

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
15/11/2016	CEO Report - Issue 28 November 2016	That Council: 1.1 Notes the CEO Report Issue 28 (provided as Attachment 1) including changes against budget during September 2016 and also changes to the project portfolio for September 2016.	For noting by Council only. No action required.	Horner, Sally	29/11/2016	8/03/2018
22/11/2016	Community Development Committee Extensions	That Council: 1.1 Endorses extensions for the members of the following Committees until 30 April 2017: <ul style="list-style-type: none"> • Art Acquisition Advisory Reference Committee • Rupert Bunny Foundation Visual Arts Fellowship Reference Committee • Community Grants Assessment Panel • Cultural Heritage Reference Committee • St Kilda Esplanade Market Reference Committee • Friends of Suai Community Taskforce Reference Committee • Older Persons Consultative Committee. 1.2 Approves the advertising for new Committee nominations to commence in January 2017.	Committee extensions endorsed and advertising has commenced. No further action required.	Strano, Susan	6/12/2016	15/02/2018
22/11/2016	Friends of Suai/Covalima endorsement of Community Ref. Committee Chairperson	1. Accepts and endorses the nomination of Megs Alston as Chairperson of Friends of Suai/Covalima Community Reference Committee 2016 – 2019.	Chairperson endorsed for Friends of Suai/Covalima Community Reference Committee 2016 – 2019. No further action required.	Jessen, Pat	6/12/2016	15/02/2018
22/11/2016	Appointment of Councillors to Committees	That Council: 1.1 Makes the appointments of Councillors as representatives to the special committees, community reference (advisory) committees and external committees for the balance of 2016 and for the 2017 calendar year as outlined in Attachment 1.	All actions completed, Councillors appointed accordingly.	Chick, Murray	6/12/2016	15/02/2018
22/11/2016	Appointment of Principal Accounting Officer	That Council: 1.1 Appoints the Coordinator, Financial Accounting and Payroll, Jennifer Blunt, as the Principal Accounting Officer. 1.2 Appoints the Coordinator, Management Accounting and Financial Analysis, Peter Liu, as the Acting Principal Accounting Officer when the Principal Accounting Officer is on approved leave.	Appointments made as detailed in the resolution. No further action required.	Blunt, Jennifer	6/12/2016	15/02/2018
6/12/2016	Appointment of Interim Chief Executive Officer	That Council: 1.1 Notes the CEO has appointed Carol Jeffs as the acting Chief Executive Officer of Port Phillip City Council for the period 23 December 2016 to 11 January 2017. 1.2 Appoints Carol Jeffs as the interim Chief Executive Officer of Port Phillip City Council from 12 January 2017 on a total remuneration package of \$321,037 until the commencement of the permanent CEO.	Noted. Carol Jeffs appointed as Interim CEO. No further action required.	Oakman, Kim	13/12/2016	13/12/2016

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13/12/2016	Assembly of Councillors report	That Council: 1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A(2)(a) and (b) of the <i>Local Government Act 1989</i> .	For noting by Council only. No action required.	Chick, Murray	27/12/2016	23/11/2017
13/12/2016	CEO Report - Issue 29 December 2016	That Council: 1.1 Notes the CEO Report Issue 29 (provided as Attachment 1) including changes against budget during October 2016 and also changes to the project portfolio for October 2016.	For noting by Council only. No action required.	Homer, Sally	27/12/2016	23/11/2017
13/12/2016	The Greyhound Hotel, 1 Brighton Road, St Kilda	That Council: 1. Receives the petition and acknowledges that there is community concern about the potential demolition and replacement of the Greyhound Hotel, St Kilda. 2. Progresses the following actions for the Greyhound Hotel at 1 Brighton Road, St Kilda: 2.1. Request the Minister for Planning to approve an interim Heritage Overlay over the site, under Section 20(4) of the Planning and Environment Act 2.2. Commission a Cultural Heritage Values Assessment for the site. 3. Continues to progress scoping a project to review the architectural and social significance of buildings and places across Port Phillip. 4. Continues to assess the planning permit application for the Greyhound Hotel at 1 Brighton Road, St Kilda, based on the requirements of the Port Phillip Planning Scheme. 5. Advises the petition organiser of the outcome.	This resolution now forms part of Council Planning Scheme Amendment C147 – all resolutions of the petition have been actioned. Update 14 February 2017 - Request for interim heritage controls (via Amendment C144) has been refused by the by the Minister for Planning. Update - December 2016 - A request to amend the planning scheme was forwarded to the Minister on 20 December 2016. Council appointed Context P/L Heritage Consultants to undertake a comprehensive assessment of the cultural heritage values of the Greyhound Hotel and will be finalised in early March 2017.	Terjung, Katrina	27/12/2016	23/03/2017
13/12/2016	Council Meeting Dates 2017	That Council: 1.1 Adopts the Council meeting timetable for 2017 as contained in Attachment 1 with one change, being to hold the Ordinary Council meeting on Tuesday 19 September 2017 rather than Wednesday 20 September 2017.	Council meeting timetable adopted. Council Internet updated to reflect 2017 schedule. No further action required.	Chick, Murray	27/12/2016	23/11/2017
13/12/2016	City of Port Phillip Response to the Review of the Liquor Control Reform Act 1998	That Council: 1.1 Endorses the City of Port Phillip submission to the Review of the Liquor Control Reform Act 1998 (attachment 1) as amended to include the following text at paragraph 1.9.1: <i>"Local Government supports the existing measures undertaken by licensees of Star Rating, Demerit System and Venue Management Plans. Further initiatives may be considered such as Security Conditions, ID Scan Systems and CCTV."</i>	Submission endorsed as per resolution. No further action required.	Cox, Sharyn	27/12/2016	23/11/2017

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13/12/2016	Victorian Pride Centre	<p>That Council:</p> <p>1.1 Notes the important contributions of LGBTI people across all facets of the City of Port Phillip's community life over generations</p> <p>1.2 Affirms its long-standing commitment to the health, well-being and inclusion of LGBTIQ community members</p> <p>1.3 Approves the submission of an Expression of Interest to the Victorian Pride Centre Ltd and State Government, including a significant Council contribution, to host the proposed Pride Centre in the City of Port Phillip.</p>	<p>Expression of Interest approved for submission. No further action required.</p>	Schernickau, Vanessa	27/12/2016	23/11/2017
13/12/2016	Ferrars St Education and Community Precinct - Montague Community Park and Streetscape Project Status	<p>That Council:</p> <p>1.1 Notes that the Victorian Government has indicated that the availability of developer contribution funding for the Streetscape has been significantly reduced compared to Council's previous understanding requiring a re-scoping of the streetscape works.</p> <p>1.2 Reinforces the principles for the revised scope is to maintain quality and ensure the safety of the local community including students accessing the School and Community facilities.</p> <p>1.3 Notes the ongoing concerns from local residents, particularly concerns from the creative industries at Surveyors Place regarding the impact of the current precinct plans on their businesses.</p> <p>1.4 Notes that officers commenced implementation of resolution 8.1 (1.4 dot point 3) of 13 September 2016 Council meeting but Surveyors Place body corporate advised Council that they were unable to agree to the change and declared a willingness to enter into discussion with Council to achieve alternate solutions within the Streetscape.</p> <p>1.5 Authorises officers to work with local residents, particularly those at Surveyors Place to re-scope the Streetscape Works to consider measures that will address their concerns about business access including loss of parking.</p> <p>1.6 Notes that the contract for construction of the school and community facilities buildings has been awarded by the Victorian Government and works will commence this month. As a result there may be delays on the delivery of Streetscape works until work on the School and Community Facilities allows necessary access to the surrounding roads.</p> <p>1.7 Notes that the closure of Railway Place will only proceed as part of the Streetscape Works if agreement is reached with the Victorian Government to use VicTrack land needed to support the road closure.</p> <p>1.8 Authorises the CEO to enter into agreement permitting the release of Lot 133 (Vic Track lease) on Whiteman Street to facilitate the exchange of car parking from Lot 33 on Railway Place supporting the improvement of safety within Precinct and taking into account the lower priority of commuter parking.</p> <p>1.9 Notes that due to the timing of the Victorian Government budget funding, Council will be unable to deliver the grassing of the park in resolution 8.1 (1.4 dot point 3) of 13 September 2016 by Jan 2018.</p> <p>1.10 Notes that work on the remediation and construction of Montague Community Park (including the surrounding streets) will not commence until the Victorian Government confirms that it has the necessary funding.</p> <p>1.11 Notifies the Victorian Government of the change in scope and schedule of</p>	<p>All items noted.</p> <p>Construction of Montague Community Park has commenced,</p> <p>Actions completed.</p>	Bryce, Janelle	27/12/2016	23/11/2017

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		the Streetscape and Montague Community Park projects.				
13/12/2016	Council Plan and Budget: 10 Year Financial Outlook	That Council: 1.1 Endorses the 10-Year Financial Outlook, noting the significant challenge of rates capping and the rates cap gap. 1.2 Endorses not applying to the independent economic regulator for a variation to the rates cap in 2017/18, based on Council's current expectation for the level of the rates cap.	Council Plan endorsed. No further action required.	Liu, Peter	27/12/2016	23/11/2017
13/12/2016	Appointment of Councillors to Committees	That Council: 1.1 Appoints Cr Dick Gross as its representative on the Municipal Association of Victoria external committee and Cr Tim Baxter as Council's substitute representative for the balance of 2016 and for the 2017 calendar year. 1.2 Appoints Cr Tim Baxter as its representative on the Victorian Local Governance Association external committee and Cr Bernadene Voss as Council's reserve representative for the balance of 2016 and for the 2017 calendar year.	Councillors appointed to MAV & LGA as detailed in resolution. No further action required.	Chick, Murray	27/12/2016	23/11/2017
13/12/2016	Multi Function Devices, Printers and Associated Services Contract	That Council: 1.1 Awards Contract No. 2005 to provide Multi-Function Devices, Printers and Associated Services Contract to Council for an initial three year period commencing on 1 January 2017 to 31 December 2019 to Kyocera Document Solutions Pty Ltd incorporating an option for two additional terms of one year each. 1.2 Notes that the contract sum is based on a schedule of rates and has a projected value of \$1,267,500 inclusive of GST for the five year period (including an assumption that options to extend are taken). 1.3 Affixes the Common Seal of the Port Phillip City Council to Contract No. 2005 between Council and Kyocera Document Solutions Australia Pty Ltd	Contract awarded and sealed. No further action required.	Apostol, Rod	27/12/2016	23/11/2017
13/12/2016	Audit & Risk Committee – Appointment of External Member and Appointment of Committee Chairperson	That Council: 1.1 Appoints Kerryn O'Brien as an external member of the City of Port Phillip Audit and Risk Committee commencing January 2017 for a period of three years ending January 2020. 1.2 Appoints Helen Lanyon to the position of Chairperson of the City of Port Phillip Audit and Risk Committee meeting for 2017.	Audit & Risk members appointed. No further action required.	Snowden, Julie	27/12/2016	23/11/2017

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1/02/2017	Supporting the Emergency Listing of St Kilda Road & Environs on the National Heritage List	That the matter be deferred for further consideration by Councillors.	Matter deferred to a future Council meeting.	Pearl, Marcus	15/02/2017	8/03/2018
1/02/2017	Inner Melbourne Action Plan (IMAP) Committee Update of Delegation	That Council: 1.1 Revokes the previous Instrument of Delegation from Council to the Inner Melbourne Action Plan Implementation Committee authorised by a resolution of Council on 25 August 2015 effective immediately following the passing of this resolution by Council. 1.2 Reaffirms the establishment of a Special Committee called the Inner Melbourne Action Plan Implementation Committee ("Special Committee"), pursuant to section 86 of the Local Government Act 1989 ("the Act"). 1.3 Adopts and affixes the Common Seal to attachment 1 – Instrument of Delegation from Council to the Inner Melbourne Action Plan Implementation Committee. 1.4 Adopts the Terms of Reference for the Inner Melbourne Action Plan Implementation Committee as detailed in attachment 1. 1.5 Pursuant to section 81(2A and (2B) of the Act exempts the non-Port Phillip City Council members of Council's Inner Melbourne Action Plan Implementation Committee from being required to submit Primary and / or Ordinary Returns of Interest.	Common seal attached to instrument of delegation. Terms of reference adopted. No further action required.	Dewar, Damian	15/02/2017	8/03/2018
1/02/2017	Pill Testing Facilities	That Council: 1. Requests officers to assist in facilitating and advising on how this Council might work with the State government to pilot the provision of pill testing facilities at consenting clubs, festivals and dance parties in the City of Port Phillip to minimise the harms associated with illicit drugs in a pill based form; 2. Calls on the State government to pass the requisite legislation to enable these pilot facilities; 3. Communicates these proposed pilot facilities to all residents and visitors to the City; 4. Given this is a State responsibility, the Council receives sufficient funding for the provisions of these pilot measures; 5. As this is a matter of urgency, the strategic planning, legislative amendment and financial accommodation is finalised as quickly as practicable.	Letter sent to Minister for Police on 17 February 2017. Response received 15 April 2017, advising that there is no testing regime that can provide on-the-spot and reliable results. The Government has no plans to introduce pill testing in Victoria, but is continuing to work with experts on harm minimisation. The Victorian Parliament's Law Reform, Road and Community Safety Committee recently conducted an inquiry into the effectiveness of laws and procedures relating to illicit and synthetic drugs and prescription medication. The Committee is currently considering public submissions and will report in due course.	Gross, Dick	15/02/2017	15/04/2017
15/02/2017	Review of Councillor Code of Conduct February 2017	That Council: 1.1 Having reviewed its Councillor Code of Conduct in accordance with sec 76C(2) of the Local Government Act 1989 approves the Councillor Code of Conduct (attachment 1).	Councillor Code of Conduct approved. No further action required.	Chick, Murray	15/02/2017	15/02/2017

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15/02/2017	Proposed Discontinuance and Sale of Road Part R2975 Between 17 Coventry Place and 378 Coventry Street, South Melbourne	<p>That Council:</p> <p>1.1 Resolves that the statutory procedures be commenced to discontinue part of the road R2975 between 17 Coventry Place and 378 Coventry Street, South Melbourne (Road), as shown on Attachment 1.</p> <p>1.2 Directs the public notice of the proposed discontinuance be given under sections 207A and 223 of the Local Government Act 1989.</p> <p>1.3 Resolves that the public notice required to be given under sections 207A and 223 of the Local Government Act 1989 should state that if the Road is discontinued, it will be sold by private treaty to the respective owners of 17 Coventry Place and 378 Coventry Street, South Melbourne for an amount of \$31,500 each, plus GST.</p> <p>1.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Local Government Act 1989 in relation to this matter.</p> <p>1.5 Resolves to hear and consider any submissions received pursuant to section 223 of the Local Government Act 1989 at a Council meeting to be held on 3 May 2017.</p> <p>Further, should no submissions be received, Council:</p> <p>1.6 Resolves that, having followed all the required statutory procedures pursuant to sections 207A and 233 of the Local Government Act 1989 pursuant to its power under clause 3 of Schedule 10 of the Local Government Act 1989, and being of the opinion that the Road, is not reasonably required for public use, it discontinues the Road.</p> <p>1.7 Directs that a notice pursuant to the provisions of clause 3(a) of Schedule 10 of the Local Government Act 1989 is to be published in the Victoria Government Gazette.</p> <p>1.8 Directs that, once discontinued, that part of the Road which is shown as:</p> <p>i. Lot 1 on title plan no. TP954315P attached as Attachment 1 to this report be transferred to the registered proprietor of 378 Coventry Street, South Melbourne; and</p> <p>ii. Lot 2 on title plan no. TP954315P attached as Attachment 1 to this report be transferred to the registered proprietor of 17 Coventry Place, South Melbourne, for no less than the market value.</p> <p>1.9 Directs that the common seal of Port Phillip City Council is affixed to any transfer or transfers of the Road and any other documents required to be signed in connection with the discontinuance of the Road and its subsequent transfer to the adjoining owners.</p> <p>1.10 That any easements, rights or interests required to be created or saved over the Road by any authority be done so and not be affected by the discontinuance and sale.</p> <p>1.11 That the adjoining owners be required to consolidate the title to the Road with the titles to their respective abutting properties within 12 months of the date of transfer of the discontinued Road.</p>	<p>Section 223 process completed.</p> <p>All actions finalised.</p> <p>Final report presented to Council on 6 September 2017 for decision not to discontinue the Road as it is still required for general public access.</p>	Graffen, David	1/03/2017	8/03/2018
15/02/2017	Proposed Road Discontinuance	<p>That Council acting under clause 3 of Schedule 10 of the Local Government Act 1989:</p> <p>1.1 Resolves that the statutory procedures be commenced to discontinue the</p>	<p>Section 223 process completed.</p> <p>All actions finalised.</p>	Graffen, David	1/03/2017	8/03/2018

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	and Sale Melville Street	<p>road at the rear of 70 Albert Street, Port Melbourne (Road) as shown on Attachment 1.</p> <p>1.2 Directs the public notice of the proposed discontinuance be given under sections 207A and 223 of the Local Government Act 1989.</p> <p>1.3 Resolves that the public notice required to be given under sections 207A and 223 of the Local Government Act 1989 should state that if the Road is discontinued, it will be sold by private treaty to the owner of 70 Albert Street, Port Melbourne for an amount of \$7,500 plus GST.</p> <p>1.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Local Government Act 1989.</p> <p>1.5 Resolves to hear and consider any submissions received pursuant to section 223 of the Local Government Act 1989 at a Council meeting to be held on 3 May 2017.</p> <p>Further, should no submissions be received, Council:</p> <p>1.6 Resolves that, having followed all the required statutory procedures pursuant to sections 207A and 233 of the Local Government Act 1989 pursuant to its power under clause 3 of Schedule 10 of the Local Government Act 1989, and being of the opinion that the Road, is not reasonably required for public use, it discontinues the Road.</p> <p>1.7 Directs that a notice pursuant to the provisions of clause 3(a) of Schedule 10 of the Local Government Act 1989 is to be published in the Victoria Government Gazette.</p> <p>1.8 Directs that, once discontinued, the Road be transferred to the adjoining owner for no less than the market value.</p> <p>1.9 Directs that the common seal of Council is affixed to any transfer or transfers of the Road and any other documents required to be signed in connection with the discontinuance of the Road and its subsequent transfer to the adjoining owner.</p> <p>1.10 That any easements, rights or interests required to be created or saved over the Road by any authority be done so and not be affected by the discontinuance and sale.</p> <p>1.11 That the adjoining owner be required to consolidate the title to the Road with the title to the property known as 70 Albert Street, Port Melbourne, being the land contained in certificate of title volume 2282 folio 344, within 12 months of the date of transfer of the discontinued Road.</p>				
15/02/2017	Provision of Banking and Bill Payment Services Tender	<p>That Council awards Contract No. 2042 for the provision of Banking and Bill Payment Services to Commonwealth Bank of Australia (ABN 48 123 123 124) and authorises the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to:</p> <p>1.1 Execute the agreement with Commonwealth Bank of Australia for the provision of banking and bill payment services for a term of five years.</p> <p>1.2 Authorise all payments under the agreement.</p> <p>1.3 Affix the Common Seal of the Port Phillip City Council to Contract No 2042 between Council and the Commonwealth Bank of Australia.</p>	Common Seal affixed to contract. No further action required.	Blunt, Jennifer	1/03/2017	8/03/2018

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15/02/2017	Outcomes of 30 November 2016 Audit and Risk Committee meeting	That Council: 1.1 Receives and notes the report outlining the matters addressed at the 30 November 2016 Audit and Risk Committee meeting.	For noting by Council only. No action required.	Snowden, Julie	1/03/2017	15/02/2018
15/02/2017	Various Letters and Joint letter to the City of Port Phillip members of eFLAG	That Council: Receives and notes the Joint Letter and requests that a further report be presented to a future Council meeting.	Joint Letter received. To be reported back to Council at a future Council Meeting. No further action required.	Forrester, Jade	1/03/2017	8/03/2018
15/02/2017	Joint letter from Meni Christofakis, Geoff Love and Isaac Hermann dated 4 January 2017	That Council: Receives and notes the Joint Letter and requests that a further report be presented to a future Council meeting.	Joint letter received by Council. To be reported back to Council at a future Council Meeting. No further action required.	Forrester, Jade	1/03/2017	8/03/2018
15/02/2017	CEO Report - Issue 30 February 2017	That Council: 1.1 Notes the CEO Report Issue 30 (provided as Attachment 1) including changes against budget during December 2016 and also changes to the project portfolio for December 2016.	For noting by Council only. No action required.	Horner, Sally	1/03/2017	15/02/2018
1/03/2017	Port Phillip City Collection Policy	That Council: 1.1 Endorses the Port Phillip City Collection Policy 2017 (Attachment 1).	Policy endorsed. No further action required.	Strano, Susan	15/03/2017	8/03/2018
1/03/2017	Long Term Market Applications 2017/18	That Council: 1.1 Approves the application for Hank Marvin Market on a Saturday between 9am -3pm at Alma Park East, with a liquor licence, from 5 August 2017 until July 2018. 1.2 Approves the application of St Kilda Twilight Market for Thursday nights between 5pm-10pm at O'Donnell Gardens, without a liquor licence, for a total of ten markets during the months of December 2017 to February 2018.	Applications approved and implemented. No further action required.	Pritchard, Dana	15/03/2017	8/03/2018

