

CEO Report

#60 – November 2019



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Council respectfully acknowledges the Yalukut Weelam Clan of the Boon Wurrung.

We pay our respect to their Elders, both past and present.

We acknowledge and uphold their continuing relationship to this land.

Guide to reading this report

The symbols below are used to indicate the status of a project, strategy, or measure.

They do not convey the overall tracking of a project, strategy, or measure, beyond the current milestone or timepoint, and further information is provided within the report that explains the overall status. As all elements are weighted equally the relevant milestone could be significant or small.



On track

Latest result has achieved target for measure

On track across all elements



At risk

Latest result experienced a minor miss in relation to target for measure

One or more elements are at risk



Off track

There is a significant large variation from targeted result for measure

Off track for one or more elements

This report uses the best available information. While care has been taken to ensure the content in the report is accurate, it cannot be guaranteed at time of publication. There may be errors and omissions or it may not be wholly appropriate for your particular purposes. In addition, the publication is a snapshot in time based on historic information in subject to change.

Council has joined the growing movement calling for urgent action to address climate change

PETER SMITH

CEO City of Port Phillip

Welcome to the November issue of the CEO Report.

Aileen Kennedy Pavilion

Council passed a resolution that the new South Melbourne Life Saving Club Pavilion will be referred to as the Aileen Kennedy Pavilion. Aileen (Mac) Kennedy BEM, or 'Mac' – as she was affectionately known, had been instrumental in reforming the Club following the tragic drowning of two children in 1944. She was secretary of the Club from 1944 until her death in 1990. Mac was recognised on multiple occasions by the Royal Life Saving Society through its Commonwealth and UK headquarters, and was made a Life Member of RLSS (Victoria Branch).

Climate Emergency

At our 18 September 2019 Council Meeting, Council declared a Climate Emergency.

For an update on the important work that Council is undertaking to address climate change please refer to updates on pages 5 and 6 - 'Transforming the City'. There you will find more information on our Act and Adapt – Sustainable Environment Strategy 2018-2028, Don't Waste It! – Waste Management Strategy 2018-28, and Move, Connect, Live – Integrated Transport Strategy 2018-28.

Recycling resumes

Kerbside recycling services returned to normal operation. We have secured the recycling services of Cleanaway Waste Management Limited. Cleanaway purchased the assets of the SKM Recycling Group, and is an ASX listed company employing over 6,000 people.

Don't Waste It!

Here at Council we've been undertaking a review of our Don't Waste It! strategy to respond to the national challenges with waste and recycling. We'll have more information for you soon on this important review.

In the meantime, there is still a substantial amount of contamination in our recycling service. We all pay the cost of this, as it increases council costs for disposing of waste, and it also has an impact on the environment. We can all play our part by understanding what can be recycled and you can find out more detail on this important topic on our website portphillip.vic.gov.au

Seniors Festival celebrations

The annual City of Port Phillip Seniors Festival celebration ran from Monday 7 October to Sunday 20 October 2019. It included exhibitions, dances, fitness activities, gardening, local community celebrations, music, performances, talks, walks and writing awards. The festival recognises the valuable contribution older people make to our community.

Community Ball 40 years on

This year the Port Phillip Community Ball celebrated its 40-year anniversary, having first been held in 1979.

It was a Ruby Celebration and one of the many ways Port Phillip is proud to support the Seniors Festival each year.

Quarterly update of our projects

Council's enterprise portfolio comprises over 120 projects and programs. This month's CEO Report showcases what progress we have made in the first quarter in delivering Council Plan priorities and our key strategies. For more information, read on.



Transforming the City

The Council Plan 2017-27 sets out four areas where Council will focus its effort to see significant transformation over the next 10 years.

The City of Port Phillip declared a Climate Emergency at the 18 September Council meeting. Council staff are now embedding the declaration in relevant policies and strategies and reviewing opportunities for advocacy to the Victorian and Federal governments.

Act and Adapt – Sustainable Environment Strategy 2018-28

Transforming waste and water management

The Act and Adapt - Sustainable Environment Strategy 2018-28 was developed to help address waste and water management as well as other sustainable environment challenges. It was endorsed by Council and outlines 31 actions to be delivered in 2019/20.

Action progress

The sustainable environment strategy delivery is on track. There are 31 Actions scheduled to be in delivery phase in 2019-20. Of these, 28 actions have already commenced with the final three scheduled to begin in January 2020.



Highlights

- Action 3: Consultants engaged to complete a Biodiversity Study and Citizens Science component of this project.
- Action 35: The Elster Creek Catchment Flood Management Plan was considered and approved by Council on Wednesday 4 September.

Challenges

Action 10: South Melbourne Market Solar – this project is off track. Installation of the solar panels was completed in September 2019. The project will continue until the end of October 2019 to complete a final modification to the roof access entry point to make it compliant with regulations.

Action 24: EcoCentre Redevelopment – this project is off track, with the building design on hold while Council works closely with the EcoCentre and other stakeholders to identify the best solution for a new building and to maximise funding opportunities in the future.

Not scheduled

The following projects are due to start in November 2019:
 Action 4 (use relevant environmental data to guide project and service delivery)
 Action 5 (implement regulatory interventions to protect vegetation and increase canopy cover on private property)
 Action 39 (engage with the community to achieve greater permeability on private property).

Don't Waste It! – Waste Management Strategy 2018-28

Transforming waste management

The Don't Waste It! – Waste Management Strategy 2018-28 provides a blueprint for how Council and the community will work together to create a more sustainable future for Port Phillip, ensuring it has a sustained reduction in waste. It was endorsed by Council on 17 October 2018 and outlines 25 actions to commence in 2018/19. Recycling services resumed at the end of September and will continue with Cleanaway, the new owners of the SKM plant at Laverton.

Action progress

Of the 25 actions in the Don't Waste It Strategy, 24 are in progress. One action is on hold.



Highlights

- Action 13: Green Cone sales have exceeded 180 units, and the program continues to be popular with residents.
- Council is continuing to provide electronic waste and battery recycling to residents at drop-off points around the municipality.
- Internal Litter Prevention Taskforce has re-formed, and are meeting regularly to develop a cross-organisational plan to tackle illegally dumped waste within the municipality.

Challenges

- Action 8: Participation in the Victorian Government's state-wide recycling campaign is on hold due to recycling crisis.
- Council is working with Victorian Government and other metropolitan councils to improve state-wide waste management and development of a Circular Economy Policy. While the Strategy is currently listed as on track, some of the actions are reliant on this process achieving substantial investment and improvement in waste management and recycling across the state of Victoria in the medium term.

Move, Connect, Live – Integrated Transport Strategy 2018-28

Transforming transport and parking

The Move, Connect, Live - Integrated Transport Strategy 2018-28 provides a considered approach to make it easy for people to move around and connect with places in a way that suits them as our City grows. It was endorsed by Council and outlines 42 actions to be delivered or commenced in 2019/20.

Action progress

The implementation program for the Integrated Transport Strategy is on track. Of the 42 actions contained in the strategy, 41 are in progress – including two that are off track - and two have been completed.



Highlights

- Action 16: Multiple engagement activities held with schools during September to support and encourage active travel to and from school.
- Action 18: The Garden City Bike Corridor is moving into the detailed design and delivery phase of project.
- Action 19: Department of Environment, Land, Water and Planning (DELWP) as the new lead agency for the Shrine to Sea Project facilitated the first Working Group meeting.
- Actions 30 and 31: Community consultation on the Parking Management Policy commenced.

