorses the Cultural Development Fund Committee recommendations for awarding the Cultural Development Fund Recovery grants as outlined in confidential Attachment 1 . 3.4 Releases details of the successful applicants, once all applicants have been provided with details on the status of their application.	All actions have been completed.	Walker, Bowen	6/08/2021
21/04/2021	Notice of Motion Cr Copsey - Rainbow Local Government	That Council: 1.1 Requests the CEO to develop and bring back to Council a costed program of work that <i>can be considered by Council prior to June 2021 to inform the final 2021/31 Council Plan and Budget</i> , that would see all Council services and programs move towards Rainbow Tick accreditation over time. The program of work should identify priority Council programs and services for the phased implementation of Rainbow Tick accreditation and the timeframe for achievement of accreditation. This program of work should be integrated and align with a broader "diversity and inclusion action plan" to ensure all Council services and programs are culturally safe and appropriate for first nations people, people with a disability, people from culturally and linguistically diverse backgrounds and people of all genders and all ages. 1.2 Establishes an LGBTIQ+ Advisory Committee, noting that the main resource required for the Committee would be Officer and Councillor time. 1.3 Once the LGBTIQ+ Advisory Committee has been established, undertakes the development and implementation of a LGBTIQ+ Action Plan with input from the Advisory Committee, noting that officers advise that the Action Plan can either be resourced by reallocating current priorities or by bringing in a short-term resource to undertake the work. 1.4 Notes that the City of Port Phillip's Flag Protocol already requires that the Rainbow Flag be flown from the highest flagpole on all three Town Halls during the week leading up to Pride March, and requests officers to liaise with Rainbow Local Government to facilitate the flying	Council considered the Program of works at the 19 May 2021 Council Meeting. The Terms of Reference for the Advisory Committee were adopted by Council at its meeting of 18 August 2021.	Keenan, Tony	18/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021	Date To: 30/06/2021
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		of appropriate flags from community flagpoles on LGBTIQA+ awareness days in accordance with Council's Community Flagpole Guidelines. 1.5 Notes that the City of Port Phillip has been a long-time sponsor, supporter of and participant in the Pride March, which is held in the City. Councillors and staff take part in the march each year and Council provides a \$65,000 Grant to Midsumma to support Pride March, \$25,000 in traffic management and \$25,000 in kind support.			
19/05/2021	Councillor Expenses Monthly Reporting - January February March 2021	That Council: 3.1 Receives and notes the monthly Councillor expense reports for January, February and March 2021 (attachment 1); and 3.2 Notes that the expense reports will be made available on Council's website.	Quarterly Council expenses noted by Council and published on website. No further action required.	Purvis, Rebecca	26/07/2021
19/05/2021	Dockless Electric Scooter Trial	That Council: 3.1 Notes that Council resolved to support a trial of dockless electric scooters (e-scooters) on Council land on 2 October 2019 (Attachment 1). 3.2 Endorses the CEO (or his delegate) to submit an Expression of Interest to the State Government to participate in the dockless electric scooters (e-scooters) trial for a period of up to twelve-months.	An Expression of Interest was submitted to the State Government on 31 May 2021 indicating Council's interest in participating in a 12 month trial. A decision is expected from State Government by mid August 2021.	Roache, Karen	3/08/2021
2/06/2021	Records of Informal Meetings of Council	That Council 2.1 Receives and notes the written records of Informal Meetings of Councillors (attached).	Report noted by Council. No further Action required.	Williams, Emily	9/06/2021
