STAGE	KEY EVENTS AND DELIVERABLES	DESCRIPTION	Community and stakeholder engagement
1 Planning for the project Planning for how to proceed with the new lease project.	Project objectives	Developed with Councillors to guide a robust process.	Introductory workshops with Councillors to set objectives for the process and start to explore opportunities and constraints for the site.
	Project Approach	A plan to guide the project, underpinned by values of fairness and transparency and supporting ethical practice.	
March 2018			
2 Identifying the site vision & objectives Investigating current conditions on site, within the leasing boundary (see site map). Improve understanding between Council, State Government and the community about what is preferred and what should be avoided.	Opportunities & constraints paper	A compilation of research undertaken to identify what is possible for the site. It includes details of the the current site, case studies, coastal and climate assessments as well as legislative, heritage and feasibility studies.	Inform the community and stakeholders of the commencement of the project through Divercity magazine, website and communication materials.
	Engagement plan	Sets out who, when and how Council will work and engage with to plan and deliver the project	Present paper to Councillors and State Government and seek feedback to inform site objectives and vision.
	Short term lease extension	Extends the current lease to facilitate the procurement and transition period	
	WE ARE HERE Site vision & objectives	Describes the vision and objectives for the site, focusing on improved public benefit, environmental resilience, financial sustainability and urban design and planning.	Consult the community and stakeholders on the opportunities and constraints for the site to inform the site objectives and vision.
June 2018			
3 Setting the parameters Developing feasible and deliverable options for the future of the site through an iterative process with Council, the community and stakeholders.	Testing options	Options for the future development and operation of the site to be determined and assessed on urban design, planning, social and environmental merits for their ability to deliver the vision and objectives. Undertake market sounding.	Community, stakeholders and Councillors participate in an iterative engagement process to inform and test potential options for the site.
	Design, leasing & legislative principles	An initial overview of financial, operating and leasing models, considered against the legislative context, to facilitate mechanisms to deliver the vision and objectives.	
April 2019	Current lease expires	Short term lease extension in place	
	Site brief	Describes the preferred outcome for the future of the site, reflecting the iterative options testing process with Council, community and stakeholders.	
April 2019			
4 Planning for procurement Determining the strategies and controls to facilitate the procurement process and deliver the preferred outcome for the site	Planning & legislative controls	Adoption of the design guidelines as well as any controls needed to facilitate the site brief. Specifies approval processes, notice and review rights.	If a planning scheme amendment process is required, consult the community through a formal exhibition process.
	Delivery strategy	Confirms the model for delivering the preferred outcome for the site, including financial, operating and leasing models, balanced with legislative considerations.	Release the delivery strategy to the community and stakeholders.
	Tender documentation	Documentation developed to seek responses to the site brief, planning controls and delivery strategy, and sets the evaluation criteria for assessing tender responses.	
May 2019			
5 Procuring new lease/s Conducting a competitive procurement process over a set period of time to secure the future of the site	Tender process	A competitive process based on the procurement model established in stage 4, with submissions assessed by a pre-determined evaluation panel against agreed evaluation criteria.	Provide information and updates to the community and stakeholders during the procurement process, in line with probity requirements.
May 2020			
6 Delivering new lease/s	Execution of new lease	The new lease arrangement is executed.	
May 2021	Transition	Depending on the lease arrangement there may be a transition period and changes to the site to deliver the preferred outcome.	