Challenges

Action 13: Wellington Street Upgrade project is off track due to VicRoads approval delays for the final plan, and potential increased costs.

Action 35 Parking Fee Trial and Evaluation is off track. The South Melbourne Parking Fee Trial Council Report was presented at the 15 May 2019 Council meeting. Council endorsed the recommended changes (including removal of free 10min spaces - which has been completed). A report for Fitzroy Street, Waterfront Place and Elwood will be prepared for November 2019.

Completed

Action 2: The Domain Public Realm Masterplan was adopted by Council on 18 September 2019.

Action 5: The Community Bus service was reviewed as part of the Aged Care Transition Service review (in response to national reforms in aged care).

Fishermans Bend Program 2019/20

Transforming Fishermans Bend

Fishermans Bend represents an unparalleled opportunity to reshape how Australia thinks about urban growth, housing, working and sustainable transport.

It is a Council priority to ensure that the Fishermans Bend Precinct Plans maximise outcomes for current and future Port Phillip residents, including employment, housing choice, quality public space and community facilities, and early delivery of fast, frequent public transport.

Highlights

- Council has been working with the Fishermans Bend Taskforce to develop the new high-level schedule. The new schedule will provide all stakeholders with an understanding of how the key tasks and activities will be scheduled to enable the realisation of the Fishermans Bend framework.
- Officers took part in transport workshops to prepare for the development of the business case to test viability for a tram route in the area. Councillors will be informed on establishing a Council position regarding the tram route, Infrastructure Contributions Plan (ICP) and the contribution of rates.
- Partnership principles have been agreed between the Victorian Government and Council and this will provide a strong base for ongoing dialogue.

Challenges

The new approach, changes in resourcing and program sponsorship will take time to implement putting pressure on existing resources. The risk profile of the project has also changed with key consideration being given to the tram line for City of Port Phillip precincts and the impact this will have on catalytic development approach and structuring of the ICP.

Council Scorecard

This section summarises the most current results for the outcome indicators and service performance measures outlined in the Council Plan 2017-27.

Data presented below is based on current period measures and indicators only. When data becomes available it will be depicted in the graphs and relevant commentary below.

	Service measures	Areas for focus
<p>Direction 1 We embrace difference, and people belong</p>	 <p>1 on track 4 at risk 0 off track</p>	<ul style="list-style-type: none"> The on track service indicator is 'Infant enrolment in maternal and child health services' at 100.95% compared to target of 100%. The four at risk service indicators are: <ul style="list-style-type: none"> 'Participation in first maternal and child health home visit', of 99.37%, compared to target of 100%. This result is consistent with the same period of the previous financial year. The target is an annual measure, and results are expected to increase as the year progresses. 'Cost of the maternal and child health service per hour of service', at \$77.78 per hour compared to the target of under \$75 per hour. Although there is a slight increase, it is consistent with other reporting periods. We are tracking consistently with the same time last year for 'Participation in maternal and child health services', at 48.49%, which is a cumulative figure. We are on track to meet the target of 'greater than 85%' for the year. 'Participation by Aboriginal and Torres Strait Islander children in maternal and child health services', of 81.40%. This result is slightly higher compared to other reporting periods, although under the 85% target.
<p>Direction 2 We are connected and it's easy to move around</p>	 <p>5 on track</p>	<ul style="list-style-type: none"> All five service indicators available for assessment are on track. These service indicators relate to the condition, maintenance, reporting, and costs of maintaining local roads.
<p>Direction 3 We have smart solutions for a sustainable future</p>	 <p>4 on track 0 at risk 1 off track</p>	<ul style="list-style-type: none"> The four on track service indicators include 'Investment in fossil-free institutions' at 71.8% compared to range of 60-80%, and the cost and standard of service for kerbside garbage collection. The direct cost of kerbside recycling collection is off track due to cost to being \$46.32 and is \$10.32 above our target of \$36 or under. This was due to an additional fee to dump recyclables to landfill during the recent SKM recycling shutdown.
<p>Direction 4 We are growing and keeping our character</p>	 <p>5 on track 2 at risk 1 off track</p>	<ul style="list-style-type: none"> Five service indicators are on track, relating to animal management: prosecutions, response time for requests (responded to in 1.9 days, under target of under 3 days), animals reclaimed, and the cost of service. The at risk service indicators are: <ul style="list-style-type: none"> 'Public space community requests resolved on time', just falling shy of the 85% target with 83%. The street and beach cleaning score of 94.10% was again just below target compared of 95%. The off track service indicator is 'Cost of provision of food safety services per premises', with the result of \$609 per premises exceeding the maximum cost target of \$562. This result is comparative with the same period last year of \$611.

Service measures

Areas for focus

Direction 5
We thrive by harnessing creativity



- The on track service indicator is for the 'number of collection items purchased in the last five years' which relates to the standard of the library collection. It rated 49% which matches the target of 49%.
- The at risk service indicators are:
 - Cost per capita to deliver the library service is \$10.32, against our target cost of \$6.47. This is due to a change in the way the measure is calculated (previously cost per visit) and is no longer comparable to the target set.
 - Visits to the library per capita was 5.69, compared with a target of 6.3 visits, this is due to a slight decrease in the number of visits to a library. This measure does not include e-resource use which has increased.
 - Rate of turnover for physical items (loans per item) rated 4.38, compared to the target of over 4.5.
 - 'Number of active library members in the community', rating just 10.65% for the quarter, compared with the target of 20%. This result is consistent with the same reporting period for previous years as result of seasonality. It is expected to increase each quarter - as it has consistently over the past four years.

Direction 6
Our commitment to you



- Of the ten service indicators available for this period, eight were on track:
 - 'Asset renewal as a percentage of depreciation' 77% compared to the target of >69%
 - 'Percentage of priority projects on track' 88% actual, >80% target
 - 'Council decisions closed to public' 10% actual, target 10%<
 - 'Direct cost of delivering Council's governance service per Councillor' \$53,601 actual, <\$62,000 target
 - 'Material legislative breaches' 0 actual, 0 target
 - 'Audit actions completed on time' 91% actual, 90%> target
 - 'Total recordable injury frequency rate per million work hours' 9.6 actual, 21.8 target
 - 'Requests resolved within agreed timeframe' 93.95% actual, >90% target
- The off track measures were:
 - 'Staff turnover' rated as off track, with an annualised turnover rate of 19.56% compared with a target of 10% for the year
 - 'Councillor attendance rate at Council meetings', 84% actual, 90% target

Organisational scorecard



We monitor our performance under Direction 6 - Our commitment to you to ensure Council is a financially sustainable, high performing, well-governed organisation that puts the community first.

The below table outlines the latest results for our organisational scorecard. Results presented are those of the September 2019 period.

