# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | OPCC |
| **Date of meeting:** | 5 February 2018 |
| **Councillors present:**<br><br>*Please tick the Councillors present* | Cr Tim Baxter ❑ Cr Andrew Bond ❑<br>Cr David Brand ❑ Cr Louise Crawford ❑<br>Cr Katherine Copsey ❑ Cr Dick Gross ☒<br>Cr Marcus Pearl ❑ Cr Ogy Simic ❑<br>Cr Bernadene Voss ❑ |
| **Staff present:** | Carol Jeffs ❑ Fiona Blair ❑<br>Chris Carroll ❑ Claire Ferres Miles ❑<br>Vanessa Schernickau ❑<br>**Other staff:** Mary McGorry, Laura Cattapan and Sherridan Green |
| **Matters considered**<br>*(List topic titles only)* | • Public Drinking Ban<br>• Recycling |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | nil |
| **Did the person declaring the conflict of interest leave the meeting?** | Not applicable |

Print name: Sherridan Green Signature:

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

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*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillor/CEO time<br>If other please state: Click here to enter text. |
| **Date of meeting:** | 7 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☒ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☒ Cr Marcus Pearl ☒ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| **Staff present:**<br>*Please mark ☒ the Staff present* | ☒ Peter Smith ☑ Fiona Blair<br>☑ Carol Jeffs ☑ Claire Ferres Miles<br>☑ Chris Carroll ☑ Kylie Bennetts<br>Other staff: Click here to enter text. |
| **Matters considered**<br>*(List topic titles only)* | • ELT teambuilding • Key strategies. |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | • Council visit to Port of Melbourne.<br>• Alcohol ban's. • Advocacy monitor |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Peter Smith** Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillors Briefing PM<br>If other please state: Click here to enter text. |
| **Date of meeting:** | 7 February 2018 |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☒ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☒ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☒ Peter Smith ☒ Fiona Blair<br>☐ Carol Jeffs ☒ Claire Ferres Miles<br>☒ Chris Carroll ☒ Kylie Bennetts<br>Other staff: Lisa Paton, Alistair Mcdonald, Mary McGorry, Dennis O'Keeffe, Brett Walters, Shaun McMahon, Kirsty Pearce |
| **Matters considered**<br>*(List topic titles only)* | • Fishermens Bend – Paid Parking Implementation<br>• Procurement Policy Update<br>• Delivered Meals<br>• Security Briefing |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: Click here to enter t Kirsty Pearce Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Other<br>If other please state: Middle Parl Library – Public Meeting |
| **Date of meeting:** | Click here to enter a date. Tuesday 13/2/2018. |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☐ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☒ Cr Marcus Pearl ☒ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☐ Peter Smith ☐ Fiona Blair<br>☒ Carol Jeffs ☐ Claire Ferres Miles<br>☐ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Damian Dewar, Damian Tyquin, Brandt McCook, Rose Nolan, Cate Mansfield, Katie Emmert, Carol Tu, Sinclair Le-Hugh, Ben Sylvan |
| **Matters considered**<br>*(List topic titles only)* | • Presentation of Council's Process/History of Proposal<br>• Context of Library Service<br>• How to make best use of space<br>• Report to Council/Survey Results/Meeting & Submission<br>• Presentation of JTS's Preliminary Findings<br>• Community Questions & Comments |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | •<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Diana Hempel** Signature: Diana Hempel

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Other<br>If other please state: St Kilda Marina New Lease Councillor and ELT Workshop 1 |
| **Date of meeting:** | 14 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☒ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| **Staff present:**<br>*Please mark ☒ the Staff present* | ☒ Peter Smith ☐ Fiona Blair<br>☒ Carol Jeffs ☒ Claire Ferres Miles<br>☒ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Joanne McNeill, Dennis O'Keeffe, Damian Dewar, Craig McLean, Laura Smith, Katie Emmert, Carol Tu, David Hehir, Steven McKellar, Michelle Rysanek |
| **Matters considered**<br>*(List topic titles only)* | The purpose of the workshop was to build understanding of the St Kilda Marina site – the current state; what is possible; what is not possible, what is sustainable; what needs to be explored further. Topics considered:<br>• National and International Waterfront Development Case studies<br>• Marina Market Research and Viability<br>• Coastal hazard assessment, sustainability practices and options and coastal ecology<br>• St Kilda Marina current usage<br>• St Kilda Marina potential uses and functions and associated leasing arrangements<br>• St Kilda Marina approach to tender – extent or specificity of information |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | N/A |
| **Conflicts of interest declared:**<br>*Write "nil" if no conflicts of interest declared. If conflict of interest is declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |

| | |
|---|---|
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Michelle Rysanek** Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillors CEO AM<br>If other please state: Click here to enter text. |
| **Date of meeting:** | 14 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☑ Cr Tim Baxter ☑ Cr Andrew Bond ?<br>☑ Cr David Brand ☑ Cr Louise Crawford<br>☑ Cr Katherine Copsey ☑ Cr Dick Gross<br>☑ Cr Marcus Pearl ☐ Cr Ogy Simic ?<br>☑ Cr Bernadene Voss |
| Staff present:<br>*Please mark ☒ the Staff present* | ☑ Peter Smith ☑ Fiona Blair<br>☐ Carol Jeffs ☑ Claire Ferres Miles<br>☑ Chris Carroll ☑ Kylie Bennetts<br>Other staff: Click here to enter text. |
| **Matters considered**<br>*(List topic titles only)* | • Foreshore management • Place making<br>• Health & Safety • O Bikes • Advocacy priorities |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | •<br>• • Council Workshops.<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: Click here to enter text. Peter Smith Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillors Briefing PM<br>If other please state: Click here to enter text. |
| **Date of meeting:** | 14 February 2018 |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond (5.07pm)<br>☒ Cr David Brand ☒ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☒ Peter Smith ☒ Fiona Blair<br>☐ Carol Jeffs ☒ Claire Ferres Miles<br>☐ Chris Carroll ☒ Kylie Bennetts<br>Other staff: Murray Chick, Kirsty Pearce, Brian Tee, Cameron Brown, Anthony Traill, Claire Ulcoq, David Nankervis, Dennis O'Keeffe, Libby Erskine, |
| **Matters considered**<br>*(List topic titles only)* | • New Memorandum of Understanding (MOU) with Dockless Bike Share Bike Operators<br>• Changes to Local Government Act – Submission Review<br>• City of Port Phillip Priorities 2018<br>• Parks Victoria Briefing on Draft Albert Park Master Plan – External Attending (Verbal update)<br>• A Guide to Financial Statements<br>• 2016 Census Second Release of Data<br>• Dedicated Youth Facility – Youth Places Discussion Paper |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Kirsty Pearce** Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Other<br>If other please state: Friends of Suai/Covalima Community Reference Committee meeting |
| **Date of meeting:** | 15 February 2018 |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☐ Cr Andrew Bond<br>☐ Cr David Brand ☐ Cr Louise Crawford<br>☐ Cr Katherine Copsey ☐ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☐ Cr Bernadene Voss |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☐ Peter Smith ☐ Fiona Blair<br>☐ Carol Jeffs ☐ Claire Ferres Miles<br>☐ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Carlene Harlock. Alicia Hoooper |
| **Matters considered**<br>*(List topic titles only)* | • Coordinator report was presented and discussed.<br>• Draft financial report presented<br>• Reports from Education, Community Engagement and Community Development Working Groups. |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | •<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Carlene Harlock** Signature: Carlene Harlock

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Choose an item.<br>If other please state: Cultural Heritage Reference Committee |
| **Date of meeting:** | 20 February 2018 |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☐ Cr Tim Baxter ☐ Cr Andrew Bond<br>☐ Cr David Brand ☐ Cr Louise Crawford<br>☐ Cr Katherine Copsey ☐ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☐ Peter Smith ☐ Fiona Blair<br>☐ Carol Jeffs ☐ Claire Ferres Miles<br>☐ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Sandra Khazam |
| **Matters considered**<br>*(List topic titles only)* | • Living Heritage Recognition Program<br>• Accessibility of historical building plans<br>• Emerald Hill Library & Heritage Centre programs<br>• World War I / ANZAC centenary committee and events<br>• Heritage Recognition Program<br>• Memorials and monuments<br>• Open House Melbourne<br>• Built heritage matters<br>• Montague park naming<br>• Carlo Catani Centenary |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | •<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Sandra Khazam** Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