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1/03/2017	CEO Report - Issue 31 March 2017	That Council: 1.1 Notes the CEO Report Issue 31 (provided as Attachment 1) including changes against budget during January 2017 and also changes to the project portfolio for January 2017.	For noting by Council only. No action required.	Horner, Sally	15/03/2017	15/02/2018
15/03/2017	Renewal of Contract with Procurement Australia for the Provision of Recruitment, Training and Associated Services	That Council: 1.1 Endorses the renewal of Port Phillip City Council's contract with Procurement Australia (1912/0618) for the period 1 January 2017 to 31 December 2018 including the option to extend to 2021. 1.2 Notes that the estimated contract expenditure across the panel is \$6M pa or \$30M over the five year contract. 1.3 Authorises the Chief Executive Officer to undertake all necessary actions to give effect to Council's decision with respect to the suppliers and Procurement Australia's Contract No 1912/0618 including executing and affixing Council's common seal to all documents as required.	Procurement contract endorsed. No further action required.	McFarland, Andrew	29/03/2017	8/03/2018
15/03/2017	Review of Mayoral and Councillor Allowances	That Council: 1.1 Pursuant to section 74(1) of the Local Government Act 1989, commences the process to review and determine the Mayoral allowance and the Councillor allowance. 1.2 Proposes a Mayoral allowance of \$94,641 per annum, being the maximum allowed for a Category 3 Council. 1.3 Proposes a Councillor allowance of \$29,630 per annum, being the maximum allowed for a Category 3 Council. 1.4 Notes that the quantum of the Mayoral allowance and the Councillor allowance proposed in this report is the same as is currently being received by the Mayor and each Councillor. 1.5 Notes that Mayoral and Councillor allowances are also subject to the addition of the equivalent of the superannuation guarantee (currently 9.5%). 1.6 Pursuant to section 223 of the Local Government Act 1989, calls for public submissions on this proposal being for a period of not less than 28 days after the date public notice is given. 1.7 Resolves to hear and consider any submissions received pursuant to section 223 of the Local Government Act at the Ordinary Meeting of Council to be held on Wednesday 17 May 2017 at 6.30pm at the St Kilda Town Hall.	Advertisement placed in Port Phillip Leader 28 March 2017. All actions completed.	Chick, Murray	29/03/2017	8/03/2018
15/03/2017	Carpentry & Handyman Services	That Council: 1.1 Awards Contract No. 2027 to provide Carpentry & Handyman Services to Port Phillip City Council for a three year period commencing on 1 April 2017 to 31 March 2020 to: Johnson Building & Maintenance Pty Ltd; Omnigas Services Pty Ltd; and Building Impressions. 1.2 Notes that the contract sum is based on a schedule of rates, with a projected expenditure for a three year period of \$1,194,905 inclusive of GST, labour rates, plant, equipment and materials. 1.3 Affixes the Common Seal of the Port Phillip City Council to Contract No. 2027 between Port Phillip City Council and Johnson Building & Maintenance Pty Ltd; Omnigas Services Pty Ltd; and Building Impressions.	Contract awarded and common seal affixed. No further action required.	Maclean, Jim	29/03/2017	8/03/2018

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15/03/2017	Assembly of Councillors	That Council: 1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A(2)(a) and (b) of the <i>Local Government Act 1989</i> .	For noting by Council only. No action required.	Forrester, Jade	29/03/2017	15/02/2018
15/03/2017	Victorian Electoral Commission Report on 2016 Port Phillip City Council Election	That Council: 1.1 Receives and notes the October 2016 Election Report provided by the Victorian Electoral Commission dated 20 January 2017 (attachment 1). 1.2 Writes to the Minister for Local Government requesting an amendment to section 56(2) of the Local Government (Electoral) Regulations 2016 to allow for early voting centres to be opened two weeks prior to election day rather than the day after the close of nominations.	Letter sent to minister on 21 March 2017. No further action required.	Chick, Murray	29/03/2017	8/03/2018
15/03/2017	North West Corner of the St Kilda Road North Precinct	That Council: 1.1 Receives the letter and acknowledges the community's concern about the existing and future amenity of Sub-Precincts 1 and 2 of the St Kilda Road North Precinct and support of higher density development that improves amenity. 1.2 Notes that this matter will be dealt with as part of Council's agenda tonight (15 March 2017) under 'Petitions and Joint Letters'. 1.3 Receives a further report outlining options to address the concerns raised in the joint letter.	Joint letter received. To be reported back to Council at a future Council Meeting. No further action required.	Terjung, Katrina	29/03/2017	8/03/2018
15/03/2017	First Point Port Melbourne Unsocial and Criminal Behaviour	That Council: 1. Receives and notes the Petition. 2. Notes that officers will further investigate the possibility of installing an additional street light outside of 5 First Point Port Melbourne with underground cabling to be uniform with the other lighting in the street. If underground cabling is possible, a proposal to fund additional lighting will be pursued through Council's budgetary processes. 3. Not introduce parking restrictions in the form of Permit Zones in First Point Port Melbourne. 4. Not install CCTV in First Point Port Melbourne. 5. Notes officers will make further contact with residents of First Point Port Melbourne to offer participation in community safety audits in collaboration with Victoria Police Crime Prevention Office	All actions completed. Officers have made contact with residents of First Point Port Melbourne as per recommendation.	Rosic, Lili	29/03/2017	8/03/2018

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
15/03/2017	Vibrant and Creative City Reference Committee appointments	<p>That Council:</p> <p>1.1 Appoints Kirsten Rann, Francis E. Parker, and Stephen Haley to the Art Acquisition Reference Committee for three years from 2017.</p> <p>1.2 Re-appoints Linda Michael to the Art Acquisition Reference Committee for one year from 2017.</p> <p>1.3 Approves the updated Terms of Reference for the Art Acquisition Reference Committee.</p> <p>1.4 Approves the updated Instrument of Delegation for the Art Acquisition Reference Committee and affixes the common seal of the Port Phillip City Council to the Instrument of Delegation.</p> <p>1.5 Appoints Stephen Haley, Lynda Roberts and Andy Dinan to the Rupert Bunny Foundation Visual Arts Fellowship Reference Committee for four years from 2017.</p> <p>1.6 Re-appoints Tracey McIrvine, and Linda Michael to the Rupert Bunny Foundation Visual Arts Fellowship Reference Committee for two years from 2017.</p> <p>1.7 Approves the updated terms of reference for the Rupert Bunny Foundation Visual Arts Fellowship Reference Committee.</p> <p>1.8 Appoints Adair Bunnnett and John Briggs and Bronwyn Roper to the Cultural Heritage Reference Committee for three years from 2017.</p> <p>1.9 Approves the updated terms of reference and instrument of delegation for the Cultural Heritage Reference Committee and affixes the common seal of the Port Phillip City Council to the instrument of delegation.</p> <p>1.10 Appoints Dave Fernandes to the St Kilda Esplanade Market Reference Committee for two years from 2017.</p> <p>1.11 Reappoints Tom Corbett and Amanda Wignall to the St Kilda Esplanade Market Reference Committee for one year from 2017.</p> <p>1.12 Approves the updated terms of reference for the St Kilda Esplanade Market Reference Committee.</p>	Committee appointments and terms of reference approved as per Council resolution. No further action required.	Strano, Susan	29/03/2017	8/03/2018
15/03/2017	2018 General Valuation	<p>That Council:</p> <p>1.1 Causes a General Valuation of all rateable and non-rateable properties within the municipal boundaries of City of Port Phillip (CoPP) to be undertaken pursuant to Section 6 (1) of the Valuation of Land Act 1960, as at 1 January 2018 being the relevant date prescribed by the Valuer-General Victoria and to be returned no later than 30 April 2018.</p> <p>1.2 Appoints Matheson Stephen Valuations Australia Pty Ltd (MSV) to make and return the 2018 General Valuation pursuant to Section 13DA of the Valuation of Land Act 1960, and in particular to appoint Nick Haines, Briony Stephen, Elise Monahan, Frank Carbone, Florianna Khait, Angela Passaro, Layla Bray, Dennis O'Keeffe (CoPP) and Yasmin Sanford (CoPP) to serve this purpose.</p> <p>1.3 Authorises officers to advise the Valuer-General and other relevant rating authorities of the resolution to 'cause' the 2018 General Valuation to be undertaken pursuant to Section 6(1) of the Valuation of Land Act 1960.</p> <p>1.4 Notes the Declarations of Impartiality (copies attached) made by Nick Haines, Briony Stephen, Elise Monahan, Frank Carbone, Florianna Khait, Angela</p>	Matheson Stephen Valuations Australia Pty Ltd appointed to make 2018 General Valuation, All resolutions completed.	O'Keeffe, Dennis	29/03/2017	8/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		Passaro, Layla Bray, Dennis O'Keeffe and Yasmin Sanford in compliance with Section 13DH of the Valuation of Land Act 1960.				
15/03/2017	Community Strengthening Grants Reference Committee Appointments	That Council: 1.1. Defers the matter for further consideration at the Ordinary Meeting of Council on 5 April 2017.	Matter deferred to 5 April 17 meeting. No further action required.	Blackford, Emma	29/03/2017	8/03/2018
5/04/2017	Appointment of Acting Mayor	That Council: 1.1 Appoints Councillor Katherine Copsey to be acting Mayor during the Mayor's absence from Friday 7 April 2017 to Friday 14 April 2017 (both dates inclusive).	Councillor Copsey appointed as Acting Mayor. No further action required.	Chick, Murray	19/04/2017	15/02/2018
5/04/2017	CEO Report - Issue 32 April 2017	That Council: 1.1 Notes the CEO Report Issue 32 (provided as Attachment 1) including changes against budget during February 2017 and also changes to the project portfolio for February 2017.	For noting by Council only. No action required.	Homer, Sally	19/04/2017	15/02/2018
5/04/2017	Ferrars St Education and Community Precinct Schedule and Approach	That Council: 1.1 Notes the community engagement process and the analysis of an alternate option. 1.2 Notes that, to accommodate the outcome of the community engagement, the Streetscape Works (associated with the South Melbourne School and Community Facilities) have been modified to provide additional parking to reflect the needs of existing creative industries at Surveyors Place. 1.3 Authorises the design and delivery of the Streetscape Works incorporating modifications arising from the community engagement, in accordance with Attachment 1, and including - School drop-off zones in Ferrars Street, Kerr Street and Whiteman Street; - Loading zones in Meaden Street and Kerr Street; - Traffic treatments including pedestrian crossings and 40km/h School Zone in the vicinity of the new school including Buckhurst Street, Ferrars Street and Railway Place; - A bus zone in Kerr Street; - 20 additional visitor parking spaces in Douglas Street included 2 disabled bays; - 11 additional visitor parking spaces in Ferrars Street. 1.4 Authorises the postponing of further bike and pedestrian prioritisation works in Douglas Street and Meaden Street until bike infrastructure works occur in Buckhurst Street. 1.5 Authorises the completion of Montague Community Park, as depicted in Attachment 1, that - maximises the provision of Open Space while also providing pedestrian and emergency vehicle access to all properties at Surveyors Place; - provides effective flood mitigation measures; and - provides for safe and cost-effective management of any contaminated soil.	Amendment C135 was sent to the Minister of Planning by letter by the acting Mayor Cr Katherine Copsey on 12.4.17. Letter from the Ferrars Street Project email account sent to all submitters on 6 April 2017. An additional letter was sent to Surveyors Place on 7 April. All actions in resolution have been completed.	Bryce, Janelle	19/04/2017	9/03/2018

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>1.6 Authorises Council Officers to amend Council's request to the Minister for Planning to prepare and approve Amendment C135 to the Port Phillip Planning Scheme pursuant to section 20(4) of the Planning and Environment Act 1987 which implements the Montague Community Park and surrounding streetscape works, by updating the Incorporated Document titled 'Montague Community Park and associated Streetscape Works' to include the provision of parking along Ferrars Street south of Buckhurst Street and along Douglas Street.</p> <p>1.7 Authorises the Chief Executive Officer (or delegate) to finalise the amendment documentation to form the basis of the request to the Minister for Planning.</p> <p>1.8 Writes to all submitters thanking them for their interest in the matter and advising them of Council's decision.</p>				
05/04/2017	Port Phillip Older Persons Consultative Committee Member Appointments and Acceptance of Updated Terms of Reference	<p>That Council:</p> <p>1.1 Adopts the updated Terms of Reference for the Older Persons Consultative Committee (OPCC), Attachment 1.</p> <p>1.2 Appoints Margo Anderson, Anna Cecic, Ian Davidson, Freda Erlich, Sue McGowan, Jose Simsa and Georgina Tsolidis, community members to the OPCC for three years from 2017.</p> <p>1.3 Reappoint Leslie Greagg, Betty Knight, Coralie Ling, Brigid McCoppin, Alex Njoo, Elizabeth Robson and Jane Sims, community members to the OPCC for three years from 2017.</p>	OPCC members endorsed, Updated Terms of reference added to website. Actions completed.	Cattapan, Laura	19/04/2017	19/04/2017
05/04/2017	Community Strengthening Grants Reference Committee Appointments	<p>That Council:</p> <p>1.1. Appoints Jamie Brunton and Dan Coleman to the vacant positions on the Community Grants Assessment Panel for a term of two years.</p> <p>1.2. Appoints Glen Staunton to the vacant position on the Community Grant Assessment Panel for a term of one year.</p> <p>1.3. Thanks all applicants.</p> <p>1.4. Adopts the Community Grants Assessment Panel Terms of Reference 2017-2018 (Attachment 2).</p>	Members appointed. Actions completed.	Blackford, Emma	19/04/2017	19/04/2017
19/04/2017	Draft Council Plan 2017-27 and Budget 2017/18: release for public consultation	<p>1.1 Releases the draft Council Plan 2017-27, inclusive of the Municipal Health and Wellbeing Plan, 10-year Financial Plan, Strategic Resource Plan and draft Budget 2017/18 for a 28-day period of public consultation (refer Attachment 1).</p> <p>1.2 Authorises a Public Notice to be published in The Age and an advertisement in the Port Phillip Leader, a display of the draft Council Plan 2017-27 including the draft Budget 2017/18 on Council's website, and availability of the Plan for inspection at town halls and municipal libraries, to ensure broad community awareness and invite public submissions pursuant to section 223 of the Local Government Act 1989 (refer Attachment 2).</p> <p>1.3 Notes that the Engagement Findings Report – March 2017 was received at its meeting on 5 April 2017, and that this report is available on Council's website and for inspection together with the draft Council Plan at town halls and municipal libraries.</p> <p>1.4 Notes that two public information sessions will be held at Port Melbourne Town Hall, Saturday 6 May 11am–2pm and at St Kilda Town Hall, Tuesday 9 May 4-7pm</p>	<p>Consultation period completed.</p> <p>All actions complete. No further action required.</p>	Harris, Melissa	3/05/2017	9/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>1.5 Will receive and hear submissions from the public at the Ordinary Council meeting on 7 June 2017, commencing 6.30 pm at the Port Melbourne Town Hall, prior to considering adoption of the Council Plan 2017-27, including Budget 2017/18, at the Ordinary Council Meeting on 21 June 2017 commencing 6.30 pm at the St Kilda Town Hall.</p> <p>1.6 Delegates authority to the General Manager Organisational Performance to make minor typographical corrections prior to commencement of the 28 day public consultation period.</p>				
19/04/2017	Facility Management Plan - South Melbourne Town Hall - Australian National Academy of Music	<p>That Council:</p> <p>1.1 Authorises the Chief Executive Officer or their delegate to enter into an agreement providing for a fifteen month trial of a facilities management approach with the Australian National Academy of Music ("ANAM") at the South Melbourne Town Hall based upon the following terms and conditions (to be reviewed at the end of twelve months):</p> <p>1.1.1 The Australian National Academy of Music will manage all bookings for particular rooms within their leased area which are currently accessible to community on behalf of Council. This will include the ANAM weeks which ANAM currently manages under the lease, as well as the Council weeks that Council currently manages (as defined in the lease);</p> <p>1.1.2 The agreement for the trial will include the following rooms at the South Melbourne Town Hall – the Main Hall, the Council Chambers, the Ballantyne Room and the Mayor’s Dining room;</p> <p>1.1.3 During at least 19 Council Weeks in a calendar year, any bookings for the Australian National Academy of Music or affiliated organisations must be approved by Council, with community bookings to take precedence;</p> <p>1.1.4 The Australian National Academy of Music can retain any revenue that is made during the trial period. This will be reviewed at the conclusion of the trial period;</p> <p>1.1.5 The Australian National Academy of Music will use the fees that are adopted within Council’s budget for the hire of these facilities by the public;</p> <p>1.1.6 The Australian National Academy of Music will not restrict the parties that may utilise the facilities including other tenants of the South Melbourne Town Hall, other than parties not aligned with Council policy;</p> <p>1.1.7 The Australian National Academy of Music and Council will establish targets that are designed to achieve an increase in use of the South Melbourne Town Hall;</p> <p>1.1.8 The Australian National Academy of Music will report quarterly to Council on all bookings, enquiries, complaints, costs and total revenue received as well as any other metric that the City of Port Phillip determines is reasonably necessary to give efficacy to this agreement;</p> <p>1.1.9 The City of Port Phillip will be provided with access to the Main Hall, the Council Chambers, the Ballantyne Room and the Mayor’s Dining room free of charge during the Council Weeks, as well as for the uses specified in the lease during the ANAM Weeks, including Council Meetings and South Melbourne Market meetings; and</p> <p>1.1.10 Council has the ability to terminate this agreement at its own discretion at</p>	Letter sent to ANAM from the CEO. All actions completed.	McQualter, Tom	3/05/2017	9/03/2018

