



MEETING OF THE PORT PHILLIP CITY COUNCIL

MINUTES

15 NOVEMBER 2023



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MINUTES - MEETING OF THE PORT PHILLIP CITY COUNCIL - 15 NOVEMBER 2023



MINUTES OF THE MEETING OF THE PORT PHILLIP CITY COUNCIL HELD 15 NOVEMBER 2023 IN ST KILDA TOWN HALL AND VIRTUAL VIA WEBEX

The meeting opened at 6:36pm.

IN ATTENDANCE

Cr Cunsolo (Chairperson), Cr Baxter, Cr Bond, Cr Clark, Cr Crawford, Cr Martin, Cr Nyaguy, Cr Pearl, Cr Sirakoff.

Chris Carroll, Chief Executive Officer, Brian Tee, General Manager City Growth and Development, Allison Kenwood, General Manager Community Wellbeing and Inclusion, Lachlan Johnson, General Manager, Operations and Infrastructure, Joanne McNeill, General Manager Governance, Capability and Experience, Xavier Smerdon, Head of Governance, Emily Williams Council Business Advisor, Liam O Cathasaigh, Event Manager, David MacNish, Acting Manager Partnerships and Transport, Thomas Mason, Coordinator Transport Safety, Dana Pritchard, Manager Open Space, Recreation and Community Resilience.

The City of Port Phillip respectfully acknowledges the Traditional Owners of this land, the people of the Kulin Nations. We pay our respect to their Elders, past and present. We acknowledge and uphold their continuing relationship to this land.

REQUESTS TO ATTEND BY ELECTRONIC MEANS

Nil.

1. APOLOGIES

Nil.

2. CONFIRMATION OF MINUTES

MOVED Crs Martin/Sirakoff

That the minutes of the Meeting of the Port Phillip City Council held on 1 November 2023 and the Special Meeting of Council held on 8 November 2023 be confirmed.

A vote was taken and the MOTION was CARRIED unanimously.

3. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.



DEFERRAL OF ITEM

Mayor Cunsolo advised that following a request for removal of item 12.3 'Pickles Street Safety Improvement – Evaluation' from the CEO and with their consent, the item was removed from the agenda under Governance Rule 19. This item will be considered at a future Council meeting.

Chris Carroll, Chief Executive Officer advised that following further discussions with Councillors and some feedback on alternative design options, they determined that officers required further more time to fully analyse that feedback and to present a considered report back to Council in early 2024.

PRESENTATION OF AWARDS

Mayor Cunsolo noted that the presentation of awards had been added to the agenda and proudly announced to the meeting that the Middle Years and Youth services team had been presented with an award by the Park Towers Community Hub, recognising them as an "Outstanding Community Collaborator". The Mayor asked Allison Kenwood, General Manager Community Wellbeing and Inclusion, to provide further details.

Allison Kenwood, General Manager Community Wellbeing and Inclusion advised that in April of 2022 the Middle Years and Youth Services Team established a weekly breakfast club at Park Towers in South Melbourne for families and children.

The goal of the program was to provide a nutritious breakfast before school, a safe environment to foster community between families, and better access and familiarity to Council's programs and services. Currently the program regularly services around 20 children per week, and has been the catalyst for families extending their support systems and helping each other out with tasks like taking children to school.

From the success of this program and the relationships it has built with the community, the Middle Years and Youth Services Team have begun adding more programs focused on engaging and supporting youth from one of the most vulnerable and under supported areas of our community and noted how proud Council is to be acknowledged through this award.

4. PUBLIC QUESTION TIME AND SUBMISSIONS

Public Questions are summarised below. The submissions were made verbally and can be listened to in full on our website: <http://webcast.portphillip.vic.gov.au/archivephp>

Public Question Time:

- **Vanessa Gigliotti:** I am a resident on Bath Street, and have been living at this address for five plus years which is directly opposite to the commission housing at 114 Inkerman Street, St Kilda. While there have always been issues at this commission housing (alcohol-fuelled violence, drug affected fights, domestic cases etc), during the time we have lived there, these issues have significantly increased over the past three to six months, which has resulted in increased fear being felt by residents in the street and a need to contact police to report the dangerous behaviour at least three to four times weekly. I'm seeking guidance on what avenues are available to improve the conditions we're faced with. What is Council's strategy to improve safety for residents, who have been subjected to alcohol-fuelled and drug-related instances occurring at local commission housing locations, notably at 114 Inkerman Street St Kilda, while ensuring our community's most vulnerable are seeking the support they need?

