

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
17/05/2017	Review of Heritage Protection of Socially Significant Places	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Reaffirms its commitment to reviewing the heritage protection of socially significant places across the municipality that are currently not covered by a Heritage Overlay.</li> <li>2. Acknowledge that recent requests for heritage protection of the London Hotel and Greyhound Hotel have highlighted a lack of clear State guidance as to the threshold for local social significance.</li> <li>3. Writes to DELWP, Heritage Victoria, the MAV, and the IMAP Councils seeking their support to work in partnership to develop: <ol style="list-style-type: none"> <li>3.1. a comprehensive set of policy guidelines around the application of local significant social heritage places;</li> <li>3.2. a comprehensive list of at risk potentially socially significant places; and</li> <li>3.3. the application of the Heritage Overlay to at risk places that meet the criteria established under the policy guidelines developed under 3.1 above.</li> </ol> </li> <li>4. Requests that Officers prepare a submission from City of Port Phillip for all of the pubs/hotels across the Municipality, and include the submissions of any supporting Inner Melbourne Action Plan (IMAP) municipalities who are interested, requesting that pubs/hotels be protected as a group on the grounds of State cultural social significance due to the key role that they have played in Victoria's history and social development.</li> </ol>	<p>1. No Action required</p> <p>2 - 3. Council Officers met with Executive Director of Heritage Victoria (HV) in October 2017 to seek support to protect socially significant places and pubs/hotels. HV advised that they are already working on developing guidance around social significance and this work is continuing. The issue of social significance and pubs/hotels was also raised at Inner Melbourne Action Plan (IMAP) meetings in 17/18. Council's "Here and Now" community engagement 2018 identified themes to inform a review of policy guidelines and list of socially significant places.</p> <p>In April 2019 Heritage Victoria released State-level guidance on identifying places and objects of state-level social value in Victoria. This resulted in an update to the guidance provided around demonstrating Criterion G (Social significance). This new guidance will inform Council's review of its thematic history in the Port Phillip Heritage Review, and will ultimately be used to inform the review of precinct overlays and future heritage assessments in Port Phillip.</p> <p>4. A review of pubs in the municipality by Council's Heritage Advisor shows that eight hotels (three operating) were not subject to a Heritage Overlay. These eight pubs are on the list to be reviewed as part of Council's four-year Heritage Program. Future reports will be provided to Council on the Program. Council officers have been advised by Heritage Victoria that a submission to protect all pubs/hotels as a building category is unlikely to be successful (other than the eight identified pubs).</p>	Dewar, Damian	30/06/2019
20/09/2018	Draft Footpath Trading Fee Policy for Community Consultation	<p>That Council:</p> <ol style="list-style-type: none"> <li>3.1 Notes the contribution of outdoor dining to the vibrancy of our streets and the opportunity to support business by reviewing the current 4-tier footpath trading fee structure adopted by Council in 2003.</li> <li>3.2 Endorses engagement and consultation to be conducted with traders with outdoor dining permits, the Port Phillip Business Association and trader associations on Option 3, which proposes the introduction of a 22-tier precinct-based fee structure, charging a rate of 20% of average retail rents and a rate of 30% for the use of glass screens.</li> <li>3.3 Endorses the following outdoor dining incentives to support businesses and encourage vibrancy including: <ol style="list-style-type: none"> <li>a) Discounting fees by 50% for the first year for new businesses at properties where outdoor dining has not previously occurred.</li> <li>b) Providing discounts to outdoor dining permit holders affected by major building works including streetscape upgrades, with discounts based on the duration of the works and with the discounts applied on a case-by-case basis.</li> </ol> </li> <li>3.4 Receives a future report on the outcomes of the consultation on Option 3.</li> </ol>	<p>3.1 Nil action required</p> <p>3.2 A five-week consultation was undertaken with a mailout to all traders with outdoor dining permits. Meetings were also held with the President of each business association. In March 2019 Councillors were briefed on the findings of the community consultation undertaken. Council considered a Report on 15 May 2019 including amendments to the proposed Footpath Trading Fee policy that responds to the feedback received during the consultation. This includes additional incentives to support businesses and the vibrancy of our streets.</p> <p>3.3 Nil action required</p> <p>3.4 Council received a report of the outcomes of the consultation at its Ordinary Meeting of Council on 15 May 2019</p> <p>3.5 The footpath trading fee policy adopted by Council on 15 May 2019 included a 'Revitalisation rate' to support vibrancy in rated areas undergoing change where retail rents have decreased and vacancy rates are high. For 2019/20 this was implemented in the Fitzroy Street Primary area, which aligns with the Placemaking Program.</p>	Sekene, Shona	15/05/2019

3.5 Notes any future changes to footpath trading fees within designated placemaking precincts endorsed by Council will need to align with the objectives of the placemaking program. This may include more flexible governance arrangements for footpath trading fees to increase business vibrancy and sustainability.

3/04/2019	Proposed Tenancy Agreements - Gasworks Arts Park	That Council: 3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989 (Act)</i> for the proposed tenancy agreements with Gasworks Arts Inc (“ <b>Tenant</b> ”) by publishing a notice in the local newspaper inviting interested persons to make a submission under section 223 of the Act, on the following terms: 3.1.1 Proposed Tenant: Gasworks Arts Inc 3.1.2 Demised Premises: 1. Part of 21 Graham Street, Albert Park (Council freehold premises) 2. Part of 1-35 Graham Street, Albert Park (Crown land premises) 3.1.3 Permitted Use: Arts related purposes 3.1.4 Commencement date: From the grant and purpose approval date 3.1.5 Expiry date: 30 June 2020 3.1.6 Rent: \$104 per annum plus GST 3.2 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; 3.3 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting; 3.4 Notes that whilst the market rental estimate for the Council freehold premises is \$530,000 excluding GST for the Council freehold premises and \$123,000 excluding GST for the Crown land premises, a discounted rent of \$104 per annum plus GST for each is proposed to support the provision of art, cultural and creative programs and services to the community and to allow for the implementation of the Property Policy and a review to be undertaken on the future use of the assets.	A public notice was published in Port Phillip Leader on 16 April 2019. A meeting to hear submissions received during the statutory process was held on 3 July 2019.	Murdoch, Emma	26/06/2019
3/04/2019	Presentation of CEO Report - Issue 53	That Council notes the CEO Report Issue 53 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in February 2019.	Report noted, no further action required.	Horner, Sally	17/04/2019
3/04/2019	Acceptance of the City of Port Phillip Older Persons Consultative Annual Report 2018	That Council: 3.1 Receives the Older Persons Consultative Committee (OPCC) Annual Report 2018. 3.2 Acknowledges and thanks the OPCC for their work and achievements.	Council unanimously endorsed the Older Persons Consultative Committee's 2018 Annual Report and acknowledged their work and commitment.	Cattapan, Laura	16/04/2019

