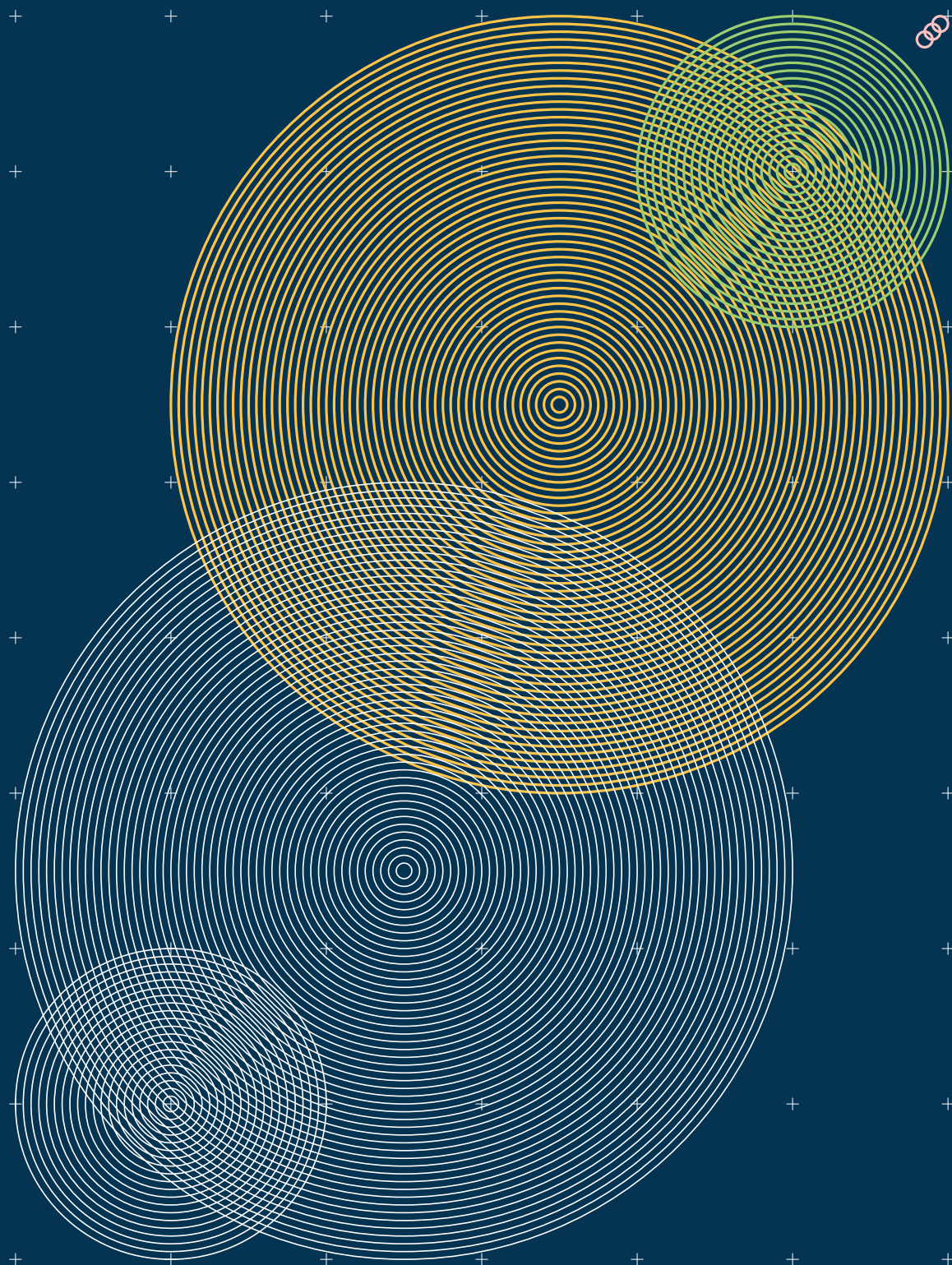


# Election report

## Port Phillip City Council

### 2024 Local government elections

April 2025



## Letter of Transmittal

14 April 2025

Mr Chris Carroll  
Chief Executive Officer  
Port Phillip City Council  
Private Bag 3  
St Kilda VIC 3182

Dear Mr Carroll

Pursuant to Regulation 83 of the Local Government (Electoral) Regulations 2020, I submit this report to the Chief Executive Officer of Port Phillip City Council on the general election held in October 2024.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sven Bluemmel', with a long horizontal stroke extending to the right.

**Sven Bluemmel**  
Electoral Commissioner

## Acknowledgement of Country

The Victorian Electoral Commission (VEC) acknowledges the Aboriginal and Torres Strait Islander people of this nation, as the traditional custodians of the lands on which the VEC works and where we conduct our business. We pay our respects to ancestors and Elders, past, present, and emerging. The VEC is committed to honouring Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to society.

**Election report**  
**Port Phillip City Council**  
2024 Local government elections

**Voter turnout (front cover)**


Graphic representation of the Council's voter turnout rate for the 2024 and 2020 Local Government elections. Rings are grouped into units to visualise the turnout percentage, each ring representing 1%. Data for 2024 is depicted using coloured rings, while data for 2020 is shown in white.


Port Phillip City Council

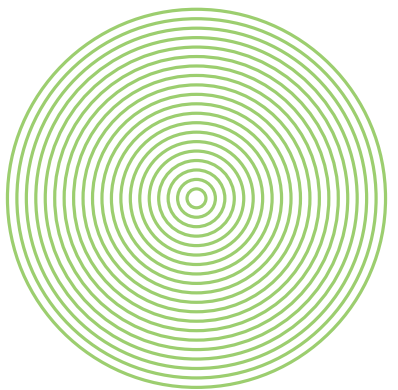
Turnout (2024): 72.85%

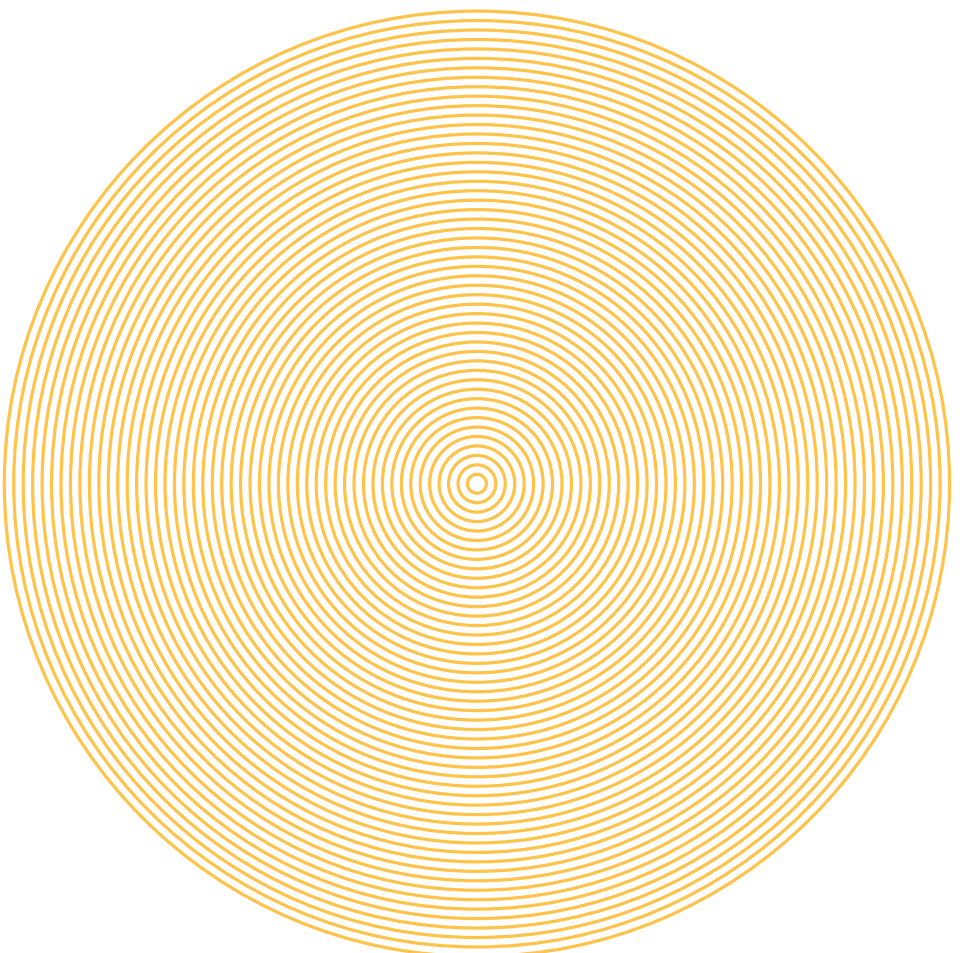
Turnout (2020): 69.54%

1% 

5% 

10% 

20% 

50% 

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# 1. Introduction

The Victorian local government general elections are held every 4 years as set out in the *Local Government Act 2020* (Vic) (**LG Act**). In 2024, general elections were held for 78 of the 79 Victorian councils with Saturday 26 October marking election day. In accordance with section 263(1) of the LG Act, the Victorian Electoral Commission (**VEC**) is the statutory election service provider for the conduct of local government elections in Victoria.

This report provides information on the 2024 Port Phillip City Council general election including details of the end-to-end service delivery of electoral activities throughout the election timeline. This report also provides details of post-election activities including compulsory voting enforcement.

## About the Victorian Electoral Commission

The VEC is an independent statutory authority established under the *Electoral Act 2002* (Vic) (**Electoral Act**). The VEC's principal functions are to conduct State elections, local government elections, certain statutory elections and polls, commercial and community elections, and to support electoral representation processes for local councils and the Electoral Boundaries Commission for State electoral boundaries. The VEC is also responsible for maintaining the Victorian register of electors and administering political funding and donation disclosure laws. The VEC has a mandated role to conduct electoral research, provide communication and education services, and inform and engage Victorians in the democratic process.

Sven Bluemmel is the appointed Electoral Commissioner and Dana Fleming is the appointed Deputy Electoral Commissioner. The Electoral Commissioner and Deputy Electoral Commissioner report to the Victorian Parliament in relation to the VEC's operations and activities.

The Electoral Commissioner heads the VEC's Executive Management Group that comprises the Deputy Electoral Commissioner, the Executive Director, Corporate Services and 7 Directors, each leading the main functional areas of the VEC. Each Director acts as subject matter experts and oversees legislative responsibilities under the LG Act and the Electoral Act.

The VEC has a dedicated local government election program framework that incorporates a range of programs, projects and activities that are supported through strategic planning, project management, and process mapping. The program is overseen by the VEC's Delivery Group and has sponsorship from the Executive Management Group.

## 2. Key changes

### Changes in legislation

The *Local Government Amendment (Governance and Integrity) Act 2024* (Vic) received royal assent on 25 June 2024 and introduced a number of changes to local government electoral legislation.

The VEC implemented the necessary changes to the 2024 local government election program in response to the reforms as they applied to the elections.