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Allison Kenwood, General Manager Community Wellbeing and Inclusion acknowledged the concerns raised and the impact on community safety. 'Pinaroo Village', at 114 Inkerman Street St Kilda, is managed as public housing by the Department of Families, Fairness and Housing (DFFH). The property is designated for residents over the age of 50.

Council officers have been in contact with DFFH Prahran office for updated information about what is happening at this location. They are aware of the issues being raised and have confirmed an approach is in place to deal with the antisocial and threatening behaviour, thought to be largely be due to squatters in two empty units. DFFH have organised nightly patrols and daily site checks to mitigate some of the safety issues, such as cleaning, and securing the property. The Department is also working with Council's Housing and Homelessness team and Victoria Police on a strategy to move the squatters on, they propose to re-secure the properties and re-let them to appropriate patrons (over 50 years of age).

There are some other actions planned to address safety and amenity which will be communicated from DFFH to the residents in the coming days. They have also committed to communicating with local residents. Councils Local Laws team will organise patrols to clean up the street, and also collaborate with DFFH on other ways to improve the street amenity. Council will also continue to work with DFFH to assist in addressing safety and amenity issues more broadly.

- **Warren Middleton:** In relation to the Inkerman Street Safety Improvement project which is currently out for community consultation. I was advised the consultation period for the pop-up information session on Inkerman Street, St Kilda will run for seven weeks. As I believe this week was the first pop up date, am I correct in thinking that the consultation will now run until 28 December 2023? Does council still have the power to make no changes to Inkerman Street in its current form, meaning no changes to bike lanes or to traffic conditions. Is this correct?

David MacNish, Acting Manager Partnerships and Transport advised that the total consultation period for the project will run for seven weeks. This includes an extension of two weeks to ensure all residents have an opportunity to have their say. Engagement commenced on 19 October and will conclude on 7 December 2023.

Council has not made any decision on whether or how to proceed with the project. Before making any decision, Council will consider all community feedback including any potential changes to the designs. This will occur in early 2024. In making its decision Council will also consider its responsibility to provide a safe environment for the community and to address repetitive crash history along the corridor. David MacNish noted that Inkerman Street road surface is in poor condition and requires re-sheeting. That will require replacement of the all existing line markings including the existing bike path.

- **Stephen Liddicut:** In relation to the Inkerman Street Safety Improvement project, achieving optimum success in securing any alternation to Inkerman Street demands quality input and seamless operation of the individual components which support the project to that end. Given this, how do you reconcile, that after years of attention and resourcing of the program, such a disrespectful, shambolic circumstances pervade around the essential but basic task of establishing good faith, effective engagement with the community? Numerous examples persist, such as the failure of the distribution company to deliver recent notices of the survey period extension in a timely and thorough manner. Another featured shortcoming in the rudimentary engagement with the community, I discovered on Saturday when on arrival for the Hotham, 12 to 2pm Carlisle Pop Up there was no Council representative in sight. I subsequently learnt that the pop up randomly

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decided to set up outside Priceline. Given the symptomatic failings in supporting the overall project, how is the community to ever have faith in the capabilities of the Council to manage far greater challenges to ensure the best possible outcome for Inkerman Street?

David MacNish, Acting Manager Partnerships and Transport advised that Council provides information and reaches out to our community through a variety of channels to help keep them informed of what is happening in their area and seeks to not rely on a single avenue for community members to become aware of projects. As part of the Inkerman Street Safety Improvement Project this included:

- *An initial flyer mail out and follow up letter drop following concerns from residents at the 1 November 2023 Council meeting that some residents had not received the initial flyer*
- *On 26 October Council installed 16x corflute project posters along the length of the project area to inform regular users of Inkerman Street about the engagement.*
- *Posts on Council's Facebook and Instagram social media accounts went up on 23 October and are boosted through a targeted social media campaign which runs from 24 October until 7 December 2023.*
- *The project was included in Council's Divercity e-news and local media on 24 October and notification of the Have Your Say was issued in Council's Have Your Say newsletter on the 25 October 2023.*
- *Council has conducted four pop-up information session centres for the project along Inkerman Street area which were well attended by the community.*

Councillors have also shared the project through their own channels in order to reach a larger audience, and there have been a number of community members door knocking residents and letter dropping along Inkerman Street informing people of the project.