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>any time.</p> <p>1.2 Authorises the Chief Executive Officer or their delegate to include any other terms that the City of Port Phillip determines are appropriate to ensure the efficacy of this arrangement.</p> <p>1.3 Considers a further report at the end of the fifteen month trial to determine its success or otherwise unless the agreement has been terminated earlier in accordance with the above agreement.</p> <p>1.4 Directs Officers to inform the Australian National Academy of Music that Council requires the lease documentation, reflecting the terms agreed in December 2015, be signed within 45 days of the 19 April 2017.</p>				
19/04/2017	Proposal to Relinquish Committee of Management Status For Crown Land Located at 62 - 74 Pickles Street, South Melbourne	<p>That Council:</p> <p>1.1 Relinquishes its Committee of Management status of 62-74 Pickles Street, South Melbourne to facilitate a transfer of Land Administration to the Department of Education and Training.</p> <p>1.2 Authorises the Chief Executive Officer or delegate to execute a Deed of Surrender of the Lease with Melbourne City Mission currently due to expire on 31May 2020.</p> <p>1.3 Notes that under Clause 14.2 of the Crown Land (Reserves) Act 1978 the Minister may at any time revoke an appointment of a Committee of Management.</p> <p>1.4 Authorises the Chief Executive Officer or delegate to work with the Department of Education and Training to communicate to the local community the transfer of land administration and the proposed use of the Pickles St site.</p> <p>1.5 Requests officers to write to the State Minister for Education:</p> <p>1.5.1 acknowledging that the Pickles Street site is to be used for the benefit of Albert Park College, and requesting that there be future consideration of state government investment in a dedicated youth facility in the City of Port Phillip; and</p> <p>1.5.2 seeking assurance that the Pickles Street site will provide adequate space for Albert Park College until such time as the next public secondary school is built in the vicinity.</p>	<p>A letter was issued on 30 May 2017 to residents and property owners in the surrounding streets to advise of the transfer of Committee of Management and the re-purposing of the site. Delay to proactive communication due to requests by DET via the Victorian School Building Authority (VSBA) to hold off on issuing a letter until budget announcements were made and the business case was signed off for the re-purposing of the site.</p> <p>A formal response has been issued to the VSBA advising that Council has resolved to relinquish Committee of Management at the request of the VSBA. This letter requested written confirmation that the Pickles Street site will provide adequate space for Albert Park College until such time as the next public secondary school is built in the vicinity. The letter also requested future consideration of state government investment in a dedicated youth facility in the City of Port Phillip.</p> <p>Deed of Surrender signed 30.6.17.</p>	Rysanek, Michelle	3/05/2017	9/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
19/04/2017	Outcomes of 22 February 2017 Audit and Risk Committee Meeting	That Council: 1.1 Receives and notes the report outlining the matters addressed at the 22 February 2017 Audit and Risk Committee meeting.	For noting by Council only. No action required.	Snowden, Julie	3/05/2017	15/02/2018
19/04/2017	Appointment of Chief Executive Officer	That Council: 11.1 Resolves to appoint Peter Smith as the Chief Executive Officer of Port Phillip City Council: 11.1.1 for a contract term of five years, with the first day of employment on 29 May 2017; 11.1.2 on a total remuneration package of \$350,000 per annum 11.1.3 such employment to be in accordance with the terms and conditions set out in the Contract of Employment.	CEO appointed as per the terms of the resolution.	Oakman, Kim	3/05/2017	3/05/2017
3/05/2017	CEO Report - Issue 33 May 2017	That Council: 1.1 Notes the CEO Report Issue 33 (provided as Attachment 1) including changes against budget during March 2017 and also changes to the project portfolio for March 2017.	For noting by Council only. No action required.	Horner, Sally	17/05/2017	15/02/2018
3/05/2017	Chief Executive Officer Contract of Employment between Peter Smith and the Port Phillip City Council	That Council's Common Seal be affixed to the Contract of Employment between Mr Peter Smith and Port Phillip City Council.	Seal affixed to contract. No further action required.	Oakman, Kim	17/05/2017	9/03/2018
3/05/2017	Proposed Discontinuance and Sale of Road Abutting 133 Moray Street and 34 Tope Street, South Melbourne	That Council acting under clause 3 of Schedule 10 of the Act: 1.1 Resolves that the statutory procedures be commenced to discontinue the road abutting 133 Moray Street, South Melbourne and 34 Tope Street, South Melbourne, being part of the land contained in certificate of title volume 9108 folio 875. 1.2 Directs the public notice of the proposed discontinuance of the Road be given under sections 207A and 223 of the Act. 1.3 Resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road is discontinued, Council proposes to sell the Road to the owner of the properties at 133 Moray Street, South Melbourne and 34 Tope Street, South Melbourne, respectively, (Owner) for market value. 1.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter. 1.5 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be held on 19 July 2017. Further, should no submissions be received, that Council: 1.6 Resolves that, having followed all the required statutory procedures pursuant to sections 207A and 233 of the Act pursuant to its power under clause 3 of Schedule 10 of the Act, and being of the opinion that the Road, is not reasonably required for public use, it discontinues the Road	Proceeding to complete the transaction. No submissions received. Requested Maddocks to organise publication in the Victoria Government Gazette. No further action required.	Serrano, Lyann	17/05/2017	9/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>1.7 Directs that a notice pursuant to the provisions of clause 3(a) of Schedule 10 of the Act is to be published in the Victoria Government Gazette.</p> <p>1.8 Directs that, once discontinued, the Road be transferred to the adjoining Owner for no less than the market value.</p> <p>1.9 Directs that the common seal of Port Phillip City Council is affixed to any transfer or transfers of the Road and any other documents required to be signed in connection with the discontinuance of the Road and its subsequent transfer to the adjoining Owner.</p> <p>1.10 Directs that any easements, rights or interests required to be created or saved over the Road by any authority be done so and not be affected by the discontinuance and sale.</p> <p>1.11 Directs that the Owner be required to consolidate the title to the Road with either of the title to the property known as 34 Tope Street, South Melbourne, being the land contained in certificate of title volume 9108 folio 875 or, the property known as 133 Moray Street, South Melbourne, being the land contained in certificate of title volume 10617 folio 594, within 12 months of the date of transfer of the discontinued Road.</p>				
3/05/2017	Active Transport	<p>That Council:</p> <p>1. Notes with approval the Victorian Government's announcement on 13 October 2016, to support growing rates of cycling and walking in Victoria with the launch of Active Transport Victoria (ATV), and specifically, the prioritisation and investment in infrastructure to keep cyclists and pedestrians safe through the \$100 million Safer Cyclists and Pedestrians Fund;</p> <p>2. Notes the commitment of the newly established ATV to "work with local Councils and communities to better coordinate the planning of infrastructure and ensure projects are built where they are needed most and delivered on time";</p> <p>3. Notes that the increasing rates of cycling and pedestrian travel in the City of Port Phillip contributes to improved population health outcomes, a more efficient transport network and reduced congestion, and decreased carbon emissions, but that without an investment in infrastructure that separates cyclists and pedestrians from motor traffic there is an increased risk of injury and casualties to the most vulnerable road-users;</p> <p>4. Notes the work in the City of Port Phillip over many years to develop leading bike and walk plans and infrastructure and to promote active transport links across municipal boundaries, and particularly notes the contribution of community groups such as the Port Phillip Bicycle Users Group to the advancement of these strategies;</p> <p>5. Highlights that Council's Walk Plan and Bike Plan, adopted in 2011, have resulted in approximately \$5.22M in capital works already invested by Council, complemented by over \$1M from the TAC Black Spot Programme and Bayside Council; and</p> <p>6. Requests that the Mayor and Chief Executive Officer urgently seek a meeting with the Minister for Transport to ascertain what funding will be available from the promised Safer Cyclists and Pedestrian Fund to support projects ready to proceed in the 2017/18 Financial Year.</p>	<p>Items 1-5. Noted by Council, no action required.</p> <p>Item 6 – Mayor wrote to Minister Donnellan in April 2017. Mayor met with VicRoads CEO and Minister in May 2017. Mayor met with Minister on 13 Feb 2018.</p>	Walters, Brett	17/05/2017	17/05/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
17/05/2017	Review of Mayoral and Councillor allowances	That Council: 1.1 Having called for and considered submissions in relation to the review of Mayoral and Councillor allowances as required by section 74 of the Local Government Act 1989 (the Act), determines the following allowances: 1.1.1 Mayoral allowance of \$94,641 per annum. 1.1.2 Councillor allowance of \$29,630 per annum. 1.2 Notes that Mayoral and Councillor allowances are also subject to the addition of the equivalent of the superannuation guarantee (currently 9.5%). 1.3 Notes that these allowances are applicable from the date of this Council resolution for the next four years subject to annual reviews by the Minister for Local Government.	All actions complete. No further action required.	Chick, Murray	31/05/2017	9/03/2018
17/05/2017	Mechanical Services Maintenance	That Council: 1.1 Awards Contract No. 2041 to provide Mechanical Services Maintenance to the City of Port Phillip for a three year period commencing on 12 June 2017 to 11 June 2020 to: Pioneer Pty Ltd. 1.2 Notes that the contract sum is based on a lump sum and schedule of rates, with a projected expenditure for a three year period of \$925,501.81 exclusive of GST. 1.3 Affixes the Common Seal of the Port Phillip City Council to Contract No. 2041 between the City of Port Phillip and Pioneer Pty Ltd.	Contract awarded to Pioneer Pty Ltd, and contract has commenced. No further action required.	Purvis, Rebecca	31/05/2017	9/03/2018
17/05/2017	Distribution of Free Single-Use Plastic Bags	That Council: 1. Supports the current campaign by <i>The Project</i> and Keep Australia Beautiful calling on the State Government to join South Australia, Tasmania, Northern Territory, the ACT and Queensland in passing legislation to ban the distribution of free single use plastic bags. 2. Notes that banning of single use plastic bags is particularly relevant to the Port Phillip community due to the environmental damage caused to the municipality's foreshore, waterways and parklands. 3. Writes to the Premier, Daniel Andrews to formally endorse the campaign and to request that the State Government pass the draft Environment Protection Amendment (Banning plastic bags, packaging and microbeads) Bill (2016) or an alternative legislation to prevent the distribution of free single use plastic bags.	Letter sent to Premier Daniel Andrews on 23 May 2017 from Mayor Voss re COPP's support for banning the distribution of single use plastic bags.	Baxter, Tim	31/05/2017	9/03/2018
7/06/2017	Assembly of Councillors	That Council: 1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2)(a) and (b) of the <i>Local Government Act 1989</i> .	For noting by Council only. No action required.	Purvis, Rebecca	21/06/2017	15/02/2018
7/06/2017	Provision of Security Patrol Services	That Council: 1.1 Awards National Protective Services Pty Ltd Contract No. 2038 to provide Security Patrol Services to Council for a four year period commencing in July 2017 to 30 June 2021, with an option for a further term of three years (at Council's discretion). 1.2 Notes that the estimated contract sum is \$7,090,209.00 exclusive of GST for the seven year term.	Contract awarded and common seal affixed. No further action required.	Purvis, Rebecca	21/06/2017	9/03/2018

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		1.3 Affixes the Common Seal of the Port Phillip City Council to Contract No. 2038 between Port Phillip City Council and National Protective Services Pty Ltd.				
7/06/2017	CEO Report - Issue 34 June 2017	That Council: 1.1 Notes the CEO Report Issue 34 (provided as Attachment 1) including changes against budget during April 2017 and also changes to the project portfolio for April 2017.	For noting by Council only. No action required.	Horner, Sally	21/06/2017	15/02/2018
7/06/2017	Draft Council Plan 2017-2027 and Budget 2017/18: Submissions	That Council: 1.1 Receives the report detailing the submissions received on the draft Council Plan 2017-27, including the draft Budget 2017/18. 1.2 Hears from those who have requested to speak in support of their submission at the meeting on 7 June 2017. 1.3 Notes that further reports on the revised Council Plan and Budget will be presented at the Ordinary Council Meeting on 21 June 2017.	Further report to come back to Council on 21.6.17. No further action required.	Harris, Melissa	21/06/2017	9/03/2018
7/06/2017	Victorian Pride Centre - Public notice, as required by Section 189 of the Local Government Act, for intention to Transfer Site 2 (3/77 Fitzroy Street, St Kilda) to the Victorian Pride Centre	That Council: 1.1 Notes that Council on 13 December 2016 authorised the submission of an expression of interest to the Victorian Pride Centre. 1.2 Notes that subsequent to notification by the Victorian Pride Board on 28 February 2017 that Council's submission was preferred. 1.3 Under clause 189 and 223 of the Local Government Act 1989 authorises the CEO or delegate to publish a public notice and invite submissions from interested parties advising of the City of Port Phillip's intention to sell the land owned by the City of Port Phillip located at 3/77 Fitzroy St, St Kilda to the Victorian Pride Centre Limited. 1.4 Resolves to hear and consider any submissions received pursuant to Section 223 of the Local Government Act 1989 at a Council meeting to be held on 19 July 2017.	A public notice was published in The Age and online on 9 June 2017, and in the local Leader on 20 June 2017. A position in the Council Meeting on 19 July 2017 to review and hear submissions has been arranged. Actions completed. .	Rysanek, Michelle	21/06/2017	9/03/2018
7/06/2017	Fixed Asset Accounting Policy	That Council: 1.1 Adopts the Fixed Asset Accounting Policy set out in Attachment 1 to this report.	Fixed Asset Accounting Policy adopted. No further action required.	Erskine, Elizabeth	21/06/2017	9/03/2018
7/06/2017	Risk Management Policy Framework & Strategic Risk Register	That Council: 1.1 Adopts the revised Risk Management Policy (attachment 1) and notes the Risk Management Framework (attachment 2). 1.2 Considers and notes the outcomes from the annual review of the Council's strategic risks.	Risk Management Policy adopted. No further action required.	Snowden, Julie	21/06/2017	9/03/2018
7/06/2017	City of Port Phillip Draft Reconciliation Action Plan 2017-2019	That Council: 1.1 Endorses the Port Phillip City Council's second Reconciliation Action Plan 2017 – 2019, and the launch of the Reconciliation Action Plan 2017 – 2019 during NAIDOC Week 3 - 10 July 2017. 1.2 Endorses the Statement of Commitment to reconciliation (as set out at page five of the Reconciliation Action Plan 2017 – 2019).	Reconciliation Action Plan endorsed. No further action required.	Condie, Todd	21/06/2017	9/03/2018
21/06/2017	Cultural Development Fund Grant	That Council:	The list of Cultural Development Grant recipients has been published on the	Strano, Susan	5/07/2017	24/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
	Recommendations	<p>1.1 Endorses the Cultural Development Fund Committee recommendations, as per Attachment 1, for awarding the Cultural Development Fund grants for 2017-18.</p> <p>1.2 Makes public the list of Cultural Development Fund grants 2017-18.</p>	City of Port Phillip website. No further action required.			
21/06/2017	Procurement Policy and Financial Delegations Update	<p>That Council:</p> <p>1.1 Notes that the annual review of the Procurement Policy has been completed that facilitates increased efficiency, probity and sustainability.</p> <p>1.2 Adopts the Procurement Policy 2017 (Attachment 1) with the following changes to paragraph 5.34:</p> <p>5.34 Wherever practical, for all procurement processes with a total contract value of \$1 million or greater, a representative from the Sustainability and Transport Department will be engaged in the development of tender specifications, and tenderers must complete the Corporate Social Responsibility Schedule including mandatory disclosure of whether a tendering entity has dealings with, or funds activities in the following industries:</p> <ul style="list-style-type: none"> • Offshore detention • Tobacco • Fossil fuels energy generation or distribution • Gambling • Entertainment involving animals, including racing. <p>1.3 Requests that the Procurement Policy be brought back to Council for review within the next six months.</p>	<p>All staff email has been forwarded advising of Procurement Policy adoption. Training Program has been implemented (on going refresher training). Intranet and Internet have been updated with the new Policy.</p> <p>Further Report will be returned to Council.</p>	Moore, Wayne	5/07/2017	24/11/2017
21/06/2017	Council Plan 2017-27 and Budget 2017/18: Adoption	<p>That Council:</p> <p>1.1 Having considered all the submissions received and heard at the Ordinary Meeting of Council on 7 June 2017, make changes to the Council Plan and Budget 2017-27 as outlined in Attachment 3.</p> <p>1.2 Adopts the final Council plan 2017-27 (Attachment 1), which includes the Strategic Resource Plan 2017-27, the Municipal Public Health and Wellbeing Plan 2017-21 and the Budget 2017-18, pursuant to ss125-127 of the Local Government Act 1989, and s27 of the Public Health and Wellbeing Act 2008 subject to the Council Plan 2017-27 and Budget 2017/18 and related documents being adjusted by the CEO to incorporate the decision of Council tonight on agenda item 8.4 regarding paid parking, to reflect an anticipated further reduction of revenue during 2017/18 and 2018/19.</p> <p>1.3 Responds in writing to those that have made written submissions, to advise them of the outcome of Council's decision as set out in Attachment 2.</p> <p>1.4 Delegates authority to the Chief Executive Officer to reflect any changes made by Council at tonight's meeting, which are not reflected in the document in Attachment 1, and to make minor typographical corrections before final publication.</p> <p>1.5 Notes that the adopted document will be sent to the Minister for Local Government before 19 July 2017.</p>	<p>Council Plan 2017-27 and Budget 2017/18 adjusted by the CEO following adoption of resolution, and published in final.</p> <p>Document forwarded to Minister for Local Government.</p> <p>All legislative requirements complied with.</p> <p>All actions completed.</p>	Harris, Melissa	5/07/2017	24/11/2017
21/06/2017	Declaration of Rates and Charges 2017/18	<p>That Council:</p> <p>1.1 Declares an amount of \$120,123,130 to be raised by general rates and service charges for the period 1 July 2017 to 30 June 2018, as required by Section 158 of the Local Government Act 1989.</p>	General rates and service charges for the period 1 July 2017 to 30 June 2018 declared.	O'Keeffe, Dennis	5/07/2017	24/11/2017