Improving customer experience and technology, and being more innovative

	Latest Results	
80% community requests completed on time	94%	
80% community complaints completed on time	100%	

Inspiring leadership, a capable workforce and a culture of high performance and safety

	Latest Results	
Total recordable injury frequency rate below 21.8	36.05	
Personal Leave (days/EFT) below 0.9	1.03	
Staff turnover below 10% pa	19.56%*	

Improving community engagement, advocacy, transparency and governance

	Latest Results	
90% risk and audit actions completed on time	95%	
90% councillor attendance at Council meetings	92.6%	
90% Council decisions made in public	90%	
0 material legislative breaches	0	

Ensuring sustainable financial and asset management, and effective project delivery

	Latest Results	
Financial sustainability rating of low	Low	
Operating savings	\$570k	
80% of priority project delivery is on track	88%	

* annualised figure

Strategic partnerships

We work closely with neighbouring Councils, state and federal representatives and departments, and inter-Council bodies, to achieve successful outcomes for our community. Strategic partnerships are a part of Council's 'business as usual', and help us to achieve outcomes for our community. Major infrastructure works projects such as Domain Station, North Port Oval, and changes along St Kilda Road are examples of how Council actively works with the Victorian Government and other key stakeholders.

Highlights:

Strategic partnership outcomes we have recently delivered, or are in the process of delivering:

- Successful delivery of Victorian government funded CCTV cameras along key hotspots near the St Kilda Foreshore. This project has been developed in conjunction with Victoria Police, the Victorian Government, and the local community.
- Council has made a submission to Melbourne Water's 2021-2026 Waterways & Drainage Investment Plan. This will better support Melbourne Water to provide services – including managing flooding, stormwater, drainage services, and creek rehabilitation – across greater Melbourne, in conjunction with Councils and other service providers. Officers also represent Port Phillip on Melbourne Water's Waterways and Drainage Customer Council, to provide greater input into the submission process through to March 2020.
- The CEO represents Council on the Inner Metro Metropolitan Partnership advisory group, established by the Victorian Government, to advise them on top priorities for jobs, services, and infrastructure across the region. Officers are working with Inner Metro Councils to develop our 2019 advice document for the Victorian Government. As part of this work, Port Phillip officers have compiled an advice paper to help investigate the drivers, policies, and investments needed to respond to the current recycling crisis in Victoria, with the aim of generating a circular economy. This advice will become part of the government's key decision-making process.
- Working with the Victorian Government to progress a trial of e-scooters in the City of Port Phillip. Subject to a transparent procurement process and appropriate regulatory arrangements.
- Consideration of initiatives under the Victorian Government's Social Housing Growth Fund are currently being considered by the Department of Health and Human Services and we are hopeful of initiatives within the City of Port Phillip being approved. Officers are also working with the state government to investigate planning mechanisms that would increase social and affordable housing in the City.

Challenges:

Important issues our strategic partnerships are currently addressing:

- Advocating to the Victorian Government for public transport links to the Fishermans Bend Urban Renewal Area.
- Collaborating with partner councils on waste reduction and innovation strategies. Recycling has now resumed in the City of Port Phillip, however we will continue to develop medium and long term strategies to advocate for broad, state-wide solutions to waste management.

Looking forward:

What is coming up?

- Advocacy on Melbourne Metro 2 Rail, a key priority for Fishermans Bend.
- Preparing for end-of-year meetings with State members, as well as the Fishermans Bend Mayors Forum, Inner South Metropolitan Mayors Forum (ISMMF) and the Inner Melbourne Action Plan (IMAP)
- The Mayor will attend MAV State Council, voting on motions submitted by Councils across Victoria.

Project delivery update

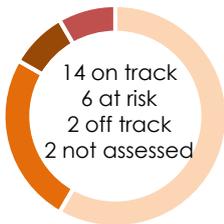
The Council Plan 2017-27 commits us to a project portfolio worth more than \$66 million in 2019/20. This section provides a detailed update on the status of each major initiatives in the Plan and the overall project portfolio for each of the six directions as at the end of September 2019.

Direction 1 – We embrace difference, and people belong

Status	Comments	Current approved completion	2019/20 Forecast \$'000
In Our Backyard strategy implementation			
	<p>Project is off track. Uncertainties exist relating to funding for delivery of new housing projects which remains a major risk to successful delivery of the In Our Backyard (IOBY) strategy. There are current discussions with the Victorian Government relating to project opportunities and funding streams, which will inform project initiatives to be prioritised by Council under the IOBY program.</p> <p>Following adoption of the IOBY Action Plan 2018-19, implementation has progressed, focussing on investigation of: Governance Mechanisms, Planning Controls, Housing Investment Portfolio, Approved Projects & Project Pipeline, and development of Program Delivery Guidelines.</p> <p>Finalisation of Governance Mechanism, Housing Investment Portfolio, Project Pipeline and Program Delivery Guidelines are dependent on outcomes of current discussions with the State Government on program funding, and a subsequent Council decision on priority projects. The project schedule will be adjusted accordingly.</p> <p>Specific progress has included completion of the Housing Needs Framework report to inform the preparation of Program Delivery Guidelines, completion of investigating the Council property pipeline, progressing the planning application for the Marlborough St project to public advertising, and completing investigation of a private market affordable rental housing delivery model, for negotiating voluntary agreements with developers.</p>	Jun 2021	200
JL Murphy Reserve Pavilion upgrade			
	<p>Project is on track, with construction of the building in line with schedule. Works are continuing inside the building and external footpaths have been poured. Project budget of \$400,000 was increased to fund contaminated soil costs and the reinstatement of critical parts of the building's structure which were found to be at risk following demolition. This budget change follows the earlier \$460,000 reduction in the project budget at tender award stage. Intensive value-management has been applied to reduce the current cost increase.</p>	Jun 2020	2,479
North Port Oval upgrade			
	<p>Project is on track. The Oval upgrade works have been completed. Preliminary design work for the Oval surrounds will commence in October 2019.</p>	Jun 2021	20
Peanut Farm Reserve oval lighting, cricket nets and hit-up wall			
	<p>This project is at risk due to longer than anticipated lead times for building permits. Construction of the new oval lighting is complete. The cricket nets, hit-up wall and path lighting will be completed in December 2019.</p>	Aug 2019	200
South Melbourne Life Saving Club redevelopment			
	<p>Project is on track. Construction works are complete and the South Melbourne Life Saving Club has commenced operations in the building. An opening event is scheduled for 2 November.</p>	Oct 2019	638

Continued on following page...

Overall project status



There are 24 projects contributing to the outcomes in this direction. At the end of September 2019, 14 were on track, six were at risk, two were off track, and two were not assessed.

Off track non-major initiative project status



Acland Street Precinct CCTV cameras

Project is off track. Seven CCTV cameras were planned to be delivered over 2 stages at locations prioritised by Vic Police. Two out of the three cameras installed in Stage 1 were operational by end June 2019. Remaining four cameras in both stages were installed by 19 September 2019 but reliant on electrical connections and wireless infrastructure installations to third party assets to transmit signal to Victoria Police station to operate.

The wireless connections are pending execution of lease agreement by the final third party building owner, for the cameras to be in operation. Cameras are anticipated to be operational by end October 2019.

Approved changes

Sports Playing Field Renewal – Esplanade Oval at Elwood Park

Project budget of \$315,000 was increased for the construction of the new playing surface including sub-surface drainage, new soil profile, laser-levelling, new irrigation and the installation of warm-season turf sod. Early cost estimates were based on a different approach to sports field renewal, which would not have delivered on all the project benefits.

Outdoor Fitness Station –Elwood Foreshore

An integrated design for an adult fitness equipment installation at the Elwood Foreshore has been designed and contract awarded for the supply and installation of suitable marine-grade fitness equipment. Due to delays in completing detailed design and preparing construction documentation, it is anticipated that construction will now start in late November, 2019.

