Waste Management Plan for Community Events

This Community Event Waste Management Plan is required to be submitted as part of your event documentation. Please note: Council *does not* offer waste management services for events.

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| **Area** | **Answer** |
| Event Name | Click or tap here to enter text. |
| Type of event (fete, open day etc) | Click or tap here to enter text. |
| Date | Click or tap here to enter text. |
| Location | Click or tap here to enter text. |
| Expected number of attendees | Click or tap here to enter text. |
| What waste/recycables will your event generate?  *Include vendor/stalls waste*  *(eg plastic bags, cutlery etc)* | Click or tap here to enter text. |
| Will giveaways be used during the event? If so, what will these be? | Click or tap here to enter text. |

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| **Area** | **Answer** | |
| How many food and drink vendors will be present?  What type of vendors are they? | Click or tap here to enter text. | |
| Do these vendors have their own waste management in place?  How will they reduce waste?  *(eg compostable packaging)* | Click or tap here to enter text. | |
| What actions will you take to prevent waste?  *Refer to the guidelines for minimum requirements and recommended bin infrastructure?* | Click or tap here to enter text. | |
| How do you plan to manage the following waste streams?  *(eg hire contractor, use council litter bins, dispose of privately)*  *As a rough guide, if food is present, allow for 2L of waste per attendee / 1 small waste bin per 60 attendees*. | Waste (Landfill) | Click or tap here to enter text. |
| Recyclables | Click or tap here to enter text. |
| Food Waste | Click or tap here to enter text. |
| Compostable packaging | Click or tap here to enter text. |

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| **Area** | **Answer** | |
| How will litter be managed at your event? | During the event | Click or tap here to enter text. |
| After the event | Click or tap here to enter text. |
| Further information  *(if required)* | Click or tap here to enter text. | |