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED																		
		1.2 Declares a uniform general rate in the dollar of 3.9287 cents in the dollar on the 2016 Net Annual Value of all rateable properties within the municipality.	All legislative requirements complied with, Actions completed.																					
		1.3 Declares an annual garbage charge of \$260 per tenement on all non-rateable properties that receive waste management services from the City of Port Phillip.																						
		1.4 Declares an annual garbage bin surcharge of \$120 for tenements that are provided with a 240 litre bin for the collection of non-recyclable waste.																						
		1.5 Declares the properties on Attachment 1 to be "Recreational Lands" and that the level of charges for these properties be set in accordance with percentages of the general rate also shown on Attachment 1.																						
		1.6 Grants a rebate equivalent to half the general rate for the elderly persons flats as outlined in Attachment 2, in accordance with the agreement between Council and the Ministry of Housing.																						
		1.7 Subject to the consent of the Minister for Local Government, treats any person(s) who has been excused the prescribed amount of the general rate for the year ending 30 June 2017 in accordance with the State Concessions Act 2004 as being similarly eligible for 2017/18.																						
		1.8 Grants a Council rebate of \$160 (maximum) to those persons who satisfy eligibility requirements noting that the total value of the combined State Government rebate (maximum \$223.80) and Council rebate will not exceed 50% of the general rate payable for the financial year.																						
		1.9 Adopts the penalty interest rate in accordance with the Penalty Interest Rates Act 1983 at the prescribed rate (10%) as at 1 July 2017 fixed by the Governor in Council for general rates and charges that remain unpaid after the payment dates prescribed by the Governor in Council.																						
		1.10 Confirms the previously declared special rate schemes for 2017/18:																						
		<table border="1"> <thead> <tr> <th>Special Rate Scheme</th> <th>Annual Amount</th> </tr> </thead> <tbody> <tr> <td>Port Melbourne Business Precinct Marketing, Management and Business Development</td> <td>Maximum \$260,000</td> </tr> <tr> <td>Fitzroy Street and Environs Business Precinct Marketing, Management and Business Development</td> <td>Maximum \$197,000</td> </tr> <tr> <td>St Kilda Village Business Precinct Marketing, Management and Business Development</td> <td>Maximum \$195,000</td> </tr> </tbody> </table>		Special Rate Scheme	Annual Amount	Port Melbourne Business Precinct Marketing, Management and Business Development	Maximum \$260,000	Fitzroy Street and Environs Business Precinct Marketing, Management and Business Development	Maximum \$197,000	St Kilda Village Business Precinct Marketing, Management and Business Development	Maximum \$195,000													
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		1.11 Adopts the following payment dates and due dates:																						
		<table border="1"> <thead> <tr> <th>Payment Type Description</th> <th>Due Date</th> <th>Interest from</th> </tr> </thead> <tbody> <tr> <td>Full payment</td> <td>15 Feb, 2018</td> <td>Same as instalments</td> </tr> <tr> <td>1st Instalment</td> <td>30 Sept, 2017</td> <td>1 October, 2017</td> </tr> <tr> <td>2nd Instalment</td> <td>30 Nov, 2017</td> <td>1 December 2017</td> </tr> <tr> <td>3rd Instalment</td> <td>28 Feb, 2018</td> <td>1 March, 2018</td> </tr> <tr> <td>4th Instalment</td> <td>31 May, 2018</td> <td>1 June, 2018</td> </tr> </tbody> </table>	Payment Type Description	Due Date	Interest from	Full payment	15 Feb, 2018	Same as instalments	1 st Instalment	30 Sept, 2017	1 October, 2017	2 nd Instalment	30 Nov, 2017	1 December 2017	3 rd Instalment	28 Feb, 2018	1 March, 2018	4 th Instalment	31 May, 2018	1 June, 2018				
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Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		1.12 Authorises the Coordinator Revenue, Valuations and Accounting Services to collect all rates and charges and the Fire Services Property Levy.				
21/06/2017	Road Management Plan Review	That Council: 1.1 Notes the outcomes of the review of the Road Management Plan and adopts the new Road Management Plan (Version 4) (attachment 1) dated June 2017.	Updated Road Management Plan adopted and now replaces the previous version.	Thompson, Mark	5/07/2017	23/11/2017
21/06/2017	Asset Management Policy	That Council: 1.1 Notes that as part of the Council's commitment to achieving advanced asset management practice, a review of its asset management policy has been conducted. 1.2 Adopts the revised Asset Management Policy 2017 included in Attachment 1.	Asset Management Policy 2017 adopted. No further action required.	McNeill, Joanne	5/07/2017	29/11/2017
21/06/2017	Annual Insurance Renewals 2017/2018	That Council: 1.1 Approves the following annual insurance renewal premiums as part of Tender No. 2075 for a total cost of \$1,122,023.86 (incl. GST) for 2017/18 from various parties as specified below via Council's broker, AON Risk Services Australia Ltd: <ul style="list-style-type: none"> • Industrial Special Risks (Lead) Berkshire Hathaway Ltd \$397,991.56 • Public & Products Liability & Professional Indemnity (Lead) CGU Insurance Ltd \$564,668.04 • Motor Vehicle (162 Units) CGU Insurance Ltd \$159,364.26 1.2 Authorises the CEO to finalise all matters and payments associated with 2017/18 insurance renewal.	2017/18 Insurance Renewal finalised, Action completed.	Snowden, Julie	5/07/2017	28/11/2017
21/06/2017	Palais Theatre - Community Fund Committee and Community Advisory Committee - Terms of Reference	That Council: 1.1 Approves: <ul style="list-style-type: none"> • the Palais Theatre Community Fund Committee Terms of Reference (attachment1); • the Palais Theatre Community Advisory Committee Terms of Reference (attachment 2). 	Terms of reference have been adopted by council and work is underway to engage the two panels. No further action required.	Savenkov, Anthony	5/07/2017	28/11/2017
21/06/2017	Petition – Traffic Calming Measures in Tennyson Street, Elwood	That Council: 1. Receives the petition and notes that officers will provide a response to the petition at a future Council meeting.	Petition received. No further action required.	Purvis, Rebecca	5/07/2017	5/07/2017
21/06/2017	Petition – St Kilda Seabaths Roof Terrace	That Council: 1. Receives the petition and notes that officers will provide a response to the petition at a future Council meeting.	Petition received. No further action required.	Purvis, Rebecca	5/07/2017	5/07/2017
5/07/2017	St Kilda Jazz Heritage Launch	That Council: 1.1 Notes that three of the eight available Community Purpose Reservation Days for the Palais Theatre have previously been approved by Council.	All actions noted and complete.	Hart, Libby	19/07/2017	28/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>1.2 Notes that a policy to guide the future allocation of Community Purpose Reservation Days for the Palais Theatre is under development.</p> <p>1.3 Approves the allocation of one additional Community Purpose Reservation Day at the Palais Theatre to the launch event of the St Kilda Jazz Heritage project to be held in August 2017 as part of the City of Port Phillip Live N Local program.</p>				
5/07/2017	Community Grants Program 2017-18 Recommendations for Funding - Supplementary Report 3	<p>That Council:</p> <p>1.1 Endorses the Community Grants Assessment Panel's funding allocation recommendations for the 2017-2018 Community Grants program.</p> <p>1.2 Makes public the list of successful applicants for the Community Grants.</p> <p>1.3 Thanks the voluntary members of the Community Grants Assessment Panel for their valuable contribution to the community life of the City of Port Phillip.</p>	Council will be presented with the 2016-17 Community Grant Acquittal Information including summaries of community benefit. No further action required.	Blackford, Emma	19/07/2017	28/11/2017
5/07/2017	CEO Report - Issue 35 - July 2017	<p>That Council:</p> <p>1.1 Notes the CEO Report Issue 35 (provided as Attachment 1) including changes against budget and the project portfolio for May 2017.</p>	For noting by Council only. No action required.	Horner, Sally	19/07/2017	6/10/2017
5/07/2017	Petition requesting consideration of traffic configuration and its impact on businesses and workers entering/exiting Bowen Lane, St Kilda Road Melbourne.	<p>That Council:</p> <p>Receives the petition and notes that officers will provide a response to the petition at a future Council meeting.</p>	Petition received. To be reported back to Council at a future Council Meeting. No further action required.	Walters, Brett	19/07/2017	28/11/2017
5/07/2017	Request for Traffic Calming - Tennyson Street, Elwood	<p>That Council:</p> <p>1. Receives the petition and acknowledges there is community support for installation of a speed hump (or similar) on Tennyson Street, between Avoca Ave and Milton Street, Elwood.</p> <p>2. Approves the installation in 2017/18 of three temporary rubber speed humps along Tennyson Street, between Dickens Street and Milton Street, at 80m intervals. Traffic surveys will be conducted to determine if this temporary measure has achieved the intended outcome of reduced speed limits to improve the safety and amenity for pedestrians and vulnerable road users.</p> <p>3. Advises the petition organisers Heidi Landes & Vanessa Jackson of the outcome.</p>	<p>Council officers have undertaken an investigation to determine if additional traffic management measures are warranted.</p> <p>The petitioners were notified of Council's actions.</p> <p>A further petition was received by Council on 14 August 2017 calling on Council to not proceed with a trial of temporary speed humps.</p>	Pizzi, Katrina	19/07/2017	29/08/2017
5/07/2017	Appointment of Principal Accounting Officer	<p>That Council:</p> <p>1.1 Appoints the Chief Financial Officer, Dennis O'Keeffe, as the Principal Accounting Officer.</p> <p>1.2 Appoints the Coordinator, Management Accounting and Financial Analysis, Peter Liu, as the Acting Principal Accounting Officer when the Principal Accounting Officer is on approved leave.</p>	Principal Accounting Officer, and Acting Principal Accounting Officer, are now appointed. No further action required.	O'Keeffe, Dennis	19/07/2017	28/11/2017
5/07/2017	Community Grants Program 2017-18 Recommendations for Funding -	<p>That Council:</p> <p>1.1 Endorses the Community Grants Assessment Panel's funding allocation recommendations for the 2017-2018 Community Grants program.</p>	Council will be presented with the 2016-17 Community Grant Acquittal Information including summaries of	Blackford, Emma	19/07/2017	28/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
	Supplementary Report 2	1.2 Makes public the list of successful applicants for the Community Grants. 1.3 Thanks the voluntary members of the Community Grants Assessment Panel for their valuable contribution to the community life of the City of Port Phillip.	community benefit. No further action required.			
5/07/2017	Community Grants Program 2017-18 Recommendations for Funding - Supplementary Report 1	That Council: 1.1 Endorses the Community Grants Assessment Panel's funding allocation recommendations for the 2017-2018 Community Grants program. 1.2 Makes public the list of successful applicants for the Community Grants. 1.3 Thanks the voluntary members of the Community Grants Assessment Panel for their valuable contribution to the community life of the City of Port Phillip.	Council will be presented with the 2016-17 Community Grant Acquittal Information including summaries of community benefit. No further action required.	Blackford, Emma	19/07/2017	28/11/2017
5/07/2017	Community Grants Program 2017-18 Recommendations for Funding	That Council: 1.1 Endorses the Community Grants Assessment Panel's funding allocation recommendations for the 2017-2018 Community Grants program (as per attachment 1). 1.2 Makes public the list of successful applicants for the Community Grants. 1.3 Thanks the voluntary members of the Community Grants Assessment Panel for their valuable contribution to the community life of the City of Port Phillip. 1.4 Receives a report collating the outcomes and community benefits of the Community Grants Program following the completion of the grant acquittal process.	Council will be presented with the 2016-17 Community Grant Acquittal Information including summaries of community benefit. No further action required.	Blackford, Emma	19/07/2017	28/11/2017
19/07/2017	Assembly of Councillors	That Council: 1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2)(a) and (b) of the <i>Local Government Act 1989</i> .	For noting by Council only. No action required.	Purvis, Rebecca	2/08/2017	29/11/2017
19/07/2017	Proposed Discontinuance and Sale of Road Part R2975 Between 17 Coventry Place and 378 Coventry Street, South Melbourne	That Council: 1.1 Hears and considers the written submission made under section 223 of the Local Government Act 1989 with respect to the proposed discontinuance and sale of road between 17 Coventry Place and 378 Coventry Street, South Melbourne, part R2975 (Road). 1.2 Directs that Council officers prepare a further report at a forthcoming Council meeting on 16 August 2017 to enable a final decision to be made as to whether the Road should be discontinued and the land sold.	A report was prepared for Council meeting on 6 September 2017 to enable Council to make a final decision as to whether or not the subject Road should be discontinued and the land in the Road sold.	Serrano, Lyann	2/08/2017	29/11/2017
19/07/2017	Acceptance of the Port Phillip Older Persons Consultative Committee Annual Report January 2016 - April 2017 and amendment to the Terms of Reference.	That Council: 1.1 Receives the Older Persons Consultative Committee Annual Report January 2016 – April 2017. 1.2 Thanks and acknowledges the Committee Members for their work and achievements. 1.3 Endorses the amended Older Persons Consultative Committee Terms of Reference (attachment 1).	Noted by Council. Actions completed.	Cattapan, Laura	2/08/2017	29/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
19/07/2017	Request from the Traders and Community of Carlisle Village in Support of Enforcing a new Local Law	That Council: Receives the Petition and notes that officers will provide a response at a future Council meeting.	Petition received. To be reported back to Council at a future Council Meeting. No further action required.	Wright, Nicola	2/08/2017	29/11/2017
19/07/2017	Local Law No. 1 Review	That Council: 1.1 Approves the commencement of the statutory process for the making of the proposed new and amended clauses and for these clauses to be incorporated into the Principal Local Law No. 1 (Community Amenity) (Attachment 1). 1.2 Gives public notice of the exhibition of the draft clauses and amendments proposed to be incorporated in the Principal Local Law No 1 (Community Amenity), via the Government Gazette and public advertisement, and invite written submissions in relation to the draft Local Law to be received by the Council for consideration until the close of business Friday 8 September 2017 as per Sections 119 and 223 of the Local Government Act 1989. 1.3 Notes that any submissions received pursuant to Section 223 of the Local Government Act 1989 will be considered at an Ordinary meeting of Council to be held on 4 October 2017 in the Council Chambers, Port Melbourne Town Hall, in relation to the new and amended clauses proposed to be incorporated into the Principal Local Law, Local Law No.1 (Community Amenity). 1.4 Considers the final clauses and amendments to the Local Law No 1 at its Ordinary Meeting of Council on the 1 November 2017.	Resolutions are noted. Consultation with the community as per the s223 process. Advertised in the Victorian Gazette on 27 July, The Leader on 1 August and The Age on 29 July. Submissions are being taken via Have Your Say, which is open 27 July 2017 until 8 September 2017, and will be presented on 4 October 2017 at the Ordinary Meeting of Council. All submitters will be offered to speak for their submissions at this meeting. No further action required.	Rosic, Lili	2/08/2017	28/11/2017
19/07/2017	Proposed Lease - Royal Melbourne Yacht Squadron	That Council: 1.1 Having received no submission in response to a notice of intention to lease the premises at 2 Jacka Boulevard, St Kilda to the Royal Melbourne Yacht Squadron, resolves to conclude the statutory procedures under Sections 190 and 223 of the Local Government Act 1989 and to enter into a new lease. 1.2 Authorises the Chief Executive Officer or delegate to execute a new lease agreement on the terms outlined in Attachment 1, including but not limited to the following terms outlined below: 1.2.1 Proposed Tenant: Royal Melbourne Yacht Squadron 1.2.2 Demised Premises: 2 Jacka Boulevard St Kilda 1.2.3 Permitted Use: Sail club and associated activities 1.2.4 Commencement Date: 1 March 2017 1.2.5 Term: 21 Years 1.2.6 Rent: \$40K per annum plus GST at commencement representing a commercial valuation of ground rent 1.2.7 Capital investment: \$1.1M within the first 5 years 1.2.8 All maintenance and asset renewal to be undertaken by the tenant 1.2.9 Annual reporting on Community benefits including - making the slip and boatyard available to all community members - provision of three days per year of at cost community use of facilities - provision of a low/no cost opportunity for schools, people with disabilities and general community to participate in sailing	Lease signed by CEO then sent to DELWP for Minister's approval 4 August 2017.	Graffen, David	2/08/2017	29/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		including the number of events and participation				
19/07/2017	Victorian Pride Centre - Review of Submissions in Response to Public Notice, as Required by Section 189 and 223 of the Local Government Act 1989, for the Intention to Transfer Property at 3/77 Fitzroy St, St Kilda to the Victorian Pride Centre	<p>That Council:</p> <p>1.1 Notes that under clause 189 and 223 of the <i>Local Government Act 1989</i> a public notice inviting submissions from interested parties in relation to the City of Port Phillip's intention to sell the land owned by the City of Port Phillip located at 3/77 Fitzroy St, St Kilda to the Victorian Pride Centre Limited was published in The Age, on the CoPP web-site and in the local Leader newspaper.</p> <p>1.2 Notes that no submissions were received by or on the closing date and time of 5pm, 7 July 2017.</p> <p>1.3 Having followed all the required statutory procedures pursuant to sections 189 and 223 of the Local Government Act 1989, authorises the CEO to sell the land and transfer it to the Victorian Pride Centre in line with the conditions of the Collaboration Deed (agreement) executed by the Victorian Pride Centre and City of Port Phillip.</p> <p>1.4 Authorises the CEO to affix the common seal of Port Phillip City Council to any transfer of the land and any other documents required to be signed in connection with the sale of the land and transfer to the Victorian Pride Centre.</p> <p>1.5 Authorises the CEO to create or save any easements, rights or interests over the land so they are not affected by the sale and transfer.</p>	<p>Contract signed and seal affixed.</p> <p>This matter is completed.</p>	Rysanek, Michelle	2/08/2017	29/11/2017
2/08/2017	CEO Report - Issue 36 - August 2017	<p>That Council:</p> <p>1.1 Notes the CEO Report Issue 36 (provided as Attachment 1) including changes <i>against</i> budget during June 2017 and also changes to the project portfolio for June 2017.</p>	For noting by Council only. No action required.	Homer, Sally	16/08/2017	23/11/2017
2/08/2017	Petition Response: requesting consideration of traffic configuration and its impact on businesses and workers entering/exiting Bowen Lane, St Kilda Road Melbourne.	<p>That Council:</p> <p>1. Notes that the Melbourne Metropolitan Rail Authority (MMRA) has responded directly to the petition response.</p> <p>2. Continues to work with MMRA to minimise the amenity impact of construction works for residents and businesses in the Domain precinct.</p>	Petition received. Petition organiser has been contacted regarding outcome. Contact with continue between petition organiser and Domain Precinct Team to provide updates on project progress. No further action required.	Pearce, Kirsty	16/08/2017	23/11/2017
2/08/2017	Event Fireworks Exemption	<p>That Council:</p> <p>1.1 Notes the application of Port Melbourne Primary School to hold an event with fireworks on Saturday 2 September 2017.</p> <p>1.2 Notes under the current City of Port Phillip Outdoor Events Policy, officers do not have a provision to permit fireworks.</p> <p>1.3 Notes an exemption for fireworks at this event last year was approved at a Council meeting on 23 August 2016.</p> <p>1.4 Notes the review of City of Port Phillip Outdoor Events Policy has commenced and will be presented before Council in November 2017.</p> <p>1.5 Notwithstanding Council policy, resolves to grant an exemption for the Port Melbourne Primary School Father's Day event on Saturday 2 September</p>	Items 1.1-1.5: Actioned. Event will take place on 2 September with exemptions. Item 1.6: Ongoing. Outdoor Events Policy is being reviewed as part of the events strategy, for Council approval before end of 2017.	Pritchard, Dana	16/08/2017	24/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>2017 to include discharging fireworks at JL Murphy Reserve, if the following conditions are met:</p> <ul style="list-style-type: none"> • Preparation of a risk and emergency management plan • Provision of security to ensure the exclusion perimeter is maintained • Payment of a bond to ensure any damage to turf or synthetic wicket would be covered • Distribution of extensive neighbourhood notification, with a letter drop to local residents within a 2km radius 10 days prior to the event. • Metropolitan Fire Brigade (MFB) notification and adherence to all their requirements. • Adherence to all other conditions as outlined on the event permit. <p>1.6 Continues the review of the Outdoor Events Policy which is currently seeking community feedback as part of the event strategy review.</p>				
2/08/2017	Palais Theatre - Fair Competition & Confidentiality Policy	<p>That Council:</p> <p>1.1 Notes that the Palais Theatre lease requires the tenant to prepare a fair competition and confidentiality policy for the hire of the premises.</p> <p>1.2 Approves the Palais Theatre Fair Competition and Confidentiality Policy (Attachment 1).</p>	Tenant was notified by email of 3 August 2017. Palais Theatre Fair Competition & Confidentiality Policy approved. No further action required.	Savenkov, Anthony	16/08/2017	24/11/2017
2/08/2017	Councillor Dick Gross Notice of Motion	<p>That Council:-</p> <p>Supports the intended advocacy effort of the Metropolitan Waste and Resource Recovery Group (MWRRG) Local Government Forum to write to the Minister for Energy and Environment requesting "that funds generated through the collection of the Municipal and Industrial Landfill Levy be constrained to the purposes for which the Levy was introduced" and raising concerns with the Levy funds currently being allocated to supplement Parks Victoria initiatives not related to the original purposes of the Levy.</p>	Letter sent to CEO of Metropolitan Waste and Resource Recovery Group on 17/08/2017 advising of Council decision to support the intended advocacy effort of the MWRRG LG Forum to write to the Minister regarding this issue	Pindor, Jorja	16/08/2017	28/11/2017
2/08/2017	Cr Marcus Pearl Notice of Motion	<p>That Council:-</p> <p>Determines all new planning permit applications that exceed 6 storeys in height in the area covered by Sub Precinct 2 in Schedule 26 to the Design and Development Overlay in the Port Phillip Planning Scheme, for the St Kilda Road North Precinct.</p>	Notice of Motion adopted by Council, and referred to officer for action.	Purvis, Rebecca	16/08/2017	28/11/2017
16/08/2017	Outcomes of the 2 May 2017 Workshop and 28 June 2017 Meeting of the Audit and Risk Committee	<p>That Council:</p> <p>1.1 Receives and notes the report outlining the matters considered at the 2 May 2017 workshop and 28 June 2017 Audit and Risk Committee meeting.</p> <p>1.2 Notes that the Audit and Risk Committee has undertaken an annual review of its charter and has recommended no change (attachment 1).</p>	For noting by Council only. No action required.	Snowden, Julie	30/08/2017	28/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
16/08/2017	Assembly of Councillors	That Council: 1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2)(a) and (b) of the <i>Local Government Act 1989</i> .	For noting by Council only. No action required.	Purvis, Rebecca	30/08/2017	28/11/2017
16/08/2017	Greening Port Phillip	That Council: 1.1 Notes the progress of Greening Port Phillip an Urban Forest Approach 2010. 1.2 Endorses the Greening Port Phillip Street Tree planting program 2017 – 2022, Attachment 3.	No action required. Greening Port Phillip strategy to be implemented for 2017 - 2022.	Fusco, Mark	30/08/2017	28/11/2017
16/08/2017	Notice of Motion - Cr Louise Crawford - Elwood Foreshore Parking	That Council:- 1. Endorses a trial paid parking pricing reduction be applied to the off-street Elwood Beach Carpark, reducing the hourly rate from \$5.20/hr to \$1.80/hr and the maximum daily rate from \$12.60 to \$8.50 from 1 April through to 30 September inclusive, for the period 21 August 2017 to 30 June 2019, subject to a review at the end of the 2017/18 financial year. 2. Notes the estimated income reduction, based on previous utilisation rates, is \$30,000 ex GST for the 2017/18 financial year and \$37,000 for the 2018/19 financial year. 3. Informs the local community of the parking pricing reductions for the off-street Elwood Beach Carpark.	The parking rates have been reduced in the Elwood off street foreshore car park to reflect those endorsed by Council on Wednesday 16 August. We will inform the local community of the parking pricing reductions for the off-street Elwood Beach Carpark on Council's website and local traders will be notified. No further action required.	Chick, Murray	30/08/2017	28/11/2017
16/08/2017	Notice of Motion - Cr Katherine Copsey - Marriage Equality	That Council:- 1. Publicly and strongly supports marriage equality for all GLBTIQ residents and the wider community. 2. Notes that City of Port Phillip has a long-standing commitment to supporting its community and advocates for: inclusion and equity on all fronts; gender identity, gender, cultural and religious equity; those experiencing vulnerability. 3. Sends a letter from the Mayor, including Councillors' signatures, to relevant State and Federal Ministers, Shadow Ministers and local MPs: 3.1 reiterating City of Port Phillip's support for marriage equality 3.2 objecting to the unreasonable limitations in the Marriage Act 1961 that unfairly deny the right to marriage equality 3.3 highlighting the potential negative impacts of marriage inequality on the high number of same sex cohabiting couples in our municipality, GLBTIQ persons and the cohesion and diversity of our community as a whole 3.4 requesting immediate action to make marriage equality a reality as a basic human right for all as, despite City of Port Phillip's previous representations to this effect, there has been a distinct lack of progress towards legal recognition of marriage equality in Australia. 4. Requests the organisation to take actions to publicly communicate City of Port Phillip's support for marriage equality for all regardless of sex or gender identity, including (but not limited to) regular use of rainbow illumination at St Kilda Town Hall, using rainbow colours on Council's website, in buildings and	Council's commitment to legal recognition of marriage equality publicly reaffirmed. Including: • Rainbow illumination at St Kilda Town Hall • Rainbow colours on website • Rainbow flags in council buildings and public spaces • Phone on-hold message implemented Actions to support Council Resolutions Items 4 and 6 from 16 August 2017, Ordinary Meeting of Council, to publicly communicate Council's support for marriage equality through the use of rainbow colours in public places has been as follows: Council officers investigated the painting of pedestrian crossings at the intersection of Fitzroy Street and Canterbury Road / Grey Street. At that time, approval through VicRoads was unable to be obtained due to the political nature of the plebiscite debate. Officers further sought to secure approval to install rainbow tram tracks on Fitzroy Street. Yarra Trams provided approval prior to Christmas, but officers	Purvis, Rebecca	30/08/2017	28/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>public places, stating support for marriage rights in related speeches, banners on town halls and phone on-hold messages to be implemented by 31 August 2017.</p> <p>5. Reaffirms Council resolutions of April 2015 and September 2015 which publicly supported marriage equality for all regardless of sex or gender identity, guided by Article 2 of the Universal Charter of Human Rights.</p> <p>6. Investigates painting the four pedestrian crossings at the intersections of Fitzroy Street and Canterbury Road/Grey Street in rainbow colours.</p> <p>7. Encourages our residents to enrol with the AEC and to vote YES in the upcoming postal vote proposing amendments to the Australian Marriage Act.</p>	<p>were then informed Council also required approval from PTV. Despite months of negotiations, PTV limited approval of the installation for a period of 2 months. Officers are of the opinion the cost-benefit of this initiative is poor and Council expenditure would be extensive for this short time period.</p> <p>Officers are continuing to seek the installation of a rainbow within the Fitzroy Street precinct. This might be installed to align with a key milestone of the Victorian Pride Centre. Options being pursued include:</p> <ul style="list-style-type: none"> - requesting VicRoads reconsider the proposal at the intersection of Fitzroy Street and Canterbury Road / Grey Street; or - installing a rainbow on Jackson Street. This is a Council managed road. No external authority approvals are required. 			
6/09/2017	Petition: Allowable parking for residents in the Bath Street car park	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the petition. 2. Resolves not to provide exemptions to resident parking permit holders from car parking restrictions within Council car parks in line with the Parking Permit Policy. 3. Resolves not to change the existing 2P 9am to 5pm, Monday to Friday restrictions in Bath Street car park as it would impact on community access to services that the Betty Day Community Centre and Meals on Wheels provide. 4. Refers the petition for consideration under the anticipated review of the Parking Permit Policy as part of the development of Council's Integrated Transport Strategy. 5. Advises the petition organiser Ms J. Gleeson of the outcome. 	Petition received. Ms Gleeson advised of outcome via letter on 23.10.17. No further action required.	McCallum, Gayle	20/09/2017	28/11/2017
6/09/2017	Proposed Report of Operations for the Annual Report 2016/17	<p>That Council:</p> <ol style="list-style-type: none"> 1.1 Notes the attached draft report of operations for the year ending 30 June 2017 which will form part of the Annual Report 2016/17. 1.2 Approves the Chief Executive Officer and Mayor to certify that the Governance and Management checklist fairly presents Council's governance and management arrangements, which is required in the report of operations. 1.3 Notes that councillors will be kept updated on the progress of the Annual Report 2016/17 before submission to the Minister for Local Government by 30 September 2017. 1.4 Notes the Annual Report 2016/17 will be formally presented to Council on 18 October 2017. 	Annual Report 2016/17 was formally presented to Council. Certification obtained.	Horner, Sally	20/09/2017	28/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
6/09/2017	Change of Rubbish Bin Storage Bylaw	That Council: Receives the petition and notes that officers will provide a response to the petition at a future Council meeting.	Petition received. To be reported back to Council at a future Council Meeting. No further action required.	Purvis, Rebecca	20/09/2017	28/11/2017
6/09/2017	Petition: Traffic calming Tennyson Street, Elwood	That Council: 1. Receives the petition and acknowledges there is community opposition to the installation of three temporary rubber speed humps along Tennyson Street, between Dickens Street and Milton Street, Elwood. 2. Approves the installation in 2017/18 of a painted 1.8m wide median along Tennyson Street, between Dickens Street and Milton Street, with raised rubber islands every 40m-50m. Traffic surveys will be conducted to determine if this temporary measure has achieved the intended outcome of reduced speed limits to improve the safety and amenity for pedestrians and vulnerable road users. 3. Advises the petition organiser, Mr Nick Sotiriou, of the outcome.	Petitioners contacted via email to update re outcomes. Traffic Surveys arranged. No further action required.	McCallum, Gayle	20/09/2017	28/11/2017
6/09/2017	Appointment of Acting Mayor	That Council: 1.1 Appoints Councillor Copsey to be acting Mayor during the Mayor's absence from Thursday 5 October 2017 to Sunday 15 October 2017 (both dates inclusive).	At the Council Meeting on 6 September 2017 Cr Katherine Copsey was appointed Acting Mayor for the period of Thursday 5 October 2017 - Sunday 15 October 2017 (inclusive). Mayor and Councillors office advised of the change on 7 September 2017	Chick, Murray	20/09/2017	29/11/2017
6/09/2017	Post Budget Initiatives 2017-18	That Council: 1.1 Approves the allocation of \$250,000 for the Combustible Cladding Audit and \$500,000 to complete the Telephony Replacement Project in 2017/18 (a drawdown from the Asset Renewal and Smart Technology Fund). 1.2 Notes other unbudgeted initiatives will be reviewed on a quarterly basis and will be funded through savings during the financial year or reprioritised from within budget and to be reported to Council via the CEO report. 1.3 Notes the estimated parking income reduction in 2017/18 of \$30,000 and 2018/19 of \$37,000 due to the resolution at the 16 August 2017 Council Meeting for a trial paid parking pricing reduction for Off Street Elwood Beach Carpark, reducing the hourly rate from \$5.20/hr to \$1.80/hr and the maximum daily rate from \$12.60 to \$8.50 from 1 April through to 30 September inclusive, for the period 21 August 2017 to 30 June 2019, subject to a review at the end of the 2017/18 financial year. 1.4 Notes the estimated cost of \$20,000 due to the resolution at the 16 August 2017 Council Meeting to publicly communicate City of Port Phillip's support for marriage equality for all regardless of sex or gender identity, including (but not limited to) regular use of rainbow illumination at St Kilda Town Hall, using rainbow colours on Council's website, in buildings and public places, stating support for marriage rights in related speeches, banners on town halls and phone on-hold messages to be implemented by 31 August 2017. 1.5 Notes that Council still expects to achieve a cash surplus as budgeted for 2017/18 including the allocation of funds for both the Combustible Cladding Audit, Telephony Replacement Project, Marriage Equality initiatives and the reduced parking income from Elwood Beach Carpark.	Post Budget Initiatives 2017-18 update noted by Council. Additional unbudgeted initiatives reported, where required, via CEO Report.	Liu, Peter	20/09/2017	29/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
6/09/2017	In Principle Approval of the Annual Financial Statements 2016/17 and Performance Statement 2016/17	<p>That Council:</p> <p>1.1 Gives in principle approval to the annual financial statements and performance statement (the statements) for the financial year ending 30 June 2017.</p> <p>1.2 Authorises the Mayor, Councillor Bernadene Voss and Councillor Katherine Copsey or delegates to certify the annual financial statements and performance statement for the financial year ending 30 June 2017.</p> <p>1.3 Sets the materiality threshold in the performance statement at +/- 10 per cent of Council's 2015/16 result, for the reporting of explanations for variances between 2016/17 and 2015/16 results.</p>	Financial statements and performance statement for the financial year ending 30 June 2017 certified. Actions noted. No further action required.	Phillips, Naomi	20/09/2017	28/11/2017
6/09/2017	Review of Council delegations to staff	<p>That Council:</p> <p>1.1 Delegates to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer (Attachment 1), subject to the conditions and limitations specified in that Instrument.</p> <p>1.2 Affixes the common seal of Council to the Instrument of Delegation to the Chief Executive Officer (Attachment 1).</p> <p>1.3 Notes that this Instrument of Delegation to the Chief Executive Officer (at Attachment 1) comes into force immediately when the common seal of Council is affixed to the Instrument.</p> <p>1.4 Revoke the current Instrument of Delegation to the Chief Executive Officer dated 25 June 2013 upon the coming into force of the Instrument (at Attachment 1).</p> <p>1.5 Notes that the Instrument of Delegation to the Chief Executive Officer includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Local Government Act 1989.</p> <p>1.6 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the Instrument of Delegation from Council to Members of Council Staff (at Attachment 3) the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument.</p> <p>1.7 Affixes the common seal of Council to Attachment 3 – Instrument of Delegation from Council to Members of Council Staff.</p> <p>1.8 Notes that this Instrument of Delegation from Council to Members of Council Staff (at Attachment 3) comes into force immediately the common seal of Council is affixed to that Instrument.</p> <p>1.9 Revoke the current Instrument of Delegation from Council to Members of Council Staff dated 9 February 2016 upon the coming into force of the Instrument (at Attachment 3).</p> <p>1.10 Confirms the previous resolution of Council dated 28 July 2015 delegating certain statutory planning powers relating to the Fishermans Bend Urban Renewal Area to members of Council staff (Attachment 5).</p> <p>1.11 Confirms the previous resolution of Council dated 2 August 2017 delegating certain statutory planning powers relating to the St Kilda Road North Precinct to members of Council staff (Attachment 6).</p>	Document has been signed and sealed, placed on the internet and saved in TRIM as a vital record.	Chick, Murray	20/09/2017	29/11/2017