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#### Key changes from *Local Government Amendment (Governance and Integrity) Act 2024*

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Close of roll	<p>The date for the close of roll was extended from 57 days to 80 days before the election. For all elections after the October 2024 general elections, including by-elections, the date for the close of roll will be 73 days before election day.</p> <p>The previous timelines were no longer viable due to an increase in the scale and complexity of local government elections, including changes to enrolment entitlements, population growth, higher number of wards, likely increase in the number of candidates, and reduction in mail services offered by Australia Post.</p> <p>By moving this date earlier, other key dates including nomination day, the lodgement date for candidate statements and questionnaires, and the period for mailing out of ballot materials have been brought forward through the <i>Local Government (Electoral) Regulations 2020</i> (Vic) (<b>LG Regulations</b>) providing more time to ensure they are sustainable.</p>
Certification of the roll	<p>The timeframe for roll certification was increased to 23 business days (previously 13 business days) to ensure CEOs (or their delegates) and the VEC have adequate time to process enrolment applications and complete related roll certification processes.</p>
Candidate statement word limit	<p>In response to the pandemic, the LG Regulations permitted candidate statements to be increased from 200 to 300 words for the 2020 local government elections, acknowledging that candidates at the 2020 elections would face restrictions in campaigning.</p> <p>As candidates would no longer face pandemic-based barriers to campaigning activities, the word limit was reverted to 200 words. Equivalent amendments were also applied to the <i>City of Melbourne (Electoral) Regulations 2022</i> (Vic).</p> <p>Returning to the original word limit allowed the VEC to produce smaller candidate statement booklets, reducing associated printing costs and administrative burden.</p>
Rejection and amendment of candidate statements	<p>The time allowed for a candidate to amend their statement was reduced by one day to now be the day after the close of nominations (or 38 days before election day). This aligned the periods for rejections and amendments with the earlier deadline for lodging a candidate statement, allowing additional time to print ballot packs.</p>
Close of candidate statements, photos and questionnaires	<p>The deadline for submitting a candidate statement, photograph and questionnaire was amended to close the same day as the close of nominations at 12 noon, facilitating a more efficient process for candidates and allowing the VEC more time to print ballot packs.</p>
Mailout of ballot pack	<p>The timeline for conducting the mailout of ballot materials was extended from occurring over 3 business days to 4 business days, allowing the VEC to manage the risk of mail service level reductions and provide additional safeguards against election fraud.</p>

### 3. Election dates

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#### Key timelines for the 2024 local government elections

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Deadline fixed by the VEC for council primary enrolment data	Monday 15 July 2024
Close of roll	4 pm Wednesday 7 August 2024
Opening of the election office to the public	Monday 9 September 2024
Certification of the voters' roll and opening of nominations	Monday 9 September 2024
Close of nominations	12 noon Tuesday 17 September 2024
*Deadline for lodging candidate statements, photographs and questionnaires	12 noon Tuesday 17 September 2024
*Ballot draw	From 10 am Wednesday 18 September 2024
*General mail out of ballot packs to voters	Monday 7 October to Thursday 10 October 2024
*Close of voting	6 pm Friday 25 October 2024
Day prescribed as Election Day	Saturday 26 October 2024
*Close of extended postal vote receipt period	12 noon Friday 1 November 2024
Declaration of election results	No later than Friday 15 November 2024

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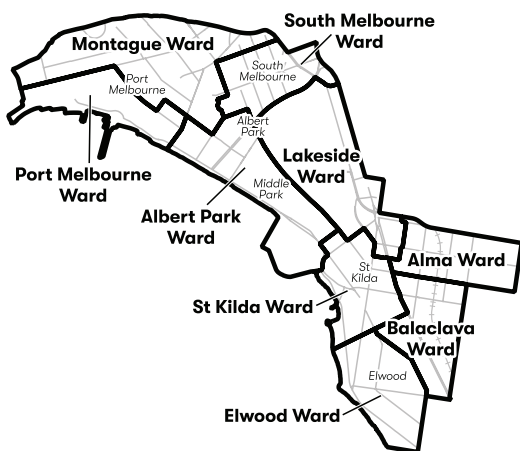
\*Dates with asterisks relate to contested elections only.

## 4. About Port Phillip City Council

Port Phillip City Council is comprised of 9 councillors elected from a subdivided structure.

The electoral structure of Port Phillip City Council was last reviewed in 2023. The electoral structure was confirmed in May 2024 under the new Act.

Figure 1: The electoral structure of Port Phillip City Council at the general election held on 26 October 2024.



## 5. Voters' roll

The VEC prepared the voters' roll for the election under section 8(2)(c) of the Electoral Act and in accordance with section 249 of the LG Act. The close of roll for the election was 4 pm on Wednesday 7 August 2024. Pursuant to section 249(4) of the LG Act, the VEC certified the voters' roll on Monday 9 September 2024.

At certification, the voters' roll for the 2024 Port Phillip City Council general election included 74,098 enrolled voters.

### Composition of the voters' roll

Section 249 of the LG Act specifies that the voters' roll for a local government election is formed by combining 2 separate lists of voters:

1. The Electoral Commissioner's list (EC list) – list of State electors that are enrolled within that local government area.
2. The Chief Executive Officer's list (CEO list) – list of council-entitled voters.

Refer to **Appendix 1** for a breakdown of the Port Phillip City Council general election voters' roll.

### Amendments to the voters' roll

In accordance with section 250 of the LG Act, the VEC is able to amend any error or omission in the preparation, printing or copying of the voters' roll, or correct any misnomer or inaccurate description of any person, place or thing on the voters' roll. Amendments to the voters' roll are to be certified by the VEC.

All voters added to the roll were issued with a ballot pack. Where a voter was removed from the roll after the mail-out of ballot material, the VEC had systems in place to ensure that returned ballot papers from the deleted voters could be identified and excluded from the extraction and count. Where roll amendments were required, the total number of voters on the roll was updated.

Following the close of roll, the VEC made 3 amendments to the voters' roll, zero additions and 3 deletions.

## 6. Advertising and communication campaign

### State-wide advertising

The VEC delivered a state-wide advertising campaign to maximise public awareness and participation amongst all eligible voters. Campaign activities and consistent messaging were delivered across 2 phases – enrolment and voting – and through multiple traditional and emerging mediums, including radio, digital and social media, and offline/outdoor advertising.

### Public notices

The VEC published a series of public notices on the VEC website throughout the election as required by the LG Act. The notices included critical information relevant to each milestone of the election timeline.

For the 2024 general election, Port Phillip City Council nominated the following newspaper for the public notices:

- › The Australian Jewish News

Refer to **Appendix 2** for further information in relation to the public notices.

### VEC website

The VEC provided council specific information regarding the election on its website. The VEC website went live for the local government elections in early July 2024. Whilst some council-specific data remained static during the election, the website was regularly updated with content relevant to the election and at each key milestone such as close of roll, nominations, voting and results.

### Media liaison

An online media briefing was held on Monday 29 July 2024. The briefing was made available to view on the VEC website for media representatives unable to join the live event. The media briefing provided an overview of the planning, timeline, legislative changes and other key information for the 2024 local council elections.

Media outlets were provided with a media handbook that outlined the election timeline and key information, and provided the VEC's head office media contacts. This was made available along with other resources from the VEC's media centre webpage. The VEC's communication team supported each election manager with managing media interest locally in their council area.

The VEC's media liaison program principally featured scheduled state-wide and tailored council-specific media releases aimed at highlighting key milestones during the election and capitalise on existing general news coverage.

More information on the VEC's media release schedule is available at **Appendix 3**.

The media program also involved a responsive media enquiry service, as well as the translation and distribution of 3 key media releases for multiple non-English news outlets in Victoria.

### Social media campaign

As part of its state-wide advertising campaign, the VEC used paid promotions on social media platforms including Facebook, Instagram, Snapchat, TikTok and WeChat, targeting voters through audience segmentation.

This advertising was supported by a defined timeline of organic social media posts on the VEC's channels, designed to cover each of the key messages of the communication campaign to further extend the reach to the community and promote conversation about the democratic process.

### VoterAlert advisories

State-enrolled voters can sign up to VoterAlert, our free SMS and email service, to receive reminder messages about elections that affect them. They can subscribe to messages via SMS, email, or both.

During the general election, we used VoterAlert to send direct messages on:

**Wednesday 17 to Wednesday 31 July 2024** – 49,947 voters were contacted by VoterAlert messages sent by SMS and/or email reminding voters to enrol or update their details by the close of roll.

**Monday 7 October to Monday 14 October 2024** – 49,624 voters were contacted by VoterAlert messages sent by SMS and/or email advising that we had commenced posting ballot packs.

**Tuesday 15 October 2024** – 9,168 voters were contacted by VoterAlert messages sent by SMS and/or email to voters in the Port Phillip City Council, South Melbourne ward to advise of an error that was printed in a candidate statement.

**Tuesday 22 October to Wednesday 23 October 2024** – 34,795 voters were contacted by VoterAlert messages sent by SMS and/or email reminding voters that it was the last week to post their ballot material back to us.

More information on VoterAlert is available at **Appendix 4**.

## **Voter engagement**

The VEC delivered an extensive voter engagement program throughout Victoria, specific to local demographics.

**Appendix 5** contains the full list of initiatives for the 2024 local government elections.

## **Democracy ambassadors**

The VEC delivered education sessions conducted by our Democracy Ambassadors to a range of councils. The sessions focused on enrolment and voting for the election. These sessions were offered to councils in priority areas and delivered at no cost to council. Where resourcing allowed, requests for sessions that were not in the priority area were also fulfilled.

Six sessions were delivered for the Port Phillip City Council election.

## **Blind and low-vision services**

Braille and large print ballot material was available to blind and low-vision voters who registered for these products by 5 pm on Tuesday 17 September 2024.

The VEC received and processed 2 requests for braille ballot material and no requests for large print ballot material for Port Phillip City Council.

## **Interpreting services**

The VEC engaged the Victorian Interpreting and Language Services' Language Loop to provide a telephone interpreting service for telephone enquiries from voters who had a first language other than English. The VEC advertised direct lines for 20 languages other than English and a general line for all other languages.

## **Public enquiry service**

A centralised contact centre was established to respond to telephone public enquiries. This ensured consistency in messaging, early identification of themes and trends along with the opportunity to enable election offices to focus on election administration. The call centre was also responsible for emails received during the local government elections. Any calls regarding CEO list applications were referred to the relevant councils. Outside the call centre hours of operation, a recorded service was available that provided information on enrolment and voting.

Election offices fielded phone queries from local candidates on issues directly related to their candidacy (as separate to general queries about running as a candidate).

A total of 1,276 telephone calls were recorded for Port Phillip City Council during the 2024 local government elections. An overall total of 11,758 email queries were received for all councils.

## 7. Election manager

The VEC maintains a pool of trained senior election officials from across Victoria to fill election management roles for State and local government elections. Election-specific training is provided to senior election officials before they are appointed for each election.

The size of election management teams depends on the size of the council. Under the LG Act, an election manager is appointed to conduct each council's election and is supported by one or more assistant election managers.

In accordance with regulation 21(1) of the LG Regulations, the VEC appointed Rodney Van Cooten as the election manager for the 2024 Port Phillip City Council general election.

The appointed assistant election manager was Richard Leslie Smith.

## 8. Election office

The election manager was responsible for establishing and managing the election office at Port Melbourne Town Hall, 333 Bay Street, Port Melbourne. The premises were provided by the Council.

## 9. Candidates

Nominations opened at 9 am on Monday 9 September and closed at 12 noon on Tuesday 17 September 2024. Candidates were required to lodge their nomination forms in person at the election office. The nomination fee was \$250.

### Candidate information

The VEC developed resources to support prospective candidates with the nomination process, including a candidate handbook. From mid-July, candidates could access information about nominating as a candidate for the election. The online Candidate Helper, accessible via the VEC website, went live on Tuesday 20 August 2024. Candidate Helper enabled candidates to complete most of their nomination forms and other forms online before lodging them in person with the election manager.

For the Port Phillip City Council 2024 elections, the VEC's candidate information session was delivered in person by the election manager. Additionally, a candidate information video was available on the VEC website from Tuesday 20 August 2024.

### Nominations

At the close of nominations, 48 candidates had successfully nominated for the elections, which includes any candidates who retired after the close of nominations. Candidates who withdrew before the close of nominations are not included.

The following is a breakdown of candidate nominations per ward:

- › Albert Park Ward - 7 nominations
- › Alma Ward - 5 nominations
- › Balaclava Ward - 7 nominations
- › Elwood Ward - 4 nominations
- › Lakeside Ward - 5 nominations
- › Montague Ward - 5 nominations
- › Port Melbourne Ward - 5 nominations
- › South Melbourne Ward - 4 nominations
- › St Kilda Ward - 6 nominations

Ballot draws to determine the order of the names on the ballot paper were held at the election office following the close of nominations using the VEC's computerised ballot draw application.

See **Appendix 6** for the list of candidates in ballot draw order.

### Candidate statements and photos

In accordance with regulation 39 of the LG Regulations, candidates were able to submit a 200-word statement and a recent photograph for inclusion in the ballot packs sent to voters. The deadline for these items was 12 noon on Tuesday 17 September 2024.

See **Appendix 6.1** for a breakdown of submitted statements and photos and **6.2** for sample ballot material.

### Candidate questionnaires

In accordance with regulation 43 of the LG Regulations, candidates could also submit answers to a set of prescribed questions. The election manager accepted questionnaires from 48 of the 48 candidates at the election.

Voters could read the completed questionnaires on the VEC website or access them by contacting the election office.

### Retirement of a candidate

In accordance with the LG Regulations, at any time after the close of nominations and before election day, a candidate may retire, or be retired by the VEC. A candidate can only retire if it will result in an uncontested election or if they are not qualified to be a Councillor. If the VEC believes a candidate was not entitled to nominate, it must formally query the candidate's qualification and invite written reasons why they are entitled. If the VEC remains satisfied that the candidate is not entitled, it must retire the candidate from the election.

