



# CITY OF PORT PHILLIP

## Multicultural Forum Terms of Reference

<b>Purpose</b>	The City of Port Phillip's Multicultural Forum facilitates discussion and advises Council officers and the Council about policies and plans supporting the multicultural community.
<b>Objectives</b>	<p>The Multicultural forum will:</p> <ul style="list-style-type: none"> <li>• Work within the existing Multicultural Strategic Framework, which has the goals of valuing cultural diversity, improving service delivery, increasing participation and advocacy.</li> <li>• Act as a resource and provide direction to the community.</li> <li>• Represent the views and needs of the Port Phillip CALD (Culturally and Linguistically Diverse) community.</li> <li>• Advise Council officers about lobbying other levels of government and agencies where appropriate.</li> <li>• Advise Council about how it can most effectively promote the social, cultural, and health interests of the CALD community.</li> <li>• Ensure effective communication between Council and the CALD community.</li> </ul>
<b>Policy Framework</b>	The work of the Multicultural Forum is informed by the Council's Multicultural Strategic Framework.
<b>Membership</b>	<p>The following people are invited to forum meetings:</p> <ul style="list-style-type: none"> <li>• Representatives of multicultural groups, organisations, and agencies.</li> <li>• Interested individuals</li> <li>• A Councillor appointed by the Council</li> <li>• Relevant Council Staff</li> </ul>
<b>Meetings</b>	Forum meetings will be chaired by the attending Councillor. The forum will usually meet bimonthly.
<b>Resourcing</b>	The Multicultural Liaison Officer will ensure that participants are notified of meetings, interpreters are booked, minutes and agendas are distributed, and actions are followed up and reported back to the forum.