With regards to the letter drop and delivery, officers have checked with the third party distributors who confirmed that all areas have now been delivered to. While there may be some double-ups, they have advised that completion of the delivery to the full area - both north and south sides - was completed on Sunday 12 November 2023. Council uses a number of delivery services and will continue to liaise with delivery agents to make sure that works are being completed to an appropriate standard.

Council will consider all community feedback in any decision making on the project and encourage community members to have their say.

In relation to the location of the Neighbourhood Engagement Program pop-up on Carlisle Street, the question was taken on notice.

- **Anne Boyd:** In relation to the Inkerman Safety Improvement Project. On any planning proposal, ratepayers/residents and businesses/services, have a right to object if they will be adversely affected. We on Inkerman Street, the most severely adversely affected, have not been given this right. We were supposed to have our say by the online survey but there is no provision to object to the loss of any parks. All objectors have been deliberately cut out. What steps will Council take to ensure that objectors to any parking loss will be formally included in the consultation process?

David MacNish, Acting Manager Partnerships and Transport advised that the engagement period is open for another three weeks to ensure community members can have their say on the project. This will close on 7 December 2023. Members of the community are encouraged to check Council's website to keep informed on what Council will be discussing at Council Meetings.

As previously advised, Council seeks to not rely on a single avenue for community members to become aware of projects. With regards to the information provided on the Have Your Say Website, in addition to the renders and plans of the two options have been made available,



the minutes and report from the Council meeting where options were considered for engagement, as well as number of Frequently Asked Questions that outline the specific impacts of each option on the street including parking impacts and crash data. The survey allows community members to not select any option and provide open text that will be captured in the engagement report for Council's consideration. This provides the option In addition a phone number and email address has been provided for those seeking additional information from the project team as well as the numbers for national relay service and translation and interpreting services.'

Chris Carroll, Chief Executive Officer clarified that at the start of the consultation process, it was a requirement to choose one of the options. In response to community feedback, this was adjusted to give community members the ability to not select an option. There is now the option for community members to provide open ended feedback including preferences for no parking loss. We will ensure that this feedback is reported to Council.

- **Katie Ryan:** We were recently told without any community consultation that the house at 10 Mitchell Street, St Kilda which is currently zoned by Council as neighbourhood residential zone schedule 1, would swap from being a business operation primarily Monday to Friday from 9am-5pm which at times included AA meetings to a 365 days per year operating 24 hours as a drunk and sobering up facility. This in many respects the exact opposite style of operation of what has been running at this location for many years. Was a permit issued by the Council in order to operate a 24/7 facility in a general residential area and if not, will the Council investigate whether a permit should be required?

Allison Kenwood, General Manager Community Wellbeing and Inclusion acknowledged the distress experienced by the resident and advised that Council have been talking to Ngwala regarding their permitting and their use of the premises, and undertook to provide information once available.

Council Report Submissions:

Item 9.1 Friends of Suai/Covalima Annual Report 2022/23

- Megs Alston (Chair of the Friends of Suai Reference Committee)

Item 12.1 Acland Street Special Rate and Charge Renewal – 2024-2029 Intention to Declare

- Janet Rosenberg (President of the Acland Street Business Association)

Item 12.2 Fitzroy Street Special Rate and Charge Renewal – 2024-2029 Intention to Declare

- David Blakeley (President of the Fitzroy Street Business Association)

Item 12.3 Pickles Street Safety Improvement – Evaluation {Item deferred}

- Philip Edmands
- Janet Dimelow
- Elizabeth Eadie

Item 14.1 Notice of Motion – Coucillor Louise Crawford – Y(Our) Fest

- Genevieve Townsend



5. COUNCILLOR QUESTION TIME

- **Councillor Martin:** I was looking at an online newsletter this week which came out as a result of the Climate Emergency Motion at the 1 November Council Meeting. The newsletter seems to have generated some confusion amongst the community. The article was headed 'Council has spent \$42 million on report writing about climate action and climate change instead of concrete actions'. I may have misunderstood the report. Can I seek clarification from Council officers if this statement is factually correct? If not, can we clarify exactly how much is going to be spent on report writing as resolved at the 1 November Council Meeting, how much is going to be spent on concrete action and what is the timeline for the rollout of this?