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED																																				
		1.12 Confirms the 'St Kilda Protocol' being that in relation to the St Kilda Seabaths that all land use, design, and structural matters, including amendments and secondary consents to the approved Seabaths Development Plan, are to be presented to Council for determination following an officer report that provides analysis on the topic other than refusals of planning permit applications, amendments and secondary consents following consultation with Ward Councillors.																																								
6/09/2017	New Leases - Childcare Centres and Kindergartens	<p>That Council:</p> <p>1.1 Resolves that the statutory procedures be commenced under section 190 of the Local Government Act 1989 ("Act") for the proposed leases summarised in the table below by publishing a notice in the local newspaper inviting interested persons to make a submission under section 223 of the Act:</p> <table border="1"> <thead> <tr> <th>Proposed Tenant</th> <th>Premises</th> <th>Permitted Use</th> </tr> </thead> <tbody> <tr> <td>Ada Mary A' Beckett Children's Centre Inc</td> <td>2 Batman Road, Port Melbourne (Crown Land)</td> <td>Childcare centre</td> </tr> <tr> <td>Clarendon Children's Centre Co Op Ltd</td> <td>410 Clarendon Street, South Melbourne (Crown Land)</td> <td>Childcare centre</td> </tr> <tr> <td>Poets Grove Family & Children's Centre Inc</td> <td>18 Poets Grove, Elwood (Crown Land)</td> <td>Childcare centre and kindergarten</td> </tr> <tr> <td>Lilian Cannam Kindergarten Inc</td> <td>97 Eastern Road, South Melbourne</td> <td>Kindergarten</td> </tr> <tr> <td>South Melbourne Child Care Co-Operative Limited</td> <td>5-11 Carter Street, Albert Park</td> <td>Childcare centre</td> </tr> </tbody> </table> <p>1.2 Proposes the following terms to apply to each of the leases:</p> <table border="1"> <thead> <tr> <th>Proposed Tenant</th> <th>Premises</th> <th>Permitted Use</th> </tr> </thead> <tbody> <tr> <td>The Avenue Children's Centre Inc</td> <td>39 The Avenue, Balaclava</td> <td>Childcare centre and kindergarten</td> </tr> <tr> <td>The Elwood Children's Centre Inc</td> <td>46 Tennyson Street, Elwood</td> <td>Childcare centre</td> </tr> <tr> <td>Pre School Assn Middle Park Inc (Civic Kindergarten)</td> <td>254-256 Richardson Street, Middle Park</td> <td>Kindergarten</td> </tr> <tr> <td>Albert Park Pre-School Centre</td> <td>18 Dundas Place, Albert Park</td> <td>Kindergarten</td> </tr> <tr> <td>Eildon Road Children's Centre Inc</td> <td>17 Eildon Road, St Kilda</td> <td>Childcare centre</td> </tr> </tbody> </table> <p>Commencement Date: 1 January 2018 Term: 3.5 years x 7 centres Ada Mary A' Beckett Children's Centre Inc Clarendon Children's Centre Co Op Ltd Poets Grove Family & Children's Centre Inc Lilian Cannam Kindergarten Inc South Melbourne Child Care Co-Operative Limited</p>	Proposed Tenant	Premises	Permitted Use	Ada Mary A' Beckett Children's Centre Inc	2 Batman Road, Port Melbourne (Crown Land)	Childcare centre	Clarendon Children's Centre Co Op Ltd	410 Clarendon Street, South Melbourne (Crown Land)	Childcare centre	Poets Grove Family & Children's Centre Inc	18 Poets Grove, Elwood (Crown Land)	Childcare centre and kindergarten	Lilian Cannam Kindergarten Inc	97 Eastern Road, South Melbourne	Kindergarten	South Melbourne Child Care Co-Operative Limited	5-11 Carter Street, Albert Park	Childcare centre	Proposed Tenant	Premises	Permitted Use	The Avenue Children's Centre Inc	39 The Avenue, Balaclava	Childcare centre and kindergarten	The Elwood Children's Centre Inc	46 Tennyson Street, Elwood	Childcare centre	Pre School Assn Middle Park Inc (Civic Kindergarten)	254-256 Richardson Street, Middle Park	Kindergarten	Albert Park Pre-School Centre	18 Dundas Place, Albert Park	Kindergarten	Eildon Road Children's Centre Inc	17 Eildon Road, St Kilda	Childcare centre	The Notice of Intention to Lease was advertised in the local newspaper (Port Phillip Leader) on 12 September 2017 with a deadline submission date of 12 October 2017. No further action required.	Serrano, Lyann	20/09/2017	29/11/2017
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Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>Pre School Assn Middle Park Inc (Civic Kindergarten)</p> <p>Albert Park Pre-School Centre</p> <p><u>1.5 years x 3 centres</u></p> <p>The Avenue Children's Centre Inc</p> <p>The Elwood Children's Centre Inc</p> <p>Eildon Road Children's Centre Inc</p> <p>Rental: \$10 per annum plus GST</p> <p>1.3 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act, and</p> <p>1.4 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at the Council meeting to be held on 15 November 2017 commencing at 6.30pm at the St Kilda Town Hall.</p> <p>Further, should no submissions be received, Council:</p> <p>1.5 Resolves that, having followed all the required statutory procedures pursuant to sections 190 and 223 of the Act, grants the proposed tenants new leases.</p> <p>1.6 Authorises the Chief Executive or delegate to sign the new leases.</p>				
6/09/2017	Proposed Discontinuance and Sale of Road Part R2975 Between 17 Coventry Place and 378 Coventry Street, South Melbourne	<p>That Council:</p> <p>1.1 Resolves that, having followed all the required statutory procedures pursuant to sections 207A and 223 of the Local Government Act 1989 (Act) pursuant to its powers under clause 3 of Schedule 10 of the Act, and having considered the submission received in response to the public notice, not to discontinue the Road as it is still required for general public access.</p>	Resolved not to discontinue the Road. No further action required.	Serrano, Lyann	20/09/2017	29/11/2017
6/09/2017	Linden Gallery Upgrade Tender 2059	<p>That Council:</p> <p>1.1 Awards Contract 2059 to SIDA Constructions Pty Ltd for the Linden Gallery Upgrade Construction Services.</p> <p>1.2 Notes that the contract value is based upon a lump sum price of \$1,516,756.00 excluding GST. The proposed contract commencement date is 29 September 2017.</p> <p>1.3 Affixes the Common Seal of the Port Phillip City Council to Contract 2059 between Port Phillip City Council and SIDA Constructions Pty Ltd.</p>	Contracts executed. No further action required.	Secic, Daniel	20/09/2017	28/11/2017
19/09/2017	Cr Crawford - VRET Initiative	<p>That Council:</p> <p>1. Welcomes the State Government's Victorian Renewable Energy Targets (VRET) and supports passage of the legislation in the Victorian Parliament.</p> <p>2. Notes the VRET initiative will assist the municipality in reducing its carbon footprint and attracting local investment in renewable energy.</p> <p>3. Calls on the Minister for Energy, Environment and Climate Change and the Shadow Minister for Renewables to work together to deliver this legislation.</p>	Letter signed by Mayor and sent to minister. A letter thanking CoPPs support of the state's renewable energy target was received on 27 December.	McCallum, Gayle	3/10/2017	29/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
19/09/2017	Cr Voss Graffiti	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the appointment of a full time Graffiti Management Officer to: <ul style="list-style-type: none"> • Develop a new Graffiti Management Plan for the Port Phillip City Council which would include the establishment of a community reference group to assist with the development of the new Graffiti Management Plan. • Represent Port Phillip Council on the Municipal Association of Victoria Graffiti Working Group which will focus on a coordinated partnership approach to the management of graffiti which will be comprised of representatives from local government, the Municipal Association of Victoria, Victoria Police, Metro Trains, Public Transport Victoria, VicTrack, V/Line , Yarra Trams and the Department of Justice and Regulation. • Work with the Department of Justice and Regulation to establish a Community Correctional Service - Graffiti Removal Program in the City of Port Phillip. • Develop, identify and implement opportunities for increased education and engagement to prevent graffiti. 2. Notes that the City of Port Phillip's Street Art Program has been successful in reducing graffiti in hot spot areas and agrees to increase the current Street Art Program from five murals to ten per annum. 3. Notes the additional cost of implementing these actions will be \$135,000, which would be \$105,000 for a full time Graffiti Management Officer and \$30,000 to increase the Street Art Program. 	As per Council Resolution, the Graffiti Management Officer position description is now completed and will be advertised shortly. The position is expected to commence in Jan/Feb 2018	McCallum, Gayle	3/10/2017	29/11/2017
19/09/2017	J.L. Murphy Reserve Pavilion upgrade - presentation of concept design and community engagement	<p>That Council:</p> <ol style="list-style-type: none"> 1.1 Acknowledges the feedback received through the community engagement process and thanks the community for participating in the process. 1.2 Endorses the attached concept design for the J.L. Murphy Reserve Pavilion Upgrade, whilst noting the following areas identified for improvement through the community engagement process: <ul style="list-style-type: none"> • Improving the visual appeal of the Williamstown Road side of the pavilion • Including audio visual facilities in the upgraded community space • Incorporating vegetated green walls or murals to assist in graffiti prevention 1.3 Approves officers to progress to detailed design and continue to consult the JL Murphy Reserve sports clubs and other users to ensure the final design is functional and fit for purpose. 1.4 Notes that the project is contingent upon funding from the State Government of \$1.238M and the sporting clubs based at JL Murphy Reserve Pavilion of \$0.2M. 	<p>Following the Council Meeting a design development meeting was attended by Council Officers and the Head Consultant Architect. Work has commenced to specifically address: Visual appeal of the south face, Williamstown Rd side. Incorporation of AV facilities in the community space. Anti-graffiti measures such as vegetated green walls or murals to reduce or eliminate incidents of vandalism.</p> <p>The clubs have been notified to provide a representative to participate in design update meetings. Community members will continue to be updated via e-mail.</p> <p>Financial commitments are acknowledged and will be included in the funding forecasts.</p>	Lenihan, James	3/10/2017	28/11/2017
19/09/2017	Petition Response - Rubbish Bin By-law	<p>That Council:</p> <ul style="list-style-type: none"> • Considers this petition be included as a submission to the review of the City of Port Phillip's Principal Local Law No.1 (Community Amenity); and 	Noted. Mr Nick Aboukhater invited to speak at the Council meeting on 4 October 2017 in relation to the petition.	Pizzi, Katrina	3/10/2017	2/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<ul style="list-style-type: none"> Invites Mr Nick Aboukhater to attend the meeting and speak to his submission at the Ordinary Meeting of Council on 4 October 2017. 				
19/09/2017	Endorsement for Port Phillip to be a signatory to the Age-Friendly Victoria Declaration.	<p>That Council:</p> <p>1.1 Becomes a signatory to the Age-Friendly Victoria Declaration (attachment 1).</p>	Document signed by the Mayor on 2/10/2017	Cattapan, Laura	3/10/2017	29/11/2017
19/09/2017	Closure of Ferrars St (northern section), Gladstone St (eastern section) and Railway Place (northern section)	<p>That Council:</p> <p>1.1 Proceeds with the statutory process for a</p> <p>a) permanent road closure of Ferrars Street, between Buckhurst Street and Gladstone Street (northern section) South Melbourne maintaining access to properties in Surveyors Place; and</p> <p>b) permanent road closure of Gladstone Street, between Kerr Street and Ferrars Street, South Melbourne;</p> <p>in accordance section 207, schedule 11, clause 9 of the Local Government Act 1989.</p> <p>1.2 Notes that on 13 September 2016, Council resolved to commence the process for the permanent road closure of the northern section and proposed road widening of the southern section of Railway Place, South Melbourne subject to Vic Track lot approval.</p> <p>1.3 Gives public notice to affected stakeholders of the proposal for the road closures of the following roads:</p> <p>(a) Ferrars Street (Between Buckhurst Street and Gladstone Street);</p> <p>(b) Gladstone Street (Between Kerr Street and Ferrars Street); and</p> <p>(c) Railway Place (Between Douglas Street and the southern border of the school on Railway Place)</p> <p>and invites submissions in accordance with Section 223 of the Local Government Act 1989.</p> <p>1.4 Resolves to hear and consider any submissions received pursuant to Section 223 of the Local Government Act 1989 at a Council meeting to be held on 15 November 2017.</p>	Statutory process has begun for road closure. Notification has been sent to residents and the feedback process is taking place in the lead up to 15 Nov Council meeting.	Coultas, Mike	3/10/2017	29/11/2017
19/09/2017	Cr Gross MAV State Council Graffiti	<p>That Council:</p> <p>Submits the following motion to the 20 October 2017 Municipal Association of Victoria (MAV) State Council meeting:</p> <p>1. That the MAV negotiate with all public asset owners to improve graffiti removal service levels (either directly or by contracting individual councils to do on their behalf) to a level consistent with community expectations, and report back to a future MAV State Council on the result.</p>	Email to MAV sent 20.09.17. No further action required.	McCallum, Gayle	3/10/2017	29/11/2017
4/10/2017	Outcomes of Audit and Risk committee 24 August 2017 and presentation of annual report 2016/17	<p>That Council:</p> <p>1.1 Receives and notes the report outlining the matters addressed at the 24 August 2017 Audit and Risk Committee meeting.</p>	For noting by Council only. No action required.	Snowden, Julie	18/10/2017	15/02/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		1.2 Receives and notes the Audit and Risk Committee Annual Report 2016/17, which details the activities of the Committee for the year and how it has met its responsibilities within its Charter (Attachment 1).				
4/10/2017	Presentation of CEO Report - Issue 37	That Council: 1.1 Notes the CEO Report Issue 37 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in August 2017.	For noting by Council only. No action required.	Parsons, Teresa	18/10/2017	15/02/2018
4/10/2017	Local Law No.1 (Community Amenity) Review - Community Consultation Submissions	That Council: 1.1 Considers the submissions received pursuant to Section 223 of the Local Government Act 1989 process, conducted in relation to the new and amended clauses proposed to be incorporated into the Principal Local Law, Local Law No.1 (Community Amenity). 1.2 Hears from those who have requested to speak in support of their submission at the meeting on 4 October 2017. 1.3 Thanks the submitters for providing feedback on the proposed changes to the Local Law No.1 (Community Amenity) received during the s223 process. 1.4 Makes recommended final changes to the clauses and amendments included in the Principal Local Law No.1 and presents the new and amended clauses proposed to be incorporated into the Principal Local Law, Local Law No.1 (Community Amenity) for adoption at the Ordinary Meeting of Council on 1 November 2017.	Noted. Document being prepared for Local Law Adoption on 1 November 2017.	Rosic, Lili	18/10/2017	13/03/2018
4/10/2017	Notice of Motion – Cr Tim Baxter	That Council: 1. Calls for a report from officers on: a. How Council is tracking against recommendations contained in the Ombudsman’s report into the transparency of local government decision making, released December 2016. b. Any recommendations on how Council may improve it’s reporting of Councillor expenses.	Report prepared for presentation to Council Meeting 18 April 2018.	Chick, Murray	18/10/2017	15/03/2018
4/10/2017	Library Collection Contract	That Council: 1.1 Awards Procurement Australia Contract No. 1906/0836 to provide library collections, furniture, equipment and associated requirements to Council for a two year period commencing on 1 July 2017 to June 2019, (with an option for a further term of two years.) 1.2 Notes that the contract sum is for an approximate sum of \$1.57M exclusive of GST for the initial two year period together with a possible equivalent sum of \$1.57M should the two twelve month extension options be activated. 1.3 Affixes the Common Seal of the Port Phillip City Council to Contract No. 1906/0836 between Council and Procurement Australia	All actions completed. No further action required.	Tyquin, Damian	18/10/2017	18/10/2017
18/10/2017	New Lease for Kiosk 2, 6 Jacka Boulevard, St Kilda	That Council: 1.1 Resolves that the statutory procedures be commenced under Section 190 of the Local Government Act 1989 (the Act) for a lease to be granted to Ice Cream Delights Pty Ltd for Kiosk 2, 6 Jacka Boulevard, St Kilda.	Council approved the new Lease at its meeting of 6 December 2017	Serrano, Lyann	1/11/2017	06/12/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>1.2 Proposes a lease to Ice Cream Delights Pty Ltd to enable the operation of a kiosk and an outdoor area including the preparation, service and sale of food and non-alcoholic refreshments for up to five years for an annual fee commencing at \$70,000 inclusive of GST.</p> <p>1.3 Directs the public notice of the proposed lease be given under section 223 of the Act.</p> <p>1.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.</p> <p>1.5 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be held on 6 December 2017.</p>				
18/10/2017	South Melbourne Market Annual Report 2016-17	<p>That Council:</p> <p>1.1 Receives the annual report for the operation of the South Melbourne Market in 2016-2017 (Attachment).</p>	Annual report received and For noting by Council only. No action required.	Williamson, Ross	1/11/2017	13/03/2018
18/10/2017	Proposed Sale of Residential Property	<p>That Council:</p> <p>1.1 Resolves that the statutory procedures under the Local Government Act 1989 be commenced to sell 122 Nott Street, Port Melbourne.</p> <p>1.2 Directs that the public notice of an Intention to Sell be given under Section 223 of the Act,</p> <p>1.3 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under Section 223 of the Act.</p> <p>1.4 Resolves to hear and consider any submissions received pursuant to Section 223 of the Local Government Act 1989 at a Council to meeting to be held 6 December 2017.</p>	Property sold 3 March 2018 by public auction for \$990,000 with settlement due on 29 June 2018	Langhorn, Matthew	1/11/2017	7/03/2018
18/10/2017	Annual Report 2016/17	<p>That Council:</p> <p>1.1 Receives and considers the Annual Report 2016/17 (Attachment 1)</p>	Annual report received and For noting by Council only. No action required.	Harris, Melissa	1/11/2017	13/03/2018
18/10/2017	Review of Council delegations to Special Committees of Council	<p>That Council:</p> <p>1.1 Confirms the existing Inner Melbourne Action Plan Implementation Committee Instrument of Delegation and Terms of Reference dated 1 February 2017 (Attachment 1).</p> <p>1.2 Confirms the existing South Melbourne Market Committee Charter and Instrument of Delegation dated 14 July 2015 (Attachment 2), noting that a further report on the delegations to this Committee will be presented to Council in the December meeting cycle.</p> <p>1.3 Confirms the existing Statutory Planning Committee Instrument of Delegation dated 25 June 2013 (Attachment 3), noting that currently the Committee is not meeting and that a further report on the delegations to and operations of this Committee will be presented to Council in the near future.</p> <p>1.4 Adopts and affixes the common seal to the amended Instrument of Delegation from Council to the Council Neighbourhood Programs Committee and approves the Terms of Reference (Attachment 4).</p> <p>1.5 Revokes the previous Instrument of Delegation and Terms of Reference of the Council Neighbourhood Programs Committee dated 22 October 2013.</p>	Council Neighbourhood Programs Committee delegation and terms of reference signed and sealed and copy given to Mayor and Councillors Office.	Chick, Murray	1/11/2017	13/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
18/10/2017	Quarterly Review of Financial Performance and consideration of unbudgeted initiatives	<p>That Council:</p> <p>1.1 Notes the proposed process for the quarterly review of Financial Performance and unbudgeted discretionary initiatives to be completed at the end of the September, December and March.</p> <p>1.2 Approves up to \$1,023,000 of unbudgeted expenditure for the following initiatives:</p> <p>1.2.1 Marriage Equality – Additional funds \$40,000</p> <p>1.2.2 In our Backyard Taskforce \$150,000</p> <p>1.2.3 Brookes Jetty Concept Design \$7,500</p> <p>1.2.4 Social and Cultural Heritage Program \$125,000</p> <p>1.2.5 St Kilda Road North Planning Scheme Amendment \$125,000</p> <p>1.2.6 FBURA Precinct Planning \$200,000</p> <p>1.2.7 Pier St, St Kilda Lockable Gates \$45,000</p> <p>1.2.8 Fraud & Corruption Online Training Module \$40,000</p> <p>1.2.9 OHS, Emergency Management and Security Improvements \$290,500</p> <p>1.3 Notes that at the end of August we are forecasting a year end cash surplus of \$0.61M which is \$0.25M above budget which will be used to partially fund these initiatives with the remainder coming from general reserves which we will seek to replenish from additional savings during the year.</p>	Financial forecasts updated. No further action required.	O'Keeffe, Dennis	1/11/2017	13/03/2018
18/10/2017	Assembly of Councillors	<p>That Council:</p> <p>1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2) (a) and (b) of the <i>Local Government Act 1989</i>.</p>	For noting by Council only. No action required.	Purvis, Rebecca	1/11/2017	15/02/2018
1/11/2017	Local Law No.1 Community Amenity	<p>That Council:</p> <p>1.1 Makes Local Law No.1 (Community Amenity Amendment) of 2017 (Local Law) in the form attached to the accompanying Report.</p> <p>1.2 Adopts the Procedures and Protocols Manual, Footpath Trading Guidelines and Parking Permit Policy in the respective forms attached to the accompanying Report.</p> <p>1.3 Confirms the continuing operation of the Nature Strip Guidelines (2013).</p> <p>1.4 Authorises this Local Law and the incorporated documents to commence on the day immediately following the day on which notice of its making is published in the Victoria Government Gazette; ceases to operate on the day on which the Community Amenity Local Law No. 1 of 2013 ceases to operate; and operates throughout the whole of the municipal district.</p> <p>1.5 Authorises the Chief Executive Officer to give notice of the making of the Local Law in accordance with section 119(3) of the Local Government Act 1989 (Act).</p> <p>1.6 Authorises the Chief Executive Officer to send a copy of the Local Law to the Minister for Local Government in accordance with section 119(4) of the Act.</p> <p>1.7 Authorises the Chief Executive Officer to write to each person who made a submission under Section 223 of the Act, advising them of the decision to make the Local Law in the form attached to the accompanying Report and to</p>	<p>The Local Law No.1 was published in the Government Gazette on 23/11/17 , and commenced on 24/11/2017.</p> <p>Incorporated documents - Procedures and Protocols Manual, Footpath Trading Guidelines, Parking Permit Policy have been adopted.</p> <p>The continuing operation of the Nature Strip Guidelines has been confirmed.</p> <p>Letter signed by the CEO was sent to the Minister for Local Government on 11/12/17.</p> <p>Correspondence was forwarded to submitters advising them of council decision.</p> <p>The Local Law, and all accompanying documents have been published on the website and made available at all City of Port Phillip Council Town Halls.</p>	Wright, Terry	15/11/2017	11/12/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>give reasons for this decision (such reasons to reflect the reasons in the table set out in Attachment 4).</p> <p>1.8 Publishes the Local Law, Procedures and Protocols Manual, Footpath Trading Guidelines, Parking Permit Policy and Nature Strip Guidelines on its website, and make copies available at all Town Halls.</p>				
1/11/2017	St Kilda Triangle Update	<p>That Council:</p> <p>1.1 Continues to build on the work of the last 20 years and progress the St Kilda Triangle by pursuing activation opportunities and partnership with the Victorian Government, and to pause the development of design guidelines and other related planning works for two years, while there is no funding for the Masterplan vision.</p> <p>1.2 Welcomes St Kilda Triangle as the selected site for the Land Art Generator Initiative (LAGI) Melbourne 2018 competition, and pledges Council's support to the competition through in-kind support, participating in shortlisting and exhibiting the successfully shortlisted proposals.</p> <p>1.3 Notes that if a significant opportunity emerges from the State or the private sector, Council revisits its level of investment in the St Kilda Triangle.</p>	For noting by Council only. No action required.	Dewar, Damian	15/11/2017	28/11/2017
1/11/2017	Presentation of CEO Report - Issue 38	<p>That Council:</p> <p>1.1 Notes the CEO Report Issue 38 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in September 2017.</p>	For noting by Council only. No action required.	Horne, Sally	15/11/2017	10/11/2017
1/11/2017	Proposed Sponsorship Program South Melbourne Town Hall	<p>That Council:</p> <p>1.1 That Council endorses the Cultural Activation Sponsorship Program for the South Melbourne Town Hall as a trial running alongside the Australian National Academy of Music (ANAM) Operating Agreement for 15 months.</p>	<p>Sponsorship guidelines move from 'draft' to 'final' and will be advertised and implemented as per timeline in the report.</p> <p>Program implementation delayed due to building works at South Melbourne Town Hall December 2017 - August 2018.</p>	Strano, Susan	17/11/2017	17/11/2017
1/11/2017	Palais Theatre - Community Fund Committee Allocation & Additional Capital Works Program	<p>That Council:</p> <p>1.1 Notes the range of activities underway to implement key elements of the Palais Theatre lease.</p> <p>1.2 Authorises Council officers to appoint the two City of Port Phillip Palais Theatre Community Fund Committee members selecting from the existing City of Port Phillip "Cultural Development Fund" Reference Committee.</p> <p>1.3 Approves Allocation of Surplus Funds realised through project savings from Palais Theatre refurbishment partnership, between City of Port Phillip and DELWP to be used for additional urgent and highly desirable schedule of capital works.</p>	<p>Committee applicants (both successful and non-successful) have been notified of the decisions and thanked for their time.</p> <p>Officers will seek to allocate resources for the management of works and procuring contractors to commence. A works plan will be created alongside the tenant and officers will provide periodic updates to progress.</p>	Langhorn, Matthew	15/11/2017	30/11/2017