17/04/2019	Council Plan and Budget 2019/20: Release of draft document for public consultation	That Council: 3.1 Releases the draft updated Council Plan 2017-27, inclusive of the Municipal Health and Wellbeing Plan, 10-year Financial Plan, Strategic Resource Plan and draft Budget 2019/20 for a 28-day period of public consultation (refer to Attachment 1) 3.2 Authorises a Public Notice to be published in The Age and an advertisement in the Port Phillip Leader, a display of the draft updated Council Plan 2017-27 including the draft Budget 2019/20 on Council's website, and availability of the Plan for inspection at town halls and municipal libraries, to ensure broad community awareness and invite public submissions pursuant to section 223 of the <i>Local Government Act 1989</i> (refer to Attachment 2). 3.3 Notes the findings resulting from community engagement at markets and venues between October and December 2018. 3.4 Notes the activities that will be undertaken to support the draft updated Council Plan and draft Budget 2019/20. 3.5 Agrees to receive and hear submissions from the public at the Special Council meeting on 4 June 2019, commencing 6.30 pm at the St Kilda Town Hall, prior to considering adoption of the updated Council Plan 2017-27, including Budget 2019/20, at the Ordinary Council Meeting on 19 June 2019 commencing 6.30 pm at the St Kilda Town Hall.	Public notice advertised in The Age on Tue 23 April and document uploaded on the internet and distributed to service centres. Submissions were considered at a special meeting of Council on 4 June 2019.	Ross, Steven	24/04/2019
17/04/2019	St Kilda Marina Project Stage Three Community Engagement Report	That Council notes the release of the findings of the St Kilda Marina Project Stage Three Community Engagement Report (Attachment 3), published on Council's Website on 12 April 2019.	The Community Panel Engagement Report has been formally released to the public via publishing to Council's website.	Rysanek, Michelle	26/06/2019
17/04/2019	Assembly of Councillors	That Council: 2.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2) (a) and (b) of the <i>Local Government Act 1989</i> .	Noted by Council, no further action required.	Wright, Nicola	23/04/2019
17/04/2019	Proposed Tenancy Agreement - Linden Art Gallery	That Council: 3.1 Not having received any submissions in response to a Notice of Intention to Lease the property at 26 Acland Street, St Kilda to Linden New Art Incorporated ("Tenant"), resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989</i> (Act) and approves the proposed tenancy agreement to the Tenant. 3.2 Authorises the Chief Executive Officer or delegate to execute such tenancy agreement on the key terms outlined below: 3.1.1 Tenant: Linden New Art Incorporated 3.1.2 Demised Premises: 26 Acland Street, St Kilda 3.1.3 Permitted Use Arts related purposes 3.1.4 Commencement date: 1 July 2018 3.1.5 Term: 2 years 3.1.6 Rental: \$104 per annum plus GST	The new lease has been executed between Council and Linden New Art Incorporated.	Murdoch, Emma	26/06/2019

		3.3 Notes that whilst the assessed market rent is \$340,000 per annum plus GST, a discounted rent of \$104 per annum plus GST is proposed to support provision of art, cultural and creative programs and services to the community.			
		3.4 Notes that the proposed tenancy agreement will include Council's right to amend the rent and any other terms of the proposed tenancy agreement allowing any rent obtained from sub-letting opportunities to be shared with Council (as appropriate).			
17/04/2019	Petition requesting defensive root barriers on Nimmo Street, Middle Park	That Council: <ul style="list-style-type: none"> <li><input type="checkbox"/> Receives and notes the Petition.</li> <li><input type="checkbox"/> Notes that Council policy is retain trees and protection root systems and to only consider removal or remedial works if there are no other viable options and evidence is provided of damage to private property.</li> <li><input type="checkbox"/> Does not install a tree root barrier as requested in the petition.</li> <li><input type="checkbox"/> Notes that officers will continues to monitor the trees and assesses alleged root damage upon request from property owners, and undertakes any tree root pruning or barrier installation when provided with physical evidence of damage.</li> </ul>	Petition received and noted by Council. A petition response was received at the 17 July Ordinary Council meeting. No further action required.	Trail, Anthony	8/07/2019
17/04/2019	Parking and street access affected by the Melbourne Grand Prix	That Council receives the petition and requests a report be presented to the next Council meeting.	Petition was received and noted by Council. A response to this Petition was presented to the Council Meeting of 5 June 2019	Pearce, Kirsty	3/07/2019
17/04/2019	Elster Creek Catchment 2018 Action Plan - January-March 2019 Update	That Council: <ul style="list-style-type: none"> <li>3.1 Notes the information contained within this report on water related actions to reduce flooding and progress on the Elster Creek Action Plan 2018 for January to March 2019.</li> <li>3.2 Continues to support CEO representation on the Elster Creek Catchment CEO Forum, Council Officer involvement in the Elster Creek Catchment Working Group and other related activities that support the identification and implementation of deliverables that are required to mitigate flood impacts in the catchment.</li> </ul>	3.1 Noted by Council.  3.2 Collaboration ongoing via Elster Creek Catchment CEO forum, monthly Elster Creek Working Group and other activities including development and delivery of a catchment Flood Management Plan to mitigate flood impacts.	Graffen, Timothy	14/05/2019
17/04/2019	Review of Dogs off Leash areas along Port Phillip Beaches and St Kilda Botanical Gardens	That Council: <ul style="list-style-type: none"> <li>3.1 Notes the extensive consultation undertaken between 24 November and 4 December 2018 and involving 1471 respondents for the purposes of reviewing dog off-leash areas along Port Phillip beaches and St Kilda Botanical Gardens.</li> <li>3.2 Retains current restrictions at South Melbourne Beach given the current satisfaction rating of off-leash areas.</li> <li>3.3 Retains the current restrictions during the summer months at Point Ormond to the rock groyne at Elwood Sailing Club given the high volume of residents and visitors using the beach until sunset.</li> <li>3.4 Retains the current dog on-leash zones located in the lawn area in the South West corner of the St Kilda Botanical Gardens.</li> <li>3.5 Retains current restrictions at Sandridge Beach, Middle Park Beach, New Beach, West Beach, Port Melbourne Beach, St Kilda Beach, Elwood Beach.</li> </ul>	Council resolved to retain all current restrictions currently in place along the foreshore and at St Kilda Botanical Gardens. No further actions required.	Cummins, Dirk	1/07/2019

