



Dog Walking Permit Application Form

For a permit to walk four (4) or more dogs at a time

Before applying for a dog walking permit, please read through the conditions below. You will be fully responsible for the dogs in your care, even if they don't belong to you. You must follow the permit conditions, keep the dogs under effective control at all times and always pick up after all of the dogs.

With a permit you will be allowed to have the dogs off leash only in designated off leash areas. When the dogs are off leash they must still be under effective control which means they must:

- Return to you on command
- Not bother, worry or interfere with other people or animals
- Be in your clear and unobstructed view at all times

1) Number of dogs allowed with a permit

- a) When the activity has a permit, a maximum of eight (8) dogs may be walked in total per person.
- b) Where sub-clause (a) applies, a maximum of eight (8) dogs may be walked off-leash in a designated off leash area.
- c) When the activity has a permit, a maximum of twelve (12) dogs may be walked in total, regardless of the number of handlers.
- d) Where there is more than one person conducting the activity, there must be a written agreement or roster for which person is responsible for which dogs. This must be provided to Council officers on request.

2) General Conditions

- a) While the activity is being conducted, the person(s) responsible for the dogs must carry a suitable, chain, cord or leash on their person to restrain or tether each dog.
- b) While the activity is being conducted, each dog must have a suitable collar or harness and Council issued identification marker (as defined by the *Domestic Animals Act 1994*).
- c) The permit holder and any persons assisting the permit holder must comply with the *Domestic Animals Act 1994* and the *Prevention of Cruelty to Animals Act 1986* and the *City of Port Phillip Community Amenity Local Law 2023* and any lawful instructions of Council officers.
- d) The dog walking permit must be provided to Council officers or members of the public upon request, and must be carried by the business operator while conducting the activity. This can be in print or digital form.
- e) The permit holder must have clear processes in place to ensure that dogs in their care are under effective control at all times and dog litter can be collected.
- f) 'Effective control' is as defined in City of Port Phillip Council Order #5 made under section 26(2) of the *Domestic Animals Act 1994*.
- g) The permit holder must be able to demonstrate to Council officers their methods for keeping the dogs under effective control.
- h) The permit holder must maintain records of dogs in their care which includes the times and dates the dogs are in care, the owner name and contact details and the Council tag number.
- i) The permit holder must report any incidents that could reasonably be assumed to be a dog rush or dog attack (as defined in the *Domestic Animals Act 1994*) involving the dogs in their care to the City of Port Phillip within 48 hours of the incident occurring.
- j) Council may cancel the permit if there are ongoing established breaches in the conditions of the permit.



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Applicant full name	
Business name (if applicable)	
ABN (if applicable)	
Contact number	
Email address	

Please provide a brief summary of your business or activity where you walk four or more dogs at a time.

Please describe your process for ensuring all dogs in your care are under *effective control* at all times, and that all dog litter will be collected. Please write additional comments overleaf if required.

I have read and agree to abide by the permit conditions.

I understand my permit may be cancelled if there are ongoing established breaches in the conditions of the permit.

I understand my permit will be valid for 12 months from date of issue and will need to be renewed for me to continue the activity after this period.

Signature

Date

Please send the completed application form to pets@portphillip.vic.gov.au. Your application will be reviewed within 5 business days.

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On this page you can include any additional information that may be relevant to your application.