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
1/11/2017	Community Grants Program Annual Acquittal and Outcomes Report 2016/2017	That Council: 1.1 Endorses the <i>Community Grants Annual Acquittal and Outcomes Report 2016/17</i> .	The Community Grants Acquittal and Outcomes Report has now been added to the CoPP website for all community members to access http://www.portphillip.vic.gov.au/community_grants.htm	Fraser, Danielle	15/11/2017	17/11/2017
1/11/2017	Notice of Motion – Cr Tim Baxter	That Council: 1. Requests that officers investigate the expansion of our Council meeting live streaming services onto platforms including but not limited to Facebook Live and YouTube, with a view to potentially expanding the current viewer base.	- New link has been added to website to direct users directly to the meetings and agendas page for the current year - addition of a link on the live stream page to direct users to meeting agenda of meeting they are streaming - Increased focus on social media posts linking to agenda and reports pages and live streaming sites - Existing live streaming videos from past Council Meetings have been loaded onto YouTube channel. Facebook Live will be activated as a trial at the 4 April Council Meeting	Pearce, Kirsty	20/03/2018	20/03/2018
1/11/2017	Urgent Business – Manus Island	That Council: 1. Notes with disappointment the humanitarian crisis unfolding on Manus Island and calls on the Federal Government to urgently evacuate to Australia the roughly 600 residents with no safe place to go. 2. Resolves to write to Minister for Immigration and Border Protection outlining our serious concerns over the welfare of the roughly 600 remaining residents. 3. Commits to working with local settlement services and existing networks to support new arrivals to resettle in the City of Port Phillip, and to encourage neighbouring councils to do the same. 4. Reaffirms its commitment to remain a refugee Welcome Zone in support of the Refugee Council of Australia campaign and the many residents in the City of Port Phillip from refugee and multicultural backgrounds. 5. Informs the Multicultural Forum and the Multi-faith Network of Council's decision and seeks feedback regarding other ideas and activities to support refugees and people from different backgrounds re-settling in the City of Port Phillip. 6. Erects within the next fortnight at each of Council's Town Halls banners containing a message "Refugees Welcome Here" as a way of showing support for refugees and people from different backgrounds living in the City of Port Phillip, and for these to remain in place at the discretion of the CEO.	A letter was sent to Peter Dutton, Minister for Immigration and Border Protection, on 8 November 2017 from Mayor Voss. CoPP has supported the Brigidine Asylum Seeker Project (BASP) with a Community Meals Subsidy for \$5,000 in the 2017/18 financial year, to provide meals and food vouchers to asylum-seeker residents of Port Philip. The MLO will strengthen CoPP's relationships with local migrant settlement agencies including BASP, MiCare and the Adult Migrant Education Program to create mutual awareness of services provided. The MLO will review the existing funding agreement with MiCare to prioritise support for newly-arrived residents. CoPP provided a venue subsidy to BASP for a fundraiser held on 1 December Council has signed up to the 'Refugee Welcome Scroll'. Refugees Welcome here banners have been installed at St Kilda, South Melbourne & Port Melbourne Town Halls on the external buildings and pull up banners installed at each ASSIST counter. •	Hempel, Diana	15/11/2017	15/11/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
15/11/2017	Council Policy - Fraud and Corruption Control	That Council: 1.1 Approves the updated Fraud and <i>Corruption</i> Control Policy included in Attachment 1.	Updated Fraud and Corruption Control Policy has been added to the Intranet. Updated Fraud and Corruption Control Policy and supporting wording ready to be loaded on to Council's website (for the first time) with the assistance of Digital Communications & Design team.	Snowden, Julie	29/11/2017	28/11/2017
15/11/2017	Child Safe Standards	That Council: 1.1 Formally endorses the Statement of <i>Commitment</i> to Child Safety (attachment 1).	The endorsed Statement of Commitment to Child Safety made available internally and externally on website and intranet. Action completed	Neville, Samantha	29/11/2017	29/11/2017
15/11/2017	Health and Wellbeing Implementation Strategy	That Council: 1.1 Endorses the Health and Wellbeing Strategy for submission to the Department of Health and Human Services by 15 December 2017.	Plan acknowledged by Department of Health and Human Services 2 March 2018	Hooper, Alicia	29/11/2017	2/03/2018
15/11/2017	Hearing of Submissions - Proposed Road Closure of Ferrars Street (northern section), Gladstone Street (eastern section) and Railway Place (northern section)	That Council: 1.1 Notes that on 5 April 2017, Council endorsed the design and delivery of the streetscape works in the Ferrars Street Education and Community Precinct including adjustments to the design made in response to community feedback. 1.2 Notes that on 19 September 2017, Council resolved to commence the process for the permanent road closure of Ferrars Street; Gladstone Street; and Railway Place in South Melbourne in accordance with the Local Government Act 1989, Section 207 (Power of Council over traffic), Schedule 11, Clause 9 (Power to place obstructions or barriers on a road permanently). 1.3 Receives and considers all written and verbal submissions to the proposed closure of Ferrars Street (between Douglas Street and Gladstone Street) and Gladstone Street (between Kerr Street and Ferrars Street) and narrowing of Kerr Street to facilitate the creation of the Montague Community Park. 1.4 Receives and considers all written and verbal submissions to the proposed closure of Railway Place to enable the: a) creation of a pedestrian zone at the junction of Meaden Street, Douglas Street and Railway Place; and b) entry and exit for traffic from City Road to the southern section of Railway Place to facilitate access to the back of properties situated on Railway Place and the new school. 1.5 Extends its gratitude to all submitters and to persons presenting at this meeting. 1.6 Notes that on the 06 December 2017, Council will make a determination on whether to proceed with the proposed road closures.	Ferrars St, Gladstone St and Railway Place closed as per council resolution of 6 December 2017.	Coultas, Mike	7/12/2017	11/12/2017
15/11/2017	Events Strategy and Outdoor Events Policy 2017	That Council: 1.1 Notes the extensive consultation that was undertaken regarding events within the municipality and feedback provided by community to inform the review of the Outdoor Event Policy and the Events Strategy.	Strategy and Policy documents finalised and registered on the Policy Bookshelf. Policy and Strategy implemented per timelines and actions contained in the Report.	Denison, Adele	29/11/2017	24/11/2017

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		1.2 Adopts the Outdoor Event Policy 2018 – 2022, with the removal of clause 5.4 which is an error. 1.3 Adopts the Events Strategy 2018 – 2022.				
15/11/2017	Alteration to Council Meeting Timetable 2017	That Council: 1.1 Holds an additional Ordinary Meeting of Council to be held on Wednesday 13 December 2017 commencing at 6.30pm at the St Kilda Town Hall	Website updated with new meeting date and advertisement placed in Leader Newspaper	Chick, Murray	29/11/2017	23/11/2017
15/11/2017	Audit & Risk Committee - Appointment of External Member	That Council: 1.1 Appoints Helen Lanyon as an external member of the City of Port Phillip Audit and Risk Committee commencing January 2018 for a period of three years ending January 2021.	Successful candidate notified. Unsuccessful candidates notified. Audit & Risk Committee notified.	Snowden, Julie	29/11/2017	28/11/2017
15/11/2017	St Kilda Pier Renewal	That Council: 1.1 Confirms Parks Victoria's conceptual plan aligns with Council's adopted planning policies to improve facilities in the Port Phillip Bay coastal area and maximise enjoyment for the public. 1.2 Extends its gratitude to all Port Phillip community submitters that contributed to the Parks Victoria community engagement process. 1.3 Supports Parks Victoria further develop Option 2 conceptual plan for the development of a business case. Noting this was the preferred in-principle option of the Parks Victoria Reference Committee. 1.4 Writes to Parks Victoria, the Premier, relevant Ministers and Local State member, reconfirming Council's support to replace St Kilda Pier. Seek the State to fund the replacement of their Pier including protection of the penguin habitat, increased public facilities, all-abilities in-water access ramp and improved connection to the foreshore.	Letter signed by the Mayor and sent to Parks Victoria, The Premier, Relevant Ministers and Local State Member on 29.11.17. Trim file 12/04/02-02.	Hehir, David	29/11/2017	29/11/2017
15/11/2017	Friends of Suai/Covalima Annual Report 2016-17	That Council: 1.1 Endorses the 2016- 17 Friends of Suai/Covalima (FoS/C) Annual Report (Attachment 1). 1.2 Acknowledges the contribution of the FoS/C Community Reference Committee and FoS/C working groups	For noting by Council only. No action required.	Jessen, Pat	29/11/2017	30/11/2017
15/11/2017	Palais Theatre Community Purpose Reservation Policy	That Council: 1.1 Approves the Palais Theatre Community Purpose Reservation Policy 2017 (attachment 1). 1.2 Approves the Instrument of Delegation for the Palais Theatre Community Purpose selection committee and affixes the Common Seal to the Port Phillip City Council Instrument of Delegation (attachment 2).	Common Seal affixed to Instrument of Delegation.	Strano, Susan	29/11/2017	30/11/2017
15/11/2017	South Melbourne Market - Extension of Term for Community Members of SMM Committee	That Council: 1.1 Approves the extension of the tenure of the South Melbourne Market Section 86 Committee independent community members, Violetta Hartley and Andrew Brough up to 30 June 2018.	Notification has been sent via email to the Committee Members and separate letters will be sent out by Wednesday 29 November 2017 advising the Committee Member of their Tenure.	Williamson, Ross	29/11/2017	28/11/2017