2/06/2021	119 Neville Street, Middle Park - Removal of Land Parcel from the Road Register	That Council: 3.1 Notes that the land abutting 119 Neville Street, Middle Park, also known as R1991 on Council's Register of Public Roads (Register), being part of the land in Certificate of Title volume 7224 folio 704, (Land) was included in the Register in 2004 when the Register was first gazetted. 3.2 Notes that the Land does not meet the common law test for "public highway" as it cannot be argued that the Land is reasonably required for public use nor was it expressly dedicated to the public use as a right of way (as opposed to a private laneway) and accepted by the public as a right of way by way of historical public use (as opposed to use by the adjoining owners only). 3.3 Notes that unlike other situations where a road, once discontinued, would then be sold by Council, in this case it is considered that the Land, which is burdened by a passage-way easement, should not have been put on the Register in the first place. If the Land is not considered as a road under the common law test, it cannot be discontinued and sold. 3.4 Acting under section 17(4) of the Road Management Act 2004 (Vic), resolves that the land abutting 119 Neville Street, Middle Park, also known as R1991 on the Register, being part of the land in Certificate of Title volume 7224 folio 704, be removed from the Register on the basis that the Land is not reasonably required for general public use, as: 3.4.1 The Land is not a thoroughfare and has never been used for general public use, having been fully fenced within the physical boundary of 119 Neville Street, and	Land removed from Road Register and Adjoining Owner advised. The change is being reflected on relevant internal systems. No further action required.	Pringle, Rod	17/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		only being required to provide access to one neighbour as a passageway easement marked on the certificate of title for 119 Neville Street. 3.4.2 The Land is not constructed as a road and is not maintained by Council as a road. It does not connect roadways as it is a dead end and is not wide enough for vehicles to pass through. 3.5 Authorises the removal of the Land from the Register and Council's IntraMaps application			
2/06/2021	Presentation of CEO Report - Issue 75	That Council: 3.1 Notes the CEO Report Issue 75 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in April 2021.	Report noted, no further action required.	Horner, Sally	10/06/2021
8/06/2021	Council Plan 2021-31 and Budget 2021/22: Hearing of submissions	That Council: 3.1 Receives the report detailing the submissions received on the Council Plan 2021-31, including the draft Budget 2021/22. 3.2 Hears from those who have requested to speak in support of their submission at the meeting on 8 June 2021. 3.3 Notes the Council Plan and Budget will be presented for adoption at the Council Meeting on 23 June 2021.	No further action required. Submissions heard and considered through development of final Council Plan. The Council Plan was endorsed by Council on 23 June 2021.	Horner, Sally	3/08/2021
16/06/2021	2021 Mayoral and Councillor Allowances Review - Adoption	That Council: 3.1 Receives the feedback provided by the community through the community engagement process and formally thanks those who have provided feedback. 3.2 Finalises its review of allowances and makes no adjustment to the Mayoral and Councillor allowances, and continues the current Councillor allowance at \$31,444 plus 9.5% (as an equivalent amount to the Superannuation Guarantee contribution), and the Mayoral allowance at \$100,434 plus 9.5% (as an equivalent amount to the Superannuation Guarantee contribution), being the maximum amount payable for a category 3 Council. 3.3 Notes that the superannuation guarantee contribution is scheduled to increase from 9.5% to 10.0% from 1 July 2021 as per legislative requirements. 3.4 Notes that responsibility for determining Mayoral, Deputy Mayoral and Councillor allowances transfers to the Victorian Independent Remuneration Tribunal, and notes that the first Tribunal Determination is expected to come into effect in 2021/2022.	Following a period of public consultation, Council resolved to make no adjustment to the Mayoral and Councillor allowances at its meeting of 16 June. Responsibility for determining allowances has now transferred to the Victorian Independent Remuneration Tribunal.	Pearce, Kirsty	6/08/2021