When a candidate is retired from an election, the VEC is required to take all practicable steps to remove the retired candidate's name from ballot papers. If it is not practicable to do so, during the counting of votes the retired candidate's votes are passed on to other candidates according to voters' preferences.

There were no candidate retirements at the Port Phillip City Council elections.

## 10. Voting

### Ballot pack preparation and redirection

Artwork for ballot papers and candidate statements is generated using the VEC's automation tool. This tool selects from a range of pre-defined artwork templates and populates them with the relevant candidate information directly from the VEC's election management system database.

Following an extensive quality assurance process, print-ready artwork files were securely transmitted directly to the VEC's contracted ballot material printer ready for production. The VEC's contracted mail house directly printed the voters' addresses (mailing and entitlement address) and barcodes on the ballot paper envelopes in preparation for assembly and delivery of ballot packs. The VEC utilised multiple third party providers to assemble the ballot packs prior to the mail house lodging with Australia Post. The mail house allocated a secure area within its operations that was used solely for the printing, insertion, and dispatch of ballot material. This ensured the highest standards of security were met.

Electors could apply to have their ballot material redirected to an address other than their entitlement address. Voters had until the certification day for the voters' roll (also the day that nominations open) to apply for their ballot material to be redirected. The VEC arranged for ballot material to be delivered to any voter applying for redirection to the address specified in their request. For the 2024 local government elections, voters had until Monday 9 September 2024 to submit redirection requests.

The election manager received 115 requests for redirection of ballot packs for the election.

### Early votes

Voters could request an early postal ballot envelope (early vote) before the general mail out of ballot packs. The election manager processed requests and issued early votes where the request was assessed as reasonable. Requests for early votes could be processed from Wednesday 18 September 2024, the day after nominations closed, until the start of the general mail out of ballot packs on Monday 7 October 2024.

Due to the timing of early votes, some early voters may not have had access to the candidate statements, photographs or questionnaires.

The election manager issued a total of 155 early votes for the election.

### Mail-out of ballot packs

The VEC mailed 74,085 ballot packs between Monday 7 and Thursday 10 October 2024.

See **Appendix 7** for a breakdown of the packs sent on each day of the general mail out. The VEC did not mail ballot packs to voters who passed away between the close of roll and generation of the mail-out file.

This included 115 ballot packs which were redirected to alternative addresses for voters who had applied to redirect their ballot pack by Monday 9 September 2024.

In accordance with regulation 49(3) of the LG Regulations, no more than 35% of ballot packs were mailed or delivered to voters on any one day during the mail-out period. All ballot packs were lodged with Australia Post under the priority paid delivery timetable.

The VEC liaised closely with Australia Post during the mail-out period to confirm that ballot packs had been delivered to voters. Australia Post confirmed all ballot packs had been delivered by Tuesday 15 October 2024.

During the voting period, 1,859 ballot packs were returned to the election office by Australia Post as return-to-sender mail. In most cases, this was likely due to the addressee no longer residing at the address.

### Australia Post

Australia Post advised the VEC that a disused Australia Post street post box on the corner of Stewart Street and Murray Road, Ormond was found vandalised and partly open by a member of the public on Wednesday 30 October 2024. On investigation by Australia Post, the post box contained 2 reply paid envelopes for Port Phillip City Council, Balaclava Ward.

These envelopes were delivered to the election office for inclusion in the Group B extraction and count if found to pass the declaration scrutiny. A candidate bulletin was provided to candidates and forwarded to Council on Thursday 31 October 2024.

### Unenrolled votes

The election manager issued unenrolled votes to people whose names could not be found on the voters' roll but said they were entitled to vote at the election. The unenrolled ballot pack included a declaration for the voter to sign. The election manager assessed the declaration and decided to admit or disallow the vote.

The election manager issued 14 unenrolled votes and following relevant checks, one was admitted to the count.

## Replacement ballot packs

Following the general mail out of ballot packs, a voter who claimed that their ballot pack had not been received, or had been lost, spoilt, or destroyed, could apply for a replacement vote by completing an online application form or contacting the public enquiry service.

A centralised team processed applications and mailed replacement ballot packs to the postal address provided. Voters also had the option to attend the election office in the council for which they hold entitlement, to have a replacement vote issued over the counter.

3,741 replacement ballot packs across all wards during the voting period were issued. Please refer to **Schedule 1** for further information on replacement ballot packs issued.

## 11. Return of ballot paper envelopes

VEC provided voters with a priority reply paid envelope to return their completed ballot paper and ballot paper envelope. The return mail was delivered to the election office from local postal facilities or mail distribution centres. Voters could also put their ballot papers and envelope in a ballot box at the election office.

As ballot paper envelopes were returned, they were progressively checked by the election manager to ensure they had been signed by the voter. Additionally, processes were in place to ensure that only one returned ballot paper from any one voter could proceed to the extraction and count.

The election manager received a total of 44,727 returned ballot paper envelopes across all wards by the close of voting at 6 pm on Friday 25 October 2024.

In accordance with regulation 57(3) of the LG Regulations, the election manager could accept returned ballot paper envelopes until 12 noon on the Friday following the close of voting, if they thought the voter had signed the envelope before voting closed.

The election manager accepted 10,778 ballot paper envelopes across all wards during the extended postal vote receipt period.

The total returned ballot paper envelopes for Port Phillip City Council was 55,505.

The election manager set aside 1,235 returned ballot paper envelopes that were not admitted to the extraction and counting process due to the voter not having signed the declaration envelope or, in the case of unenrolled declaration votes, an entitlement was not found for the person, or the declaration envelope was not returned with the vote.

Refer to **Schedule 1** for the total certified record of ballot papers and declaration envelopes across all wards for Port Phillip City Council.

## 12. Results

### Extraction

The extraction process involved separating the declaration flaps containing voters' details from each admitted ballot paper envelope, and then extracting the ballot papers from the envelopes. This 2-stage process maintains anonymity and ensures the VEC can track the number of envelopes for ongoing reconciliation.

A total of 54,270 ballot paper envelopes were admitted to the extraction process.

Ballot papers were extracted at the election office from Tuesday 29 October 2024. The extraction of all admitted ballot paper envelopes was completed on Thursday 7 November 2024, following the close of the extended postal vote receipt period.

If the VEC found any returned ballot paper envelopes that did not contain a ballot paper, contained more than one ballot paper, or did not contain the correct ballot paper, these were required to be rejected and not counted. There were 286 returned ballot paper envelopes rejected during the extraction activity.

Following the extraction of ballot papers from the ballot paper envelopes, a total of 53,984 ballot papers proceeded to the count.

### Manual count

After extraction, the VEC counted ballot papers for all wards manually at the election office using the preferential method of counting.

The ballot papers were sorted to first preference votes for each candidate and to informal votes. At this point, the VEC counted the ballot paper votes sorted to first preferences.

If a candidate had not achieved an absolute majority of votes (>50%) on first preference votes, the VEC conducted a preference distribution. Preference distributions were required for all wards.

The VEC published provisional results on its website as they became available. Results were updated as finalised once declarations had taken place.

For a breakdown of first preference results by ward, refer to **Appendix 8**.

### Recounts

At any time before a candidate is declared elected, the election manager or a candidate may initiate a recount.

Election managers initiate recounts if margins in a preference distribution are close or critical. Candidates must ask for a recount in writing, with the reasons for their request. The election manager and head office staff assess candidate recount requests and either accept or deny them.

The election manager did not receive any requests for a recount following the count.

### Scrutineers

Scrutineers help deliver fair and transparent elections by observing election activities. They contribute to electoral integrity and help build public trust. Scrutineers can observe all activities involved in ballot paper and envelope processing.

Candidates are not permitted in election venues during extraction and counting activities and instead appoint scrutineers. Each candidate could appoint one scrutineer per election official involved in an activity. To appoint scrutineers, candidates completed a hardcopy 'Appointment and declaration of scrutineer form', which the candidate signed and submitted to the election manager. All scrutineers then had to sign the form's formal declaration in front of an election official. The declaration meant the scrutineers committed to eligibility and legal requirements and the VEC's conditions of entry.

A *Scrutineer handbook* was made available to all candidates and scrutineers with information on the role and responsibility of scrutineers during election activities. It included overviews of the activities so that scrutineers could understand what to expect during election activities they may attend. When scrutineers attended election venues they were briefed on their responsibilities and the processes they would witness. Scrutineers were instructed when and how they could challenge activities when ballot paper formality was being decided and votes were being counted. Scrutineers were allowed to notify election managers if they disagreed with the decision made by an election official on ballot paper formality or whether votes were counted for the selected candidate. Election managers reviewed the challenge and made a final decision on the ballot paper.

### Declaration of results

In the Service Plan, the VEC committed to complete all results declarations by Friday 15 November 2024.

The results of the 2024 Port Phillip City Council general election were declared at 3 pm on Tuesday 12 November 2024 at Port Phillip City Council, Council Chambers St Kilda Town Hall, 99A Carlisle Street, St Kilda for all wards.

The VEC website was updated following the declaration to reflect the elected candidates.

## 13. Election statistics

### Participation

Participation is measured by the number of voters marked off the roll as a percentage of the total enrolment and can vary from turnout. The overall participation rate in the Port Phillip City Council election was 74.22%, which is lower than the state average of 83.79% (excluding Melbourne City Council) and higher than the 71.06% rate at the 2020 Port Phillip City Council general election.

Analysis of voter participation for the different enrolment categories shows that participation is lower for voters who are enrolled on the EC's list (73.87%) compared to voters enrolled on the CEO's list (91.94%).

Refer to **Appendix 9** for further information on participation, including a breakdown by enrolment category.

### Turnout

Voter turnout is measured by the number of formal and informal ballot papers counted in the election as a percentage of voters on the voters' roll for the election.

The overall voter turnout for the 2024 Port Phillip City Council general election was 72.85%. This is compared to the state average turnout of 81.46% (excluding Melbourne City Council). The voter turnout at the 2020 general election for the council was 69.54%.

### Informality

The overall informal voting rate recorded at the 2024 Port Phillip City Council general election was 2.36%, compared with the State average of 3.47%. An informality rate of 3.73% was recorded at the Port Phillip City Council general election held in October 2020.

# 14. Complaints

## Type of complaints

At local government elections, complaints generally fall into 2 broad categories:

### 1. Election Administration

Complaints about the conduct of the election and services to voters.

### 2. Election participation and conduct

Complaints about candidates and other participants in the election, at times alleging a breach of the LG Act or local laws.

Most complaints at the 2024 local government elections related to the second category, and often alleged inappropriate or illegal action by a person or group associated with the election.

## Complaints process

The VEC have a streamlined complaints process during elections, developed with local councils and enforcement agencies. Complaints must be lodged in writing, then processed at head office. For the 2024 local government elections, customers could provide feedback and complaints online.

Complaints alleging a breach of the LG Act are forwarded to the Local Government Inspectorate. Complaints relating to local laws are referred to council. Complaints about the VEC's services, or the behaviour or actions of VEC staff and election officials, are the responsibility of the VEC.

The VEC is committed to responding to each complaint within 5 working days.

## Complaints received

The VEC received 30 written complaints relating to the election for Port Phillip City Council.

Please see **Appendix 10** for a description of complaints received by the VEC.

## 15. Post-election activities

### Storage of election material

The VEC will keep all records from the election safely and secretly in accordance with regulation 79 of the LG Regulations.

### Refund of nomination fees

Nomination fees were refunded to eligible candidates on Tuesday 17 December 2024. Eligible candidates include those elected or who received at least 4% of the first preference vote. Any forfeited nomination fees were remitted to the council on Tuesday 17 December 2024.

### Courts and tribunals

The Victorian Civil and Administrative Tribunal (VCAT) is responsible for hearing disputes on the validity of an election under section 311 of the LG Act.

Applications for a review of the declaration of the results of an election must be lodged within 14 days of the declaration and can be made by a candidate in the election, 10 persons who were entitled to vote at the election, or the VEC.

There were no applications to VCAT disputing the result of the Port Phillip City Council general election.

## 16. Non-voter follow up

In accordance with section 267 of the LG Act, the VEC has commenced its compulsory voting enforcement program. Any person who was required to vote at the election and failed to vote will be issued with an 'Apparent failure to vote' notice in February/March. Apparent non-voters have 28 days to respond.