Brian Tee, General Manager City Growth and Development confirmed that the \$42 million is for a period of time of five years and the infrastructure that we delivered over that period has been approved by Council through a number of projects, strategies or policies. Of that \$42 million about 1.8% of it is for investigations and reports and the vast majority of it is for the delivery of those other strategies, including our waste delivery strategies, electrification of Councils vehicle fleet, installation of energy efficient public lighting for our streets, and other initiatives of that nature. Brian Tee undertook to provide further comprehensive details to Councillors.

Councillor Martin: The newsletter mentioned that the Climate Emergency Action Plan and the Act and Adapt Strategy documents are virtually identical. This is perhaps not the most effective way for Council to produce information. Can officers clarify if that statement is correct or is it that the Climate Emergency Action plan is simply an amalgamation of all the climate actions that arise out of all the Council policies? And when the additional summary table resolved to be included at the Council meeting is included, this may make it clearer for people to interpret it, and less likely misinterpretations like that I have just alluded to will be made?

Brian Tee, General Manager City Growth and Development advised that the Act and Adapt Strategy is a strategy that Council adopted in 2019. That strategy provide a four year review that was presented to Councillors recently and reviewed the actions in the Act and Adapt Policy. The Climate Emergency Action Plan was a response to a resolution by Council which declared the Climate Emergency and focused on Council's response to that emergency.

Chris Carroll, Chief Executive Officer advised that there was discussion and debate with Councillors around the merits of having two documents versus one and on balance Councillors decided to go with two documents. There is meant to be, and Officers have tried to ensure there is a strong alignment between the two documents so that they are not out of step. The Climate Emergency Action Plan is structured in a way to ensure that it is responding to the Council resolution. While this plan is strongly aligned with the Act and Adapt sustainability strategy they are not complete duplicates.

Councillor Nyaguy: Am I correct in understanding that the \$42million was approved by Councillors through the budget process back in June 2023?

Chris Carroll, Chief Executive Officer confirmed Councillor Nyaguy was correct.

- **Councillor Nyaguy:** In relation to In Our Back Yard, can officers advise how many of the 170 new community housing units promised to be leveraged through underutilised Council assets Council has delivered to date. How many of the 170 Community Housing units that were going to be delivered through partnerships with other community organisations have been delivered to date?

Allison Kenwood, General Manager Community Wellbeing and Inclusion took the question on notice.



6. SEALING SCHEDULE

Nil.

7. PETITIONS AND JOINT LETTERS

7.1 Petition Response – Fishermens Bend Gymnastics Club (FBGC) seeking urgent funding for long term facility

A Petition containing 1350 signatures was received via change.org and received and noted by Council at the 4 October 2023 Council Meeting.

MOVED Crs Cunsolo/Pearl

That Council:

1. Thanks the petitioners for submitting their petition.
2. Notes the benefits that gymnastics and the Fishermens Bend Gymnastics Club provide for our community
3. Continues to advocate to the Victorian Government to support a new facility for the FBGC within Fishermens Bend
4. Provides \$120,000 in funding for a Feasibility Study, investigating options for new site for a dedicated gymnastics venue within the municipality.
5. Notes that funding to build a new gymnastics facility would need to be considered through the Council budget process.

A vote was taken and the MOTION was CARRIED unanimously.

The Mayor adjourned the meeting for a break at 7:44pm.

The meeting resumed at 7:54pm.

8. PRESENTATION OF CEO REPORT

8.1 Presentation of September (Quarter 1) CEO Report - Issue 100

Purpose

- 1.1 To provide Council with a regular update from the Chief Executive Officer regarding Council's activities and performance.