1/05/2019	Submission - Parliamentary Inquiry into Recycling and Waste Management	That Council: 3.1 Endorses the submission (Attachment 1) to the Victorian Parliamentary Inquiry into Recycling and Waste Management, 2019. 3.2 Authorises the Chief Executive Officer to make minor editorial updates to the adopted submission. 3.3 Incorporates the following amendments into Council's submission: 3.3.1 On p1 in the "Responsibility of the Victorian Government to establish and maintain a coherent, efficient and environmentally responsible approach to solid waste management across the state" section, to include the following words: The Victorian Government has a role to advocate for Australian Government leadership and funding to transform the waste and resource recovery industry in Australia and facilitate the transition to a circular economy. 3.3.2 On p4, as a long-term solution to the recycling and waste management system crisis, consideration of advanced waste treatment must comply with waste hierarchy principles, particularly the sorting and resource recovery of mixed municipal solid waste prior to the consideration of energy recovery.	3.1 Nil action required 3.2 Nil action required 3.3 (items 3.3.1 and 3.3.2) Council Endorsed submission on 1 May 2019, with amendments that were incorporated into the final version prior to submission to the Parliamentary Inquiry on 2 May 2019.	Pindor, Jorja	2/05/2019
1/05/2019	Status of Council Decisions: 1 January - 31 March 2019	That Council notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 - 4.	Report noted by Council. No further action required.	Purvis, Rebecca	1/07/2019
1/05/2019	Outcomes of the Audit and Risk Committee Meeting 26 February 2019	That Council: 3.1 Notes the report outlining the matters addressed at the 26 February 2019 meeting of the Audit & Risk Committee.	Report noted by Council. No further action required.	Snowden, Julie	6/05/2019
1/05/2019	Community Grants Assessment Panel Terms of Reference	That Council: 3.1 Adopts the Community Grants Assessment Panel Terms of Reference (Attachment 1).	Terms of Reference adopted by Council.	Buckley, Jessica	6/05/2019
1/05/2019	Petition - Watering systems of Smith's and Page Reserve	That Council receives the petition and notes that a response to the petition will be presented to a future Council meeting.	Petition received and noted by Council. A petition response will be received at the 17 July Ordinary Council meeting. No further action required	Calleya, Carina	8/07/2019
1/05/2019	Presentation of CEO Report - Issue 54	That Council notes the CEO Report Issue 54 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in March 2019.	Report noted by Council. No further action required.	Homer, Sally	3/05/2019
15/05/2019	Quarterly Financial Report - March 2019	That Council: 3.1 Notes that following the March 2019 quarter financial review the organisation is projecting a full year net cash surplus of \$1.17 million which is favourable compared to budgeted cash surplus of \$0.68 million. 3.2 Notes the enterprise efficiency savings of \$2.2 million which has been incorporated into draft Budget 2019/20. 3.3 Notes attachment 1 – Financial Statements with accompanying explanatory notes and the Aged Debtor Balance Report.	Council decision noted and communicated to service departments.	Liu, Peter	17/05/2019

15/05/2019	Alteration to Council Meeting Cycle 2019	That Council: 3.1 Notes that the Mayor, under section 84(1) of the Local Government Act 1989, has called for a Special Meeting of Council to be held at 6.30pm on Wednesday 29 May 2019 in the Council Chamber of the St Kilda Town Hall for the purposes of hearing submissions on Every Child, Our Future: Policy Issues and Options Paper. 3.2 Amends the time of the Special Meeting of Council (Budget submissions hearing currently scheduled for 6.30pm Tuesday, 4 June 2019 to 5.30pm on that date.	The Special Meeting on Wednesday 29 May 2019 and the Special Meeting on Tuesday, 4 June 2019 were added to the Council Meeting timetable and advertised on the website and through local papers.	Pearce, Kirsty	3/07/2019
15/05/2019	St Kilda Marina Project - Endorsement of the St Kilda Marina Site Brief	That Council: 3.1 Endorses the St Kilda Marina Site Brief for the purposes of: 3.1.1 Building a shared understanding of the site and the parameters of a future redevelopment of the site under a new long-term lease to deliver the vision and objectives, including the required outcomes and what is and is not permitted; 3.1.2 Underpinning the procurement process for a new long-term lease; and, 3.1.3 Forming the basis of a planning scheme amendment process. 3.2 Authorises the CEO to make minor editorial updates to the St Kilda Marina Site Brief that do not modify the intent of the Brief, including the following amendments: <b>9.4.1.3 (mandatory)</b> Provide a free, publicly accessible and active 'civic heart' of a minimum 700sqm area, with shelter and a connection to the water and boating activities <b>within the envelope shown on Figure 16, or an alternative location providing an equivalent level of amenity.</b> <b>9.4.29 (moved from mandatory to discretionary)</b> Structured carparking to be sleeved with active uses when addressing key public spaces. <b>9.4.30 (mandatory)</b> <del>Some visibility of</del> Visible car parking structures must demonstrate design excellence and incorporate high quality screening. <del>is permissible from reserves, streets and pathways. Provide screening with high quality design and materials.</del>	The Site Brief is now publicly available and has been issued to market as part of Stage 1 of the procurement process (inviting expressions of interest). A community drop in session was also held to provide the community with the opportunity to review and ask Council Officers questions about the Site Brief.	Rysanek, Michelle	26/06/2019
15/05/2019	Assembly of Councillors	That Council receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2) (a) and (b) of the <i>Local Government Act 1989</i> .	Report noted by Council. No further action required.	Mitchinson, Matthew	20/05/2019
15/05/2019	Proposed Lease with Elwood Croquet Club - Completion of Statutory Procedures	That Council: 3.1 Not having received any submissions in response to the Notice of Intension to Lease the property at 135A Ormond Esplanade, Elwood to Elwood Croquet Club (ECC), resolves to conclude the statutory procedures under Section 190 and 223 of the Local Government Act 1989 and approves the proposed tenancy agreement to the Tenant. 3.2 Authorises the Chief Executive Officer or delegate to execute such tenancy agreement on the key terms outlined below:	Lease has been executed by both parties.	Ali, Yasmeen	20/05/2019

