## VicSmart Checklist 3

Subdivide land with an approved development into two lots



Pre-application discussion: Was there a pre-application meeting? Who with and when?  □ No □ Yes – Planning Officer: Date:					
			Date.		
Information Requirements			Office		
For all planning permit applications the following MUST be provided:			Yes	n/a	
	your proposal, is the correct p The application fee A full and current coincluding the title pl	pplication form we entered the correct address of the land, an a a current email address and phone number, th ostal address, and that the form is signed and opy of the Certificate of Title (dated within 3 mo an/diagram showing any relevant covenants ar e present boundaries are the same as the title	at the Applicant address dated.  nths of your application), and restrictions. Provide		
Accompanying Information					
Note: Council may reduce the information that you need to provide but cannot ask for more information than listed. Please check the information requirements with us. The following information must be provided as appropriate.					
	An A3 layout plan th	ant planning permit and approved plans for the nat is fully dimensioned, has a north arrow, is to and includes a scale bar, showing:	· · · · · · · · · · · · · · · · · · ·		
	☐ The location, ☐ The location ☐ Any abutting ☐ The location ☐ Any location ☐ Existing and ☐ Any loading books any waste steen any proposed	shape and size of the site. of any existing buildings, car parking areas and shape and size of the proposed lots to be created for any easements on the subject land. and details of any significant vegetation. of the approved stormwater discharge point. roads. of any street trees, poles, pits and other street is proposed vehicle access to the lots. oays and vehicle standing areas.	ted. furniture.		
	Evidence that the colf common property If the land is in an athelocation of any which demonstrates	onstruction has commenced.  It is proposed, an explanation of why the commence where reticulated sewerage is not provided existing effluent disposal area for each lot or a set that each lot is capable of treating and retaining estate Environment Protection Policy (Waters)	d, a plan which shows land assessment ng all wastewater in		
Note:  ① If the land is in a Heritage Overlay also complete Checklist 8 Heritage Overlay. ① If the land is in a Special Building Overlay also complete Checklist 9 Special Building Overlay.					
Office Use Only					
Che	cked by:	Signature:	Date:		