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>1.2 Notifies the independent committee members that their tenure will be extended up to 30 June 2018 unless Council resolves otherwise at a future Council meeting.</p> <p>1.3 Notes that South Melbourne Market's Section 86 Committee Charter is being reviewed and the tenure of Committee members may be reviewed at a future Council meeting.</p>				
15/11/2017	Awarding of Towing Obstructing Vehicles and Vehicles from Clearways Contract	<p>That Council:</p> <p>1.1. Awards Contract No. 2102 for the provision of towing services of obstructing vehicles and vehicles from clearways for the City of Port Phillip to Nationwide Towing and Transport Pty Ltd (ACN 088 026 706).</p> <p>1.2. Authorises the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution.</p> <p>1.3. Executes the agreement with Nationwide Towing and Transport Pty Ltd for the provision of towing services of obstructing vehicles and vehicles from clearways for a term of five years.</p> <p>1.4. Authorises all payments under the agreement.</p> <p>1.5. Affixes the common seal of the Port Phillip City Council to Contract No 2102 between Port Phillip City Council and Nationwide Towing and Transport Pty Ltd.</p>	Contract has been signed by both parties, and seal affixed.	Coates, John	1/12/2017	3/01/2018

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
15/11/2017	Domestic Animal Management Plan 2017-2021	<p>That Council:</p> <p>1.1 Endorses the Domestic Animal Management Plan 2017-21 to meet state government legislative requirements, prescribed in section 68A of the Domestic Animals Act 1994.</p> <p>1.2 Adds the following action to section 10.6 overpopulation and euthanasia of the Domestic Animal Management Plan 2017-2021 – animal management officers will work in partnership with the lost dogs home, veterinary clinics and animal rescue organisations to optimise the rehousing and adoption rates for dogs and cats and to reduce the incidence of euthanasia to the bare minimum, to animals with an untreatable medical or behavioural issue, or no prospect of rehoming. The euthanasia rates will be monitored monthly as part of the contractual arrangements with the lost dogs home and opportunities to further reduce the euthanasia rates will be explored and implemented wherever possible.</p> <p>1.3 Notes that council's contract with the lost dogs home is due to expire in 20 august 2019 and opportunities to further reduce euthanasia rates will be explored in subsequent contract negotiations.</p> <p>1.4 Writes to submitters to thank them for their feedback, and assisting council to develop actions that will balance the needs of pet owners and non-pet owners.</p> <p>1.5 Makes the Domestic Animal Management Plan 2017-2021 available on council's website, town halls and libraries.</p> <p>1.6 Authorises the Chief Executive Officer or his delegate to make final design or minor editorial changes prior to publication.</p> <p>1.7 Provides the secretary of the Department of Economic Development, Jobs, Transport and Resources with a copy of the endorsed Domestic Animal Management Plan 2017-2021.</p>	<p>Domestic Animal Management Plan, as amended at meeting, endorsed and made publicly available. All legislative requirements complied with.</p> <p>Submitters thanked and advised of resolution.</p> <p>Item 1.3 will be considered when the Lost Dogs Home contract expires on 20 August 2019 and included in future contracts for Pound Services.</p>	Rosic, Lili	29/11/2017	29/11/2017
15/11/2017	Middle Park Library	<p>That Council:</p> <p>1.1 Endorses the direction for refocusing Middle Park Library as a creative and collaborative learning environment.</p> <p>1.2 Approves the process for consultation with the community and key stakeholders about how best to tailor the proposed Middle Park Library space for the community, including feedback on what programs and training options are available.</p>	<p>Feedback sought until 17 December 2017 via online, library and hard copy option.</p> <p>Key stakeholder groups engaged with including the Civic Kindergarten, Toy Library, Middle Park book club, Community facilities (for their regular user groups through the MP Community Centre), as well as targeted communication in liaison with the CoPP Youth Team, the Arts and Economic Development teams. 768 visits to the HYS page (from 643 unique visitors), with 179 survey responses and 8 general comment submissions were received. Feedback gathered from the online survey and other general responses provided, will be collated and presented back through an updated report to an Ordinary Meeting of Council early in the New Year.</p>	Hart, Libby	29/11/2017	20/03/2018

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
15/11/2017	Urgent Business	That Council: 1. Notes that under Council's adopted Procurement Policy, the CEO has been delegated power to enter into a contract in emergency circumstances up to a value of \$5,000,000. 2. Notes that the CEO has declared that a contract for the purchase of hostile vehicle mitigation barriers must be entered into due to emergency circumstances. 3. Approves up to \$270,000 including GST of unbudgeted expenditure for the purchase of hostile vehicle mitigation barriers. 4. Updates the budget at the next quarterly review in February 2018.	All actions completed.	O'Keeffe, Dennis	6/12/2017	6/12/2017
6/12/2017	Proposed Sale of Residential Property 122 Nott Street, Port Melbourne - Hearing of Submissions following Public Advertising	That Council: 1.1 Notes that in accordance with Sections 189 and 223 of the Local Government Act 1989 and the Council resolution made on 18 October 2017 a notice of intention to sell 122 Nott Street, Port Melbourne was published on 31 October 2017. 1.2 Notes that no submission was received in response to the notice of intention to sell 122 Nott Street, Port Melbourne. 1.3 Being of the opinion that 122 Nott Street, Port Melbourne is no longer required for the purpose for which it was acquired or for any other strategic or operational purpose resolves to sell 122 Nott Street, Port Melbourne. 1.4 Authorises the Chief Executive Officer or delegate to undertake the necessary tasks required to facilitate the sale of 122 Nott Street, Port Melbourne including the execution of sale documentation. 1.5 Authorises the use of the Common Seal of the Port Phillip City Council to be affixed to the Transfer of Land.	Agent procurement process has commenced with selection expected to be completed early January. Sale campaign forecasted to begin 20 January 2018.	Langhorn, Matthew	20/12/2017	29/12/2017
6/12/2017	Appointment of Audit and Risk Committee Chair	That Council: 1.1 Appoints Helen Lanyon to the position of Chairperson of the City of Port Phillip Audit & Risk Committee for 2018.	Helen Lanyon has been appointed Audit & Risk Committee Chair for 2018 as agreed by Council. All relevant stakeholders have been notified.	Snowden, Julie	20/12/2017	3/01/2018
6/12/2017	Petition - Pedestrian crossing on Chapel Street stop 39, Tram 78	That Council: Receives the petition and notes that officers will provide a response to the petition at a future Council meeting.	Petition received. To be reported back to Council at a future Council Meeting. No further action required	Purvis, Rebecca	20/12/2017	14/12/2017
6/12/2017	Presentation of CEO Report - Issue 39	That Council: 1.1 Notes the CEO Report Issue 39 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in October 2017.	For noting by Council only. No action required..	Horner, Sally	20/12/2017	13/12/2017
6/12/2017	Assembly of Councillors	That Council: 1.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2) (a) and (b) of the Local Government Act 1989.	For noting by Council only. No action required.	Purvis, Rebecca	20/12/2017	14/12/2017
6/12/2017	Petition on managing heavy vehicle parking in residential areas	That Council: Receives the petition and notes that officers will provide a response to the petition at a future Council meeting.	Petition received. To be reported back to Council at a future Council Meeting. No further action required	Rosic, Lili	20/12/2017	3/01/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
6/12/2017	Appointment of Councillors to Committees	<p>That Council:</p> <p>1.1 Makes the appointments of Councillors as representatives to the special committees, community reference (advisory) committees and external committees (Attachment 1).</p> <p>1.2 Notes that a review of community reference (advisory) committees will be undertaken in the first half of 2018 and a further report will be presented to Council on the outcomes of the review and a recommended advisory committee structure.</p> <p>1.3 Confirms that appointments to special committees and external committees are effective from the date of this resolution and for the 2018 calendar year unless Council resolves an earlier expiry date.</p> <p>1.4 Confirms that the appointments to community reference (advisory) committees are effective from the date of this resolution until 30 June 2018.</p> <p>1.5 Pursuant to section 86 of the Local Government Act 1989 establishes a Special Committee of Council titled "Planning Committee".</p> <p>1.6 Adopts and affixes the common seal to the Instrument of Delegation and schedule in relation to the "Planning Committee" (Attachment 2).</p> <p>1.7 Dissolves the Special Committee previously established by Council under section 86 of the Local Government Act 1989 known as the "Statutory Planning Committee" and revokes any previous delegations granted to this committee, both with effect from the date of this resolution.</p>	<p>Planning Committee established and Instrument of delegation signed and sealed and filed in Vital Records. Noted that a review of advisory committees is required by 30 June 2018.</p>	Chick, Murray	20/12/2017	23/01/2018
6/12/2017	Council Meeting and Planning Committee Meeting Timetable 2018	<p>That Council:</p> <p>1.1 Adopts the Council meeting and Planning Committee meeting timetable for 2018 as contained in Attachment 1 as amended for the Planning Committee to replace the words in the "2017/18 Chair" column so it reads: "A Councillor, nominated in advance, on a rotation basis during 2018".</p> <p>1.2 Authorises the Chief Executive Officer in consultation with the Mayor to vary the location of Council and / or Planning Committee meetings if required.</p>	<p>Council and committee meeting timetable for 2018 adopted and placed on Internet.</p>	Chick, Murray	20/12/2017	23/01/2018
6/12/2017	National Disability Insurance Scheme	<p>That Council:</p> <p>1.1 Resolves to not register as a National Disability Insurance Scheme (NDIS) service provider and informs the community of this decision.</p> <p>1.2 Continues our current services and programs for people with disabilities for the duration of the funding agreements.</p> <p>1.3 Maintains its current budget commitment to support people with disabilities.</p> <p>1.4 Consults with the community on the use of the current level of subsidy and roles Council can play to support people with disability in the future.</p> <p>1.5 Supports members of the community who are eligible for the NDIS to transition to the scheme.</p> <p>1.6 Continues to accept new Home and Community Care Program for Younger People (HACC PYP) clients up to, and including the NDIS transition period.</p>	<p>1.1 Council communicated its decision not to register as an NDIS provider with the Victorian State Government, staff, current clients and the community</p> <p>1.2 Council confirmed its commitment through the above communication</p> <p>1.3 Noted.</p> <p>1.4 Scheduled to be completed in mid 2018</p> <p>1.5 Council continues to provide individual support through work with clients and carers in partnership with the Local Area co-ordination Service of the Brotherhood of St Laurence and has held targeted information sessions for carers as well as for clients with mental health problems scheduled in December 2017, January and February 2018.</p>	McGorry, Mary	30/06/2018	

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		1.7 Continues to provide Fog Theatre whilst exploring partnership opportunities with potential service providers whilst there are sufficient participants to provide the program.	1.6 New referrals are accepted as usual. 1.7 Fog theatre continues as usual			
6/12/2017	New Lease for Kiosk 2, 6 Jacka Boulevard, St Kilda	<p>That Council:</p> <p>1.1 Not having received any submissions in response to the Notice of Intention to Lease Kiosk 2, 6 Jacka Boulevard, St Kilda to Ice Cream Delights Pty Ltd, resolves to conclude the statutory procedures under sections 190 and 223 of the Local Government Act 1989.</p> <p>1.2 Authorises the Chief Executive Officer or delegate to execute a new lease agreement on the terms outlined below:</p> <ul style="list-style-type: none"> • Tenant: Ice Cream Delights Pty Ltd • Premises: Kiosk 2, 6 Jacka Boulevard, St Kilda • Permitted Use: Operation of a kiosk and an outdoor area including the preparation, service and sale of food and non-alcoholic refreshments • Term: Five (5) years • Commencement Rental: \$70,000 per annum inclusive of GST. 	<p>Ice Cream Delights Pty Ltd had formally withdrawn its interest to lease the kiosk. A deed of release and termination was agreed and given to Ice Cream Delights Pty Ltd dissolving any implied contractual relationships mitigating any risk of retrospective claim.</p> <p>Report presented to Council on 21 February 2018 to commence the statutory procedures to consider granting a lease to Peter Spiropoulos as trustee for Spiropoulos Family Trust for Kiosk 2, 6 Jacka Boulevard, St Kilda, and to rescind a decision made on 6 December 2017 to grant a lease of the property to Ice Cream Delights Pty Ltd.</p>	Serrano, Lyann	28/02/2018	21/02/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
6/12/2017	Proposed Road Closures of Ferrars Street, Gladstone Street and Railway Place in South Melbourne	<p>That Council:</p> <p>1.1 Notes and thanks the community for the feedback that was submitted and / or presented to Council on 15 November 2017.</p> <p>1.2 Having considered all written and verbal submissions received, resolves to adopt the permanent road closures of:</p> <p>a) Ferrars Street, between Gladstone and Douglas Streets;</p> <p>b) Gladstone Street, between Kerr and Ferrars Streets;</p> <p>c) Railway Place, between Douglas Street and the southern boundary of the South Melbourne Ferrars Street Primary School;</p> <p>in accordance with the <i>Local Government Act 1989</i> under the provisions of Section 207 (Powers of Councils over traffic), Schedule 11, Clause 9 (Power to place obstructions or barriers on a road permanently).</p> <p>1.3 Publishes a notice of adoption in an appropriate newspaper and notify all submitters.</p>	<p>1. The roads have been formally closed by Council.</p> <p>2. For Ferrars st and Glastone St, the implementation of this resolution is dependent on site mobilisation of the Open space which will occur in early January (8th Jan).</p> <p>3. For Douglas St, the roads have been temporarily closed until 21st Dec by Yarra Trams. The 2nd stage of road works will be based on the timing of works for the turnaround circle which is also likely to occur in Jan 2018 in readiness for the school opening.</p> <p>Ferrars St and Gladstone St are scheduled to close on 8th January 2018. Railway Place is scheduled to close by the end of January 2018.</p>	Coultas, Mike	20/12/2017	08/01/2018
6/12/2017	Proposed Discontinuance and Sale of Road at the Rear of 47 Fawkner Street, St Kilda	<p>That Council acting under clause 3 of Schedule 10 of the Local Government Act 1989 (the Act):</p> <p>1.1 Resolves that the statutory procedures be commenced to discontinue the road at the rear of 47 Fawkner Street St Kilda being part of the land contained in book 52 number 004 (Road).</p> <p>1.2 Directs that under sections 207A and 223 of the Act public notice of the proposed discontinuance of the Road be given in the Port Phillip Leader newspaper.</p> <p>1.3 Resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road is discontinued, Council proposes to sell the Road to the adjoining owner for \$7,500 plus GST, to be adjusted to CPI annually, in accordance with Council's Discontinuance and Sale of Roads Policy.</p> <p>1.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter.</p> <p>1.5 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>	<p>A public notice of the proposed discontinuance of Road will be advertised in Port Phillip Leader on 16 January 2018.</p> <p>A further report was presented to Council on 21 March 2018.</p>	Serrano, Lyann	30/03/2018	21/03/2018
13/12/2017	Parking Technology Transformation	<p>That Council:</p> <p>1.1 Notes that there is a need to manage parking differently in order to improve parking availability for people across different times of the week and year and to account for seasonal variations.</p> <p>1.2 Considers as a Confidential Item listed for Council on 13 December 2017, smart parking technology options included in the Parking Technology Strategic Business Case to be procured through a public tender process.</p>	Both actions have been noted and completed - further information on Parking Technology Transformation to be seen in the confidential report.	Coates, John	27/12/2017	3/01/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
13/12/2017	Proposal for Commercial Lease - Level 1, 202 Bank Street SOUTH MELBOURNE	<p>That Council:</p> <p>1.1 Resolves that the statutory procedures under Section 190 of the Local Government Act 1989 (the Act) be commenced for a new lease of Level 1, 202 Bank Street, South Melbourne to Resolution Independent Pty Ltd subject to the following terms:</p> <ul style="list-style-type: none"> • Premises Level 1, 202 Bank Street, South Melbourne • Approximately 232 m2 with 26m2 ground floor storage space and 1 car space to rear parking area. • Permitted Use Office • Commencement 1 March 2018 • Length of term One year and eight months, with one further term of one year (aggregate two years and eight months) • Rent \$48,500 plus GST with an increase of 3% on the anniversary of the commencement date <p>1.2 Directs the public notice of the proposed lease be given under Section 223 of the Act.</p> <p>1.3 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.</p> <p>1.4 Resolves to hear and consider any submissions received pursuant to Section 223 of the Local Government Act 1989 at a Council to meeting to be held in early 2018.</p>	Public advertising to commence on 28 January 2018 with submissions closing on 3 March 2018. Draft lease being prepared with report expected to be filed (and any submissions heard) at Council meeting of 7 March 2018.	Langhorn, Matthew	27/12/2017	29/12/2017
13/12/2017	Montague Park Construction Tender Evaluation	<p>That Council:</p> <p>1.1 Awards Contract 2104 to PTA Landscapes Pty Ltd for the Stage 1 – Montague Community Park Construction.</p> <p>1.2 Notes that the contract value is based upon a lump sum price of \$3,022,930.38 including GST. The proposed contract commencement date is 08 January 2018.</p> <p>1.3 Affixes the Common Seal of the Port Phillip City Council to Contract 2104 between Council and PTA Landscapes Pty Ltd.</p> <p>1.4 Notes the changes to the 10-Year Financial Plan:</p> <p>(a) A net overall reduction in gross capital expenditure by \$2.0 million - primarily due to the reduction in the capping layer approved by the independent environmental auditor - compared to the 10-Year Financial plan;</p> <p>(b) A net overall reduction of Council's contribution of \$0.7 million.</p> <p>(c) Revised phasing of Stage 1: \$0.3 million in 2016/17; \$4.3 million in 2017/18; \$0.9 million in 2018/19.</p>	Contract executed, and works commenced on 08 January 2018. Action completed.	Trill, Anthony	27/12/2017	9/01/2018
13/12/2017	Proposed Lease - Multicultural Arts Victoria	<p>That Council:</p> <p>1.1 Resolves that the statutory procedures under the Local Government Act 1989 (the Act) be commenced for a new lease of part level 1, 208 Bank Street, South Melbourne to Multicultural Arts Victoria subject to the following terms:</p> <p>Premises Part of the west wing on level 1 of the South Melbourne</p>	Public advertising to commence on 28 January 2018 with submissions closing on 3 March 2018. Draft lease being prepared with report expected to be filed (and any submissions heard) at Council meeting of 7 March 2018.	Langhorn, Matthew	27/12/2017	29/12/2017