Completed projects

Peanut Farm Reserve Sports Pavilion upgrade

The pavilion upgrade was completed in March 2019. The official opening event was held in August 2019.

Direction 2 – We are connected and it’s easy to move around

Status	Comments	Current approved completion	2019/20 Forecast \$'000
Integrated Transport Strategy implementation			
✔	Program is on track, except for the Wellington Street Upgrade and Paid Parking Fee Trial and Evaluation. Refer to Transforming the City section of this document for details on progress.	Jun 2028	360
Kerferd Road Safety Improvements			
	Project is on hold until the scope of the Victorian Government's funding commitment of \$13 million for the 'Shrine to Sea' corridor and its implementation is determined. Council officers participated in the Project Working Group in September, discussing resourcing, communications and engagement and the project work plan. Interim measures at three Black Spot intersections along Kerferd Road, including line marking and textured pavement markings have been completed.	Jun 2022	100

Overall project status



There are 25 projects contributing to the outcomes in this direction. At the end of September 2019, 18 were on track, two were at risk, three were off track, and two were not assessed.

Off track non-major initiative project status

✘ Public Space Security Improvement Program

Project is off track due to delays in delivering concept plans for hostile vehicle mitigation for Luna Park and the Palais Theatre. The schedule will remain off-track until the concept plans have been endorsed by Council. All other projects within the program are on track.

Approved changes

Pedestrian Infrastructure Delivery

A delay to 2020/21 of planned kerb extensions and raised pavement treatments at St Vincent Place North and South and Merton Street, Albert Park. Both locations are covered by a Heritage Overlay and will require a Heritage Permit and Heritage Impact Statement before construction can proceed. The funding allocated to these works has been reallocated to other projects within the pedestrian infrastructure program.

Direction 3 – We have smart solutions for a sustainable future

Status	Comments	Current approved completion	2019/20 Forecast \$'000
Sustainable Environment Strategy implementation			
✓	Program is on track, except for the EcoCentre Redevelopment and South Melbourne Market Solar projects. Refer to Transforming the City section of this document for details on progress.	Jun 2028	570
Waste Strategy implementation			
✓	Program is on track. Refer to Transforming the City section of this document for details on progress. Program initiatives are progressing, however the ability to achieve the outcomes of the strategy are at risk.	Jun 2028	888

Overall project status



There are 19 projects contributing to the outcomes in this direction. At the end of September 2019, 12 were on track, four were at risk, two were considered off track and one was not assessed.

Completed projects

Alma Park Stormwater Harvesting development

The power has been connected to the site and commissioning has been completed. The system will be operated 'off-line' for several months as the filter media stabilises. This will prevent silt entering the new tanks. Once filter media has stabilised the system will be fully operational.

Direction 4 – We are growing and keeping our character

Status	Comments	Current approved completion	2019/20 Forecast \$'000
Ferrars Street Education and Community Precinct – Streetscape Upgrade			
▲	Project is at risk. Outstanding minor works still to be completed include new automatic bollards which are currently being commissioned, as well as a pedestrian lighting upgrade which has been authorised by Council but awaiting completion by the relevant power authority.	Jun 2019	-
Gasworks Arts Park Contamination Management Plan			
⊗	Project is off track. Additional works associated with the environmental assessment (particularly groundwater contamination) has slowed overall progress of the Contamination Management Action Plan and subsequent draft Park Plan. Engagement with community is still expected this financial year.	Jun 2022	500
Public Spaces Strategy development			
✔	Project is on track. Key inputs to the Technical Report that will underpin the Public Space Strategy have been progressed. Public consultation has largely been completed, with a debrief conducted by consultants OurSay and Conversation Caravan and the first draft community engagement report provided. The timeframes for the Technical Report have been recast, with the final Technical Report scheduled for completion by early February 2020.	Jun 2020	195
St Kilda Marina			
⊗	Project is off track due to budget. Additional costs are due to technical requirements not foreseen when the original budget was adopted in February 2018, as well as additional procurement support required to appropriately manage this stage of the project. The schedule is on target, aligning with the updated project approach and timeline approved by Council in June 2019. Approval to commence community consultation regarding the Planning Scheme Amendment documentation and controls (Special Use Zone and Development Plan Overlay including heritage citation) has been received and consultation will commence in October 2019.	Jun 2021	180

Overall project status



There are 27 projects contributing to the outcomes in this direction. At the end of September 2019 three were considered off track and four were not assessed.

Off track non-major initiative project status

⊗ Public Space Lighting Renewal & Upgrade – Bay Trail Lighting
 Project is off track due to schedule delays caused by the modification of the light pole footing design. In addition to the originally specified footing, different soil conditions at various locations on the foreshore required a total of three different footing designs. The expected completion date is now December 2019 and the project budget is currently under review.

Direction 5 – We thrive by harnessing creativity

Status	Comments	Current approved completion	2019/20 Forecast \$'000
Art and Soul – Creative and Prosperous City Strategy 2018-22			
▲	Program is at risk. The Art and Soul - Creative and Prosperous City Strategy 2018-22 outlines the cultural change and collaborative actions required across a range of Council services. It was endorsed by Council on 20 June 2018 and outlines 18 actions to be delivered in 2019/20. Two initiatives are behind schedule (see challenges below)	Jun 2022	960

Action progress

All 18 actions have started, 1 is completed and 17 are in progress.

Highlights

Action 8 – Commission Art on Hoardings - Design for the two hoardings are underway. Installation of the first artwork will commence in October 2019.

Action 10 – Develop and Implement an Action Plan for Creative Clusters – Officers met with entrepreneurs in Fishermans Bend who sublet to film and television industry to better understand their business model, needs and risks.

Action 11 – Protect, Promote and Grow the Local Creative Economy – The creative ecosystem mapping is being used in discussions with internal and external stakeholders to explore ways to promote, protect and grow the local creative economy. Officers also continue to attend creative industry briefings, forums and workshops, providing valuable networking and relationship building opportunities and a platform to promote City of Port Phillip’s unique creative landscape.

Action 12 – Advance South Melbourne as an Innovation District – Long term planning to develop South Melbourne as an innovation district continues, with joint projects underway to identify data sources and ways to address affordability for creative enterprises in South Melbourne.

Action 21: Support Community Led Festivals – A program is being developed to aid community groups holding outdoor events and to develop their skills and expertise in doing so. This program will be in place before the summer peak event season.

Action 31 – Maintain Markets as a Key Activation Space – The Esplanade Market has celebrated Spring and the school holidays by introducing number of family friendly free activations September, including an animal farm and face painting.

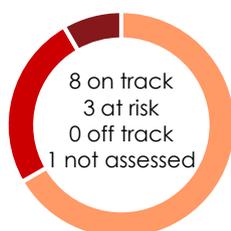
Action 33 – Invest and Maintain Public Art – Conservation treatment to the South African War Memorial, Alfred Square St Kilda, is continuing. The Wonderment Walk Victoria public art partnership is nearing completion and Ian Strange’s Waterlines artwork education package has been developed and we are waiting on installation timelines in Kirrip Park, South Melbourne. Permanent public art is also being commissioned for Newton Court Reserve and Elwood Play Space and plans for temporary art installations along Fitzroy Street are also underway.