MOVED Crs Martin/Clark

That Council:

- 3.1 Notes the CEO Report – Issue 100 (provided as Attachment 1).

A vote was taken and the MOTION was CARRIED unanimously.



9. INCLUSIVE PORT PHILLIP

9.1 Friends of Suai/Covalima Annual Report 2022/23

Purpose

- 1.1 To present the Friends of Suai/Covalima (FoSC) 2022/23 Annual Report (Attachment 1) and inform Council of the achievements over the last financial year.

MOVED Crs Baxter/Crawford

That Council:

- 3.1 Endorses the 2022/23 Friends of Suai/Covalima (FoSC) Annual Report (Attachment 1).
- 3.2 Acknowledges the ongoing work of the FoSC Community Reference Committee and thanks the Committee for its work.
- 3.3 Acknowledges the work of the Covalima Community Centre throughout 2022/23 and the role it has played in enhancing the lives of the Suai/Covalima community.

A vote was taken and the MOTION was CARRIED unanimously.

9.2 Community Grants Program 2023/24 Recommendations

Purpose

- 1.1 To seek Council endorsement of the recommendations made by the Community Grants Assessment Panel for funding of applicants for the Community Grants 2023-2024 Program.

MOVED Crs Crawford/Cunsolo

That Council:

- 3.1 Endorses the Community Grants Assessment Panel's funding allocation recommendations for the Community Grants 2023-24 Program, as detailed in Attachment 1.
- 3.2 Makes public the list of successful applicants for the Community Grants 2023-24 Program on Council's website after the report is endorsed.
- 3.3 Endorses reallocation of the residual \$35,151 funding from the Community Grants 2023-24 Program for potential allocation under the Quick Response Grants Program.
- 3.4 Formally thanks the voluntary members of the Community Grants Assessment Panel for their valuable time and contribution to the community life of the City of Port Phillip.

A vote was taken and the MOTION was CARRIED unanimously.

10. LIVEABLE PORT PHILLIP

Nil.



11. SUSTAINABLE PORT PHILLIP

Nil.

12. VIBRANT PORT PHILLIP

12.1 Acland Street Special Rate and Charge Renewal – 2024-2029 Intention to Declare

Purpose

- 1.1 To commence the statutory process to renew the Acland Street Village Special Rate and Charge, for the 1 July 2024 to 30 June 2029 period, for the purpose of marketing, tourism, promotion, business development and centre management of the Acland Street Village business precinct.

MOVED Crs Bond/Sirakoff

That Council:

- 3.1 Notes the letter received the Acland Street Village Business Association (**ASVBA**) requesting the renewal of the special rate and charge scheme (**Scheme**) for the Acland Street Village Business Precinct (**Precinct**) (**Attachment 1**).
- 3.2 Having otherwise considered all relevant matters, commences the statutory process under the *Local Government Act 1989* (**Act**) to renew the Scheme to and for the properties within the Precinct, to raise a maximum amount of up to \$195,000 per annum for a total of up to \$975,000 for a period of five years, commencing on 1 July 2024 and ending on 30 June 2029.
- 3.3 In accordance with Section 163(1A) and 163B(3) of the Act and the Proposed Declaration of a Special Rate and Charge (**Attachment 2**), directs that a Public Notice (**Attachment 3**) be published in The Age and Council's internet website of the intention of Council to declare, if it is approved at the ordinary meeting of Council on 15 November 2023. The Proposed Declaration of a Special Rate and Charge provides that a special rate and special charge will be used for the purposes of defraying expenses to be incurred by Council for the purposes advertising, marketing, business development and centre management, all of which are associated with the encouragement of commerce, retail and professional activity and employment in the Precinct. The Proposed Declaration also states that funds will be provided to the incorporated body known and operating as the ASVBA to be used solely for the above purposes, subject always to the approval, direction and control of Council.
- 3.4 In accordance with section 163(1C) of the Act, send individual letters to all affected property owners and occupiers within the proposed Acland Street Village precinct boundary (**Attachment 4**), advising of the Intention to Declare the Special Rate and Charge, the commencement of the statutory process including a copy of the Public Notice (**Attachment 3**) and an estimation of the special rate or special charge payable, based on 2023 Net Annual Value (**NAV**) valuations that would be applied to the property.