People who do not respond to the notice, or do not provide a satisfactory response, may be issued with an infringement notice in April/May that will incur a penalty. Further follow-up with a penalty reminder notice in July may also occur – this stage includes the original penalty and a penalty reminder notice fee. Penalties collected on behalf of council will be reimbursed at the end of the infringement and reminder notice stages.

Additionally, during the infringement and penalty reminder notice stages, non-voters may ask for their matter to proceed directly to the Magistrates' Court.

These requests will be actioned at the conclusion of the infringement and penalty reminder notice stages. The VEC will lodge the file of any remaining non-voters with Fines Victoria at the end of the penalty reminder notice stage.

## 17. Evaluating VEC services

The VEC is committed to providing high quality election services to its local government clients. Through a formal feedback and debriefing program, the VEC can gauge its performance and seek advice for future local government election projects.

### **Feedback from councils**

The VEC invited feedback from councils on its services in December 2024 and acknowledges the receipt of feedback provided by Port Phillip City Council. Additional feedback can be provided to the LG2024 Program Manager by emailing [LGProgram2024@vec.vic.gov.au](mailto:LGProgram2024@vec.vic.gov.au)

### **Internal debriefing program**

After every electoral event, the VEC conducts an internal debriefing program that includes input from all areas of its workforce. Internal debriefing following the local government elections began in December 2024. The VEC will publish a consolidated report on its performance and key statistics from the elections. This will be tabled in Parliament and available on the VEC website.



## Appendices

### Schedule 1: Record of ballot papers and declaration envelopes

<b>Albert Park Ward election</b>	
<b>Ballot papers printed</b>	
Victorian Electoral Commission	11,000
Election manager	30
<b>Total</b>	<b>11,030</b>
<b>Ballot papers issued</b>	
General mail out	8,648
Early and replacement votes	507
Unenrolled declaration votes	2
Spoilt	2
Sub total	9,159
Unused	1,871
<b>Total</b>	<b>11,030</b>
<b>Declarations returned</b>	
General mail out admitted to the extraction	6,506
Early and replacement votes admitted to the extraction	370
Unenrolled declaration votes admitted to the extraction	1
Returned declarations unable to be admitted to the extraction	153
Declarations returned to sender	172
Sub total	7,202
Declarations not returned	1,957
<b>Total</b>	<b>9,159</b>

**Alma Ward election****Ballot papers printed**

Victorian Electoral Commission	11,001
Election manager	15
<b>Total</b>	<b>11,016</b>

**Ballot papers issued**

General mail out	8,158
Early and replacement votes	563
Unenrolled declaration votes	3
Spoilt	0
Sub total	8,724
Unused	2,292
<b>Total</b>	<b>11,016</b>

**Declarations returned**

General mail out admitted to the extraction	5,510
Early and replacement votes admitted to the extraction	353
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to be admitted to the extraction	119
Declarations returned to sender	186
Sub total	6,168
Declarations not returned	2,556
<b>Total</b>	<b>8,724</b>

**Balaclava Ward election****Ballot papers printed**

Victorian Electoral Commission	12,000
Election manager	20
<b>Total</b>	<b>12,020</b>

**Ballot papers issued**

General mail out	9,134
Early and replacement votes	479
Unenrolled declaration votes	0
Spoilt	3
Sub total	9,616
Unused	2,404
<b>Total</b>	<b>12,020</b>

**Declarations returned**

General mail out admitted to the extraction	6,288
Early and replacement votes admitted to the extraction	300
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to be admitted to the extraction	134
Declarations returned to sender	229
Sub total	6,951
Declarations not returned	2,665
<b>Total</b>	<b>9,616</b>

**Elwood Ward election****Ballot papers printed**

Victorian Electoral Commission	10,000
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Election manager	15
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<b>Total</b>	<b>10,015</b>
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**Ballot papers issued**

General mail out	7,935
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Early and replacement votes	431
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Unenrolled declaration votes	1
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Spoilt	0
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Sub total	8,367
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Unused	1,648
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<b>Total</b>	<b>10,015</b>
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**Declarations returned**

General mail out admitted to the extraction	5,503
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Early and replacement votes admitted to the extraction	295
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Unenrolled declaration votes admitted to the extraction	0
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Returned declarations unable to be admitted to the extraction	151
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Declarations returned to sender	188
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Sub total	6,137
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Declarations not returned	2,230
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<b>Total</b>	<b>8,367</b>
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**Lakeside Ward election****Ballot papers printed**

Victorian Electoral Commission	10,000
Election manager	15
<b>Total</b>	<b>10,015</b>

**Ballot papers issued**

General mail out	7,618
Early and replacement votes	495
Unenrolled declaration votes	1
Spoilt	0
Sub total	8,114
Unused	1,901
<b>Total</b>	<b>10,015</b>

**Declarations returned**

General mail out admitted to the extraction	5,060
Early and replacement votes admitted to the extraction	301
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to be admitted to the extraction	114
Declarations returned to sender	183
Sub total	5,658
Declarations not returned	2,456
<b>Total</b>	<b>8,114</b>

**Montague Ward election****Ballot papers printed**

Victorian Electoral Commission	10,000
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Election manager	27
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<b>Total</b>	<b>10,027</b>
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**Ballot papers issued**

General mail out	7,412
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Early and replacement votes	474
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Unenrolled declaration votes	4
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Spoilt	1
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Sub total	7,891
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Unused	2,136
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<b>Total</b>	<b>10,027</b>
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**Declarations returned**

General mail out admitted to the extraction	5,228
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Early and replacement votes admitted to the extraction	350
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Unenrolled declaration votes admitted to the extraction	0
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Returned declarations unable to be admitted to the extraction	137
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Declarations returned to sender	149
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Sub total	5,864
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Declarations not returned	2,027
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<b>Total</b>	<b>7,891</b>
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**Port Melbourne Ward election****Ballot papers printed**

Victorian Electoral Commission	11,000
Election manager	25
<b>Total</b>	<b>11,025</b>

**Ballot papers issued**

General mail out	8,329
Early and replacement votes	445
Unenrolled declaration votes	1
Spoilt	0
Sub total	8,775
Unused	2,250
<b>Total</b>	<b>11,025</b>

**Declarations returned**

General mail out admitted to the extraction	6,119
Early and replacement votes admitted to the extraction	330
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to be admitted to the extraction	157
Declarations returned to sender	250
Sub total	6,856
Declarations not returned	1,919
<b>Total</b>	<b>8,775</b>

**South Melbourne Ward election****Ballot papers printed**

Victorian Electoral Commission	10,001
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Election manager	25
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<b>Total</b>	<b>10,026</b>
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**Ballot papers issued**

General mail out	7,925
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Early and replacement votes	446
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Unenrolled declaration votes	1
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Spoilt	0
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Sub total	8,372
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Unused	1,654
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<b>Total</b>	<b>10,026</b>
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**Declarations returned**

General mail out admitted to the extraction	5,449
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Early and replacement votes admitted to the extraction	315
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Unenrolled declaration votes admitted to the extraction	0
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Returned declarations unable to be admitted to the extraction	135
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Declarations returned to sender	261
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Sub total	6,160
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Declarations not returned	2,212
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<b>Total</b>	<b>8,372</b>
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**St Kilda Ward election****Ballot papers printed**

Victorian Electoral Commission	12,000
Election manager	25
<b>Total</b>	<b>12,025</b>

**Ballot papers issued**

General mail out	8,926
Early and replacement votes	502
Unenrolled declaration votes	1
Spoilt	2
Sub total	9,431
Unused	2,594
<b>Total</b>	<b>12,025</b>

**Declarations returned**

General mail out admitted to the extraction	5,666
Early and replacement votes admitted to the extraction	326
Unenrolled declaration votes admitted to the extraction	0
Returned declarations unable to be admitted to the extraction	135
Declarations returned to sender	241
Sub total	6,368
Declarations not returned	3,063
<b>Total</b>	<b>9,431</b>

## Schedule 2: Certification statement

In accordance with Regulation 77, I certify that Schedule 1 of this report on the conduct of the 2024 Port Phillip City Council local government election is a true and correct account of the number of ballot papers issued, returned and not used in this election and declarations not returned.

A handwritten signature in black ink, appearing to read 'Sven Bluemmel', with a long horizontal stroke extending to the right.

**Sven Bluemmel**  
Electoral Commissioner

## Appendix 1: Breakdown of the voters' roll

<b>Port Phillip City Council election</b>	<b>Voters enrolled through an entitlement under section 241 of the LG Act</b>	<b>Voters enrolled through entitlements under sections 242–245 of the LG Act</b>	<b>Total voters enrolled</b>
Port Phillip City Council	72,681	1,417	74,098
Albert Park Ward	8,551	99	8,650
Alma Ward	7,978	181	8,159
Balaclava Ward	8,965	169	9,134
Elwood Ward	7,842	94	7,936
Lakeside Ward	7,381	239	7,620
Montague Ward	7,319	95	7,414
Port Melbourne Ward	8,193	136	8,329
South Melbourne Ward	7,725	202	7,927
St Kilda Ward	8,727	202	8,929

## Appendix 2: Public notices

### Schedule of public notices

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#### Close of roll notice

VEC website/public notices	24 July 2024
The Australian Jewish News	26 July 2024

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#### Notice of election

VEC website/public notices	12 August 2024
The Australian Jewish News	9 August 2024

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#### Voting details notice

VEC website/public notices	20 September 2024
The Australian Jewish News	4 October 2024

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#### Reminder notice

The Australian Jewish News	18 October 2024
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#### Notice of result

VEC website/public notices	12 November 2024
The Australian Jewish News	22 November 2024

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## Appendix 2.1: Sample public notices

### Close of roll

## Sample Council postal election

*My council, my vote*

---

**You must be enrolled to vote**

A general election for Sample Council will be held in October 2024. To be able to vote in the election, you must be enrolled by the close of roll at **4 pm on Wednesday 7 August 2024**. Two categories of voters can be enrolled to vote in the Sample Council election: State-enrolled voters and Council-enrolled voters.

**State-enrolled voters**

**Am I enrolled to vote?**

You are automatically enrolled for this election if:

- you will be 18 years of age or over on Saturday 26 October 2024 and
- you live in the Sample Council and you are on the State electoral roll for your current address.

**You need to enrol if:**

- you are an Australian citizen aged 18 or over on Saturday 26 October 2024 and
- you live in the Sample Council and you are not on the State electoral roll or
- you have lived at your current residential address within the Sample Council for at least a month and have not yet updated your enrolment details, including any changes to your postal address.

**How do I enrol?**

You can enrol online at [vec.vic.gov.au](http://vec.vic.gov.au)

**You can also download an enrolment form from the website.**

All enrolment applications must be received by the Victorian Electoral Commission by the close of roll at **4 pm on Wednesday 7 August 2024**.

**How can I check my State enrolment?**

You can check your enrolment details online at [vec.vic.gov.au](http://vec.vic.gov.au) at any time, or call 131 832.

**Council-enrolled voters**

**Am I enrolled to vote?**

To be a Council-enrolled voter, you must be:

- 18 years of age or over on Saturday 26 October 2024 and
- not a State-enrolled voter within the Sample Council.

New rules mean you are no longer automatically enrolled if you are a non-resident property owner (e.g. a landlord or a business owner that pays rates). If you are a non-resident property owner within the Sample Council, you need to apply to enrol if you wish to vote in the Sample Council election.

**Who else can enrol & vote?**

You may also apply to enrol if:

- you have purchased a rateable property within the Sample Council location since the last election but you are not a resident of the Sample Council, or
- you are not an Australian citizen and you live in, and pay rates for, a property within the Sample Council location, or
- you pay rates on a property you occupy within the Sample Council and have no other voting entitlement within the Sample Council, for example you are a shop tenant and pay rates to the Council for your tenancy, and you have no other voting entitlement within the Sample Council, or
- you are a director or company secretary of a corporation within the Sample Council that pays rates to Sample Council and you have no other voting entitlement within the Sample Council.

**How do I apply to be a Council-enrolled voter?**

If you meet any of the above criteria and wish to enrol, contact Sample Council on 0000 0000 for a council enrolment form. Council enrolment forms must be received by the Council by the close of roll at **4 pm on Wednesday 7 August 2024**.

**How can I check if I am Council-enrolled?**

You can check your enrolment details by contacting the Council on 0000 0000.