Challenges

Action 22 – Develop a Live Music Action Plan – Initial research and consultation has been undertaken on the plan, however additional time has been recommended for the consultation period to reach community members who may not otherwise be engaged by Council. This background report will be used to inform the final plan which will be open to public consultation early 2020. Timelines will be reviewed and the program will still be delivered this financial year.

Action 34 – Develop Library Action Plan – Initial community consultation took longer than expected, due to the number of groups who wanted to provide feedback. This will be completed in October. Overall the project will be delayed by two months but will still be delivered in 2019/20.

Overall project status



There are 12 projects contributing to the outcomes in this direction. At the end of September 2019, three were at risk and one was not assessed.

Direction 6 – Our commitment to you

Status	Comments	Current approved completion	2019/20 Forecast \$'000
Customer Experience Program			
▲	Program is at risk. The program remains at risk primarily due to the additional time dedicated to conduct due diligence through the procurement phase for the technology solutions. At this stage, the Program completion date of June 2021 remains unchanged. In this period, design activity commenced for the Core technology solution, and for the Festivals websites.	Jun 2021	11,235

Overall project status

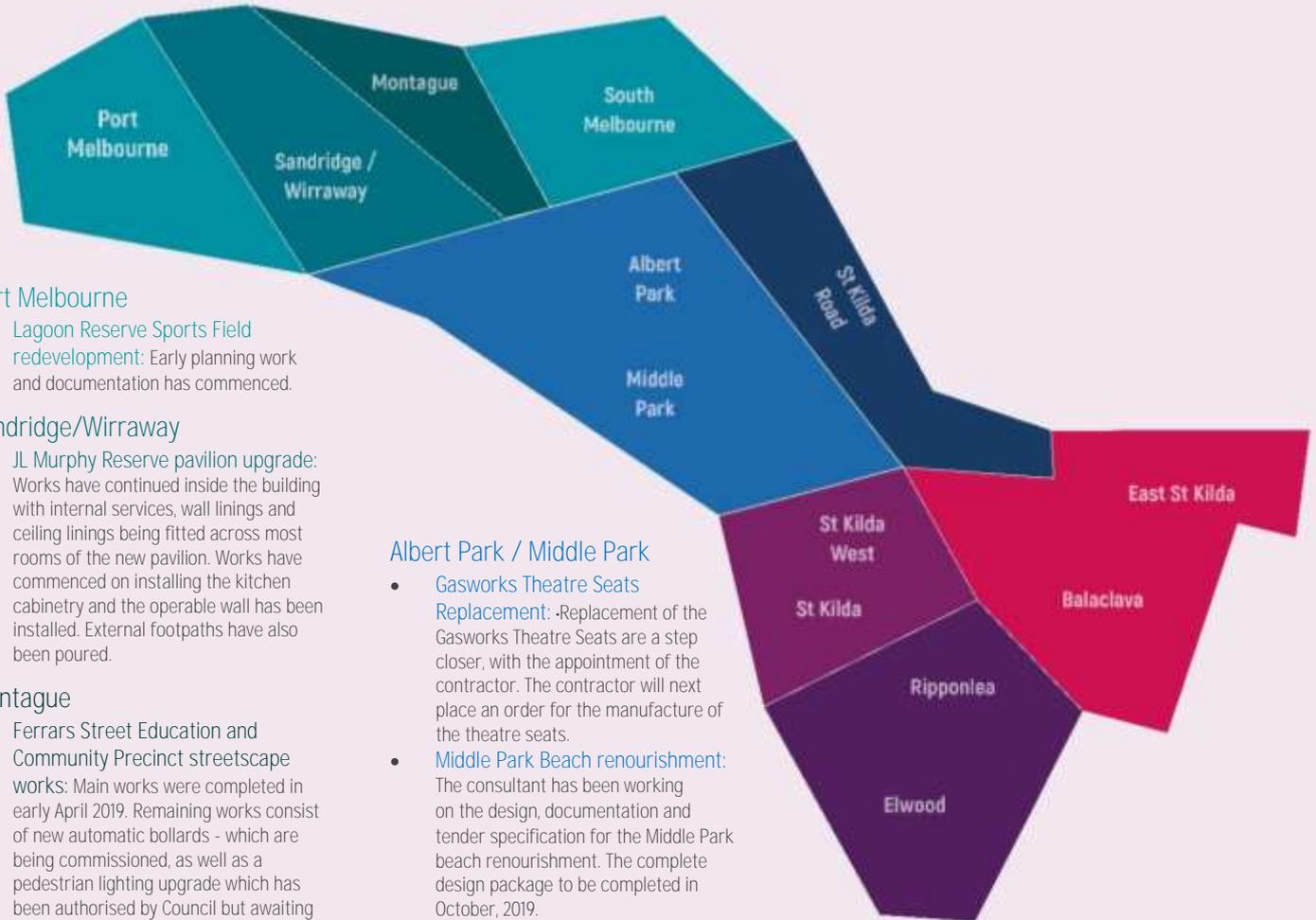


There are 16 projects contributing to the outcomes in this direction. At the end of September 2019 one was considered off track and two were not assessed.

Off track non-major initiative project status

- ✘ **South Melbourne Town Hall Renewal and Upgrade**
 Project is off track due to delays in schedule related to level of evaluation required following the closure of the publicly advertised architect and head consultant tender. The current annual cost forecast is being reviewed.

What's happened in our local neighbourhoods?



Port Melbourne

- **Lagoon Reserve Sports Field redevelopment:** Early planning work and documentation has commenced.

Sandridge/Wirraway

- **JL Murphy Reserve pavilion upgrade:** Works have continued inside the building with internal services, wall linings and ceiling linings being fitted across most rooms of the new pavilion. Works have commenced on installing the kitchen cabinetry and the operable wall has been installed. External footpaths have also been poured.

Montague

- **Ferrars Street Education and Community Precinct streetscape works:** Main works were completed in early April 2019. Remaining works consist of new automatic bollards - which are being commissioned, as well as a pedestrian lighting upgrade which has been authorised by Council but awaiting completion by the relevant power authority.

South Melbourne

- **Lilian Cannam Kindergarten fence renewal and foyer redesign:** The scope of the project has been agreed with key stakeholders and draft project documentation is being developed for stakeholder review and subsequent approval.
- **South Melbourne Town Hall lifts and ramp upgrade:** The contract has been awarded to the successful contractor and works are expected to commence in late October, 2019.
- **South Melbourne Town Hall renewal and upgrade:** Internal documentation is being prepared for the renewal and upgrade project.

Albert Park / Middle Park

- **Gasworks Theatre Seats Replacement:** Replacement of the Gasworks Theatre Seats are a step closer, with the appointment of the contractor. The contractor will next place an order for the manufacture of the theatre seats.
- **Middle Park Beach renourishment:** The consultant has been working on the design, documentation and tender specification for the Middle Park beach renourishment. The complete design package to be completed in October, 2019.

St Kilda Road

- **Domain Precinct:** Buses replaced trams along St Kilda Road between the Shrine of Remembrance (stop 19) and Commercial Road (stop 25) from 13 to 27 October, 2019.

St Kilda / St Kilda West

- **Palais Theatre Renewal:** Concept designs for the toilets were completed. Tender preparation has commenced for the successful consultant to progress to tender following the business case approval.

Elwood / Ripponlea

- **Elwood Wall and Playspace upgrade:** Construction is now well underway with good progress made. The project is currently on track for completion in November, 2019.
- **Elwood foreshore fitness equipment:** An integrated design for an adult fitness equipment installation at the Elwood Foreshore has been designed and contract awarded for the supply and installation of suitable marine-grade fitness equipment. It is anticipated that construction will now start in late November, 2019.