16/06/2021	Intention to Sell 174 Nott Street, Port Melbourne - reporting of submissions in response to public notice	That Council: 3.1 Notes that notice has been given under section 189 of the <i>Local Government Act</i> 1989 of Council's proposal to sell 174 Nott Street, Port Melbourne, to the open market, inviting submissions from interested parties. 3.2 Notes the written submissions of response received by the end of the notice period (of 5pm on 24 May 2021). 3.3 Thanks the submitters for their submissions. 3.4 Formally considers the submissions received in response to the notice at a subsequent meeting of Council, once Officers have had the opportunity to fully consider the feedback.	A letter was sent to thank submitters for the submissions. At a subsequent Ordinary Meeting of Council it was resolved to sell the property.	Savenkov, Anthony	9/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
16/06/2021	City of Port Phillip Strategic Memberships Review 2021	That Council: 3.1 Maintains memberships of: 3.1.1 Association of Bayside Municipalities (ABM) 3.1.2 Green Building Council of Australia (GBCA) 3.1.3 Inner Metro Partnerships (IMP) 3.1.4 Local Government Professionals (LG Pro) 3.1.5 M9 3.1.6 Metro Transport Forum (MTF) 3.1.7 Municipal Association of Victoria (MAV) including Council Alliance for a Sustainable Built Environment (CASBE) and Built Environment Sustainability Scorecard (BESS) 3.2 Maintains membership of South East Councils Climate Change Alliance (SECCCA) for one year 3.3 Maintains its membership of the Committee for Melbourne (CfM), at the 'Foundation Level', on condition of 50% reduced membership fee for 2021/22. 3.4 Does not join Climate Emergency Australia (CEA) 3.5 Resolves to: 3.5.1 Maintain membership of the Victorian Local Governance Association (VLGA)	Council resolution implemented and membership organisations have been notified.	Gullan, James	4/08/2021
16/06/2021	Status of Council Decisions and Questions Taken on Notice recorded by Council: 24 October 2020 - 31 March 2021	That Council: 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 - 3. 3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 4.	Quarterly report noted by Council. No further action required.	Purvis, Rebecca	6/08/2021
16/06/2021	Amendment C161port Part 2 - Adoption	That Council: 3.1 Adopts Amendment C161port Part 2 to the Port Phillip Planning Scheme, pursuant to Section 29 of the <i>Planning and Environment Act 1987 (the Act)</i> , with the changes reflected in the amendment documentation provided at Attachment 3 . 3.2 Authorises the Chief Executive Officer (or delegate) to finalise the amendment documentation for Ministerial approval. 3.3 Submits the adopted Amendment C161port Part 2 documentation, together with the prescribed information, to the Minister for Planning for approval, pursuant to Section 31 of the Act. 3.4 Advises the Minister for Planning that Council accepts all the Panel's recommendations (apart from recommendation 1b) for the reasons outlined in Section 4 of this report. 3.5 Writes to all the submitters to Amendment C161port Part 2 to advise them of Council's decision. 3.6 Writes to Heritage Victoria and asks them to assign a new Heritage Overlay number to the Former Royal Australian Corps of Signals Drill Hall at Albert Road Drive, Albert Park (currently HO489), and amend the property address to '29A Albert Road Drive, Albert Park' in their next 'fix-up' amendment.	The Amendment was submitted to the Minister for Planning for approval on 22 June 2021.	Hanna, Phoebe	5/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
16/06/2021	South Melbourne Market Strategic Plan 2021-2025 - For endorsement	That Council: 3.1 Thanks those members of the community and South Melbourne Market Traders who have provided feedback through the community engagement process. 3.2 Endorses the South Melbourne Market Strategic Plan 2021-25 as outlined in Attachment 1 of this report. 3.3 Authorises the Chief Executive Officer to make any minor editorial changes required to publish the Strategic Plan.	The South Melbourne Market Strategic Plan 2021-25 was endorsed by Council on 16 June 2021. It has been made available to the public on the SMM Website, and officers have closed the loop with the Community Consultation - Have Your Say. The Market team will now work towards achieving the targets, milestones and key strategic outcomes from this Strategic Plan.	McCarthy, Sophie	4/08/2021
