VicSmart Checklist 15

Extension to one dwelling on a lot in a residential zone



Pre-application discussion: Was there a pre-application meeting? Who with and when? \Box				
Yes – Planning Officer: Date:				
Inf	Information Requirements			
For	For all planning permit applications the following MUST be provided:			
	 A fully completed application form Ensure you have entered the correct address of the land, an accurate description of your proposal, a current email address and phone number, that the Applicant address is the correct postal address, and that the form is signed and dated. The application fee A full and current copy of the Certificate of Title (dated within 3 months of your application), including the title plan/diagram showing any relevant covenants and restrictions. Provide confirmation that the present boundaries are the same as the title boundaries. 			
Ac	companying Information			
Note: Council may reduce the information that you need to provide but cannot ask for more information than listed. Please check the information requirements with us. The following information must be provided as appropriate.				
	An A3 site plan that is fully dimensioned, has a north arrow, is to scale (i.e. 1:100 @ A3), and includes a scale bar, showing:			
	 The site shape, size, orientation and easements. Levels of the site and the difference in levels between the site and surrounding properties. 			
	Location of existing buildings on the site and surrounding properties, including the location and height of walls built to the boundary of the site.			
	 The use of surrounding buildings. The location of secluded private open space and habitable room windows of 			
	 surrounding properties which have an outlook to the site within 9 metres. Solar access to the site and surrounding properties. Location of significant trees existing on the site and any significant trees removed 			
	 from the site in the 12 months prior to the application being made, where known. Any contaminated soils and filled areas, where known. Views to and from the site. Street frontage features such as poles, street trees and kerb crossovers. Any other notable features of the site, including in relation to the neighbourhood: The built form, scale and character of surrounding development. Architectural and roof styles. Any other notable features of the neighbourhood. 			
	An A3 site and layout plan that is fully dimensioned, has a north arrow, is to scale (i.e. 1:100 @ A3), and includes a scale bar, showing:			
	The site shape, size, orientation and easements. Adjoining roads. The location of buildings and works on adjoining land. The layout and use of existing buildings being retained and all proposed buildings, including finished floor levels.			
	 All existing and proposed driveways and crossovers. Existing and proposed landscape areas. All external storage, waste and service areas. 			

Office Use Only

Checked by:	Signature:	Date:				
Our enquiries counter at St Kilda Town Hall is open from 8.30am to 5.00pm Monday to Friday Page 1 of 2						
T: 9209 6424	E: planhelp@portphillip.vic.gov.au	www.portphillip.vic.gov.au/planning_t	ouilding.htm			

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	Office	<u>Use</u>
	Yes	n/a
Elevation drawings to scale showing the height, colour and materials of the proposed extension.		
Photographs of the building or area affected by the proposal.		
 A written statement that describes: The garden area requirement specified in the zone. The requirements in the following standards of Clause 54: A10 Side and rear setbacks. A11 Walls on boundaries. A12 Daylight to existing windows. A13 North-facing windows. A14 Overshadowing open space. A15 Overlooking. The requirements in the following standards of Clause 54: 		
 Clause 54.02-1 Neighbourhood character objective and standard A1. Clause 54.03-3 Site coverage objective and standard A5. Clause 54.03-4 Permeability objectives and standard A6 Clause 54.03-5 Energy efficiency protection objectives and standard A7. Clause 54.03-6 Significant tress objective and standard A8. Clause 54.05-1 Daylight to new windows objective and standard A16. Clause 54.05-2 Private open space objective and standard A17. Clause 54.05-3 Solar access to open space objective and standard A18. Clause 54.06-1 Design detail objective and standard A19. 		

Note:

- If the land is in a Heritage Overlay or Design and Development Overlay, the application <u>would not be eligible</u> to be assessed under the conditions of VicSmart and <u>must be lodged as a standard planning application</u>.
- ① If the land is in a Special Building Overlay also complete **Checklist 9 Special Building Overlay**.
- Please ensure your development complies with the Electrical Safety (Installations) Regulations 2009 relating to minimum distance of structures from power cables. This aspect is not reviewed during assessment of planning or building applications, and non-compliance may affect construction. For further information contact Energy Safe Victoria <u>http://www.esv.vic.gov.au/</u>

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