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*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillor/CEO time<br>If other please state: Click here to enter text. |
| **Date of meeting:** | 21 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☒ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☒ Cr Marcus Pearl ☒ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| **Staff present:**<br>*Please mark ☒ the Staff present* | ☒ Peter Smith ☐ Fiona Blair<br>☐ Carol Jeffs ☐ Claire Ferres Miles<br>☐ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Click here to enter text. |
| **Matters considered**<br>*(List topic titles only)* | • Alcohol ban • Audit matter • St Kilda LS. Club |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | • Council agenda.<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Peter Smith** Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

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*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillors Briefing PM<br>If other please state: |
| **Date of meeting:** | 21 February 2018 |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☐ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☐ Cr Dick Gross<br>☒ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☒ Peter Smith ☐ Fiona Blair<br>☐ Carol Jeffs ☒ Claire Ferres Miles<br>☐ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Katrina Terjung, Aidan O'Neill, Jodie Dodd |
| **Matters considered**<br>*(List topic titles only)* | • Request for Ministerial Amendment (AM C154) to update DDO26 – St Kilda Road Precinct |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | Nil |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Rebecca Purvis** Signature: ....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Other<br>If other please state: St Kilda Marina New Lease Councillor and ELT Workshop 2 |
| **Date of meeting:** | 21 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☒ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| **Staff present:**<br>*Please mark ☒ the Staff present* | ☒ Peter Smith ☐ Fiona Blair<br>☐ Carol Jeffs ☐ Claire Ferres Miles<br>☒ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Joanne McNeill, Damian Dewar, Craig McLean, Katie Emmert, Carol Tu, David Hehir, Steven McKellar, Michelle Rysanek |
| **Matters considered**<br>*(List topic titles only)* | The purpose of the workshop was to develop the key elements of a vision and objectives for the St Kilda Marina 'site'. Key topics considered include:<br>1. Study area for the project<br>2. Uses and functions for the site<br>3. Key elements for the vision and objectives – what are the negotiables and non-negotiables?<br>4. Community and Key Stakeholder engagement approach. |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | N/A |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Michelle Rysanek** Signature: M. Rysanek

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

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*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Other<br>If other please state: Cr Workshop |
| **Date of meeting:** | Click here to enter a date. 21 February 2018 |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☒ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☐ Peter Smith ☐ Fiona Blair<br>☒ Carol Jeffs ☐ Claire Ferres Miles<br>☐ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Janelle Bryce, Wendy Morris-Smith, Mandy Bow, Michelle Adams, Carol Tu |
| **Matters considered**<br>*(List topic titles only)* | • Children's services Review – proposed engagement approach |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | • N/A<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Janelle Bryce** Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