16/06/2021	Multiple Petitions: Pickles Street Closure	That Council: 1. Receives and notes the Petition. 2. Notes that consultation on the trial concluded on Friday 11 June 2021 and officers will consider any late feedback received from the community until Friday 18 June 2021. 3. Notes that Council officers are summarising feedback received and will present a report to the Council meeting on Wednesday 4 August 2021. 4. Advises the organisers of the Petitions of Council's endorsed recommendation and that Council's traffic engineers will list this item at a Council meeting on Wednesday 4 August 2021 for a decision.	The report was considered by Council on Wednesday 4 August. The three petition organisers have been advised of the Council resolution. All residents that made submissions to Council will be advised of the Council resolution in August.	Tsiafidis, Chris	10/08/2021
16/06/2021	Tender Award - Provision of Civil Infrastructure Maintenance Services	That Council: 3.1 Awards the Contract for the Provision of Civil Infrastructure Maintenance Services to Fulton Hogan Industries Pty Ltd. 3.2 Notes that this service delivery contract is for a term of seven years, commencing 1 July 2021 until 30 June 2028. 3.3 Notes that this service delivery contract consists of both a lump sum and provisional sum component each year. 3.4 Notes the lump sum value of \$829,809.64 inc. GST per annum in the first year, with an estimated total cost of \$9,141,678.92 inc. GST over the seven-year term of the contract. 3.5 Notes the provisional sum value of \$2,700,500.00 inc. GST per annum in the first year, with an approximate cost of \$20,076,282.27 inc. GST over the seven-year term of the contract. 3.6 Notes the estimated total contract expenditure of up to \$29,217,961.19 inc. GST over the full life of the seven-year contract. 3.7 Notes that the contract contains an annual adjustment mechanism that will increase the lump sum and schedule of rates associated with the provisional sum by the All Groups Consumer Price Index, Melbourne each year. 3.8 Notes the substantial inclusion of CSR benefits in the evaluation and delivery of the proposed service contract. 3.9 Notes that the contract contains clauses that enable the extension of the contract at Council's discretion for up to 6 months at the end of the seven-year term of the contract.	The contract has been awarded and commenced on 1 July 2021. The Council seal has been applied to the contract and all unsuccessful tenderers have been notified of the decision. No further action required.	Johnson, Lachlan	5/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>3.10 Delegates to the CEO the authority to determine if the contract extension is to be exercised and to execute the extension as required.</p> <p>3.11 Affixes the Common Seal of Port Phillip City Council to the contract between Council and Fulton Hogan Industries Pty Ltd.</p> <p>3.12 Extends its gratitude to all Tenders that made submissions to this public tender, noting the high quality of submissions received.</p>			
16/06/2021	Older Persons Consultative Committee - Updated Terms of Reference and Appointment of Members for 2021 to 2024	<p>That Council:</p> <p>3.1 Endorses the change of Committee name to Older Persons Advisory Committee.</p> <p>3.2 Adopts the updated Terms of Reference for the Older Persons Advisory Committee (OPAC), provided at Attachment 1.</p> <p>3.3 Appoints Judith Armstrong, Neville Aphoy, Neil Imlach, Jack Kagan, Mary Noall, Wendy Priddle, Rosemary Rule, and Aileen Rzesniowiecki to the OPAC until the end of the current Council term (October 2024).</p> <p>3.4 Reappoints Freda Erlich, Nick Green, Betty Knight, Coralie Ling, Ian McDonald, Sue McGowan, Sheila Quaimy, Elizabeth Robson, and Georgina Tsolidis to the OPAC until the end of the current Council term (October 2024).</p>	On 17 July 2021 the newly endorsed members of the Older Persons Advisory Committee were sent an email informing them of their appointment to the Committee, with a copy of the endorsed Terms of Reference attached.	Cattapan, Laura	9/08/2021
23/06/2021	Council Plan 2021-31, Municipal Health & Wellbeing Plan, Revenue & Rating Plan and Budget 2021/22: Adoption	<p>That Council:</p> <p>3.1 Notes the forecast financial improvement of \$2.60 million which brings the forecast cumulative cash surplus to \$5.03 million for 2020/21.