



18.1 **COMMUNITY GRANTS REFERENCE COMMITTEE APPOINTMENTS**

GENERAL MANAGER: CAROL JEFFS, COMMUNITY & ECONOMIC DEVELOPMENT

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1. PURPOSE

- 1.1 The purpose of this report is for Council to appoint two nominees to the Community Grants Reference Committee from March 2018 until June 2019.

2. EXECUTIVE SUMMARY

- 2.1 The Community Grants Reference Committee's role is to assess all applications received through the annual Community Grants Program and make recommendations to Council on the allocation of funding in an equitable and transparent manner.
- 2.2 Two vacancies have become available for community representation on the committee due to the end of appointment terms for two of the four current community representatives.
- 2.3 This report presents Council with all nominations for the committee as well as Council Officer recommendations for Council's endorsement (see Attachment 2 – Confidential – Community Grants Reference Committee Nominations and Recommendations).



3. RECOMMENDATION

That Council:

- 3.1 Notes that eight people applied for the two vacant roles on the Community Reference Committee and formally acknowledges all applicants in these important roles.
- 3.2 Appoints _____ and _____ to the vacant positions on the Community Grants Reference Committee from March 2018 – June 2019.
- 3.3 Adopts the Community Grants Reference Committee Terms of Reference 2018-2019 (Attachment 2).
- 3.4 Notes that following this Council meeting that this report and attachment 1 Terms of Reference will be made non-confidential.

4. KEY POINTS/ISSUES

- 4.1 The City of Port Phillip's annual Community Grant Program is open from 19 February through to 9 April 2018 with the annual allocation of \$281,000. Grant applications are accepted until midday Monday 09 April 2018. Panel assessment of grant applications commences 10 May and concludes 31 May 2018.
- 4.2 Community representatives on the Assessment Panel are appointed for the assessment of 2018-19 and 2019-20 Community Grant programs.
- 4.3 Following a public expression of interest process, Council received eight nominations. Three candidates were shortlisted according to the advertised selection criteria. The shortlisted candidates were interviewed by the Acting Senior Health Planning Officer and the Grants and Community Projects Officer. Two candidates have been selected for recommendation as they complement the broader skills, experience, and knowledge of the committee.

5. CONSULTATION AND STAKEHOLDERS

- 5.1 Expressions of interest for the Community Representative Positions on the Grants Assessment Panel were invited up to 10 December 2017. Advertisements were placed in the local Leader Newspaper, CoPP This! Community Strengthening eNews, and posters placed on Community Noticeboards.
- 5.2 Eight applications were received, seven of which were from Port Phillip residents. The two recommended applicants are Port Phillip residents.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 There are no known legal or risk implications.



7. FINANCIAL IMPACT

7.1 No sitting fees are applicable for the Community Grants Assessment Panel.

8. ENVIRONMENTAL IMPACT

8.1 Community organisations with Environmental themed projects may apply to the Community Grants Annual Program. The Community Grants Information Kit and Application Form also requires all project applicants to consider environmental sustainability in their applications.

9. COMMUNITY IMPACT

9.1 The Community Grants program provides Council with the strategic opportunity to work in partnership with funded groups and organisations to meet identified community needs, support local networks, promote and encourage community participation, facilitate innovation and promote access, inclusion and acceptance of diversity.

10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

10.1 The Community Grants Program and Assessment Panel aligns with Strategic Direction 1 from the Council Plan.

We embrace difference and people belong. All grant applications must address at least one of the priorities from Strategic Direction 1 as listed below:

- A safe and active community with strong social connections.
- An increase in affordable housing.
- Access to services that support the health and wellbeing of our growing community.
- Community diversity is valued and celebrated.

11. IMPLEMENTATION STRATEGY

11.1 TIMELINE

- 11.1.1 All nominees will be advised of the outcomes of their application in late February 2018.
- 11.1.2 Induction and training of new committee members will commence in early March through to April 2018.
- 11.1.3 It is proposed that the Community Grants Reference Committee will deliberate during May 2018 for the assessment of applications for the 2018 – 2019 financial year.

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11.1.4 The Community Grants Reference Committee recommendations will be presented to Council in July 2018.

11.2 COMMUNICATION

11.2.1 All applicants will be telephoned, advised of Council's decisions and thanked for their interest in applying for the panel.

12. OFFICER DIRECT OR INDIRECT INTEREST

12.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.

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ATTACHMENTS

1. Terms of Reference Community Grants Reference Committee 2018 2019
2. *Confidential*- Community Grants Reference Committee Recommendations