**Thinking about standing for election?**

To nominate as a candidate for Sample Council, you must:

- be an Australian citizen and enrolled on the voters' roll for Sample Council and
- be eligible to become a councillor and
- have completed the mandatory candidate training provided by Local Government Victoria before lodging your nomination with the Election Manager.

For further information, visit [vec.vic.gov.au](http://vec.vic.gov.au)

Enrolment closes  
**4 pm Wednesday 7 August 2024**

State-enrolled voters can register for free VoterAlert SMS and email reminders at [vec.vic.gov.au](http://vec.vic.gov.au)

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**vec.vic.gov.au | 131 832**

For enquiries in languages other than English:  
 \* Arabic (Arabic) 9209 0100 \* Assyrisk (Assyrian) 9209 0160 \* Burmesisk (Burmese) 9209 0161 \* 简体中文 (Mandarin) 9209 0106 \* 廣東話 (Cantonese) 9209 0101 \* Hrvatski (Croatian) 9209 0102 \* डारि (Dari) 9209 0193 \* Тшунжяң (Dinka) 9209 0119 \* Ελληνικά (Greek) 9209 0103 \* آنگري (Hazaragi) 9209 0162 \* Italiano (Italian) 9209 0104 \* Khmer (Khmer) 9209 0192 \* 한국어 (Korean) 9209 0194 \* македонски (Macedonian) 9209 0105 \* नेपाली (Nepali) 9209 0163 \* فارسي (Persian) 9209 0195 \* ไทย (Thai) 9209 0164 \* Türkçe (Turkish) 9209 0110 \* اردو (Urdu) 9209 0165 \* Tiếng Việt (Vietnamese) 9209 0111 \* All other non-English languages 9209 0112

Authorised by S. Blumenthal, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic

### Notice of election

## Sample Council postal election

*My council, my vote*

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**Vote by post this October**

Ballot packs will be mailed to voters enrolled in the Sample Council general election from Monday 7 October. Complete and return your ballot material ASAP. Ballot material must be in the mail or delivered to the election manager by **6 pm on Friday 25 October**.

**If you will be away**

If you will be away when ballot packs are mailed, or your address has changed since Wednesday 7 August, you can request for your ballot pack to be redirected by completing the online redirection form at [vec.vic.gov.au/redirections](http://vec.vic.gov.au/redirections), or call 131 832.

Requests for redirection must be received by 5 pm on Monday 9 September.

**Large print and braille ballot papers**

Large print or braille ballot papers are available for voters who are blind or have low vision – please register by 5 pm Tuesday 10 September. To register, call 03 8620 1314 during business hours.

**Early votes**

If you will be away during the voting period (7–25 October), you can go to your local election office to vote in person, from 10 am on Wednesday 18 September.

The Sample Council election office is at:  
Sample election office address

**How to nominate as a candidate**

To nominate as a candidate, you must:

- be an Australian citizen and enrolled on the voters roll for Sample Council AND
- be eligible to become a councillor should you be elected AND
- have completed the mandatory candidate training before lodging your nomination with the election manager.

To nominate, complete the nomination form and lodge it with the election manager together with the \$250 nomination fee. Nomination forms can be lodged by appointment during business hours from Monday 9 September until 12 noon on Tuesday 17 September at the election office.

Visit [vec.vic.gov.au](http://vec.vic.gov.au) for more information and to pre-complete your nomination form using the online Candidate Helper. The online Candidate Helper will be available from Tuesday 20 August.

If you use the online Candidate Helper, print your pre-completed form and make an appointment to lodge it with the election manager along with the nomination fee.

Call the election manager from Monday 9 September on 131 832 to make a nomination appointment.

**Nominations close 12 noon Tuesday 17 September.**

**Candidate information session**

Sample time sample date at sample venue name, sample address

Candidate information kits containing nomination forms and other electoral information will be available online and from the election manager.

State-enrolled voters can register for free VoterAlert SMS and email reminders at [vec.vic.gov.au](http://vec.vic.gov.au)

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For enquiries in languages other than English:  
 \* Arabic (Arabic) 9209 0100 \* Assyrisk (Assyrian) 9209 0160 \* Burmesisk (Burmese) 9209 0161 \* 简体中文 (Mandarin) 9209 0106 \* 廣東話 (Cantonese) 9209 0101 \* Hrvatski (Croatian) 9209 0102 \* डारि (Dari) 9209 0193 \* Тшунжяң (Dinka) 9209 0119 \* Ελληνικά (Greek) 9209 0103 \* آنگري (Hazaragi) 9209 0162 \* Italiano (Italian) 9209 0104 \* Khmer (Khmer) 9209 0192 \* 한국어 (Korean) 9209 0194 \* македонски (Macedonian) 9209 0105 \* नेपाली (Nepali) 9209 0163 \* فارسي (Persian) 9209 0195 \* ไทย (Thai) 9209 0164 \* Türkçe (Turkish) 9209 0110 \* اردو (Urdu) 9209 0165 \* Tiếng Việt (Vietnamese) 9209 0111 \* All other non-English languages 9209 0112

vec.vic.gov.au | 131 832 @electionsvic

Authorised by S. Blumenthal, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

Victorian Electoral Commission

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Voting details notice

## Sample Council postal election

*My council, my vote*

An election will be held for Sample Council.

**Check the mail for your ballot pack**

Ballot packs containing voting material will be mailed to enrolled voters from **Monday 7 October**.

This is a postal election only.

If you do not receive your ballot pack by **Tuesday 15 October** please visit [vec.vic.gov.au](http://vec.vic.gov.au) to complete the online replacement form, or call **131 832** to arrange a replacement.

**Candidates**

Candidates who have nominated for election are listed in the ballot packs and at [vec.vic.gov.au](http://vec.vic.gov.au)

A photo and candidate statement will also be included if provided by candidates. Responses to a candidate questionnaire, if provided, are available at [vec.vic.gov.au](http://vec.vic.gov.au)

**How to vote correctly**

You must complete your ballot paper correctly for your vote to count. Put the number **1** in the box next to the candidate you want to see elected, then number all the other boxes in order of your choice. You must number **every box** and only use each number once.

Sample Council logo

**How to return your ballot pack**

Put your completed ballot paper in the ballot paper envelope, complete the declaration, then post it ASAP using the reply-paid envelope provided, or hand deliver it during election office hours to:

Sample election office address

**Voting is compulsory**

Voting is compulsory for all voters who were enrolled at 4 pm on Wednesday 7 August. This includes state-enrolled and council-enrolled voters.

If you don't vote and don't have a valid excuse, you may be fined.

Your completed ballot pack must be in the mail or hand delivered by **6 pm Friday 25 October**.

State-enrolled voters can register for free VoterAlert SMS and email reminders at [vec.vic.gov.au](http://vec.vic.gov.au)

**vec.vic.gov.au | 131 832**

For enquiries in languages other than English:

\* Arabic (Arabic) 9209 0100 \* Azərbaycanca (Azerbaijani) 9209 0160 \* বাংলা (Burmese) 9209 0161 \* 简体中文 (Mandarin) 9209 0106 \* 廣東話 (Cantonese) 9209 0101

\* Hrvatski (Croatian) 9209 0102 \* Дари (Dari) 9209 0163 \* Tshazungla (Dinka) 9209 0119 \* Ελληνικά (Greek) 9209 0103 \* Հայերեն (Armenian) 9209 0162 \* Italiano (Italian) 9209 0104

\* Kiswahili (Kiswahili) 9209 0162 \* 한국어 (Korean) 9209 0164 \* Македонски (Macedonian) 9209 0105 \* नेपाली (Nepali) 9209 0163 \* فارسی (Persian) 9209 0165 \* ไทย (Thai) 9209 0164

\* Türkçe (Turkish) 9209 0110 \* اردو (Urdu) 9209 0165 \* Tiếng Việt (Vietnamese) 9209 0111 \* All other non-English languages 9209 0112

Authorised by S. Blumemel, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic

Victorian  
Electoral  
Commission

Reminder notice

## Sample Council postal election

*My council, my vote*

An election is being held for Sample Council.

**Check the mail for your ballot pack**

Ballot packs containing voting material were mailed to enrolled voters from **Monday 7 October**.

This is a postal election only.

If you do not receive your ballot pack by **Tuesday 15 October** please visit [vec.vic.gov.au](http://vec.vic.gov.au) to complete the online replacement form, or call **131 832** to arrange a replacement.

**Candidates**

Candidates who have nominated for election are listed in the ballot packs and at [vec.vic.gov.au](http://vec.vic.gov.au)

**How to vote correctly**

You must complete your ballot paper correctly for your vote to count. Put the number **1** in the box next to the candidate you want to see elected, then number all the other boxes in order of your choice. You must number **every box** and only use each number once.

Sample Council logo

**How to return your ballot pack**

Put your completed ballot paper in the ballot paper envelope, complete the declaration, then post it ASAP using the reply-paid envelope provided, or hand deliver it during election office hours to:

Sample election office address

**Voting is compulsory**

Voting is compulsory for all voters who were enrolled at 4 pm on Wednesday 7 August. This includes state-enrolled and council-enrolled voters.

If you don't vote and don't have a valid excuse, you may be fined.

Your completed ballot pack must be in the mail or hand delivered by **6 pm Friday 25 October**.

State-enrolled voters can register for free VoterAlert SMS and email reminders at [vec.vic.gov.au](http://vec.vic.gov.au)

**vec.vic.gov.au | 131 832**

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Authorised by S. Blumemel, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.

@electionsvic

Victorian  
Electoral  
Commission

## Declaration of results

<b>Sample Council election</b> Declaration of results		<b>Sample Council logo</b>
The following candidates were elected to Sample Council at the general election held in October 2024:		
<b>Sample Ward 1</b> Sample elected candidate 1	Sample elected candidate 4	<b>Sample Ward 8</b> Sample elected candidate 8
<b>Sample Ward 2</b> Sample elected candidate 2	<b>Sample Ward 5</b> Sample elected candidate 5	<b>Sample Ward 9</b> Sample elected candidate 9
<b>Sample Ward 3</b> Sample elected candidate 3	<b>Sample Ward 6</b> Sample elected candidate 6	
<b>Sample Ward 4</b>	<b>Sample Ward 7</b> Sample elected candidate 7	
Further details about the results are available at <a href="http://vec.vic.gov.au">vec.vic.gov.au</a>		
<b>Sample Election Manager name</b> Election Manager Sample declaration date		
<small><a href="http://vec.vic.gov.au">vec.vic.gov.au</a>   131 832   @electionsvic</small>		

## Appendix 3: Schedule of media releases and advisories

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### Port Phillip City Council council-specific media releases and advisories

Enrol now for the Port Phillip City Council election	Monday 29 July 2024
Call for candidates for Port Phillip City Council election	Thursday 22 August 2024
Ballot packs mailed for Port Phillip City Council election	Monday 7 October 2024
Voting closes soon for Port Phillip City Council election	Tuesday 15 October 2024
New councillors for Port Phillip City Council	Tuesday 12 November 2024

---

### Statewide media releases and advisories

Victorians urged to enrol for upcoming local council elections	Monday 22 July 2024
Media advisory: 2024 local council elections briefing	Monday 22 July 2024
Last chance to enrol for Victorian council elections	Friday 2 August 2024
News alert: Enrolment closes tomorrow for October's council local elections	Tuesday 6 August 2024
Nominations open soon for Victorian local council elections	Monday 26 August 2024
Media advisory: Accessing candidate information for the 2024 Victorian local council elections	Friday 6 September 2024
Nominations for the 2024 Victorian local council elections now open	Monday 9 September 2024
Over 4.6 million enrolled for local council elections	Tuesday 10 September 2024
Time is running out to nominate for this year's local council elections	Monday 16 September 2024
Electoral Commissioner calls for transparency in the use of AI in upcoming local council elections	Tuesday 17 September 2024
Media advisory: Media attendance at local council election ballot draw	Tuesday 17 September 2024
Nominations are in for October local council elections	Wednesday 18 September 2024
Democracy ambassadors help community voices 'Be Heard'	Thursday 19 September 2024
VEC retires 16 local council election candidates	Monday 30 September 2024
Voting starts next week for Victoria's local council elections	Friday 4 October 2024

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**Statewide media releases and advisories**