- 3.5 Advises the ASVBA of the matters specified in paragraphs 3.2, 3.3 and 3.4 of this resolution.
- 3.6 Authorises the Chief Executive Officer or their delegate to –
- (a) Make any minor amendments to the Public Notice (**Attachment 3**) that do not change the material intent of the that Public Notice to ensure legislative compliance;
 - (b) carry out any and all other administrative procedures necessary to enable Council to carry out its functions under section 163A and section 163(1A), (1B) and (1C) and sections 163B and 223 of the Act; and
 - (c) prepare a funding agreement between Council and the ASVBA to formalise the administrative operations of the Special Rate and Charge, such agreement to ensure that at all times, and as a precondition to the payment of any funds by Council to the ASVBA, Council is, and remains, legally responsible for approving, directing and controlling the expenditure of the proceeds of the Scheme in accordance with its obligations under the *Local Government Act 1989* to do so.
- 3.7 Directs that the agreement specified in this resolution will be approved by the authorised officers of Council once the Scheme is declared.

A vote was taken and the MOTION was CARRIED unanimously.

12.2 Fitzroy Street Special Rate and Charge Renewal – 2024-2029 Intention to Declare

Purpose

- 1.1 To commence the statutory process to renew the Fitzroy Street Special Rate and Charge, for the 1 July 2024 to 30 June 2029 period, for the purpose of marketing, tourism, promotion, business development and centre management of the Fitzroy Street business precinct.

MOVED Crs Nyaguy/Bond

That Council:

- 3.1 Notes the letter received the Fitzroy Street Business Association (**FSBA**) requesting the renewal of the special rate and charge scheme (**Scheme**) for the Fitzroy Street Business Precinct (**Precinct**) (**Attachment 1**).
- 3.2 Having otherwise considered all relevant matters, commences the statutory process under the *Local Government Act 1989* (**Act**) to renew the Scheme to and for the properties within the Precinct, to raise a maximum amount of up to \$200,000 per annum for a total of up to \$1,000,000 for a period of five years, commencing on 1 July 2024 and ending on 30 June 2029.
- 3.3 In accordance with Section 163(1A) and 163B(3) of the Act and the Proposed Declaration of a Special Rate and Charge (**Attachment 2**), directs that a Public Notice (**Attachment 3**) be published in The Age and Council's internet website of the intention of Council to declare, if it is approved at the ordinary meeting of Council on 15 November 2023. The Proposed Declaration of a Special Rate and Charge



provides that a special rate and special charge will be used for the purposes of defraying expenses to be incurred by Council for the purposes advertising, marketing, business development and centre management, all of which are associated with the encouragement of commerce, retail and professional activity and employment in the Precinct. The Proposed Declaration also states that funds will be provided to the incorporated body known and operating as the FSBA to be used solely for the above purposes, subject always to the approval, direction and control of Council.

- 3.4 In accordance with section 163(1C) of the Act, send individual letters to all affected property owners and occupiers within the proposed Fitzroy Street precinct boundary (**Attachment 4**), advising of the Intention to Declare the Special Rate and Charge, the commencement of the statutory process including a copy of the Public Notice (**Attachment 3**) and an estimation of the special rate or special charge payable, based on 2023 Net Annual Value (**NAV**) valuations that would be applied to the property.
- 3.5 Advises the FSBA of the matters specified in paragraphs 3.2, 3.3 and 3.4 of this resolution.
- 3.6 Authorises the Chief Executive Officer or their delegate to –
 - (a) Make any minor amendments to the Public Notice (**Attachment 3**) that do not change the material intent of the that Public Notice to ensure legislative compliance;
 - (b) carry out any and all other administrative procedures necessary to enable Council to carry out its functions under section 163A and section 163(1A), (1B) and (1C) and sections 163B and 223 of the Act; and
 - (c) prepare a funding agreement between Council and the FSBA to formalise the administrative operations of the Special Rate and Charge, such agreement to ensure that at all times, and as a precondition to the payment of any funds by Council to the FSBA, Council is, and remains, legally responsible for approving, directing and controlling the expenditure of the proceeds of the Scheme in accordance with its obligations under the *Local Government Act 1989* to do so.
- 3.7 Directs that the agreement specified in this resolution will be approved by the authorised officers of Council once the Scheme is declared.