		<p>Tenant: Elwood Croquet Club (ECC).  Demised Premise: 135A Ormond Esplanade, Elwood.  Permitted Use: Croquet and associated activities.  Commencement Date: 1 January 2019.  Term: 3 years with no further Options.  Rent: \$707.64 per annum plus GST  Maintenance: All maintenance, repairs and asset renewal to be undertaken by Council other than the croquet greens which are managed by the tenant. All other Outgoings (except for water) are the responsibility of the ECC.</p> <p>3.3 Notes that ECC use recycled water for most of their water usage with any shortfall coming from the mains water which is paid for by Council.</p> <p>3.4 Notes that whilst the market rental valuation is \$58,000 per annum plus GST, a discounted rent of \$707.64 per annum plus GST is proposed to help support the club's delivery of agreed community benefits. 3-year short term lease will allow for the implementation of a new Property Policy currently in development and a review to be undertaken on the future use of the assets and possibility of a redevelopment of the site.</p>			
15/05/2019	Municipal Emergency Management Plan (MEMPlan) Audit	<p>That Council:</p> <p>3.1 Notes that it is a legislative requirement for Council to appoint a Municipal Emergency Management Planning Committee and to maintain a Municipal Emergency Management Plan under the Emergency Management Act 1986 and the Emergency Management Act 2013.</p> <p>3.2 Endorses the Municipal Emergency Management Plan (MEMPlan).</p> <p>3.3 Notes the three yearly audit will be conducted in June 2019 and will be coordinated by State Emergency Services, Victorian Police and Department of Health and Human Services.</p>	Endorsed MEMPlan v23.0 dated 26 April 2019 has now been submitted for the Audit to take place on 14 June 2019. Officers will update Councillors with progress following the Audit.	Plunkett, Ryan	5/06/2019
15/05/2019	Multicultural Advisory Committee Terms of Reference and Communication Plan	<p>That Council:</p> <p>3.1 Approves the draft Multicultural Advisory Committee Terms of Reference (attachment 1).</p> <p>3.2 Notes that the Terms of Reference will be subject to further consultation and will be brought back for adoption at a future Council meeting.</p> <p>3.3 Notes that the Terms of Reference currently state that the Chair and Deputy Chair are nominated from amongst the membership. This is similar to the Older Persons Consultative Committee which is an advisory committee of Council.</p>	The draft terms of reference (TOR) will be subjected to further targeted consultation with stakeholders at the start of June 2019. The recruitment for the advisory committee will commence in mid-June and new committee will have the opportunity to have input into their ToR. The ToR will be then taken to a Council meeting for endorsement.	Zysk, Ewa	29/05/2019
15/05/2019	Victorian Mental Health Royal Commission	<p>That Council:</p> <p>3.1 Lodges the attached submission on behalf of Council with the Victorian Royal Commission into Mental Health Services during May 2019</p> <p>3.2 Provides a copy to the Minister for Mental Health, and Member for Albert Park, The Hon. Martin Foley MP.</p> <p>3.3 Delegates to the CEO the ability to make minor editorial amendments to the submission that do not materially alter the intent.</p>	Lodged copy with the Victorian Royal Commission for Mental Health	McGorry, Mary	20/05/2019