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Police investigate break-in at the Ballarat election office	Thursday 10 October 2024
Voters urged to request a replacement ballot pack following van theft	Friday 18 October 2024
Local council elections voting deadline looms	Monday 21 October 2024
Voters urged to request a replacement ballot pack following theft	Thursday 24 October 2024
Final day of voting	Friday 25 October 2024
Media advisory: Results timelines for Victorian local council elections	Friday 25 October 2024
Media advisory: Media attendance at results declarations	Wednesday 6 November 2024
Suspected postal vote tampering in 2 local council elections referred for inquiry	Wednesday 13 November 2024
Didn't vote in the 2024 local council elections?	Monday 17 February 2025
Non-voters asked to explain why they didn't vote in the 2024 local council elections	Friday 7 March 2025
Infringements sent to 2024 local council election non-voters	Scheduled for Monday 14 April 2025
Act on penalty reminder notice or risk enforcement action	Scheduled for Thursday 1 July 2025

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## Appendix 4: VoterAlert advisories

### Appendix 4.1: SMS alerts

#### Close of roll – sent from Wednesday 17 July to Wednesday 31 July 2024

VoterAlert: Vic council elections will be held by post this Oct. Make sure your details are correct before 4pm Wed 7 Aug. More info <https://vec.vic.gov.au/LG24>. If you'd rather not open links in this message, look up the VEC website or call 131 832 to check. Unsubscribe <https://vec.vic.gov.au/voteralert>

#### Uncontested election – sent from Wednesday 25 September to Tuesday 1 October 2024

VoterAlert: the election in your area is uncontested, as only one person nominated per vacancy. You do not need to vote. More info: <https://vec.vic.gov.au/LG24>. If you'd rather not visit links in this message, look up the VEC website or call 131 832. Unsubscribe: <https://vec.vic.gov.au/voteralert>

#### Mail-out of ballot packs – sent from Monday 7 October to Monday 14 October 2024

VoterAlert: ballot packs for the local council elections are on their way, arriving by 15 Oct. Complete and return before 6pm on Fri 25 Oct. For more info visit <https://vec.vic.gov.au/LG24>, look up the VEC website or call 131 832. Unsubscribe: <https://vec.vic.gov.au/voteralert>

#### Error in printed candidate statement – sent Tuesday 15 October 2024

VoterAlert: there is an error in the printed candidate statement of Bridget Mullahy contained in the Port Phillip City Council, South Melbourne Ward ballot pack. Correct statement is on our website at [vec.vic.gov.au/south-melb-ward](https://vec.vic.gov.au/south-melb-ward). If you'd rather not visit links in this message, look up the VEC website or call 131 832. Unsubscribe: <https://vec.vic.gov.au/voteralert>


#### Reminder close of voting – sent from Tuesday 22 October to Wednesday 23 October 2024

VoterAlert: return your council election ballot pack by 6pm Fri Oct 25. If your ballot pack hasn't arrived, find out how to get a replacement at <https://vec.vic.gov.au/LG24>. Ignore if you've already voted or asked for a replacement. If you'd rather not visit links in this message, look up the VEC website or call 131 832. Unsubscribe: <https://vec.vic.gov.au/voteralert>

## Appendix 4.2: Email alerts

### Close of roll email

Do not reply to this email. Replies go to an unmonitored inbox. [Contact us](#) with any questions.

**VoterAlert** 

Hi

Victorian local council elections are being held by post this October. You must be correctly enrolled by **4 pm on Wednesday 7 August**.

**What you need to do**

Not sure if your enrolment details are up to date? You can check online at [vec.vic.gov.au/enrolment](http://vec.vic.gov.au/enrolment)

If you've changed your address or name since you last voted in an election, you should update your details. Please also check the postal address listed on your enrolment, as this is where we will send your ballot pack.

[CHECK MY DETAILS](#)

If your details **haven't changed** since the last time you voted, get ready to vote. All voting in this election is by post. We will start posting ballot packs out from Monday 7 October.

The full list of candidates will be available on our website from 12 noon on Tuesday 17 September.

[Find out more about your council election.](#)

Voting is compulsory – don't risk a fine.

**If you own properties in more than one Victorian council**

Some people are eligible to enrol in more than one council. If you own or pay rates on a property in a Victorian council other than where you normally live, you can apply to enrol with that council. This is known as council enrolment.

Contact the council directly for more information about council enrolment.

[Find out more about council enrolment.](#)

You **must** vote for all councils you are enrolled in.

**Electoral structure changes**

Over half of Victoria's local councils have new electoral structures or have changed internal ward boundaries. You may be voting in a new ward this October.

You can check your council's ward boundaries on our [interactive map](#).

**Information in your language**

You can find election information in 20 languages other than English on our website.

[Find in-language information.](#)

**Security**

If you would rather not click any links in this email, all this information and more is on our website at [vec.vic.gov.au](http://vec.vic.gov.au). You can also hover over links to confirm they go to a [vic.gov.au](http://vic.gov.au) website before you click them.

Be aware of scams: all emails we send you will have 'Victorian Electoral Commission <[voteralert@info.vec.vic.gov.au](mailto:voteralert@info.vec.vic.gov.au)>' as the sender. We will never ask you to enter credit card details or make payments through a website.

**More information**


Visit [vec.vic.gov.au](http://vec.vic.gov.au) or call us on [131 832](tel:131832) between 8:30 am and 5 pm Monday to Friday.

*Authorised by S. Bluemmel, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.*

**Our mailing address is:**  
Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll. Responses are not monitored.


[UNSUBSCRIBE](#)



[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

### Uncontested election email

Do not reply to this email. Replies go to an unmonitored inbox. [Contact us](#) with any questions.

**VoterAlert** 

Hi

The , Ward election is uncontested as there were the same number of candidates as vacancies at the close of nominations.

You are not required to vote this October.

**If you own properties in any other Victorian councils**

You will still get a ballot pack for any other councils you are enrolled in. Please complete and return all ballot packs you receive before **6 pm on Friday 25 October**.

If you don't vote you may risk a fine.

Check your enrolment online or contact the council directly to check your enrolment details.

[Check my enrolment](#)

**Security**

If you would rather not click any links in this email, all this information and more is on our website at [vec.vic.gov.au](http://vec.vic.gov.au). You can hover your mouse over links to make sure they go to a [vic.gov.au](http://vic.gov.au) website before you click them.

Be aware of scams: all emails we send you will have 'Victorian Electoral Commission <[voteralert@info.vec.vic.gov.au](mailto:voteralert@info.vec.vic.gov.au)>' as the sender. We will never ask you to enter credit card details or make payments through a website.

**More information**


For more information visit [vec.vic.gov.au](http://vec.vic.gov.au) or call us on [131 832](tel:131832) between 8:30 am and 5 pm, Monday to Friday.

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[UNSUBSCRIBE](#)



[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

## Ballot pack mail-out email

Do not reply to this email. Replies go to an unmonitored inbox. [Contact us](#) with any questions.

**VoterAlert**  Victorian Electoral Commission

Hi

You are enrolled to vote in the 2024 local council elections.

Your vote matters. Local council elections are your chance to vote on who represents you on the local community issues that you care about.

**How to vote**

Voting in these elections is by **post**.

We have started posting ballot packs to all enrolled voters. They will arrive by **Tuesday 15 October**.

Please follow the instructions in your ballot pack to complete your vote and mail it back to us as soon as possible.

If you're unsure, you can learn [how to fill out a ballot paper](#) on our website.

Voting closes at **6 pm on Friday 25 October**, but your local mail collection times may be earlier than this. We recommend you return your completed vote as soon as possible.

You can also drop your vote off at your local election office.

**If you don't get a ballot pack**

Ballot packs are in the mail and will arrive by **Tuesday 15 October**.

If you don't get a ballot pack by then, you can ask us to send you a replacement by calling [131 832](tel:131832) between 8:30 am and 5 pm, Monday to Friday.

**Moved house or away from your address**

If you are away from your mailing address you can request a replacement ballot pack. You can:

- call us on [131 832](tel:131832) between 8:30 am and 5 pm, Monday to Friday
- visit the election office of your **old address** to get a replacement on the spot. If you will be away during the election, you can fill in your vote there and return it straight away.

[Find my election office](#)

**Find candidates**

Information about candidates, including statements and candidate questionnaire responses are on our website.

[Find candidates](#)

**Information in your language**

Our website has information in more than 20 languages. There are also videos explaining how to vote in 10 different languages.

[Find information in your language](#)

**Security**

If you would rather not click any links in this email, all this information and more is on our website: [vec.vic.gov.au](http://vec.vic.gov.au). You can hover your mouse over links to confirm they go to a [vic.gov.au](http://vic.gov.au) website before you click them.

Be aware of scams: all emails we send you will have 'Victorian Electoral Commission <[voteralert@info.vec.vic.gov.au](mailto:voteralert@info.vec.vic.gov.au)>' as the sender. We will never ask you to enter credit card details or make payments through a website.

**More information**


For more information visit [vec.vic.gov.au](http://vec.vic.gov.au) or call us on [131 832](tel:131832) between 8:30 am and 5 pm, Monday to Friday.

*Authorised by S. Bluemmel, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.*

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Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll. Responses are not monitored.


[UNSUBSCRIBE](#)



[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

## Error in printed candidate statement

Do not reply to this email. Replies go to an unmonitored inbox. [Contact us](#) with any questions.

**VoterAlert**  Victorian Electoral Commission

Dear

We are emailing you because you are enrolled to vote in the Port Phillip City Council, South Melbourne Ward election.

We have discovered an error in the candidate leaflet included in your postal ballot pack, caused by a VEC system issue.

The error is in the statement from Bridget Mullahy. The leaflet states "0%" but should have read "~30%".

This is the result of a special character that our system did not recognise. Because of this, it was printed as a blank space in your ballot pack.

You can check the list of candidates in [South Melbourne Ward](#) on our website to see the correct statement.

We apologise for any inconvenience.

**Security**

If you would rather not click any links in this email, all this information and more is on our website: [vec.vic.gov.au](http://vec.vic.gov.au). You can hover your mouse over links to confirm they go to a [vic.gov.au](http://vic.gov.au) website before you click them.

Be aware of scams: all emails we send you will have 'Victorian Electoral Commission <[voteralert@info.vec.vic.gov.au](mailto:voteralert@info.vec.vic.gov.au)>' as the sender. We will never ask you to enter credit card details or make payments through a website.

**More information**


For more information visit [vec.vic.gov.au](http://vec.vic.gov.au) or call us on [131 832](tel:131832) between 8:30 am and 5 pm, Monday to Friday.

*Authorised by S. Bluemmel, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.*

**Our mailing address is:**  
Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll. Responses are not monitored.


[UNSUBSCRIBE](#)



[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

## Last week to vote email

Do not reply to this email. Replies go to an unmonitored inbox. [Contact us](#) with any questions.

**VoterAlert** 

**Reminder:** voting for the 2024 local council elections closes at 6 pm this Friday 25 October.

Please ignore this email if you've already voted or asked for a replacement ballot pack.

**How to vote**

Voting in these elections is by **post**.

Please follow the instructions in your ballot pack to complete your vote and mail it back to us as soon as possible. You can find instructions on [how to fill out a ballot paper](#) on our website.

Voting closes at **6 pm on Friday 25 October**, but your local mail collection times may be earlier than this. We recommend you return your completed vote as soon as possible.

You can also drop your vote off at your local election office.

[Find my election office](#)

**If you don't get a ballot pack**

If you haven't received your ballot pack in the mail yet, you can ask us to send you a replacement by:

- visiting your election office\* to get a replacement on the spot. You can fill in your vote there and return it straight away.
- calling us on [131 832](tel:131832) between 8:30 am and 6 pm, Monday to Friday
- filling in our [online form](#).

\*This must be the election office for your enrolled address. [Check your enrolment details](#) if you've recently moved.

[Find my election office](#)

**Information in your language**

Our website has information in more than 20 languages. There are also videos explaining how to vote in 10 different languages.

[Find information in your language](#)

**Security**

If you would rather not click any links in this email, all this information and more is on our website: [vec.vic.gov.au](http://vec.vic.gov.au). You can hover your mouse over links to confirm they go to a [vic.gov.au](http://vic.gov.au) website before you click them.

Be aware of scams: all emails we send you will have 'Victorian Electoral Commission <[voteralert@info.vec.vic.gov.au](mailto:voteralert@info.vec.vic.gov.au)>' as the sender. We will never ask you to enter credit card details or make payments through a website.