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*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillors Briefing PM<br>If other please state: Click here to enter text. |
| **Date of meeting:** | 28 February 2018 |
| **Councillors present:**<br><br>*Please mark ☒ the Councillors present* | ☑ Cr Tim Baxter ☑ Cr Andrew Bond<br>☑ Cr David Brand ☑ Cr Louise Crawford 5.45<br>☑ Cr Katherine Copsey ☑ Cr Dick Gross 5.13<br>☑ Cr Marcus Pearl 5.09 ☐ Cr Ogy Simic<br>☑ Cr Bernadene Voss 5.10 |
| Staff present:<br><br>*Please mark ☒ the Staff present* | ☑ Peter Smith ☑ Fiona Blair<br>☐ Carol Jeffs ☑ Claire Ferres Miles<br>☑ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Anthony Traill, Dana Pritchard, Joanne McNeill, Kirsty Pearce |
| **Matters considered**<br>*(List topic titles only)* | • Draft Major Events Calendar 2018/19<br>• Balaclava precinct program - Marlborough Street affordable housing |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | •<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: **Kirsty Pearce** Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillors CEO AM<br>If other please state: Click here to enter text. |
| **Date of meeting:** | 28 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☑ Cr Tim Baxter ☑ Cr Andrew Bond<br>☑ Cr David Brand ☐ Cr Louise Crawford<br>☑ Cr Katherine Copsey ☑ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☑ Cr Bernadene Voss |
| Staff present:<br>*Please mark ☒ the Staff present* | ☑ Peter Smith ☑ Fiona Blair<br>☑ Carol Jeffs ☑ Claire Ferres Miles<br>☑ Chris Carroll ☑ Kylie Bennetts<br>Other staff: Click here to enter text. |
| **Matters considered**<br>*(List topic titles only)* | • Carlisle St tram stop • Park St tram stop |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | • Cladding taskforce • Rotary playground<br>• Tide St • Strategy workshops • Children Services |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | • Middle Park Library<br>Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: Click here to enter text. PETER SMITH CEO Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Workshop: Finance and Funding - Waste Transformation |
| **Date of meeting:** | 28 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☒ Cr Tim Baxter ☒ Cr Andrew Bond<br>☒ Cr David Brand ☐ Cr Louise Crawford<br>☒ Cr Katherine Copsey ☒ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☒ Cr Bernadene Voss |
| Staff present:<br>*Please mark ☒ the Staff present* | ☐ Peter Smith ☒ Fiona Blair<br>☐ Carol Jeffs ☒ Claire Ferres Miles<br>☒ Chris Carroll ☐ Kylie Bennetts<br>Other staff: Katrina Terjung, Joanne McNeill, Jorja Pindor, Lisa Davis, Mauro Vella, Peter Benazic, Peter Liu. & Dennis O'Keefe. |
| **Matters considered**<br>*(List topic titles only)* | • The financing options for the Waste Transformation, including the use of a separate waste charge. |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | • n/a<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: KATRINA TERJUNG Signature: .....

Name and signature of staff member completing and lodging the form.

# ASSEMBLY OF COUNCILLORS

**Written record in accordance with Section 80A(1) Local Government Act 1989**

*PLEASE FORWARD COMPLETED DOCUMENT TO HELPDESK GOVERNANCE.*

*IMPORTANT – see notes overleaf.*

| | |
|---|---|
| **Name of meeting:** | Councillors Briefing AM<br>If other please state: Planning Committee Briefing |
| **Date of meeting:** | 28 February 2018 |
| **Councillors present:**<br>*Please mark ☒ the Councillors present* | ☑ Cr Tim Baxter ☑ Cr Andrew Bond<br>☑ Cr David Brand ☐ Cr Louise Crawford<br>☑ Cr Katherine Copsey ☑ Cr Dick Gross<br>☐ Cr Marcus Pearl ☐ Cr Ogy Simic<br>☑ Cr Bernadene Voss |
| Staff present:<br>*Please mark ☒ the Staff present* | ☐ Peter Smith ☐ Fiona Blair<br>☐ Carol Jeffs ☑ Claire Ferres Miles<br>☐ Chris Carroll ☐ Kylie Bennetts<br>Other staff: George Borg, Phillip Beard, Donna Richard Schuster, D'Allessandro, Grant Logan, Simon Guthrie |
| **Matters considered**<br>*(List topic titles only)* | • PLANNING COMMITTEE BRIEFING |
| **Review of Council Reports**<br>*(List date and name of Council / committee meeting)* | • AS ABOVE.<br>•<br>• |
| **Conflicts of interest declared:**<br>*Write "**nil**" if no conflicts of interest declared. If conflict of interest **is** declared record name of person and briefly describe the conflict of interest. (Local Govt Act requires that a person with a conflict of interest must leave the room for that item.)* | Nil |
| **Did the person declaring the conflict of interest leave the meeting?** | N/A |

Print name: GEORGE BORG Signature: .....

Name and signature of staff member completing and lodging the form.