



8.5 ANNUAL REPORT 2016/17
WARD: WHOLE OF MUNICIPALITY
GENERAL MANAGER: CHRIS CARROLL, ORGANISATIONAL PERFORMANCE
PREPARED BY: MELISSA HARRIS, EXECUTIVE MANAGER SERVICE & BUSINESS IMPROVEMENT
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TRIM FILE NO: 16/02/178
ATTACHMENTS: 1. CoPP Annual Report 2016 / 17

PURPOSE

For Council to receive and consider the City of Port Phillip’s Annual Report 2016/17

1. RECOMMENDATION

That Council:

- 1.1 Receives and considers the Annual Report 2016/17 (Attachment 1)

2. BACKGROUND

- 2.1 Each year Council is required to prepare an annual report on its activities for the financial year. It must consist of a report of Council’s operations for the year and externally assured statements (consisting of the financial statements and the performance statements).
- 2.2 On 6 September 2017 Council noted the draft Report of Operations 2016/17 and gave in principle approval for the audited statements.
- 2.3 At this meeting the Mayor, Councillor Bernadene Voss and Deputy Mayor, Councillor Katherine Copsey were authorised to formally certify the statements.

3. KEY INFORMATION

- 3.1 The Annual Report 2016/17 (Attachment 1) provides an accurate and comprehensive record of Council’s activities and performance for the year ending 30 June 2017.
- 3.2 There have been some refinements to language to improve accessibility and readability since the draft Report of Operations were presented to Council on 6 September 2017.

AGENDA - ORDINARY MEETING OF COUNCIL – 18 OCTOBER 2017



- 3.3 The audited statements are consistent with the statements presented to Council on 6 September 2017.
- 3.4 The Annual Report 2016/17 was submitted to the Minister for Local Government on Thursday 28 September 2017.
- 3.5 The Annual Report 2016/17 has been publically available at Council offices, libraries and online since Wednesday 4 October 2017.
- 3.6 Council has promoted the availability of the Annual Report 2016/17 via a public notice, its website and social media. This year, Council opted to promote the availability of the Annual Report via social media featuring a video message by the Mayor.



FURTHER SUPPORTING INFORMATION

4. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 4.1 This report provides a record of Council's performance to deliver the final year of the Council Plan 2013-17 and the activities to develop Council's long term vision and plan as articulated in its new Council Plan 2017-27.

5. CONSULTATION AND STAKEHOLDERS

- 5.1 This report has been compiled from information across the organisation to ensure that the performance and activities have been accurately, transparently and comprehensively reported.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 The Local Government Act 1989, Local Government (Planning and Reporting) Regulations 2014 and the Local Government (Planning and Reporting) Amendment 2017 set out a range of requirements that Council must comply with when preparing its annual report.
- 6.2 Council must hold a meeting that is open to the public to consider the annual report within one month after submitting the report to the Minister. Council is required to publish a public notice that the Annual Report 2016/17 has been prepared, can be inspected at Council offices and that it will be considered at the October meeting.
- 6.3 Council has met this requirement by publishing a public notice on Council's website and in the Port Phillip Leader on Tuesday 3 October.
- 6.4 The Annual Report 2016/17, as presented, has addressed all content requirements as specified in the relevant legislation and met the requirement to submit to the Minister for Local Government by 30 September 2017.

7. SUSTAINABILITY – Triple Bottom Line

- 7.1 This report outlines many of the activities that Council does as part of its commitment to triple bottom line sustainability, including the progress report on our Toward Zero commitment.

8. IMPLEMENTATION STRATEGY

8.1 TIMELINE

- 8.1.1 A limited number of copies have been professionally printed and will be available at key Council locations.
- 8.1.2 The results and comments for the Local Government Performance Reporting Framework measures that are detailed in the Annual Report 2016/17 will be published on the Victorian Government's Know Your Council website in November.



8.2 COMMUNICATION

- 8.2.1 The Annual Report 2016/17 provides a clear and transparent record of Council's activities and performance for the year. It includes a summary of activities in each of our neighbourhoods and outlines our progress to deliver the Toward Zero strategy
- 8.2.2 A key focus for 2016/17 was on developing Council's long-term vision and plan for the City of Port Phillip.
- 8.2.3 During 2016/17 Council has improved performance in a range of areas and delivered value to our community by working in partnership and advocating on behalf of our community to deliver important projects.
- 8.2.4 Council invites people to read our Annual Report to find out more about the value we provide to the community.

9. OFFICER DIRECT OR INDIRECT INTEREST

- 9.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.