14.4 APPOINTMENT OF ACTING MAYOR

EXECUTIVE MEMBER: **KYLIE BENNETTS, DIRECTOR, OFFICE OF THE CEO**

PREPARED BY: **MURRAY CHICK, COORDINATOR GOVERNANCE**

1. PURPOSE

1.1 To appoint an acting Mayor during the Mayor's absence.

2. EXECUTIVE SUMMARY

2.1 The Mayor has indicated that he will be absent from Thursday 4 July 2019 to Friday 2 August 2019 inclusive.

2.2 This report recommends the appointment of an acting Mayor during the time that the Mayor will be absent.

3. RECOMMENDATION

3.1 That Council appoints Councillor …….. to be acting Mayor during the Mayor's absence from Thursday 4 July 2019 to Friday 2 August 2019 inclusive.

4. KEY POINTS/ISSUES

4.1 Section 73 of the Local Government Act 1989 (the Act) states that:

4.1.1 The Mayor of a Council takes precedence at all municipal proceedings within the municipal district.

4.1.2 The Mayor must take the chair at all meetings of the Council at which he or she is present.

4.1.3 If there is a vacancy in the office of Mayor or the Mayor is absent, incapable of acting or refusing to act, the Council must appoint one of its Councillors to be acting Mayor.

4.1.4 An acting Mayor may perform any function or exercise any power conferred on the Mayor.

5. CONSULTATION AND STAKEHOLDERS

5.1 N/A

6. LEGAL AND RISK IMPLICATIONS

6.1 Council is required by section 73(3) of the Act to appoint by resolution an acting Mayor if the current Mayor is absent.

7. FINANCIAL IMPACT

7.1 There is likely to be an increased time commitment for the Councillor appointed as acting Mayor, however there are no financial implications as the acting Mayor is not entitled to receive the Mayoral allowance unless in an acting capacity for more than 50 continuous days.

8. ENVIRONMENTAL IMPACT

8.1 There are no environmental impacts.

9. COMMUNITY IMPACT

9.1 There is no direct impact on the community due to the appointment of an acting Mayor.

10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

10.1 Appointing an acting Mayor delivers on Direction 6 of the Council Plan (Our Commitment to You), by providing a transparent and good governance approach to decision making.

11. IMPLEMENTATION STRATEGY

11.1 TIMELINE

11.1.1 A Councillor appointed to act in the Mayor's absence will do so during the period of time as specified in the resolution carried by Council.

11.2 COMMUNICATION

11.2.1 N/A

12. OFFICER DIRECT OR INDIRECT INTEREST

12.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.

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ATTACHMENTS	**Nil**