</p> <p>3.2 Notes and endorses a 1.5 percent average rate increase for 2021/22 in line with the rates cap set by the Victorian Government</p> <p>3.3 Approves the following service reductions in the budget, to be considered in part:</p> <p>3.3.1 Cease Sport Phillip & Community programs \$107,000</p> <p>3.3.3 Change to a booking system for access to Community Transport service \$123,000</p> <p>3.3.4 Cease funding deed – Neighbourhood Ngargees \$11,000</p> <p>3.3.5 Reduces Quality Subsidy for Community Managed Child Care from 5% to 4% \$141,000, and commences implementation in 2022/23, noting that there will be no reduction to this service in the 21/22 financial year's budget</p> <p>3.3.6 Changes to Arts Programs \$56,000</p> <p>3.3.7 Design Awards to be online only (one-year trial) \$10,000</p> <p>3.3.8 Remove Counter Service at South Melbourne Town Hall – to be reviewed post building works \$50,000</p> <p>3.3.9 Reduce budget for Ride2School Day, Healthy Tracks, Ride2Work, Festival of Everyday Riding programs \$15,000</p> <p>3.4 Approves a one-off spend on an economic and cultural recovery package to be funded from 2020/21 cash surplus for:</p> <p>3.4.1 Rental Deferral and Waivers - South Melbourne Market (Only above \$250k p.a. turnover given state gov assistance of \$2,500) for 2 weeks at an estimated cost of \$133,000.</p>	Community stakeholders have been informed of any impacts., All community submitters will be written to by end of August 2021., Council Plan versions 1, 2, & 3 have been updated and will be on Council's internet by the end of August 2021. A small number of Council Plans will be printed and distributed to front counter service at Town Halls and libraries.	Russell, Rachel	13/08/2021

Completed	Committee: Council Meeting	Date From: 1/04/2021	Date To: 30/06/2021
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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
	3.4.2	Waivers of Rent for Tenants in Council Properties (including Artist studios) (excluding Palais which is already receiving support) for 2 weeks at an estimated cost of \$118,000.			
	3.4.3	Esplanade Market fee reduction for two weekends at an estimated cost of \$9,600.			
	3.4.4	Homework Club program extension to address waiting list for Public Housing Estate residents and increase resilience to barriers to learning with home schooling at a cost of \$15,000.			
	3.4.5	South Melbourne Market 1 day closure – provide a one day rent waiver for south Melbourne market traders for Wednesday 16 June 2021, as the South Melbourne Market was required to close to enable cleaning to occur as it was listed as a COVID exposure site at an estimated cost of \$36,000			
	3.4.6	Notes this funding reduces the forecast cumulative cash surplus for 2020/21 by \$311,600.			
	3.5	Having considered all the submissions received and those heard at the Special Meeting of 8 June 2021, and having completed its budget deliberations, agrees to include in the Budget 2021/22 the following:			
	3.5.1	Extend 1-year support for Arts Organisations with triennial funding ceasing, given COVID impact on arts sector, at a cost of \$180,000 and include Triennial funding ongoing based on a competitive process and notes that a further report will be brought into a future Council meeting regarding the criteria and grant assessment process.			
	3.5.2	Continuing the Food Organic Green Organic recycling trial for Elwood for another two financial years at an estimated cost of \$105,000 including 0.5 FTE in 2021/22 (total \$225,000 over two years).			
	3.5.3	That the Mayor calls for motions for additional changes to the Budget 2021/22, and that these motions be considered by Council in part.			
	3.5.3 a)	Adjust the existing rates waiver scheme for the 2021/22 rating year only to increase to 50% waiver on council rates up to a maximum of \$1500 and delegates to the CEO the authority to refine the criteria to ensure eligibility of COVID impacted unemployed at an estimated cost of \$825,000, including \$75,000 administration costs and updates clause 3.12 of the recommendation with this clause.			
	b)	Increase the Council pensioner rebate for the 2021/22 rating year only to \$200 (maximum) to those persons who satisfy eligibility requirements noting that the total value of the combined State Government rebate of approximately \$241 (maximum) and Council rebate will not exceed 50% of the general rate payable for the financial year at an estimated cost of \$70,000; and updates clause 3.12 of the recommendation with this clause.			
	3.5.3 c)	Addition of \$20,000 to the 2021/22 budget to deliver community based programs including Environmental Leaders and the Sustainable Business Network and notes that in the event additional staff resources are required to deliver the sustainability program of work during the financial year, that officers will bring this before the Council through the quarterly budget review process.			
	3.5.3 d)	Adds \$50,000 per annum to reinstate free access to Ripponlea Gardens for Port Phillip residents.			