Balaclava / St Kilda East

- **Alma Park Stormwater Harvesting:** Stormwater harvesting system and all the necessary connections are completed. The system is being operated 'off-line' for several months as the filter media stabilises, then the system will become operational.

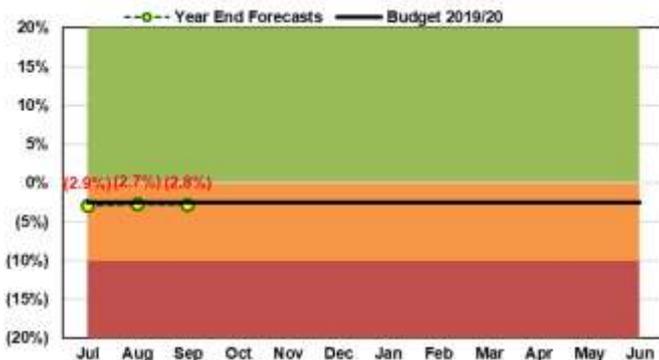
Financial performance

Council's decision-making is reflected by the principles of source financial management, to ensure our financial position is sustainable. We assess our financial performance using the Victorian Auditor General Office (VAGO) financial sustainability indicators.

- As highlighted by the six VAGO financial indicators below, the full year forecast as at July 2019 indicates an overall low risk financial sustainability rating for Council.
- Council expects to achieve a cumulative cash surplus of \$1.1 million for 2018/19.

Financial sustainability indicators

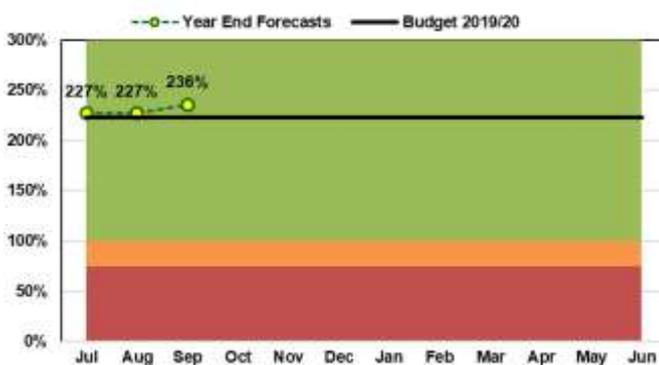
1.1 Net Result % (Net Surplus over Total Income)



Target: Greater than 0% **Year-end forecast:** -2.8% **Status:** ▲

This financial indicator assesses Council's ability to generate sufficient funds for asset renewals. A small deficit (-2.5%) is budgeted for 2019/20 which includes non-recurrent Customer Experience Program expenditure. This project will provide better and more responsive customer service whilst delivering a more efficient enterprise. As at September 2019, Council has forecast a deterioration in this ratio to -2.8% mainly due to: continued system & collections issue by Fines Victoria to negatively impact Council's parking doubtful debt provision and the additional costs to Council from the recycling sector disruptions.

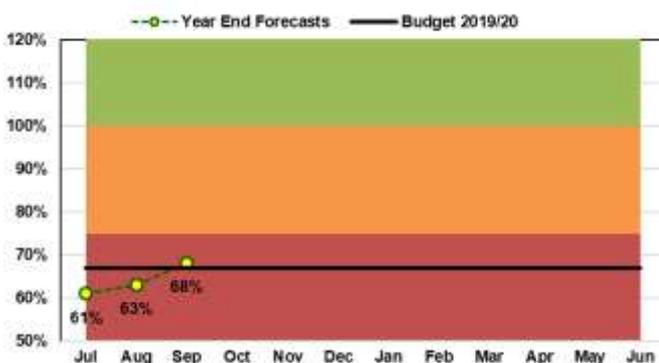
1.2 Working capital % (Current Assets over Current Liabilities)



Target: Greater than 100% **Year-end forecast:** 236% **Status:** ✔

This financial indicator assesses Council's ability to pay short term liabilities as they fall due. The Budget 2019/20 had a working capital ratio of 223%. The full year forecast as at September is 236%. Council has no issues in paying suppliers and employees when payments fall due.

1.3 Internal Financing % (Net Operational Cashflows compared to Net Cash Capital Outlay)

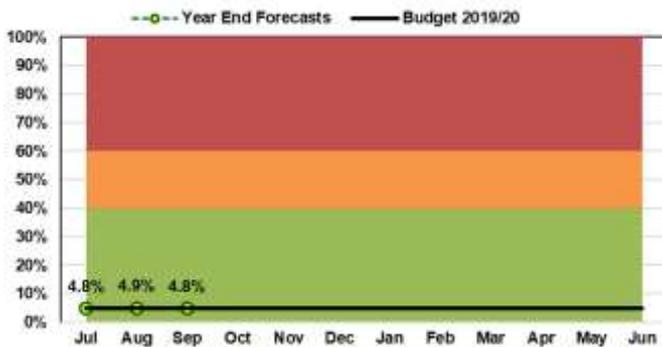


Target: Greater than 100% **Year-end forecast:** 68% **Status:** ✘

This financial indicator assesses Council's ability to finance capital works using cash generated from its operations. A ratio below 100% means cash reserves or borrowing are being used to fund capital works, which is acceptable on occasions. The Budget 2019/20 (67%) includes the Customer Experience program expenditure. This program is partly funded from a drawdown on general reserve. The full year forecast as at September shows an improvement to 68% mainly due to a number of capital portfolio projects deferred to 2020/21.

FINANCIAL PERFORMANCE

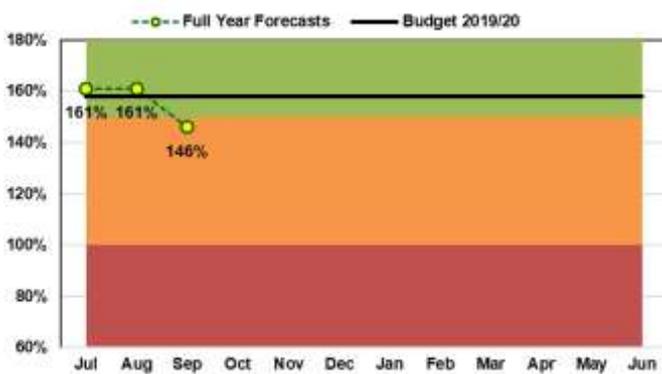
1.4 Indebtedness % (Own Sourced Revenue compared to Non Current Liabilities)



Target: Less than 40% **Year-end forecast:** 4.8% **Status:**

This financial indicator assesses Council's ability to repay its non-current debt from its own source revenue. This indicator shows a low risk for Council as the ratio of 4.9% for Budget 2019/20 is significantly lower than the 40% target. The full year forecast as at September shows Council is on track to achieve budget.

1.5 Capital Replacement % (Total Cash Capital Outlay / Depreciation)



Target: Greater than 150% **Full year forecast:** 146% **Status:**

This financial indicator assesses whether Council's spend overall in renewing, growing and improving its asset base is sufficient. The Budget 2019/20 is a ratio of 158%. The full year forecast as at September shows a ratio decrease to 146%. This is largely due to a number of capital portfolio project deferred to 2020/21. Officers are reviewing our current portfolio projects to consider if capacity exists to deliver other projects identified in our 10-Year Council Plan to address the decline.

