



8.1

VIBRANT AND CREATIVE CITY REFERENCE COMMITTEE APPOINTMENTS

LOCATION/ADDRESS:

WHOLE MUNICIPALITY

ACTING GENERAL MANAGER:

VANESSA SCHERNICKAU, COMMUNITY DEVELOPMENT

PREPARED BY:

SUSAN STRANO, COORDINATOR ARTS

TRIM FILE NO:

06/05/41

ATTACHMENTS:

1. Art Acquisition Reference Committee Terms of Reference 2017
2. Art Acquisition Committee Instrument of Delegation 2017
3. Cultural Heritage Reference Committee Terms of Reference 2017
4. Cultural Heritage Reference Committee Instrument of Delegation 2017
5. Rupert Bunny Foundation Visual Art Fellowship Reference Committee Terms of Reference 2017
6. St Kilda Esplanade Market Terms of Reference 2017
7. Confidential- Cultural Heritage Reference Committee nominations 2017
8. Confidential- St Kilda Esplanade Market Reference Committee Nominations 2017
9. Confidential- Visual Art Committee nominations 2017

PURPOSE

This report is presented to Council to appoint the community representatives to the following Vibrant and Creative City Reference Committees:

- Art Acquisition Reference Committee
- Rupert Bunny Foundation Visual Arts Fellowship Reference Committee
- Cultural Heritage Reference Committee
- St Kilda Esplanade Market Reference Committee

The report also presents updated Terms of Reference and Instruments of Delegation for approval.



I. RECOMMENDATION

That Council:

- 1.1 Appoints _____, _____, and _____ to the Art Acquisition Reference Committee for three years from 2017.
- 1.2 Re-appoints _____ to the Art Acquisition Reference Committee for one year from 2017.
- 1.3 Approves the updated Terms of Reference for the Art Acquisition Reference Committee.
- 1.4 Approves the updated Instrument of Delegation for the Art Acquisition Reference Committee and affixes the common seal of the Port Phillip City Council to the Instrument of Delegation.
- 1.5 Appoints _____, _____ and _____ to the Rupert Bunny Foundation Visual Arts Fellowship Reference Committee for four years from 2017.
- 1.6 Re-appoints _____, _____, and _____ to the Rupert Bunny Foundation Visual Arts Fellowship Reference Committee for two years from 2017.
- 1.7 Approves the updated Terms of Reference for the Rupert Bunny Foundation Visual Arts Fellowship Reference Committee
- 1.8 Appoints _____, _____ and _____ to the Cultural Heritage Reference Committee for three years from 2017.
- 1.9 Approves the updated Terms of Reference and Instrument of Delegation for the Cultural Heritage Reference Committee and affixes the common seal of the Port Phillip City Council to the Instrument of Delegation.
- 1.10 Appoints _____ to the St Kilda Esplanade Market Reference Committee for two years from 2017.
- 1.11 Reappoints _____, and _____ to the St Kilda Esplanade Market Reference Committee for one year from 2017.
- 1.12 Approves the updated Terms of Reference for the St Kilda Esplanade Market Reference Committee.

2. BACKGROUND

- 2.1 As part of its commitment to good governance, quality decision-making and community participation, the City of Port Phillip has a range of committees with community and external representation.
- 2.2 On 22 November 2016 Council approved extensions to a number of Committees whose term had expired or were nearing completion. In the Vibrant and Creative City department, these were:



- 2.2.1 Art Acquisition Advisory Reference Committee
Provides advice and expertise in relation to Council's visual art acquisition program
- 2.2.2 Rupert Bunny Foundation Visual Arts Fellowship Reference Committee
Provides strategic advice and expertise to Council, and recommendations to the Rupert Bunny Foundation Committee, on the dispersal of Rupert Bunny Funds according to the Deed of Trust. This is \$25,000 biennially from the interest from the 1991 fire damage insurance to Rupert Bunny's painting *The Forerunners*.
- 2.2.3 Cultural Heritage Reference Committee
Provides advice and feedback in relation to cultural heritage and local history.
- 2.2.4 St Kilda Esplanade Market Reference Committee
Provides strategic direction for the Esplanade Market including the review of the Esplanade Market Strategic Plan and advice on its implementation, development of marketing and advertising, communication mechanisms with stallholders, community and other stakeholders and on business and operational planning.
- 2.3 These committees comprise community members and at least one Councillor and have terms of reference that are publicly available here
http://www.portphillip.vic.gov.au/advisory_committees.htm
- 2.4 Terms of reference outline committee structure and terms, ranging from two years to four years.
- 2.5 The call for community nominations for these committees was advertised from 5 January in The Leader Newspaper, through the Council website and through email and sector newsletters.
- 2.6 A total of 14 nominations were received to fill 16 out of a maximum of 23 positions. This includes the two committee members from the Art Acquisition Reference Committee required to be on the Rupert Bunny Foundation Visual Arts Fellowship Reference Committee.