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>Town Hall at 208 Bank Street, South Melbourne</p> <p>Approximately 300 m² exclusive possession with access to communal amenities. Prescribed access of 3 days to the main auditorium at no hire fee.</p> <p>Permitted Use Office</p> <p>Commencement 1 March 2018</p> <p>Length of term Three years</p> <p>Rent \$20,135 per annum + GST per annum with annual CPI increases</p> <p>1.2 Notes that the proposed rent of \$20,135 represents a discount of \$59,865 (74.8%) on the market rental valuation in recognition of the Council support for the community benefits provided by the tenant.</p> <p>1.3 Directs the public notice of the proposed lease be given under Section 223 of the Act.</p> <p>1.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.</p> <p>1.5 Resolves to hear and consider any submissions received pursuant to Section 223 of the Local Government Act 1989 at a Council to meeting to be held in early 2018.</p>				
13/12/2017	Council Plan and Budget: Direction setting	<p>That Council:</p> <p>1.1 Considers and notes the outcomes from a preliminary review of the operating environment and strategic risks (Attachment 1).</p> <p>1.2 Endorses the 10-Year Financial Outlook (Attachment 2) and parameters, noting the significant challenge of rates capping and the rates cap gap.</p> <p>1.3 Delegates authority to the CEO or their delegate to reflect any changes made by Council at tonight's meeting, which are not reflected in Attachment 2, and to make minor typographical corrections before final publication.</p> <p>1.4 Confirms not applying to the independent economic regulator for a variation to the rates cap in 2018/19.</p>	10Y Financial Outlook finalised and is on Council's website	Liu, Peter	27/12/2017	2/01/2018
13/12/2017	Notice of Motion - Cr David Brand	<p>That Council:</p> <p>1. Extends the length of the current consultation period for Middle Park Library from the 17th of December to the 16th of February 2018.</p> <p>2. Hosts a public meeting to consider the feedback from the survey and discuss the ongoing Middle Park Library services.</p> <p>3. Receives a report no later than end of March 2018 with the outcomes of the Middle Park Library consultation and the public meeting.</p>	<p>The consultation period was extended to 16 February 2018.</p> <p>A public meeting was held on 14 February 2018.</p> <p>A report on the outcomes of the consultation will be presented to Council meeting 21 March 2018</p>	Damian Dewar	27/12/2017	15/03/2018
13/12/2017	Notice of Motion – Cr Bernadene Voss	<p>That Council:</p> <p>1. Notes the Executive Council of Australia Jewry's recent report into anti-Semitism in Australia.</p> <p>2. Reaffirms the City of Port Phillip's commitment to multicultural and multifaith inclusion and abhors any form of racism or anti-Semitic sentiments in the community which would pose a threat not only to the Jewish community but to our common values of democracy, freedom and human rights.</p>	As per Point 5 of the Notice of Motion, this matter was discussed at the Multifaith Network meeting on 15 February 2018.	McCormack, Ciaran	31/01/2018	15/02/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>3. Unequivocally and publicly condemns all forms of anti-Semitism which include, but are not limited to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Using falsehoods, stereotypes and allegations such as a Jewish conspiracy to dominate and control the media, economy and government, or that Jewish citizens are more loyal to Israel than to their own nation <input type="checkbox"/> Employing blood libels, images and symbols associated with age-old antisemitism that have provided justification for harm to Jews for thousands of years <input type="checkbox"/> Calling for the destruction of the Jewish people <input type="checkbox"/> Denying Israel's right to exist <p>4. Acknowledges that elected leaders in Australia need to be vigilant in speaking out against racism, including any anti-Semitic sentiments or actions.</p> <p>5. Reaffirms Council's 2013 and 2015 endorsement of the Australian Human Rights Commission's anti-racism campaign, 'Racism, It Stops with Me' to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Create awareness of racism and how it affects individuals and the broader community <input type="checkbox"/> Identify, promote and build on good practice initiatives to prevent and reduce racism <input type="checkbox"/> Empower communities and individuals to take action to prevent and reduce racism and to seek redress when it occurs <input type="checkbox"/> Refer the topic of Anti-Semitism to the next City of Port Phillip Multi-faith Network to consider appropriate actions that can be achieved within existing Council resources. 				
7/02/2018	City of Port Phillip Priorities 2018 Document and Strategy	<p>That Council:</p> <p>3.1 Defers this matter.</p>	Councillors endorsed the Council Report at 21 February Council Meeting.	Tee, Brian	21/02/2018	9/03/2018
7/02/2018	Australian LGBTI Awards - Mayor attendance	<p>That Council:</p> <p>3.1 Endorses attendance of the Mayor, Cr Bernadene Voss, at the Australian LGBTI Awards in Sydney on Friday 2 March 2018 and that the Mayor accept the award on behalf of Council, should St Kilda win the award for LGBTI Destination of the Year.</p>	Mayor and Cr Copsey attended LGBTI awards on behalf of Council.	Yeo, Samuel	21/02/2018	9/03/2018
7/02/2018	Notice of Motion - Cr Marcus Pearl	<p>That Council:</p> <p>1. Notes the valuable cultural, historical and recreational significance of Kerferd Road Pier, Albert Park to the City of Port Phillip and the State of Victoria.</p> <p>2. Writes to The Hon Lilians (Lily) D'Ambrosio MLA, Minister for Energy, Environment and Climate Change, and Minister for Suburban Development; and The Hon Luke Donellan MLA, Minister for Ports, and Minister for Roads and Road Safety, requesting the immediate allocation of funds to Parks Victoria to allow them or the relevant authority to plan and undertake the repair or replacement works to restore public access to Kerferd Road Pier as soon as possible</p>	Letter signed by the Mayor sent to relevant Ministers and Parks Victoria CEO. No further action required	Hehir, David	22/02/2018	23/02/2018
7/02/2018	Investment Policy	<p>That Council:</p> <p>3.1 Adopts the revised Investment Policy as set out in Attachment 1 to this report.</p>	Adopted policy has been distributed to relevant staff and implemented on 08/02/18.	Di Paolo, Stefania	21/02/2018	15/02/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
7/02/2018	Presentation of CEO Report - Issue 40	That Council: 3.1 Notes the CEO Report Issue 40 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in December 2017.	For noting by Council only. No action required.	Horner, Sally	21/02/2018	16/02/2018
7/02/2018	Notice of Motion - Cr Tim Baxter	That Council: 1. Restates its support for the independence of local government decision making, and the importance of local governments as representative of their communities. 2. Rejects suggestions from political parties that the State Government should be given the power to dismiss Councils for political or ideological reasons.	For noting by Council only. No action required.	Chick, Murray	21/02/2018	14/02/2018
7/02/2018	Interim Childcare Policy	That Council: 3.1 Approves the Interim Childcare Policy 2018/19 (Attachment 1) until a new Childcare Policy is adopted. 3.2 Notes that a portion of the subsidy savings will be reserved as a transition safety net for vulnerable families, for the life of the Interim Policy.	Planning has commenced to transition to the Interim Childcare Policy which will come into effect on 2 July 2018. The subsidy safety net will be considered as part of the 2018/19 Budget process. Action completed.	Adams, Michelle	21/02/2018	14/03/2018
7/02/2018	South Melbourne Life Saving Club Tender Award	That Council: 3.1 Notes that the Chief Executive Officer, under a temporary increase to his financial delegation approved by Council, has accepted a tender and entered into Contract 2089 with Connell Design & Construction Pty. Ltd. for the South Melbourne Life Saving Club & Public Amenities Redevelopment, for a contract lump sum price of \$5,635,873.97 excluding GST. 3.2 Notes that the total project cost is \$7.11M, to be funded by Council (\$5.11M) and Life Saving Victoria (\$2M). 3.3 Notes that construction will commence in early April 2018 and that it is estimated the building will be ready to occupy in October 2019.	Construction will commence on 3 April 2018. No further actions.	Davis, Lisa	21/02/2018	19/02/2018
7/02/2018	St Kilda Marina New Lease - Project Approach, Timeline and Probity Plan	That Council: 3.1 Approves the project approach and associated timeline (Attachment 1) which details the methodology that will be followed to plan the future of the St Kilda Marina site and procure and implement a new lease arrangement. 3.2 Approves the project budget required to implement the project approach. 3.3 Approves the project probity plan (Attachment 3) which details the principles, practices and policy requirements for ensuring probity on the project clarifying how they apply to Councillors, Council officers and others involved in the project.	Project Approach, Timeline and Probity Plan approved. Action Completed.	Rysanek, Michelle	21/02/2018	07/02/2018
7/02/2018	Funding Deed for Streetscape Works Associated with the Development of South Melbourne Primary School	That the Common Seal of the Port Phillip City Council be affixed to the Funding Deed for the Streetscape Works Associated with the Development of South Melbourne Primary School between Port Phillip City Council and the Minister for Planning of Victoria.	Funding Deed sealed on 13/02/2018. Action Complete.	Coultas, Mike	21/02/2018	13/02/2018
7/02/2018	Response to Manage Risk and Harm from Alcohol	That Council: 3.1 Notes that there is a limited evidence base to inform a long term policy option therefore officers have developed criteria to assess options to extend the	3.1 Completed - This is a noted action and therefore completed.	Hehir, David	30/03/2018	15/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
	Consumption in Public Space	<p>current trial and evaluate the effectiveness of the trial to inform any future decisions on alcohol restrictions.</p> <p>3.2 Implements Option Three - Extend the alcohol and glass restriction on St Kilda Foreshore until after the Easter long weekend, 3 April 2018. Foreshore is defined waters and Crown land within the Municipal boundary up to the adjoining road and includes all beaches, reserves and parkland from Wordsworth Street (Marina Reserve) to Langridge Streets (West Beach) St Kilda.</p> <p>3.3 Requests Officers to undertake community engagement and consider additional options to protect and enhance the liveability, vibrancy and safety of the foreshore. Including liquor outlet controls, backpacker establishment forum, additional summer rangers, increased service levels for waste and the permitting of events on public holidays.</p> <p>3.4 Adds the following to the assessment criteria to the officer's report at 4.6: 11 - Accords with a best practice public health centred-response to reducing harm from alcohol addiction and abuse, including binge drinking. 12 - Minimises negative impacts upon vulnerable people.</p> <p>3.5 Presents the results at a future Council meeting of both the trial and the additional actions as per 3.3.</p>	<p>3.2 Completed – This has been carried out through the gazetting of Local Laws amendment on 15 February 2018.</p> <p>3.3 Completed – Community consultation was undertaken between 16 February 2018 and 6 March 2018. The considerations of controls for liquor outlets, forum with backpacker establishments, expansion of the summer ranger program, increases to service levels for waste and permitting events on public holidays are all included in the 21 March report on Proposed Alcohol Restrictions – Public Spaces and Foreshore published in InfoCouncil.</p> <p>3.4 Completed – Assessment Criteria updated to include these items and the amended criteria included as Attachment 2 to aforementioned report.</p> <p>3.5 Completed – Report to be presented in the 21 March 2018 Ordinary Meeting of Council.</p>			
21/02/2018	Assembly of Councillors	<p>That Council:</p> <p>3.1 Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2) (a) and (b) of the <i>Local Government Act 1989</i>.</p>	For noting by Council only. No action required.	Purvis, Rebecca	7/03/2018	13/03/2018
21/02/2018	Kiosk 2, 6 Jacka Boulevard - Revision of Proposal for New Lease	<p>That Council:</p> <p>3.1 Rescinds the following resolution made by Council at its meeting held on 6 December 2017 to enter into a Lease with Ice Cream Delights Pty Ltd for the property known as Kiosk 2, 6 Jacka Boulevard, St Kilda.</p> <p><i>That Council:</i></p> <p><i>Not having received any submissions in response to the Notice of Intention to Lease Kiosk 2, 6 Jacka Boulevard, St Kilda to Ice Cream Delights Pty Ltd, resolves to conclude the statutory procedures under sections 190 and 223 of the Local Government Act 1989.</i></p> <p><i>Authorises the Chief Executive Officer or delegate to execute a new lease agreement on the terms outlined below:</i></p> <ul style="list-style-type: none"> • <i>Tenant: Ice Cream Delights Pty Ltd</i> • <i>Premises: Kiosk 2, 6 Jacka Boulevard, St Kilda</i> • <i>Permitted Use: Operation of a kiosk and an outdoor area including the preparation, service and sale of food and non-alcoholic refreshments</i> • <i>Term: Five (5) years</i> • <i>Commencement Rental: \$70,000 per annum inclusive of GST.</i> 	Notice of intention to lease published 27 February 2018. Hearing of public submissions forecasted to be at Council Meeting 18 April 2018	Langhorn, Matthew	7/03/2018	7/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>3.2 Resolves that the statutory procedures be commenced under Sections 190 and 223 of the Local Government Act 1989 (the Act) for a lease to be granted to <i>Peter Spiropoulos as trustee for Spiropoulos Family Trust</i> for Kiosk 2, 6 Jacka Boulevard, St Kilda on the following terms:</p> <p>Lessee: Peter Spiropoulos as trustee for Spiropoulos Family Trust</p> <p>Permitted Use: Operation of a kiosk and an outdoor area including the preparation, service and sale of food and non-alcoholic refreshments.</p> <p>Term: Five years</p> <p>Commencing Rental: \$46,750 inclusive of GST increasing annually by 3.5%.</p> <p>3.3 Directs the public notice of the proposed lease be given under Section 223 of the Act.</p> <p>3.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under Section 223 of the Act.</p> <p>3.5 Resolves to hear and consider any submissions received pursuant to Section 223 of the Act at a Council meeting to be held on 21 March 2018.</p>				
21/02/2018	Mid-year Financial Review 2017/18	<p>That Council:</p> <p>3.1 Notes that following the mid-year budget review the organisation is projecting (a) a full year net cash surplus of \$0.81 million which is \$0.44 million favourable compared to budgeted cash surplus of \$0.37 million and (b) a \$4.38 million improvement in the Net Operating Result including \$3.08 million of efficiency and budget savings.</p> <p>3.2 Approves up to \$0.10 million of unbudgeted expenditure for the Fisherman's Bend Urban Renewal Area (FBURA) Planning Scheme Amendments Program noting this will be funded from the improved cash surplus and that the forecasts will be updated to reflect this change subject to its approval.</p> <p>3.3 Notes attachments 1 and 2 being the Comprehensive Income Statement Converted to Cash – December 2017 and accompanying explanatory notes.</p>	Approved and Noted by Council. No further action required.	Liu, Peter	7/03/2018	21/02/2018

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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
21/02/2018	City of Port Phillip 2018 Victorian State Election Major Priorities List	That Council: 3.1 Approves the following major priorities list (arranged in no particular order) for advocacy purposes in the lead up to the 2018 Victorian State Election: 3.1.1 Fishermans Bend – early delivery of tram infrastructure 3.1.2 EcoCentre Redevelopment 3.1.3 Marlborough Street Affordable Housing 3.1.4 Redevelopment of St Kilda Pier 3.1.5 Inner Metro Sustainability Hub 3.1.6 Elster Creek Catchment (minimise flood risk of Elwood Canal and surrounding area) 3.1.7 Park Street Tram Link 3.1.8 St Kilda Junction Masterplan 3.1.9 Additional Secondary Schools 3.1.10 St Kilda Road Safety Improvement Project 3.1.11 Arts Access: creative hub in South Melbourne 3.2 Authorises the Mayor and Council officers to engage local Victorian Members of Parliament, Victorian Government Ministers and Shadow Ministers, political parties, candidates as well as key stakeholders and partners in the lead up to the November 2018 Victorian State election on the major priorities outlined in 3.1. 3.3 Notes that the above major priorities will not prevent advocacy also occurring on the advocacy priorities outlined in the Council Plan 2017-27, as well as the range of other priorities more recently identified by Councillors, as and when the opportunity arises.	Major priorities list approved by Council. Mayor and Council officers will engage and communicate with members of Government, key stakeholders and partners in the lead up to the November 2018 Victorian State election.	Brown, Cameron	7/03/2018	21/02/2018
21/02/2018	Council Submission on the Albert Park Draft Master Plan	That Council: 3.1 Notes that Parks Victoria have notified Council officers that due to strong community feedback the 18-hole golf facility will be retained, notwithstanding this Council confirms it strongly supports opportunities to increase both passive and active recreation within the Albert Park Reserve, and to increase pedestrian access to and through the park from the Queens Rd residential area. 3.2 Requests that Parks Victoria continues to engage with sporting groups and lease holders within the Reserve regarding any proposed changes that will impact their existing or future use of the Reserve and recognises the need for investment in existing sports fields and pavilions to ensure the Reserve can meet current and future needs of sporting groups and lease holders. 3.3 Adds to the submission the Isaac Jacobs Memorial Fountain located on the corner of Fitzroy Street and St Kilda Road to the list of heritage and cultural interest, ensuring that in the future this heritage fountain is relocated from its current location and integrated into any future landscape improvements.	Submission endorsed by Council. Amended submission made available on Council Website. Actions completed.	Ulcoq, Claire	7/03/2018	07/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
		<p>3.4 Endorses the submission to Parks Victoria on the Albert Park Draft Master Plan with amendments to represent the Council resolution items 3.1,3.2 and 3.3 (Attachment 1).</p> <p>3.5 Delegates to the CEO to make agreed amendments and minor editorial changes.</p> <p>3.6 Publishes the amended Council submission on the City of Port Phillip website.</p>				
21/02/2018	Peanut Farm Pavillion and Netball / Basketball Court Upgrade Tender Award	<p>That Council:</p> <p>3.1 Notes that the contract 2107 between City of Port Phillip and Stosius and Staff Constructions Pty Ltd for the construction of the Peanut Farm Pavillion and Netball/Basketball Court Upgrade for a contract lump sum of \$2,952,039.00 (Exc. GST) has been executed.</p> <p>3.2 Notes that works will commence in March 2018 and that it is estimated the refurbished building will be ready for occupancy in March 2019.</p>	Contract entered into, works to commence March 2019.	Davis, Lisa	7/03/2018	28/02/2018
21/02/2018	Outcomes of Audit & Risk Committee meeting 17 November 2017	<p>That Council:</p> <p>3.1 Notes the report outlining the matters addressed at the 17 November 2017 meeting of the Audit & Risk Committee.</p>	For noting by Council only. No action required.	Snowden, Julie	7/03/2018	1/03/2018
7/03/2018	Adani and Carmichael Mine	<p>That Council:</p> <p>Receives the Joint Letter and notes that officers will provide a response to the Joint Letter at a future Council meeting.</p>	Received and Noted by Council. Report to be presented to Council on 21/03/2018	O'Keeffe, Dennis	07/03/2018	07/03/2018
7/03/2018	Presentation of CEO Report – Issue 41	<p>That Council:</p> <p>3.1 Notes the CEO Report Issue 41 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in January 2018.</p>	For noting by Council only. No action required.	Horner, Sally	21/03/2018	07/03/2018
7/03/2018	Correction to Report 8.3 Community Amenity Local Law No. 1	<p>That Council:</p> <p>3.1 States on public record that Council Report 8.3 Local Law No.1 Community Amenity, presented to Council on 1 November 2017, incorrectly stated in paragraph 3.4.11 of that report, that “Clause 53, Camping on Council land, has been amended to include exemptions for camping by homeless and persons with complex needs. This adds clarity to the definition of homeless and exemptions”.</p> <p>3.2 Notes that the Community Amenity Local Law No.1 adopted by Council on 24 September 2001 contains in part the following clause:</p> <p><i>44A(3) A person is not guilty of an offence under sub-clause (1) where that person establishes that he or she -</i></p> <p><i>(a) is homeless or is in need of secure accommodation; or</i></p> <p><i>(b) has complex needs or is in need of additional assistance because of a mental or physical disability or illness.</i></p> <p>3.3 Notes that Council Report 8.3 Community Amenity Local Law No 1, presented to Council on 1 November 2017, and publicly available on the website, will be annotated accordingly.</p>	Correction to Report 8.3 Community Amenity Local Law No. 1 is to be by annotation where the incorrect words are struck through but are still legible on the web page and the hard copy agenda page. Clause 3.4.11 of the report says Clause 53, Camping on Council land, has been amended to include exemptions for camping by homeless and persons with complex needs. This adds clarity to the definition of homeless and exemptions. These words have now been struck through and the following annotation was added "This paragraph has been deleted in accordance with the Council resolution of 7 March 2018 titled Late Report - Amendment of Report 8.3 Local Law No.1 Community Amenity presented to Council on 1 November 2017". The web page and the hard copy page were both amended on 8 March 2018.	Chick, Murray	21/03/2018	14/03/2018

Attachment 2: Resolutions made at Council Meetings - Completed

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION	DATE COMPLETED
7/03/2018	Petition relating to the Domain Precinct Development Plan	That Council: Receives and notes the Petition.	Received and noted by Council. Response provided to Council Meeting on 07/03/2018	Wright, Nicola	21/03/2018	19/03/2018
7/03/2018	City of Port Phillip Submission to the Draft Local Government Act Bill	That Council: 3.1 Notes the report on the State Government's Exposure Draft Local Government Act Bill. 3.2 Endorses many aspects of the State Government's Exposure Draft Local Government Act Bill but calls for the State Government to provide further information and detail to support effective implementation by the local government sector. 3.3 Does not support:- 3.3.1 The proposal that a Mayor can be voted out of office mid-term if 75% of Councillors agree; 3.3.2 The inclusion of significant lease proposals as part of the overall budget consultation process; 3.3.3 Granting the Mayor specific power to appoint a councillor to be chair of a committee with delegated powers; 3.3.4 All councils (except city of Melbourne) being required to use capital improved value to value land for rating purposes; 3.3.5 The rate capping framework being enshrined into the draft Bill; 3.3.6 The ability for a councillor who has a conflict of interest to remain and participate in the discussion at a meeting (other than a council or delegated committee), i.e. an Advisory Committee meeting; 3.3.7 Temporary appointment of an Acting CEO by Council; 3.3.8 Future Council elections being conducted using a uniform voting method; 3.3.9 The provisions outlined in the Draft Bill that relate to the rating of charitable entities and organisations.	Submission sent to Local government Victoria on 8 March 2018 refer TRIM reference E36640/18	Chick, Murray	21/03/2018	14/03/2018