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		3.5.3 e) Adds \$141,000 to the 2021/22 budget to reinstate the quality subsidy for community managed childcare from 4% to 5% for 2021/22 only.			
		3.5.3 f) Addition of \$15,000 per month for 3 months, being \$45,000 in 2021/22, to Port Phillip Community Group for food relief for vulnerable/disadvantaged residents, and asks Port Phillip Community Group to, wherever possible and feasible, source this food relief through local businesses and traders.			
		3.5.3 g) Additional \$200,000 in 2021/22 to support economic development activities in the municipality, and requests that officers work with the Business Advisory Group and Council to develop specific initiatives for implementation as soon as possible to support our business community			
		3.6 Notes the financial changes identified and incorporated into Budget 2021/22 in Attachment 7 of this report.			
		3.7 Notes the community engagement findings summarised in Section 5.			
		3.8 Adopts the Council Plan 2021-31, which includes the (10-year) Financial Plan, the Revenue and Rating Plan, the Budget 2021/22 and the 10-year community vision as set out in Attachments 1-3 .			
		3.9 Notes that the Council Plan 2021-31 replaces the current Council Plan 2017-2027, endorsed by Council on 19 August 2020.			
		3.10 Delegates authority to the CEO to reflect any changes made by Council at tonight's meeting, which are not reflected in Attachments 1-3, to make minor typographical corrections or changes to images before final publication and to make editorial changes to the Plan that reflect any changed obligations to Council required by state government agencies.			
		3.11 Responds in writing to those that have made formal written submissions, to advise them of the outcome of Council's decision.			
		3.12 Declares rates and charges for Budget 2021/22 as required by Section 94 of the Local Government Act for the following:			
		3.12.1 An amount of \$135,720,349 to be raised by general rates and service charges for the period 1 July 2021 to 30 June 2022.			
		3.12.2 A uniform general rate in the dollar of 3.8181 cents in the dollar on the 2021 Net Annual Value of all rateable properties within the municipality.			
		3.12.3 An annual garbage charge of \$362 per tenement on all non-rateable properties that receive waste management services from the City of Port Phillip.			
		3.12.4 An annual garbage bin surcharge of \$201 for tenements that are provided with a 240-litre bin for the collection of non-recyclable waste.			
		3.12.5 The properties on Attachment 8 to be "Recreational Lands" and that the level of charges for these properties be set in accordance with percentages of the general rate also shown in this attachment.			
		3.12.6 Grants a rebate equivalent to half the general rate for the elderly persons flats as outlined in Attachment 9 , in accordance with the agreement between Council and the Ministry of Housing.			
		3.12.7 Subject to the consent of the Minister for Local Government, treats any person(s) who has been excused the prescribed amount of the general rate for the year			

Completed	Committee: Council Meeting	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED																	
		<p>ending 30 June 2021 in accordance with the State Concessions Act 2004 as being similarly eligible for 2021/22.</p> <p>3.12.8 Increase the Council pensioner rebate for the 2021/22 rating year only to \$200 (maximum) to those persons who satisfy eligibility requirements noting that the total value of the combined State Government rebate of approximately \$241 (maximum) and Council rebate will not exceed 50% of the general rate payable for the financial year at an estimated cost of \$70,000.</p> <p>3.12.9 Adopts the penalty interest rate in accordance with the Penalty Interest Rates Act 1983 at the prescribed rate (10%) as at 1 July 2021 fixed by the Governor in Council for general rates and charges that remain unpaid after the payment dates prescribed by the Governor in Council.</p> <p>3.12.10 Notes ratepayers who have been assessed as being in financial hardship, due to the COVID19 Pandemic, will be eligible for interest free payment plans and deferment, and/or waiver up to \$1500 in conjunction with Council's revised Rates and Charges Financial Hardship Policy.