15/05/2019	Petition requesting child safe 24 hour access gate at 85-87 Tennyson Street, Elwood	That Council receives the Petition and notes that a response will be provided at a future Council meeting.	Petition received and noted by Council. A petition response will be received at the 17 July Ordinary Council meeting. No further action required.	Trall, Anthony	8/07/2019
15/05/2019	Footpath Trading Fee Policy - Outcomes of Consultation and Consideration For Adoption	<p>That Council:</p> <p>3.1 Thanks the community for the feedback provided during the consultation on the draft Footpath Trading Fee Policy.</p> <p>3.2 Endorses the updated Footpath Trading Fee Policy commencing 2019/20 financial year, which introduces a 22-tier precinct based fee structure for outdoor dining fees, based on charging a rate of 20% of average retail rents for businesses without glass screens and 30% for those with glass screens.</p> <p>3.3 Notes that from 2019/20 financial year the valuation data obtained on retail rents and used to adjust the rates charged for outdoor dining will be available annually.</p> <p>3.4 Introduces a new 'Revitalisation' rate equivalent to the 'Tertiary' rate for outdoor dining for any businesses located within one of the 22 precincts where there is:</p> <ul style="list-style-type: none"> <li>a) A reduction in the average retail rent of businesses, informed by valuation data commissioned by Council annually, and</li> <li>b) A 20% or greater vacancy rate of ground floor commercial tenancies.</li> </ul> <p>3.5 Endorses the following outdoor dining incentives to support businesses and encourage vibrancy, commencing 2019/20 financial year:</p> <ul style="list-style-type: none"> <li>a) Discount outdoor dining fees by 50% for the first year, for any business where outdoor dining has not previously occurred, or for an existing business which has not provided outdoor dining for two years.</li> <li>b) Discount outdoor dining fees by 100% for the first year in 'Revitalisation' rated areas, for any business where outdoor dining has not previously occurred, or for an existing business which has not provided outdoor dining for two years.</li> <li>c) Reduce the annual administrative renewal fee for all footpath trading permits to \$70.00 for the 2019/20 financial year.</li> <li>d) Remove the \$113.55 planter box permit fee from the 2019/20 proposed Fees &amp; Charges budget.</li> <li>e) Provide discounts to footpath trading fees in locations affected by major building works including streetscape upgrades, with discounts based on the duration of the works and with the discounts applied on a case-by-case basis.</li> </ul> <p>3.6 Supports businesses in the 'Acland Street Primary' and 'Acland Street Secondary' areas, by introducing the new precinct based fee structure for outdoor dining incrementally over two years, 2019/20 and 2020/21 financial years.</p> <p>3.7 Advertises the changes to the Footpath Trading Fee policy on Council's website and notifies business associations and current outdoor dining</p>	<p>3.1 Nil action required</p> <p>3.2 All current outdoor dining permits have transitioned into the new 22 Tier based fee structure and 2019-20 renewal notices have been sent to permit holders, including details of the new footpath trading fee policy, discounts and incentives.</p> <p>3.3 Nil action required</p> <p>3.4 The new revitalisation rate has been implemented in the Fitzroy street primary area for 2019-20, which has reduced retail rents and a vacancy rate greater than 20%</p> <p>3.5 All discounts and incentives available to traders have been advertised on Council's website and traders notified of this new fee policy. Council also issued a media release to advertised these incentives</p> <p>3.6 Footpath trading renewals for 2019-20 to Acland St Primary and Secondary areas included tailored information regarding the increase in fees over 2 financial years</p> <p>3.7 All current outdoor dining permits holders have been notified of the new footpath trading fee policy in the 2019-20 renewals. This information is also readily available on Council's website.</p> <p>3.8 Footpath trading officers will continue to consult with the placemaking program on any future changes to the footpath trading fee policy.</p> <p>3.9 Nil action required.</p>	Jay, Marc	2/07/2019

		<p>permit-holders as part of the footpath trading renewal process for the 2019/20 financial year.</p> <p>3.8 Notes any future changes to footpath trading fees within designated placemaking precincts endorsed by Council will need to align with the objectives of the placemaking program.</p> <p>3.9 Notes implementation of the Footpath Trading Fee policy will result in \$97,000 (estimated) reduced income in Council's 2019/20 budget.</p>			
15/05/2019	Graffiti Management Plan 2019-2024	<p>That Council:</p> <p>3.1 Endorses the Graffiti Management Plan 2019-2024</p>	The endorsed Graffiti Management Plan is available on Council's website.	Taylor, Holli	20/05/2019
15/05/2019	Paid Parking Fee Trial Evaluation: South Melbourne Precinct Findings and Recommendations	<p>That Council:</p> <p>3.1 Notes the findings of the 12-month trial to remove the 10 minute free parking zones from South Melbourne.</p> <p>3.2 Endorses the permanent removal of the 10 minute free parking zones from Coventry, Dorcas, Bank and Park streets in South Melbourne on 1 July 2019 to provide consistent municipal-wide application of paid parking.</p> <p>3.3 Endorses changing parking controls on three (3) parking spaces on Dorcas Street, adjacent to the Childcare Centre at 219 Dorcas Street, to operate as free 10 minute parking spaces at pick-up and drop-off times between Monday and Friday, with paid parking to apply outside of these times.</p> <p>3.4 Investigates the installation of in-ground parking sensors on Clarendon and surrounding streets of South Melbourne as part of the 2019/20 budget process, to better monitor parking availability and enable parking guidance technology via Council's PayStay smart phone application.</p> <p>3.5 Thanks the community for providing feedback on the South Melbourne paid parking fee trial.</p>	<p>3.1 Nil action required</p> <p>3.2 Action completed, all 10 minute free parking zones removed from Coventry, Dorcas, Bank and Park Streets South Melbourne.</p> <p>3.3 After further investigation and consultation with the Childcare centre, the change to 10minute parking (from 15mins) was strongly objected on Dorcas St outside the Childcare centre as it provides inadequate time to allow parents to settle their children or for staff to run errands, refer to TRIM E100137/19 for more information. As such, the 15minute parking remains in this vicinity.</p> <p>3.4 Work is underway in 2019-20 to investigate in ground parking sensors in Bay Street, Clarendon St, Domain Precinct and Albert Rd in South Melbourne, followed by further investigation in Elwood foreshore car park, Acland St (including Peanut Farm) and St Kilda Road North to commence in 2020-21. Rationalisation of machines will begin in September as the upgrades of the Parking Strategic Business Case have been fully delivered and are now operating to ensure robust and accurate data is used to inform ticket machine rationalisation opportunities.</p> <p>3.5 Community members who provided feedback were contacted and thanked for their contributions on the 15 May 2019.</p>	Mitrik, Stefan	14/06/2019
29/05/2019	Every Child, Our Future: Policy Issues and Options Paper - Hearing of Submissions	<p>That Council:</p> <p>3.1 Receives the report that details the outcomes of the consultation on <i>Every Child, Our Future: Policy Issues and Options Paper</i></p> <p>3.2 Receives all submissions regarding <i>Every Child, Our Future: Policy Issues and Options Paper</i></p> <p>3.3 Hears from those who have requested to speak in support of their submission.</p> <p>3.4 Thanks each person and organisation for their considered submission to <i>Every Child, Our Future: Policy Issues and Options Paper</i>.</p> <p>3.5 Notes that a further report will be presented to Council on 4 September 2019 that recommends endorsement of a new Children's Services Policy and responds to the items raised during this consultation period.</p>	Engagement report has been published on Have Your Say page and all participants have been informed.	Parsons, Teresa	8/07/2019