A vote was taken and the MOTION was CARRIED unanimously.

12.3 Pickles Street Safety Improvement - Evaluation

This item was deferred to a future Council meeting.

12.4 Cultural Development Fund (CDF) – Festivals and Events Funding Recommendations

Purpose

- 1.1 To present the recommended Cultural Development Fund- Festivals and Events grant recipients for 2023/24 Round One for Council's approval.



MOVED Crs Nyaguy/Bond

That Council:

- 3.1 Notes the successful applicants proposed by the internal officer panel for the Cultural Development Fund – Festivals and Events Grant 2023/24 Round One as outlined in Confidential Attachment 1.
- 3.2 Endorses the recommended successful applicants as proposed by the Cultural Development Fund Reference Committee for the Cultural Development Fund – Festivals and Events Grant 2023/24 Round One as outlined in Confidential Attachment 2.
- 3.3 Releases details on the successful recipients of the Cultural Development Fund – Festivals and Events Grant 2023/24 Round One from confidence once all applicants have been advised of the outcome of their application and those successful have confirmed their ability to proceed with their application.
- 3.4 Thanks the Cultural Development Fund Reference Committee for their work in assessing applications and making recommendations to Council.
- 3.5 Thanks all applicants who participated in the 2023/24 fund Round One for the Cultural Development Fund – Festivals and Events.

A vote was taken and the MOTION was CARRIED unanimously.

12.5 Cultural Development Fund (CDF) Projects Grants 2024 Recommendations

Purpose

- 1.1 To present the recommended Cultural Development Fund (CDF)-Projects grant recipients for 2023/24 for Council approval.

MOVED Crs Nyaguy/Sirakoff

That Council:

- 3.1 Endorses the recommended successful applicants (project numbers 1-12) as proposed by the Cultural Development Fund Committee for the Cultural Development Fund – Projects grants for 2023/24 as outlined in Confidential **Attachment 1**.
- 3.2 Notes that in the event a successful applicant is not able to proceed with their project, the Committee’s highly commended applications are recommended for funding in the order as outlined in Confidential **Attachment 1**.
- 3.3 Makes public successful applicants for the Cultural Development Fund - Projects grants 2023/24 following an applicant notification process.
- 3.4 Thanks the Cultural Development Fund Reference Committee for their work in assessing applications and making recommendations to Council.
- 3.5 Thanks all applicants who participated in the 2023/24 funding round of the Cultural Development Fund.

A vote was taken and the MOTION was CARRIED unanimously.



13. WELL GOVERNED PORT PHILLIP

13.1 Financial Update - First Quarter 2023-24 Financial Review

Purpose

- 1.1 To provide Council with an overview of the results of the first quarter 2023/24 performance to budget and seek approval for several unbudgeted items to be funded from the surplus.

MOVED Crs Nyaguy/Martin

That Council:

- 3.1 Notes that full year cumulative cash surplus before the first quarter budget requests is \$0.07 million which is \$0.79 million unfavourable compared to budget of \$0.87 million with the following movements:
 - 3.1.1 Transfer of responsibility from the State Government for Combustible Cladding management for the next 3 years (annual cost of \$128,000) assumed to be fully recovered from the state government (pending confirmation of funding deed).
 - 3.1.2 Re-instatement of \$0.25 million budget for contracted parking ticket machine maintenance as budgeted efficiencies were not achieved through procurement of a new contract. As a result, the existing contract for parking machine maintenance has been extended and procurement will be reconsidered.
- 3.2 Notes attachment 1 – Financial Statements with accompanying explanatory notes.
- 3.3 Notes attachment 2 – Portfolio deferrals and achievements from the first quarter 2023/24.
- 3.4 Approves up to \$25,000 of additional funding requests (see attachment 3 – September 2023 Budget Requests for more details) including:
 - 3.4.1 \$25,000 one off contribution to Port Melbourne Tennis Club for court resurfacing works to be delivered by the Club.

A vote was taken and the MOTION was CARRIED unanimously.