3. KEY INFORMATION

- 3.1 Council is committed to collaboratively delivering its Council Plan by valuing and utilising the wealth of skills and knowledge in the community. It acknowledges that sound governance practice for local democracy is high quality, well informed, responsive and accountable decision making in the best interests of the community.
- 3.2 The response from the community has been most welcome, with a number of highly skilled individuals expressing an interest in participating.
- 3.3 A lower number of applications were received than in previous years owing to the timing of advertising in January rather than October and the fact that all four programs were advertised together rather than separately, as in previous years.

AGENDA - ORDINARY MEETING OF COUNCIL – 15 MARCH 2017



- 3.4 14 applications were received for 16 positions from a maximum of 23 vacancies, and two of these applications were for both the Art Acquisition and Rupert Bunny Reference Committees that do require some overlap.
- 3.5 While there are fewer nominations than in previous years, there are sufficient minimum numbers to proceed for the coming year. There is also a co-option allowance in the Terms of Reference to boost expertise in particular areas.
- 3.6 13 nominees met all the selection criteria, with one applicant neither living nor working in the City of Port Phillip so would not be recommended according to the criteria.

Committee	No. nominations received	No. committee positions	Meeting frequency	term
Art Acquisition	4	Up to 5	annual	3 years
Rupert Bunny Visual Arts Fellowship	6	Up to 6	biennial	4 years
Cultural Heritage	4	Up to 4	quarterly	3 years
Esplanade Market	3	Up to 8	quarterly	2 years

- 3.7 In addition to the community positions vacant, there are three positions on the Cultural Heritage Reference Committee representing the St Kilda Historical Society, Port Melbourne Preservation and Historical Society and the Middle Park History Group. These have been filled. Councillors chair each of the Committees and they were appointed at the Council meeting 22 November 2016.
- 3.8 Nominees recommended for Council consideration have been suggested on the basis of:
- 3.8.1 Meeting all stated criteria;
- 3.8.2 Extent to which criteria was met, e.g. amount of experience on committees or funding assessment panels, area of knowledge;
- 3.8.3 Complementarity of skills with continuing committee members and each other
- 3.9 Terms of Reference and Instruments of Delegation have been updated where relevant and are attached for Council approval. Changes have been made to align with the newly approved Port Phillip City Collection Policy, update the document format and address committee continuity by adjusting terms for reappointment.



FURTHER SUPPORTING INFORMATION

4. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

4.1 Engaged – a well-governed City

This proposal maintains and extends transparent processes in Council decision making and builds and facilitates a network of active and informed communities.

5. CONSULTATION AND STAKEHOLDERS

5.1 25 community members currently participate in the four committees seeking nominee approval

5.2 Advertising for new committee nominees took place from 5 January through the Leader newspaper, social media and email networks.

5.3 Existing committee members were welcome to reapply and some are nominated by a specified organisation (e.g. local historical societies nominate a representative for the Cultural Heritage Reference Committee)

6. LEGAL AND RISK IMPLICATIONS

6.1 There are no known risks to Council in adopting this recommendation.

7. SUSTAINABILITY – Triple Bottom Line

7.1 ENVIRONMENTAL IMPLICATIONS

7.1.1 Committees are made aware of Council policies, including Towards Zero.

7.1.2 Grants programs utilise Smartygrants and electronic assessment avoiding excessive printing.

7.2 SOCIAL & CULTURAL IMPLICATIONS

7.2.1 Reference Committees provide advice to Council as well as facilitating community networks to build on local strengths, keeping people informed and connected.

7.2.2 Improves community consultation practices to support open and inclusive decision making.

7.2.3 Improves public confidence in decisions made through active community participation in the process.

7.3 ECONOMIC IMPLICATIONS

7.3.1 Community involvement in decision making assists with sharing information, demystifying Council processes and cultivate confidence in responsible resource management.

7.4 FINANCIAL IMPLICATIONS

7.4.1 The Committee positions are voluntary and Committee members are not paid for their contribution.



8. IMPLEMENTATION STRATEGY

8.1 TIMELINE

8.1.1 Committee members will be notified of the appointment and the next meeting time as soon as practical.

8.1.2 New Committees commence from May 2017.

8.2 COMMUNICATION

8.2.1 Applicants will be advised of the outcome directly by the program officers.

9. OFFICER DIRECT OR INDIRECT INTEREST

9.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.

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