

Period 10 April 2021 to 9 April 2022

# New animal registration



## What you need to do for your application

### Before you start!

The fast and easy way to apply is online via [eservices.portphillip.vic.gov.au](https://eservices.portphillip.vic.gov.au)  
Otherwise complete this form to apply in person.



### Complete the form

Make sure all sections are complete. Remember only microchipped animals can be registered.



### Bring supporting documents

To ensure we can process your application make sure you bring all applicable documentation.



### Receive your tag

We will issue a tag on the spot for in person applications, otherwise we will mail your pet's tag to you.

## Information about your registration and fees

	Full fee Microchipped, not desexed and under 10 years old	Reduced fee Microchipped, and desexed or over 10 years old	Free registration Check eligibility criteria below	Restricted breed
 Dog	\$210	\$70	Microchipped and registered within four (4) weeks of you taking ownership or Service dogs Remember to provide all documentation	\$268 You must submit your application in person.
	\$96 Concession fee	\$32 Concession fee		
 Cat	\$106	\$37		
	\$51 Concession fee	\$16.50 Concession fee		

Pet registration is a legal requirement under the Domestic Animals Act 1994.

### Registration period

Registration period runs from 10 April to 9 April. Renewal is due on 10 April each year.

### Service dog free registration

Guide dog / customs dog certificate required.

### Transfer of registration

Provide receipt of your paid 2021/2022 registration from your former Council to transfer registration to the City of Port Phillip.

### Free registration criteria

Your pet must be microchipped and registered within four (4) weeks of you taking ownership. Supporting documentation must be provided with your application, for example; invoice, adoption certificate/agreement, microchip change of ownership form that states date of purchase.

### State Government Levy

The State Government Levy of \$4.10 for dog and cat registration is used to help fund responsible pet ownership education programs.

### Restricted breed

From 1 November 2002, the Domestic Animals Act 1994 introduced specific restrictions for the keeping of Restricted Breed Dogs. State Government has made legislation to restrict the American Pit Bull Terrier, Pit Bull Terrier, Dogo Argentino, Japanese Tosa, Fila Brasileiro, Perro De Presa Canario.

### Claiming 50 per cent state concession?

Provide a copy of a current concession card with your application.

### Privacy policy

The personal information requested on this form is being collected by Port Phillip City Council to assist in the assessment of your animal registration application. The personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose this information to VicRoads and Victoria Police. If this information is not collected, Council will be unable to process your application. The applicant understands that the personal information provided is for the assessment of the application and that he or she may apply to Council for access to and / or amendment of the information. Requests for access and / or amendment should be made to Council's Governance department.

**1 Declaration**

I am currently residing at the property and the information outlined on this application is true and correct.

I own a restricted breed? If yes, you must submit your application in person.

Yes No

I understand that I am responsible for renewing my animal's registration by 10 April each year.

**2 Your details**

First name

Last name

Residential or postal address

Best phone number to contact you on Email

**3 Details about the pet(s) you are registering****Pet 1**

Dog Cat

Name

Age or date of birth

Sex

Male Female

Microchip number (15 digits)

Breed

Colour

Desexed

Yes No

**Pet 2**

Dog Cat

Name

Age or date of birth

Sex

Male Female

Microchip number (15 digits)

Breed


Colour

Desexed

Yes No

## City of Port Phillip town halls

For opening hours visit

 [portphillip.vic.gov.au/contact-us/customer-service-counters](http://portphillip.vic.gov.au/contact-us/customer-service-counters)



**St Kilda Town Hall**

99a Carlisle Street, St Kilda

**Port Melbourne Town Hall**

333 Bay Street, Port Melbourne

For further information or a large print version

 ASSIST 03 9209 6777  [portphillip.vic.gov.au](http://portphillip.vic.gov.au)