13.2 Project Management Services Panel

Purpose

- 1.1 To advise Council of the outcomes of the public tender process for RFT000262 Project Management Services panel.
- 1.2 To seek Council's approval to appoint seven (7) recommended tenderers to a panel under a Deed of Standing Offer arrangement for Project Management Services for an initial term of three (3) years with two (2) potential one-year extensions at Council's discretion.

MOVED Crs Sirakoff/Martin



That Council:

- 3.1 Notes the need to supplement the inhouse project management team with external expertise in response to the difficulty in recruiting and retaining professional project management staff in the current market environment as well as the size and complexity of the project delivery portfolio over the coming three (3) years requiring specialist skills.
- 3.2 Enters into a Deed of Standing Offer for a panel of Project Management Service providers:
 - a) Accuraco Pty Ltd
 - b) Case Mealin (Vic) Pt Ltd
 - c) Ontoit Global Pty Ltd
 - d) RP Infrastructure Pty Ltd
 - e) SEMZ Property Advisory and Project Management Pty Ltd
 - f) Touch Projects Limited
 - g) Turner & Townsend Project Management Pty Ltdfor an initial term of three (3) years with an option of two (2) one-year extensions, at Council's discretion.
- 3.3 Delegates to the Chief Executive Officer, or their delegate, the authority to determine and exercise the extensions to the panel.
- 3.4 Awards the contracts under the Deed of Standing Offer to a value of \$3,500,000 (inc. GST) for the full term of the contract inclusive of extension options.
- 3.5 Notes that funding for the engagement of project management resources is within existing budget allocations.

A vote was taken and the MOTION was CARRIED unanimously.

13.3 Council and Planning Committee Meeting Timetable for 2024

Purpose

- 1.1 To present to Council a proposed timetable for Council and Planning Committee meetings for 2024.

MOVED CRS MARTIN/CUNSOLO

That Council:

- 3.1 Adopts the Council and Planning Committee Meeting timetable for 2024 as contained in Attachment 1.
- 3.2 Notes that under the Governance Rules the Chief Executive Officer or delegate, after consultation with the Mayor, in the case of an administrative matter or an emergency situation, may alter the date, time or location of, or cancel a Council meeting by giving such notice to the Councillors and the public as is practicable.

A vote was taken and the MOTION was CARRIED unanimously.



13.4 Status of Council Decisions and Questions Taken on Notice recorded by Council: 1 July- 30 September 2023

Purpose

- 1.1 To provide Councillors with an update on the status of all Resolutions passed by Council at Council and Planning Committee Meetings between 1 July – 30 September 2023 and the status of actions that were previously reported as outstanding in the last quarterly status report.
- 1.2 To provide Council with an update on the status of Questions Taken on Notice during Council Meetings from 1 July – 30 September 2023 and the status of questions taken on notice that were previously reported as outstanding in the last quarterly status report.

MOVED CRS CRAWFORD/MARTIN

That Council:

- 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 and 2.
- 3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 3.

A vote was taken and the MOTION was CARRIED unanimously.

14. NOTICES OF MOTION

14.1 Notice of Motion – Councillor Louise Crawford – Y(Our)Fest

The Mayor adjourned the meeting at 8:35pm.

The meeting resumed at 8:41pm.

MOVED Crs Crawford/Nyaguy

That Council:-

1. Supports Artists for Kids' Culture to deliver Y(Our) Fest 2024 with a grant of \$15,000 from unallocated funds within the 2023/24 Cultural Development Fund.

A vote was taken and the MOTION WAS CARRIED.

Cr Pearl called for a DIVISION.

FOR: Crs Baxter, Crawford, Martin, Nyaguy and Cunsolo

AGAINST: Crs Bond, Sirakoff, Pearl and Clark

A vote was taken and the MOTION was CARRIED.

MINUTES - MEETING OF THE PORT PHILLIP CITY
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15. REPORTS BY COUNCILLOR DELEGATES

Nil.

16. URGENT BUSINESS

Nil.

17. CONFIDENTIAL MATTERS

Nil.

As there was no further business the meeting closed at 8.56pm.

Confirmed: 6 December 2023

Chairperson _____