4/06/2019	Council Plan and Budget 2019/20: Hearing of submissions	<p>That Council:</p> <p>3.1 Receives the report detailing the submissions received on the draft Council Plan 2017-27, including the draft Budget 2019/20.</p> <p>3.2 Hears from those who have requested to speak in support of their submission at the meeting on 4 June 2019.</p> <p>3.3 Receives all submissions regarding the draft Council Plan 2017-27, including the draft Budget 2019/20.</p> <p>3.4 Notes that a further report on the final changes to the proposed Council Plan and Budget will be presented at the Ordinary Council Meeting on 19 June 2019.</p>	<p>All submissions on the draft Council Plan 2017-27, including the draft Budget 2019/20 were received and considered by Council.</p> <p>The Council Plan 2017-27, including the Budget 2019/20 was adopted by Council at the Ordinary Council Meeting on 19 June 2019.</p>	Ross, Steven	11/06/2019
5/06/2019	Endorsement of Customer Experience Tender #2189	<p>That Council:</p> <p>3.1 Enter into Contract 2189 with Deepend Pty Ltd for the provision, implementation and ongoing maintenance and support of a digital experience platform for a seven-year period at a cost of \$2,431,050, with an option to extend for a further three years at Council's discretion at a cost of \$415,800 commencing on 15 June 2019.</p> <p>3.2 Notes the total contract value is estimated at \$2,846,850 exclusive of GST for the ten-year period.</p> <p>3.3 Affixes the Common Seal of the Port Phillip City Council to Contract 2189 between Council and Deepend Pty Ltd.</p>	Contract has been executed by both parties.	McKenzie, Tarnya	5/08/2019
5/06/2019	Proposed Discontinuance and Sale of Road Abutting 1 Little Graham Street, Albert Park	<p>That Council:</p> <p>3.1 Acting under section 17(4) of the <i>Road Management Act 2004</i> (Vic), resolves that the road abutting 1 Little Graham Street, Albert Park, R1280 (Road) be removed from Council's Register of Public Roads on the basis that the Road is no longer reasonably required for general public use for the reasons set out in the report.</p> <p>3.2 Acting under clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) (Act),</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Resolves that the statutory procedures be commenced to discontinue the Road;</li> <li><input type="checkbox"/> Directs that under sections 207A and 223 of the Act public notice of the proposed discontinuance of the Road be given in the Port Phillip Leader newspaper;</li> <li><input type="checkbox"/> Resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road is discontinued, Council proposes to sell the Road to the adjoining owner of 1 Little Graham Street, Albert Park for its previously assessed market value of \$45,500 plus GST;</li> <li><input type="checkbox"/> Authorises the Chief Executive or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter;</li> <li><input type="checkbox"/> Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be determined at a later date;</li> </ul>	<p>A public notice was published in Port Phillip Leader on 25 June 2019.</p> <p>A meeting to hear submissions received during the statutory process is scheduled for 18 September 2019.</p>	Murdoch, Emma	31/07/2019

- Notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio.

5/06/2019	Vacant facility at the rear of the Betty Day Community Centre - proposal to invite lease offers	That Council: 3.1 Carry out a public tender process for the lease of the commercial food processing facility located at 67-79 Argyle Street, St Kilda, and subject to the outcomes of that tender, officers negotiate and enter into a lease of that facility under delegated authority.	An Expression of Interest is being advertised on 31 July 2019 to begin the public tender process.	Hawkins, Julian	25/07/2019
5/06/2019	Procurement Policy Update	That Council: 3.1 Notes that the annual review of the Procurement Policy has been completed that facilitates increased efficiency, probity and corporate and social responsibility. 3.2 Adopts the Procurement Policy 2019. 3.3 Delegates to the CEO the ability to make minor editorial amendments to the policy that do not materially alter the intent.	Council has adopted the updated Procurement Policy and it has been published on the internet.	Moore, Wayne	26/06/2019
5/06/2019	Petition requesting lighting at Lagoon Reserve, Port Melbourne	That Council receives the petition and notes that a response will be presented to a future Council meeting.	Petition received and noted by Council. A petition response will be received at the 17 July Ordinary Council meeting. No further action required.	Traill, Anthony	8/07/2019
5/06/2019	Petition Response - Parking and street access affected by the Melbourne Grand Prix	That Council: 1. Acknowledges the concerns raised in the petition regarding parking, traffic and enforcement of the LAZ controls. 2. Consults with all residents located in Richardson Street, between McGregor and Langridge Streets, Middle Park on the proposed introduction of temporary 2-hour (2P) parking restrictions during the Australian Formula 1 Grand Prix event. 3. Dependent on obtaining majority support for the proposed parking changes, endorses Council's Coordinator Transport, Safety Engineering to change all parking spaces in Richardson Street, between McGregor and Langridge Streets to temporary 2-hour (2P) parking restrictions over the four event days of the annual Australian Formula 1 Grand Prix. 4. Issues temporary parking permits exempting affected residents from these restrictions if temporary 2-hour (2P) parking restrictions in Richardson Street, between McGregor and Langridge Streets, Middle Park are implemented. 5. Notes that traffic volumes will be monitored in Richardson Street and in Canterbury Place, between McGregor and Langridge Streets, Middle Park during the 2020 Australian Formula 1 Grand Prix event and that Council's transport officers will advise the petition organisers of the results and outcome of this traffic assessment. 6. Advises the petition organisers of Council's resolution and the outcome of this petition.	1 Nil action required 2 Consultation with residents will be conducted in February 2020. 3 This action is will commence once informed by the consultation in February 2020. 4 Temporary parking permits will be issued following a period of consultation in February 2020. 5 Traffic volumes will continue be monitored during the Grand Prix in 2020. 6 Petition organisers were advised of the outcome on 11 June 2019.	Mitrik, Stefan	11/06/2019
5/06/2019	St Kilda Marina Project - Endorsement of the Procurement Plan,	That Council: 3.1 Endorses the St Kilda Marina Project Procurement Plan to serve as an overall guide for the procurement process that will culminate in Council,	Procurement and community and stakeholder engagement for the project is occurring in line with the endorsed plans and project approach	Rysanek, Michelle	26/06/2019