1.6 Infrastructure Renewal Gap % (Renewal and Upgrade Capital Expenditure compared to Depreciation)



Target: Less than 40% **Year-end forecast:** 122% **Status:**

This financial indicator assesses if Council's spend on its asset base is keeping up with the rate of asset depletion. The Budget 2018/19 ratio of 136% indicates sufficient provision in the capital program for asset renewal and upgrade. The full year forecast as at September shows a ratio decrease to 122% mainly due to capital deferred to 2020/21.

Comprehensive Income Statement Converted to Cash - September 2019

We use the Comprehensive Income Statement Converted to Cash to ensure prudent financial management by maintaining a cumulative cash surplus. The current forecast for 2019/20 is a cumulative cash surplus of \$0.1m which compares unfavourably against the budgeted cash surplus of \$0.43m.

	Year to date		YTD Variance		Full Year		Variance		Notes
	Actual	Forecast	Actual to Forecast		Forecast	Budget	Forecast to Budget		
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	
Income									
Rates and Charges	32,917	32,917	0	0%	129,178	129,149	29	0%	
Statutory Fees and Fines	5,376	5,685	(308)	(5%)	24,706	24,046	659	3%	
User Fees	11,225	11,340	(115)	(1%)	38,918	38,801	118	0%	
Grants - Operating	2,461	2,503	(43)	(2%)	9,590	9,430	160	2%	
Grants - Capital	990	0	990	0%	2,740	2,586	154	6%	
Contributions - Monetary	1,653	1,918	(266)	(14%)	6,204	6,045	159	3%	
Contributions - Non Monetary	0	0	0	0%	0	0	0	0%	
Other Income	3,985	3,772	212	6%	18,132	14,381	3,751	26%	
Total Income	58,607	58,136	471	1%	229,468	224,438	5,030	2%	1
Expenses									
Employee Costs	24,165	24,706	541	2%	95,818	96,637	819	1%	
Materials and Services	17,087	17,913	826	5%	80,753	78,567	(2,186)	(3%)	
Professional Services	1,495	1,637	142	9%	12,798	12,899	101	1%	
Bad and Doubtful Debts	1,052	1,260	208	17%	5,062	3,862	(1,200)	(31%)	
Depreciation	6,285	6,228	(58)	(1%)	24,911	24,911	0	0%	
Borrowing Costs	20	25	5	20%	450	450	0	0%	
Other Expenses	2,809	2,614	(195)	(7%)	11,793	8,473	(3,320)	(39%)	
Net (Profit) or Loss on Disposal of Assets	(39)	(35)	4	(12%)	4,310	4,310	0	0%	
JV Equity Accounting	0	0	0	0%	0	0	0	0%	
Total Expenses	52,875	54,348	1,473	3%	235,894	230,109	(5,785)	(3%)	2
Operating Surplus / (Deficit)	5,732	3,788	1,944	51%	(6,426)	(5,671)	(755)	13%	
Income Statement Converted to Cash									
Adjustments for non-cash operating items:									
• Add back depreciation	6,285	6,228	58	1%	24,911	24,911	0	0%	
• Add back written-down value of infrastructure assets disposals	0	0	0	0%	4,450	4,450	0	0%	
• Add back written-down value of fleet asset disposals	35	60	(25)	(42%)	240	240	0	0%	
• Add back balance sheet work in progress reallocated to operating	0	300	(300)	(100%)	1,200	1,200	0	0%	
• Add back Joint Venture Equity Accounting	0	0	0	0%	0	0	0	0%	
• Less Contributed Assets	0	0	0	0%	0	0	0	0%	
	6,320	6,588	(267)	(4%)	30,801	30,801	0	0%	
Adjustments for investing items:									
• Less capital expenditure - Infrastructure	(4,396)	(5,181)	785	15%	(33,139)	(36,023)	2,884	8%	
• Less capital expenditure - IT, Plant and Equipment	(800)	(776)	(25)	(3%)	(3,219)	(3,219)	0	0%	
	(5,196)	(5,956)	760	13%	(36,358)	(39,242)	2,884	7%	3
Adjustments for financing items:									
• Add New Borrowings	0	0	0	0%	0	0	0	0%	
• Less Loan Repayments	(168)	(167)	(0)	0%	(670)	(670)	0	0%	
	(168)	(167)	(0)	0%	(670)	(670)	0	0%	
Adjustments for reserve movements:									
• Discretionary Reserve Drawdown/ (Replenish)	1,830	1,831	(1)	(0%)	10,084	13,392	(3,308)	(25%)	
• Statutory Reserve Drawdown/ (Replenish)	0	260	(260)	(100%)	1,812	632	1,180	187%	
	1,830	2,091	(261)	(12%)	11,896	14,024	(2,128)	(15%)	4
Current Year Cash Surplus/(Deficit)	8,518	6,342	2,176	34%	(757)	(758)	1	0%	
Opening balance carry forward surplus	862	862	0	0%	862	1,192	(330)	(28%)	
Accumulated Cash Surplus	9,380	7,204	2,176	30%	105	434	(329)	(76%)	

Refer to Notes for explanation on changes to forecast in the current reporting month.

Notes to the Comprehensive Income Statement Converted to Cash

The following adjustments have been identified as at September 2019 and are reflected in the Comprehensive Income Statement Converted to Cash (see previous page).

Note 1. Operating income forecast increased by \$5.03 million:

Net forecast income changes in the month of September 2019 included the following material items:

↑	\$0.16m	One-off unbudgeted Victoria Government support funding as a result of the Council's recycling contractor site closure.
→	\$3.50m	Council's Accounting Policy is to take up the market value of rent to community groups as income and expenditure in the financial year the new agreements have been agreed by Council. It is expected that Council will renew \$0.48 million of lease agreements in additional to the \$3.02 million recognised in 2018/19.

Net forecast income changes for the full year to September 2019 included the following material items:

↑	\$0.16m	One-off unbudgeted Victoria Government support funding as a result of the Council's recycling contractor site closure.
→	\$3.50m	Council's Accounting Policy is to take up the market value of rent to community groups as non-cash income and expenditure in the financial year the new agreements have been agreed by Council. It is expected that Council will renew \$0.48 million of lease agreements in additional to the \$3.02 million recognised in 2018/19.
↑	\$0.56m	Unbudgeted compensation from Rails Project Victoria for the loss of Domain precinct paid parking income.
↑	\$0.34m	Project portfolio funding increased due to: <ul style="list-style-type: none"> • Deferral of Kirrip Park works from 2018/19 including contribution from the Victorian Government \$0.16m. • 2018/19 Alma Park Stormwater Harvesting funding from State Government \$0.12m. • other minor \$0.06m.
↑	\$0.30m	Greater utilisation of paid parking mainly due to the successful implementation of PayStay (a convenient payment option via mobile devices).
→	\$0.24m	Income relating to 2018/19 State Revenue Office land valuation services fully offset by valuation expenditure.
→	(\$0.18m)	Realignment of Parking Infringement Notices cancellation budget and the Parking Infringement Notices doubtful debt provisions (net neutral impact).

