

CONFLICT OF INTEREST DECLARATION

In accordance with the Local Government Act 1989, this form must be completed by a person who has a conflict of interest. A full disclosure of the conflict of interest must be made and the declaration must be provided to the Chief Executive Officer.

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| 1. Name: | |
| 2. Capacity of the person making the declaration (tick appropriate box): | <input type="checkbox"/> Councillor <input type="checkbox"/> member of a special committee <input type="checkbox"/> member of a section 223 panel <input type="checkbox"/> member of the audit committee <input type="checkbox"/> member of staff <input type="checkbox"/> contractor |
| 3. Circumstances: | <input type="checkbox"/> attending a meeting <input type="checkbox"/> providing advice <input type="checkbox"/> writing a report <input type="checkbox"/> exercising a delegation <input type="checkbox"/> other |
| 4. Type of meeting (tick appropriate box): | <input type="checkbox"/> attending Council meeting / special committee <input type="checkbox"/> <u>not</u> attending Council meeting / special committee <input type="checkbox"/> Assembly of Councillors <input type="checkbox"/> audit committee <input type="checkbox"/> panel established to review s223 submissions <input type="checkbox"/> not applicable |
| Date of meeting if applicable: | |
| 5. Type of interest (tick appropriate box/es). See over the page for assistance: | <input type="checkbox"/> direct interest <input type="checkbox"/> indirect interest <ul style="list-style-type: none"> <input type="checkbox"/> by close association <input type="checkbox"/> indirect financial interest <input type="checkbox"/> conflicting duties <input type="checkbox"/> receipt of an applicable gift <input type="checkbox"/> becoming an interested party <input type="checkbox"/> residential amenity |
| 7. Describe fully the nature of the interest: | |

Signature: _____ Date: _____

Received by Chief Executive Officer / Chairperson: _____

Forward to Governance for inclusion in the Conflict of Interest Register

| Type of Interest | | Detail |
|--------------------------|------------------------------------|---|
| Direct Interest | | Reasonably likely that your benefits, obligations, opportunities or circumstances will be <u>directly altered</u> |
| | | Reasonably likely to receive a direct benefit or loss <u>measurable in money</u> |
| Indirect Interest | Close Association | A member of your <u>family</u> has a direct interest or an indirect interest |
| | | A <u>relative</u> has a direct interest |
| | | A member of your <u>household</u> has a direct interest |
| | Indirect Financial Interest | Likely to receive a benefit or loss, measurable in money, resulting from a change to another person's interests |
| | | Holding <u>shares</u> in a company or body that has a direct interest (subject to threshold) |
| | | When a person with a direct interest <u>owes money</u> to you |
| | Conflict of Duty | <u>Manager</u> or member of a <u>governing body</u> of an organisation with a direct interest |
| | | <u>Partner, consultant, contractor, agent or employee</u> of person/body with direct interest |
| | | <u>Trustee</u> for a person with a direct interest |
| | | <u>Past dealings</u> in relation to the matter as duty to another person or body |
| | Applicable Gift | <u>Election donations</u> valued at or above \$200 in previous 5 years |
| | | <u>Other gifts</u> valued at or above \$500 in previous 5 years |
| | Party to the Matter | Initiated or became party to <u>civil proceedings</u> in relation to the matter |
| | Residential Amenity | Reasonably likely that your <u>residential amenity</u> will be directly affected |