	Updated Probity Plan, Updated Project Approach and Community & Stakeholder Engagement Plan	<p>with the required Victorian Government approvals, entering into a new long-term lease for the St Kilda Marina.</p> <p>3.2 Endorses the St Kilda Marina Project Probity Plan updated to align with the procurement processes set out in the Procurement Plan.</p> <p>3.3 Endorses the St Kilda Marina Project Community and Stakeholder Engagement Plan, updated to include engagement steps for stages 4, 5 and 6 of the project - Planning for Procurement, Procurement and Delivery of the New Lease, respectively.</p> <p>3.4 Endorses the Project Approach document, updated to include the Planning Scheme Amendment Process and revised procurement timeline.</p> <p>3.5 Authorises the CEO to make minor editorial updates as required to the above cited documents that do not modify their intent.</p>			
5/06/2019	Presentation of CEO Report - Issue 55	That Council notes the CEO Report Issue 55 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in April 2019.	Report noted, no further action required.	Horner, Sally	11/06/2019
19/06/2019	Return Of The 2019 General Valuation	That Council notes that the 2019 General Valuation was undertaken by the Valuer General Victoria and will be used to raise Council Rates, Charges and the Fire Services Property Levy for 2019/20 – See Attachment 1, 2019 General Valuation Summary Results and Attachment 2, Schedule 3 – Valuation Return.	2019 General Valuation updated in Councils Core system. The 2019/20 Rates, Fire Levy and charges have been raised using the 2019 Valuations.	Sanford, Yasmin	3/07/2019
19/06/2019	Declaration of Rates and Charges - 1 July 2019 to 30 June 2020	<p>That Council:</p> <p>3.1 Declares an amount of \$128,583,256 to be raised by general rates and service charges for the period 1 July 2019 to 30 June 2020, as required by Section 158 of the Local Government Act 1989.</p> <p>3.2 Declares a uniform general rate in the dollar of 3.7139 cents in the dollar on the 2019 Net Annual Value of all rateable properties within the municipality.</p> <p>3.3 Declares an annual garbage charge of \$298 per tenement on all non-rateable properties that receive waste management services from the City of Port Phillip.</p> <p>3.4 Declares an annual garbage bin surcharge of \$154 for tenements that are provided with a 240 litre bin for the collection of non-recyclable waste.</p> <p>3.5 Declares the properties on Attachment 1 to be "Recreational Lands" and that the level of charges for these properties be set in accordance with percentages of the general rate also shown on Attachment 1.</p> <p>3.6 Grants a rebate equivalent to half the general rate for the elderly persons flats as outlined in Attachment 2, in accordance with the agreement between Council and the Ministry of Housing.</p> <p>3.7 Subject to the consent of the Minister for Local Government, treats any person(s) who has been excused the prescribed amount of the general rate for the year ending 30 June 2019 in accordance with the State Concessions Act 2004 as being similarly eligible for 2019/20.</p> <p>3.8 Grants a Council rebate of \$170 (maximum) to those persons who satisfy eligibility requirements noting that the total value of the combined State Government rebate of approximately \$230 (maximum – awaiting</p>	All 2019/20 Rates, Fire Levy and charges have been raised as specified in the Rates and Charges declaration report. The 2019/20 Annual Rate notice reflects the new rates levy and charges.	Sanford, Yasmin	3/07/2019

confirmation from State Government) and Council rebate will not exceed 50% of the general rate payable for the financial year.

- 3.9 Adopts the penalty interest rate in accordance with the Penalty Interest Rates Act 1983 at the prescribed rate (10%) as at 1 July 2019 fixed by the Governor in Council for general rates and charges that remain unpaid after the payment dates prescribed by the Governor in Council.
- 3.10 Confirms the previously declared special rate schemes for 2019/20:

Special Rate Scheme	Annual Amount
<b>Port Melbourne Business Precinct</b> Marketing, Management and Business Development	Maximum \$260,000
<b>Fitzroy Street and Environs Business Precinct (Renewal)</b> Marketing, Management and Business Development	Maximum \$216,700
<b>Acland Street Village Business Precinct (Renewal)</b> Marketing, Management and Business Development	Maximum \$195,000

- 3.11 Adopts the following payment dates and due dates:

Payment Type Description	Due Date	Interest from
Full payment	15 Feb, 2020	Same as instalments
1 <sup>st</sup> Instalment	30 Sept, 2019	1 October, 2019
2 <sup>nd</sup> Instalment	30 Nov, 2019	1 December 2019
3 <sup>rd</sup> Instalment	29 Feb, 2020	1 March, 2020
4 <sup>th</sup> Instalment	31 May, 2020	1 June, 2020

- 3.12 Authorises the Coordinator Revenue and Valuations to collect all rates and charges and the Fire Services Property Levy.

19/06/2019 Meeting Procedure  
Local Law No.2  
Review

That Council:

- 3.1 Gives public notice of its intention to make Meeting Procedure Local Law 2/2019 (Attachment 1) and pursuant to section 223 of the Local Government Act 1989 invites written submissions until 2 August 2019.
- 3.2 Endorses the Meeting Procedure Local Law Community Impact Statement (Attachment 2) to accompany the proposed Meeting Procedure Local Law 2/2019 for the purposes of community consultation.
- 3.3 Publishes public notices of its intention to make Meeting Procedure Local Law 2/2019 in the Victoria Government Gazette, the Port Phillip Leader and on Council's website.