**More information**


For more information visit [vec.vic.gov.au](http://vec.vic.gov.au) or call us on [131 832](tel:131832) between 8:30 am and 6 pm, Monday to Friday.

*Authorised by S. Bluemmel, Electoral Commissioner, 530 Collins Street, Melbourne, Victoria.*

**Our mailing address is:**  
Level 11, 530 Collins Street, Melbourne VIC 3000

This message was sent to you by the Victorian Electoral Commission because your contact details are listed on the Victorian electoral roll. Responses are not monitored.

[UNSUBSCRIBE](#)



[VEC website](#) | [Contact us](#) | [Privacy](#) | [Legal](#)

## Appendix 5: Voter engagement program and initiatives

Program	Program details
Be Heard Democracy Ambassador program	This program provides free peer-led electoral education and information sessions to those under-represented in the electoral process. This includes people with disability and their carers, culturally and linguistically diverse (CALD) communities, people experiencing homelessness and young people. A total of 238 sessions were provided across the state reaching over 10,000 participants.
Specialist mobile enrolment	This program delivered peer-led enrolment sessions in prisons, homeless services, schools and tertiary education settings to reach young people and Aboriginal community settings across Melbourne and regional Victoria.
CALD in-language social media videos	This project produced a series of videos in 11 different languages including Auslan. Languages were chosen to reach language groups most in need of additional support. The videos provided electoral information on how to enrol, how to vote by post, and how to respond to an Apparent Failure to Vote Notice. These were widely distributed and shared through the VEC's social media platforms, community networks, and partner organisations.
Active Citizenship program	Electoral and civics education workshops were delivered to CALD community leaders in 3 locations across regional Victoria.
Aboriginal engagement	This program delivered information and engagement sessions across the greater Melbourne area and regional Victoria. These were designed to raise awareness that voting was compulsory and taking place via post. Culturally appropriate resources were produced to provide information on how to respond to an Apparent Failure to Vote Notice, including a video which was distributed and shared through the VEC's social media platforms and partner organisations.
Easy English guide	This was produced for people with low English proficiency and designed as a co-read product where a person supports the reader. These were distributed by Democracy Ambassadors as a key resource, and also available for download from the VEC's website.

## Appendix 6: Final list of candidates in ballot paper order

The candidates, in ballot paper order, were as follows:

---

### Albert Park Ward election

---

PINDER, Beverley

---

SLATTERY, Connor

---

SHERSON, Lauren

---

HARDY, Rod

---

LAMB, Joan B.

---

WILLIAMS, Ellie

---

SMALL, Rhonda

---



---

### Alma Ward election

---

GROSS, Dick

---

HALLIDAY, Justin

---

FOSTER, Josie

---

HORMAN, Jill

---

PERERA, Brendan

---



---

### Balaclava Ward election

---

IAMPOLSKI, Rachel

---

WAJSBORT, Berri

---

KATS, Alex

---

WEBSTER, Jon

---

DI DONNA, Michelle

---



---

### Balaclava Ward election

---

BUCKINGHAM, Libby

---

DARTON, Alex

---



---

### Elwood Ward election

---

CARRANZA, Liliana

---

DE SILVA, Janet

---

CRAWFORD, Louise

---

GIBSON, Sally

---



---

### Lakeside Ward election

---

MEARS, Bryan

---

SILCOX, Levi

---

McDONALD, Jo

---

PIERLOT, Ivy

---

MOORE, Barney

---



---

### Montague Ward election

---

MAKIN, Alex

---

MARTIN, Peter

---

SCHWARZE, Chris

---

KNOFF, David

---

SAHAYANATHAN, Judy

---



---

### Port Melbourne Ward election

---

WHITFIELD, Richard

---

---

**Port Melbourne Ward election**

---

WRIGHT, David

---

CUNSOLO, Heather

---

KING, Adrian William

---

SABLOK, Sabina

---

---

**South Melbourne Ward election**

---

LEWIS, Trina

---

JAY, Beti

---

JAMES, Earl

---

MULLAHY, Bridget

---

---

**St Kilda Ward election**

---

ROPER, Jenni

---

BAXTER, Tim

---

THOMANN, Serge

---

BLAKELEY, David

---

BOLGER, Colleen

---

NYAGUY, Robbie

---

## Appendix 6.1: Candidate statements and photographs

<b>Port Phillip City Council election</b>	<b>Total number of candidates at close of nominations</b>	<b>Number of candidates that lodged a candidate statement</b>	<b>Number of candidates that lodged a candidate photograph</b>
Albert Park Ward	7	7	7
Alma Ward	5	5	5
Balaclava Ward	7	7	7
Elwood Ward	4	4	4
Lakeside Ward	5	5	5
Montague Ward	5	5	5
Port Melbourne Ward	5	5	5
South Melbourne Ward	4	4	4
St Kilda Ward	6	6	6

## Appendix 6.2: Sample ballot material

### Outer envelope

**Sample Council**

If undeliverable, return to  
Locked Bag 0000  
LOCALITY VIC 0000

STAT-ENVM938 06/24

POSTAGE  
PAID  
AUSTRALIA  
**PRIORITY**

**Local council elections 2024**  
**Postal ballot pack**

**Voting closes 6 pm**  
**Friday 25 October**

**Victorian  
Electoral  
Commission**

### Reply-paid envelope

**Sample Council**  
Sample Ward

Sample Council  
Sample Ward

STAT-ENVM937 07/24

Delivery address:  
Locked Bag 0000  
LOCALITY VIC 0000

No stamp required  
if posted in Australia

**PRIORITY**

Election Manager  
Sample Election Office  
Sample Ward  
Reply Paid 00000  
LOCALITY VIC 0000

Post your completed ballot pack  
before 6 pm on Friday 25 October

Local post box collection times vary. Check the  
collection time on your post box to make sure your  
vote is in the mail on time.

### Ballot paper envelope

# Ballot paper envelope

## How to vote

1. Complete your ballot paper/s.
2. Put your completed ballot paper/s inside this envelope and seal it.
3. Sign the declaration on the back of this envelope.  
We remove it before counting to keep your vote secret.
4. Put this ballot paper envelope into the reply-paid envelope and seal it.
5. Post it straight away.

Voters unable to sign: Blind or low vision voters, or voters with low literacy or limited English can ask someone to sign for them. The authorised person must sign and write their name on the back of this envelope.

**Victorian  
Electoral  
Commission**

STAT-ENV-LG-003 06/24

### Candidate leaflet

**Voting closes**  
**6 pm Friday**  
**25 October 2024**

All voting in this election is by post.  
 Post your vote before voting closes.  
 We cannot accept late votes.

Local post box collection times vary. Check the collection time on your post box to make sure your vote is in the mail on time.

You can also drop your vote off during business hours to:

Address line 1  
 Address line 2  
 Address line 3

For more information, visit [vec.vic.gov.au](http://vec.vic.gov.au) or call 131 832 during business hours.

**Voting is compulsory**


You are enrolled to vote in this election.

Voting is your right. By voting, you get to have a say in who represents you on your local council.

Voting is also a responsibility. If you don't vote, you may get a fine.

If your enrolment details have changed, it is your responsibility to update them. Visit [vec.vic.gov.au/update](http://vec.vic.gov.au/update) for more information.


Sample Council  
Sample Ward



# Candidate leaflet

**Sample Council  
election 2024**  
**Sample Ward**


Sample Ward



**Notice**


The contents of candidate statements are provided by the candidates. Any enquiries about candidate statements should be directed to the relevant candidate. Candidate statements are not verified or endorsed by the election manager. Candidate statements are also available at [vec.vic.gov.au](http://vec.vic.gov.au)

Candidates may also provide answers to a questionnaire. Responses are available at [vec.vic.gov.au](http://vec.vic.gov.au)



### How to vote multi-language leaflet If applicable


# How to vote leaflet



**Language support**

Visit [vec.vic.gov.au/languages](http://vec.vic.gov.au/languages) for more information in your language.

For interpreter assistance, call us. See the phone numbers on the next page.



STAT-LEAMUL01 07/24

### Ballot paper

**Sample Council**  
**Sample Ward**

Election of 1 Councillor

Number the boxes 1 to 4 in the order of your choice.  
**Number every box to make your vote count.**  
**You must not use any number more than once.**

**CANDIDATE, Name**

**CANDIDATE, Name**

**CANDIDATE, Name**

**CANDIDATE, Name**

### Appendix 6.3: Sample uncontested ward leaflet

**Sample Council election 2024**  
Sample Ward

At the close of nominations for the Sample Council, Sample Ward election, one nomination was received for one vacancy. Therefore, Candidate Name will be elected unopposed.

**You are not required to vote.**

**Election Manager Name**  
Election Manager

For more information call 131 832



## Appendix 7: Daily breakdown of the general mail out

Port Phillip City Council election	7 October 2024	8 October 2024	9 October 2024	10 October 2024	Total general mail out
Port Phillip City Council	25,190	25,190	11,854	11,851	74,085
Albert Park Ward	2,940	2,940	1,384	1,384	8,648
Alma Ward	2,774	2,774	1,305	1,305	8,158
Balaclava Ward	3,106	3,106	1,461	1,461	9,134
Elwood Ward	2,698	2,698	1,270	1,269	7,935
Lakeside Ward	2,590	2,590	1,219	1,219	7,618
Montague Ward	2,520	2,520	1,186	1,186	7,412
Port Melbourne Ward	2,832	2,832	1,333	1,332	8,329
South Melbourne Ward	2,695	2,695	1,268	1,267	7,925
St Kilda Ward	3,035	3,035	1,428	1,428	8,926

## Appendix 8: Result information

### Albert Park Ward count summary

Enrolment	8,649
Formal votes	6,672
Informal votes	153 (2.24% of the total votes)
Voter turnout	6,825 (78.91% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
PINDER, Beverley	731	10.96%
SLATTERY, Connor	619	9.28%
SHERSON, Lauren	670	10.04%
HARDY, Rod	2,745	41.14%
LAMB, Joan B.	195	2.92%
WILLIAMS, Ellie	188	2.82%
SMALL, Rhonda	1,524	22.84%

### Successful candidates

HARDY, Rod

### Alma Ward count summary

Enrolment	8,159
Formal votes	5,714
Informal votes	115 (1.97% of the total votes)
Voter turnout	5,829 (71.44% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
GROSS, Dick	1,021	17.87%
HALLIDAY, Justin	1,703	29.80%
FOSTER, Josie	1,216	21.28%

**Alma Ward count summary**

HORMAN, Jill	604	10.57%
PERERA, Brendan	1,170	20.48%

**Successful candidates**

HALLIDAY, Justin

**Balaclava Ward count summary**

Enrolment	9,133
Formal votes	6,393
Informal votes	162 (2.47% of the total votes)
Voter turnout	6,555 (71.77% of the total enrolment)

<b>Candidates (in ballot paper order)</b>	<b>First preference votes</b>	<b>Percentage</b>
---	-------------------------------	-------------------

IAMPOLSKI, Rachel	1,712	26.78%
WAJSBORT, Berri	801	12.53%
KATS, Alex	420	6.57%
WEBSTER, Jon	250	3.91%
DI DONNA, Michelle	734	11.48%
BUCKINGHAM, Libby	1,752	27.40%
DARTON, Alex	724	11.32%

**Successful candidates**

BUCKINGHAM, Libby

**Elwood Ward count summary**

Enrolment	7,936
Formal votes	5,641
Informal votes	132 (2.29% of the total votes)
Voter turnout	5,773 (72.74% of the total enrolment)

<b>Candidates (in ballot paper order)</b>	<b>First preference votes</b>	<b>Percentage</b>
---	-------------------------------	-------------------

**Elwood Ward count summary**

CARRANZA, Liliana	1,679	29.76%
DE SILVA, Janet	1,467	26.01%
CRAWFORD, Louise	1,647	29.20%
GIBSON, Sally	848	15.03%

**Successful candidates**

CRAWFORD, Louise

**Lakeside Ward count summary**

Enrolment	7,620
Formal votes	5,178
Informal votes	150 (2.82% of the total votes)
Voter turnout	5,328 (69.92% of the total enrolment)

<b>Candidates (in ballot paper order)</b>	<b>First preference votes</b>	<b>Percentage</b>
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MEARS, Bryan	1,694	32.72%
SILCOX, Levi	441	8.52%
McDONALD, Jo	1,118	21.59%
PIERLOT, Ivy	1,168	22.56%
MOORE, Barney	757	14.62%

