



# Parking permit

## What you need to do

### Before you start!

The fast and easy way to apply is online via [eservices.portphillip.vic.gov.au](https://eservices.portphillip.vic.gov.au). Otherwise complete this form to apply in person.



### Check your eligibility

To be eligible for a parking permit you must provide residential and vehicle identification.



### Submit the application

Proof of residency is required at submission. We will contact you if further information is required.



### Receive your permit

If your application is successful your permit will be mailed within 10 working days.

## What you need

Application type	Resident	Foreshore	Combined	Visitor
Standard	\$84	\$62	\$124	\$114
Reduced application fee	Free First permit	Free First permit	Free First permit	Free First permit
	\$42 Additional permit	\$31 Additional permit	\$62 Additional permit	\$57 Additional permit

### Residential identification

Provide one (1) copy of document specifying the applicant's name and current City of Port Phillip address.

- Driver licence
- Concession card
- Utility bill (less than eight weeks)
- Lease agreement
- Bank statement
- Rates notice
- Official government department letter

### Vehicle identification

Applications for a resident, foreshore or combined permit must submit one (1) piece of vehicle identification. Document must specify the applicant's name, current City of Port Phillip address and vehicle registration number.

- VicRoads (vehicle registration, change of address, transfer of registration)
- Traffic infringement letter
- Licensed motor car trader sale contract for vehicle
- Letter confirming company vehicle or lease company if leased privately
- Current vehicle insurance certificate/policy document
- CityLink letter / account notice (less than eight weeks)

### Reduced application fee

Concession card holders are entitled to obtain one permit free of charge and subsequent permits at half price. To receive the reduced fee, a copy of a current concession card, in the applicant's name, must be provided with the application.

### Car share scheme

Members of a Council endorsed car share scheme can obtain one Visitor Permit at the cost of a Resident Permit.

To be eligible for the discount, the resident must provide two (2) pieces of property identification **plus** documentation to verify that they are a current member of the Council endorsed car scheme.

## 1 Declaration

- I am currently residing at the property and the information outlined on this application is true and correct.
- I confirm I will adhere to the terms and conditions specified in Council's Parking Permit Policy.

## 2 Your details

First name

Last name

Best phone number to contact you on

email

Residential or postal address

## 3 Apply for up to three (3) permits per property including maximum of two (2) visitor permits

### I am applying for a reduced application

 No

 Yes  I have a concession card  I am a member of Council endorsed car share scheme

#### Permit 1

 Resident

 Foreshore

 Combined

#### Permit 2

 Resident

 Foreshore

 Combined

 Visitor (no registration required)

#### Permit 3

 Resident

 Foreshore

 Combined

 Visitor (no registration required)

Vehicle registration number

Vehicle registration number

Vehicle registration number

For further information or a large print version

 ASSIST 03 9209 6777

 [portphillip.vic.gov.au/council-services/parking-in-port-phillip](http://portphillip.vic.gov.au/council-services/parking-in-port-phillip)

### Privacy policy

The personal information requested on this form is being collected by Port Phillip City Council to assist in the assessment of your parking permit application. The personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose this information to VicRoads and Victoria Police. If this information is not collected, Council will be unable to process your application. The applicant understands that the personal information provided is for the assessment of the application and that he or she may apply to Council for access to and / or amendment of the information. Requests for access and / or amendment should be made to Council's Governance department.