Public notice published in Port Phillip Leader on 2 July 2019 and Victoria Government Gazette on 4 July 2019.

Chick, Murray

27/06/2019

		<p>3.4 Considers and hears submissions to the proposed Meeting Procedure Local Law 2/2019 at the Ordinary Council meeting to be held on 21 August 2019.</p> <p>3.5 Receives a further report at the Ordinary Council meeting to be held on 18 September 2019 recommending the adoption of a Meeting Procedure Local Law 2/2019 after considering all submissions received.</p> <p>3.6 Authorises appropriate members of Council staff to carry out the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Local Government Act 1989.</p> <p>3.7 Authorises the Chief Executive Officer to make minor editorial updates that do not materially alter the intent.</p>			
19/06/2019	Appointment of acting Mayor	That Council appoints Councillor Louise Crawford to be acting Mayor during the Mayor's absence from Thursday 4 July 2019 to Friday 2 August 2019 inclusive.	Mayor and Councillors office advised on 20 June 2019	Chick, Murray	27/06/2019
19/06/2019	Assembly of Councillors	That Council receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2) (a) and (b) of the <i>Local Government Act 1989</i> .	Report noted by Council. No further action required.	Purvis, Rebecca	27/06/2019
19/06/2019	2019 Queen's Birthday Honours List	3.1 That Council sends a letter of congratulations, under the Mayor's signature, to each of the award recipients from the City of Port Phillip.	A letter of congratulations was sent to each recipient by the Mayor.	Pearce, Kirsty	3/07/2019
19/06/2019	Commercial Recreation Policy	That Council: 3.1 Adopts the Commercial Recreation Policy 2019 (attachment 1). 3.2 Notes an expression of interest for new licences will be advertised in June 2019. 3.3 Notes the commercial recreation operations generate \$225,000 in Council revenue and attracts approximately 20,000 visitors to the City. 3.4 Authorises the Chief Executive Officer to make minor editorial updates that do not materially alter the intent.	The Commercial Recreation Policy has been placed on Council's website and the Expression of Interest opened Monday 24 June and will close at 12pm 22 July 2019. Recreation Services placed an advertisement through The Age on 7 July, and have organised a LinkedIn and Facebook post. New licences will be awarded early August 2019 and Councillors will be advised of the outcome via a Councillor note.	Dupont, Chloe	24/06/2019
19/06/2019	Petition requesting CCTV in Carlisle Street, Balaclava	That Council: Receives and notes the Petition. Council inform the Lead Petitioner that there are no current plans for CCTV in the Carlisle Street, Balaclava.	Council received the petition. Lead petitioner was present and informed. Council will develop a Community Safety Plan and CCTV Policy which will provide the framework for future CCTV planning.	Kelly, Leo	5/07/2019
19/06/2019	Council Plan 2017-27 and Budget 2019/20: Adoption	That Council: 3.1 Having considered all the submissions received and heard at the Special Meeting of Council on 4 June 2019, makes the changes to the updated Council Plan 2017-27 – Year 3 (including Budget 2019/20) as outlined in Attachment 2 of this report. 3.2 Notes that officers will consult and plan for netball lighting, and conduct a feasibility study of a third multi-purpose court, at RF Julier Reserve. This will be funded through the Sports Field Lighting Expansion program. 3.3 Notes that officers will investigate the opportunity to improve lighting in the triangle car park in 2019/20 as part of other lighting renewal work occurring on the foreshore. Depending on the costings, it would either	<p>All submissions on the draft Council Plan 2017-27, including the draft Budget 2019/20 were received and considered by Council.</p> <p>Submitters on the Council Plan and Budget were notified of Council's resolutions.</p> <p>The Council Plan 2017-27, including the Budget 2019/20 was adopted by Council at the Ordinary Council Meeting on 19 June 2019.</p> <p>A copy of the adopted Council Plan 2017-27- Year 3 was forward to the Minister.</p> <p>Updates on additional items within the resolution will be captured through the monthly CEO report.</p>	Ross, Steven	1/07/2019

- be funded from within the program or a request for additional funding during the 2019/20 year would need to come to Council for approval.
- 3.4 Responds in writing to those that have made formal written submissions, to advise them of the outcome of Council's decision as set out in Attachment 1 together with any further submissions received after the Special Council meeting held on 4 June 2019.
- 3.5 Adopts the Revised Council Plan 2017-27 – Year 3, pursuant to ss125-127 of the Local Government Act 1989 as set out in Attachments 2 and 3.
- 3.5.1 Include an additional \$115,000 to the base funding of the EcoCentre from and including 2019-20 to support the operations of the Port Phillip EcoCentre. Performance reporting on the positive effect of the additional funding in relation to the EcoCentre schools program, volunteer hours, youth programs, community events and opening hours of the EcoCentre, is to be provided by the EcoCentre to Council at six monthly intervals.
- 3.5.2 Enter into a 12 month agreement with the National Trust of Australia (Victoria) for free City of Port Phillip resident access to Rippon Lea Estate to the value of \$20,000 with incentive based bonuses up to an additional \$30,000 for a total value of \$50,000.
- 3.6 Delegates authority to the CEO to reflect any changes made by Council at tonight's meeting, which are not reflected in Attachment 3, and to make minor typographical corrections or changes to images before final publication.
- 3.7 Notes that the adopted Council Plan 2017-27- Year 3 will be sent to the Minister for Local Government before 17 July 2019.

19/06/2019	Cultural Development Fund Grant recommendations 2019-20	That Council: 3.1 Endorses the Cultural Development Fund Committee recommendations, for awarding the Cultural Development Fund grants for 2019-20; 3.2 Makes public the list for the Cultural Development Fund grants 2019-20.	Successful applicants informed and confirmed by 26 June. All unsuccessful applicants informed by 1 July. List of grant recipients published on website by 3 July.	Strano, Susan	28/06/2019
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