</p> <p>3.12.11 Confirms the previously declared special rate schemes for 2021/22:</p> <ul style="list-style-type: none"> • Port Melbourne Business Precinct for Marketing, Management and Business Development to the Maximum of \$260,000. • Fitzroy Street and Environs Business Precinct for Marketing, Management and Business Development to the Maximum of \$216,700 • Acland Street Village Business Precinct for Marketing, Management and Business Development to the Maximum of \$195,000 <p>3.12.12 Adopts the following payment dates and due dates:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Payment Type Description</th> <th>Due Date</th> <th>Interest from</th> </tr> </thead> <tbody> <tr> <td>Full payment</td> <td>15 Feb, 2022</td> <td>Same as instalments</td> </tr> <tr> <td>1st Instalment</td> <td>30 Sept, 2021</td> <td>1 October, 2021</td> </tr> <tr> <td>2nd Instalment</td> <td>30 Nov, 2021</td> <td>1 December 2021</td> </tr> <tr> <td>3rd Instalment</td> <td>28 Feb, 2022</td> <td>1 March, 2022</td> </tr> <tr> <td>4th Instalment</td> <td>31 May, 2022</td> <td>1 June, 2022</td> </tr> </tbody> </table> <p>3.12.12 Authorises the Coordinator Revenue and Valuations to collect all rates and charges and the Fire Services Property Levy.</p>	Payment Type Description	Due Date	Interest from	Full payment	15 Feb, 2022	Same as instalments	1 st Instalment	30 Sept, 2021	1 October, 2021	2 nd Instalment	30 Nov, 2021	1 December 2021	3 rd Instalment	28 Feb, 2022	1 March, 2022	4 th Instalment	31 May, 2022	1 June, 2022		
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COMPLETED	Committee: Planning Committee	Date From: 1/04/2021
		Date To: 30/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
24/06/2021	Statutory Planning Delegated Decisions - March, April & May 2021	That Council: 2.1 Receives and notes the March, April and May 2021 reports (Attachment 1) regarding the summary of all Planning Decisions issued in accordance with the Schedule of Delegation made under the Local Government Act 2020 and Section 188 of the Planning & Environment Act 1987 adopted by Council on 24 July 1996 and as amended, for the Port Phillip Planning Scheme.	The Report was noted by Council and motion was carried. No further action is required.	Borg, George	29/06/2021
24/06/2021	305 & 307 - 309 Clarendon Street, South Melbourne	3.1 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant an Amended Planning Permit 3.2 That a Notice of Decision to Grant an Amended Planning Permit be issued for the partial demolition and buildings and works to construct alterations and additions to the existing buildings, including a six (6) storey rear addition with basement, for offices and food and drink premises; and a reduction of the standard car parking requirement at 305, 307 and 309 Clarendon Street, South Melbourne with the following changes. The following changes to be shown as struck out for deleted words and any additions to the existing permit are in bold . All conditions that have already been discharged will be <u>underlined</u> and at the end of each condition will have the word ' DELETED '. Permit Preamble (Existing) The Permit Preamble to be amended to change the height of the building from six storeys to seven storeys. The preamble to be amended to read: Partial demolition and buildings and works to construct alterations and additions to the existing buildings, including a six (6) seven (7) storey rear addition with basement, for offices and food and drink premises; and, a reduction of the standard car parking requirement 3.3 That the decision be issued in accordance with the full conditions as detailed in the minutes of the meeting.	The Notice of Decision was issued on 29 June 2021.	Little, Richard	29/06/2021
24/06/2021	1 & 7 Waterfront Place, Port Melbourne	3.1 The Council adopt Recommendation 'Part A' and 'Part B'. 3.2 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant a Permit. 3.3 That a Notice of Decision to Grant a Permit be issued for the use and development of the land, to carry out works and construct a 10 storey mixed use building over two basement levels, in a shared podium and two tower arrangement, comprising dwellings, retail (shop, food and drink premises, wellness centre), a restricted recreation facility (gymnasium) and a reduction in car parking requirements at 1 & 7 Waterfront Place, Port Melbourne. 3.4 That the decision be issued in accordance with the full conditions as detailed in the minutes of the meeting.	The Notice of Decision was issued on 29 June 2021.	Farrow, Jock	29/06/2021