Note 2. Operating expenditure forecast increased by \$5.79 million:

Net forecast operating expenditure changes in the month of September 2019 included the following material items:

↓	(\$0.32m)	Operating Portfolio project increase for Sports Playing Fields Renewal - Following the completion of tender documentation and an independent Opinion of Probable Costs to implement the full scope of the project will cost more than the allocated budget.
→	(\$3.50m)	Council's Accounting Policy is to take up the market value of rent to community groups as income and expenditure in the financial year the new agreements have been agreed by Council. It is expected that Council will renew \$0.48 million of lease agreements in additional to the \$3.02 million recognised in 2018/19.

Net forecast operating expenditure changes for the full year to September 2019 included the following material items:

↑	\$0.13m	Efficiency savings from competitive tendering Public Liability insurance which resulted in lower premiums and greater insurance cover.
↑	\$0.27m	Lower employee costs for Council managed childcare services due to active management of staffing levels in response to changes in utilisation, monitoring and minimising use of agency staff and where possible backfill with existing staff.
↑	\$0.33m	Reduced Employee costs due to vacancies across the Enterprise.
→	\$0.00m	Customer Experience program budget realigned to expenditure profile (employee costs reduced by \$0.37m offset by an increase to contract payments \$0.37m).
→	(\$3.50m)	Council's Accounting Policy is to take up the market value of rent to community groups as non-cash income and expenditure in the financial year the new agreements have been agreed by Council. It is expected that Council will renew \$0.48 million of lease agreements in additional to the \$3.02 million recognised in 2018/19.
↓	(\$0.32m)	Project increase for Sports Playing Fields Renewal - Following the completion of tender documentation and an independent Opinion of Probable Costs to implement the full scope of the project will cost more than the allocated budget.
→	(\$0.34m)	A number of 2018/19 Operating Portfolio project budgets were transferred to reserves to be used in 2019/20 including: Standard drawings & design, Art on Hoardings, Placemaking program, Parking controls & permit policy, and Business enablement & innovation fund.
→	(\$0.24m)	Income relating to 2018/19 State Revenue Office land valuation services fully offset by valuation expenditure.
↓	(\$1.20m)	Increased doubtful debt provision for parking debtors managed by Fines Victoria reflecting ongoing collection and system issues.
↓	(\$0.62m)	Forecast additional cost of recycling processing due to market disruptions and contractor issues. This disruption is likely to continue to place cost pressure to Council.
↓	(\$0.09m)	Gender Equality Game Jam - funding was received in 2018/19.

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Note 3. Capital expenditure forecast decreased by \$2.88 million:**Net forecast changes to capital expenditure in month of September 2019 included the following material items.**

↑	\$0.40m	The Maritime Asset Audits which has determined that there are no design or rectification works required for 2019/20. Funds to be quarantined in Asset Renewal Reserve.
↓	(\$0.40m)	Additional budget required for JL Murphy Reserve to address costs associated with the poor structural condition of the building revealed during demolition and additional contaminated soil costs.
↓	(\$0.33m)	Accessibility Improvements in Council Buildings - three Disability Discrimination Act compliant and accessible public toilet facilities are to be delivered in 2019/20. Market driven pricing through the public tender process are higher than anticipated costs.
↓	(\$0.50m)	Cora Graves Accessibility Improvements - Project has been brought forward to meet urgent OH&S requirements as identified in the Audit report.
↓	(\$0.31m)	Gasworks Theatre Seats - additional budget required for works associated with the environmental assessment, design, structural, electrical and fire engineering works.
→	\$5.06m	Number of project have been identified as deferrals to 2020/21. They include the South Melbourne Town Hall major works \$3.0m, Port Melbourne and St Kilda Town Hall accommodation strategy \$0.98m, St Vincent Gardens playground redevelopment \$0.5m, and Shakespeare Grove Hostile Vehicle Mitigation works \$0.08m.

Net forecast changes to capital expenditure for the full year to September 2019 included the following material items:

↑	\$0.40m	The Maritime Asset Audits which has determined that there are no design or rectification works required for 2019/20. Funds to be quarantined in Asset Renewal Reserve.
↓	(\$0.40m)	Additional budget required for JL Murphy Reserve to address costs associated with the poor structural condition of the building revealed during demolition and additional contaminated soil costs.
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↓	(\$0.31m)	Gasworks Theatre Seats - additional budget required for works associated with the environmental assessment, design, structural, electrical and fire engineering works.
→	\$5.06m	Number of project have been identified as deferrals to 2020/21. They include the South Melbourne Town Hall major works \$3.0m, Port Melbourne and St Kilda Town Hall accommodation strategy \$0.98m, St Vincent Gardens playground redevelopment \$0.5m, and Shakespeare Grove Hostile Vehicle Mitigation works \$0.08m.
→	(\$0.96m)	A number of 2018/19 Capital Portfolio project budgets were transferred to reserves to be used in 2019/20 including: Elwood public space wall & play space, Alma Park stormwater harvesting, Public space lighting - Bay Trail, Public space security improvements, Acland St CCTV, South Melbourne Town Hall Lift & Ramp, and South Melbourne Solar PV.

Note 4. Net drawdown on reserves decrease by \$2.128 million:**Net forecast changes to reserves in the month September 2019 included the following items:**

→	(\$5.06m)	Number of project have been identified as deferrals to 2020/21. They include the South Melbourne Town Hall major works \$3.0m, Port Melbourne and St Kilda Town Hall accommodation strategy \$0.98m, St Vincent Gardens playground redevelopment \$0.5m, and Shakespeare Grove Hostile Vehicle Mitigation works \$0.08m.
→	\$2.36m	Net drawdown on Asset Renewal Reserve for additional expenditure on JL Murphy, Council Buildings Accessibility Improvement, Cora Graves Accessibility Improvements, Gasworks Theatre Seats and Sport Playing Fields Renewal.

Net forecast changes to reserves for the full year to September 2019 include following material items:

→	\$0.34m	A number of 2018/19 Operating Portfolio project budgets were transferred to reserves to be used in 2019/20 including: Standard drawings & design, Art on Hoardings, Placemaking program, Parking controls & permit policy, and Business enablement & innovation fund.
→	\$0.96m	A number of 2018/19 Capital Portfolio project budgets were transferred to reserves to be used in 2019/20 including: Elwood public space wall & play space, Alma Park stormwater harvesting, Public space lighting - Bay Trail, Public space security improvements, Acland St CCTV, South Melbourne Town Hall Lift & Ramp, and South Melbourne Solar PV.
→	(\$5.06m)	Number of project have been identified as deferrals to 2020/21. They include the South Melbourne Town Hall major works \$3.0m, Port Melbourne and St Kilda Town Hall accommodation strategy \$0.98m, St Vincent Gardens playground redevelopment \$0.5m, and Shakespeare Grove Hostile Vehicle Mitigation works \$0.08m.
→	\$1.55m	Net drawdown on Asset Renewal Reserve for additional expenditure on JL Murphy, Council Buildings Accessibility Improvement, Cora Graves Accessibility Improvements, Gasworks Theatre Seats and Sport Playing Fields Renewal.

Legislative update

The City of Port Phillip has received Ministerial approval for the purposes of section 186(5)(c) of the *Local Government Act 1989*, to engage directly with Facebook Australia Pty Ltd for the provision of advertising services through its social media platform from 1 October 2019 until 30 September 2021.

Legislative changes

No legislative changes were made during September 2019 that may affect the City of Port Phillip.

Material legislative breaches

No material legislative breaches were recorded during September 2019.