**Successful candidates**

MEARS, Bryan

**Montague Ward count summary**

Enrolment	7,414
Formal votes	5,394
Informal votes	151 (2.72% of the total votes)
Voter turnout	5,545 (74.79% of the total enrolment)

<b>Candidates (in ballot paper order)</b>	<b>First preference votes</b>	<b>Percentage</b>
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**Montague Ward count summary**

MAKIN, Alex	1,466	27.18%
MARTIN, Peter	1,383	25.64%
SCHWARZE, Chris	456	8.45%
KNOFF, David	602	11.16%
SAHAYANATHAN, Judy	1,487	27.57%

**Successful candidates**

MAKIN, Alex

**Port Melbourne Ward count summary**

Enrolment	8,328
Formal votes	6,289
Informal votes	129 (2.01% of the total votes)
Voter turnout	6,418 (77.07% of the total enrolment)

<b>Candidates (in ballot paper order)</b>	<b>First preference votes</b>	<b>Percentage</b>
WHITFIELD, Richard	905	14.39%
WRIGHT, David	783	12.45%
CUNSOLO, Heather	2,667	42.41%
KING, Adrian William	1,617	25.71%
SABLOK, Sabina	317	5.04%

**Successful candidates**

CUNSOLO, Heather

**South Melbourne Ward count summary**

Enrolment	7,927
Formal votes	5,619
Informal votes	126 (2.19% of the total votes)
Voter turnout	5,745 (72.47% of the total enrolment)

**South Melbourne Ward count summary**

Candidates (in ballot paper order)	First preference votes	Percentage
LEWIS, Trina	1,378	24.52%
JAY, Beti	1,670	29.72%
JAMES, Earl	1,099	19.56%
MULLAHY, Bridget	1,472	26.20%

**Successful candidates**

JAY, Beti

**St Kilda Ward count summary**

Enrolment	8,929
Formal votes	5,808
Informal votes	154 (2.58% of the total votes)
Voter turnout	5,962 (66.77% of the total enrolment)

Candidates (in ballot paper order)	First preference votes	Percentage
ROPER, Jenni	1,528	26.31%
BAXTER, Tim	772	13.29%
THOMANN, Serge	1,320	22.73%
BLAKELEY, David	915	15.75%
BOLGER, Colleen	461	7.94%
NYAGUY, Robbie	812	13.98%

**Successful candidates**

THOMANN, Serge

## Appendix 9: Election participation statistics

Participation is measured by the number of marks on the roll as a percentage of total enrolment and can vary from turnout (total ballot papers counted as a percentage of total enrolment).

<b>Port Phillip City Council election participation</b>	<b>2020</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	84.25%	85.10%	86.64%
20–24	74.11%	72.42%	80.02%
25–29	64.93%	62.77%	74.09%
30–34	64.28%	62.25%	73.31%
35–39	65.75%	65.77%	76.18%
40–44	68.45%	68.26%	78.99%
45–49	71.14%	72.79%	81.92%
50–54	73.37%	77.98%	84.69%
55–59	76.30%	81.19%	87.46%
60–64	78.14%	83.25%	89.16%
65–69	80.18%	84.17%	90.41%
70+	80.26%	83.52%	88.77%
Voters enrolled through section 241 of the LG Act	75.68%	73.87%	86.27%
Voters enrolled through sections 243–245 of the LG Act	50.64%	91.94%	60.96%
Total voters enrolled	71.06%	74.22%	84.12%

<b>Albert Park Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	88.37%	86.64%
20–24	85.11%	80.02%
25–29	70.35%	74.09%
30–34	68.01%	73.31%
35–39	66.67%	76.18%
40–44	69.60%	78.99%
45–49	75.48%	81.92%
50–54	82.86%	84.69%
55–59	84.88%	87.46%
60–64	86.32%	89.16%
65–69	88.66%	90.41%
70+	87.40%	88.77%
Voters enrolled through section 241 of the LG Act	80.46%	86.27%
Voters enrolled through sections 243–245 of the LG Act	93.88%	60.96%
Total voters enrolled	80.61%	84.12%

<b>Alma Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	84.85%	86.64%
20–24	69.94%	80.02%
25–29	67.21%	74.09%
30–34	64.29%	73.31%
35–39	67.81%	76.18%
40–44	68.43%	78.99%
45–49	71.11%	81.92%
50–54	75.00%	84.69%
55–59	80.41%	87.46%
60–64	83.55%	89.16%
65–69	84.41%	90.41%
70+	80.67%	88.77%
Voters enrolled through section 241 of the LG Act	72.12%	86.27%
Voters enrolled through sections 243–245 of the LG Act	95.03%	60.96%
Total voters enrolled	72.63%	84.12%

<b>Balaclava Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>	<b>Elwood Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	86.79%	86.64%	18–19	89.13%	86.64%
20–24	69.87%	80.02%	20–24	76.66%	80.02%
25–29	60.93%	74.09%	25–29	65.36%	74.09%
30–34	63.76%	73.31%	30–34	60.71%	73.31%
35–39	69.84%	76.18%	35–39	65.96%	76.18%
40–44	69.88%	78.99%	40–44	67.09%	78.99%
45–49	74.69%	81.92%	45–49	70.81%	81.92%
50–54	79.57%	84.69%	50–54	77.93%	84.69%
55–59	78.59%	87.46%	55–59	82.79%	87.46%
60–64	82.10%	89.16%	60–64	83.85%	89.16%
65–69	83.30%	90.41%	65–69	84.16%	90.41%
70+	81.28%	88.77%	70+	84.10%	88.77%
Voters enrolled through section 241 of the LG Act	72.59%	86.27%	Voters enrolled through section 241 of the LG Act	73.88%	86.27%
Voters enrolled through sections 243–245 of the LG Act	92.86%	60.96%	Voters enrolled through sections 243–245 of the LG Act	94.68%	60.96%
Total voters enrolled	72.97%	84.12%	Total voters enrolled	74.13%	84.12%

<b>Lakeside Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	83.67%	86.64%
20–24	67.53%	80.02%
25–29	62.29%	74.09%
30–34	63.28%	73.31%
35–39	62.23%	76.18%
40–44	67.47%	78.99%
45–49	69.72%	81.92%
50–54	73.79%	84.69%
55–59	80.19%	87.46%
60–64	80.83%	89.16%
65–69	82.83%	90.41%
70+	82.17%	88.77%
Voters enrolled through section 241 of the LG Act	70.72%	86.27%
Voters enrolled through sections 243–245 of the LG Act	91.63%	60.96%
Total voters enrolled	71.38%	84.12%

<b>Montague Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	79.81%	86.64%
20–24	73.74%	80.02%
25–29	56.64%	74.09%
30–34	60.25%	73.31%
35–39	69.19%	76.18%
40–44	71.68%	78.99%
45–49	76.38%	81.92%
50–54	82.09%	84.69%
55–59	84.37%	87.46%
60–64	86.04%	89.16%
65–69	84.85%	90.41%
70+	86.42%	88.77%
Voters enrolled through section 241 of the LG Act	76.12%	86.27%
Voters enrolled through sections 243–245 of the LG Act	89.47%	60.96%
Total voters enrolled	76.29%	84.12%

<b>Port Melbourne Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>	<b>South Melbourne Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	84.16%	86.64%	18–19	82.72%	86.64%
20–24	75.67%	80.02%	20–24	67.93%	80.02%
25–29	65.32%	74.09%	25–29	62.21%	74.09%
30–34	64.94%	73.31%	30–34	61.89%	73.31%
35–39	67.29%	76.18%	35–39	66.93%	76.18%
40–44	69.57%	78.99%	40–44	69.29%	78.99%
45–49	78.45%	81.92%	45–49	72.15%	81.92%
50–54	82.78%	84.69%	50–54	74.63%	84.69%
55–59	81.64%	87.46%	55–59	81.70%	87.46%
60–64	81.62%	89.16%	60–64	82.96%	89.16%
65–69	86.28%	90.41%	65–69	84.05%	90.41%
70+	86.05%	88.77%	70+	81.47%	88.77%
Voters enrolled through section 241 of the LG Act	78.19%	86.27%	Voters enrolled through section 241 of the LG Act	73.41%	86.27%
Voters enrolled through sections 243–245 of the LG Act	93.33%	60.96%	Voters enrolled through sections 243–245 of the LG Act	90.10%	60.96%
Total voters enrolled	78.43%	84.12%	Total voters enrolled	73.84%	84.12%

<b>St Kilda Ward election participation</b>	<b>2024</b>	<b>Statewide LG 2024 – excluding Melbourne City Council</b>
18–19	86.42%	86.64%
20–24	65.35%	80.02%
25–29	54.62%	74.09%
30–34	53.11%	73.31%
35–39	56.03%	76.18%
40–44	61.31%	78.99%
45–49	66.36%	81.92%
50–54	73.13%	84.69%
55–59	76.17%	87.46%
60–64	81.97%	89.16%
65–69	78.96%	90.41%
70+	82.12%	88.77%
Voters enrolled through section 241 of the LG Act	67.46%	86.27%
Voters enrolled through sections 243–245 of the LG Act	88.61%	60.96%
Total voters enrolled	67.94%	84.12%

## Appendix 10: Complaints

### Written complaints received by the VEC

Where an outcome is a follow-up response, the customer may have replied to the VEC's response and the VEC has therefore replied to that follow-up email.

Where an outcome has no action taken, this could be an anonymous submission that doesn't contain feedback and therefore can't be passed on to another team.

<b>Date</b>	<b>Nature of complaint</b>	<b>Action taken by the VEC</b>
Sunday 4 August 2024	VEC Complaint - Postal voting process	Response provided
Thursday 12 September 2024	VEC Complaint - Information about candidates	Response provided
Tuesday 17 September 2024	LGI Complaint - Incorrectly authorised material; Misleading and deceptive material	Referred to LGI
Wednesday 18 September 2024	VEC Complaint - Location of signs	Response provided
Wednesday 25 September 2024	VEC Complaint - Checking enrolment	Response provided
Tuesday 1 October 2024	VEC Complaint - Interference with signage; Behaviour of other electors	Response provided
Monday 7 October 2024	VEC Complaint - Location of signs	Response provided
Wednesday 9 October 2024	VEC Complaint - Overseas and interstate voting	Response provided
Wednesday 9 October 2024	VEC Complaint - Incorrect enrolment	Response provided
Wednesday 9 October 2024	LGI Complaint - Misleading and deceptive material	Referred to LGI
Monday 14 October 2024	LGI Complaint - Electoral integrity; Conduct of candidate away from election office	Referred to LGI
Tuesday 15 October 2024	VEC Complaint - Postal vote receipt delayed	Response provided
Friday 18 October 2024	LGI Complaint - Misleading and deceptive material; False claims in material	Referred to LGI
Friday 18 October 2024	LGI Complaint - Misleading and deceptive material	Referred to LGI
Monday 21 October 2024	VEC Complaint - Location of signs	Response provided

<b>Date</b>	<b>Nature of complaint</b>	<b>Action taken by the VEC</b>
Monday, 21 October 2024	LGI Complaint - unauthorised material	Referred to LGI
Wednesday 23 October 2024	VEC Complaint - Updating enrolment	Response provided
Saturday 26 October 2024	VEC Complaint - Compulsory voting - generally	Response provided
Saturday 26 October 2024	VEC Complaint - Compulsory voting - generally	Response provided
Sunday 27 October 2024	VEC Complaint - Failed to vote	No action
Monday 28 October 2024	VEC Complaint - Information about candidates; Postal voting process; Failed to vote	Response provided
Monday 28 October 2024	VEC Complaint - Postal vote not received by election; Overseas and interstate voting	Follow-up response provided
Monday 28 October 2024	VEC Complaint - Overseas and interstate voting	Response provided
Monday 28 October 2024	VEC Complaint - Postal vote not received by election	Response provided
Monday 28 October 2024	VEC Complaint - Failed to vote; Removal from roll	Response provided
Tuesday 29 October 2024	VEC Complaint - Overseas and interstate voting; Failed to vote	Response provided
Wednesday 30 October 2024	VEC Complaint - Postal voting process; Postal vote not received by election	Response provided
Wednesday 6 November 2024	VEC Complaint - Postal vote not received by election	Response provided
Thursday 7 November 2024	VEC Complaint - Results	Response provided
Friday 15 November 2024	VEC Complaint - Electoral boundaries	Response provided





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(Victorian Electoral Commission)  
April 2025

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