



14.6 CITY OF PORT PHILLIP - ANNUAL REPORT 2017/18

EXECUTIVE MEMBER: KYLIE BENNETTS, DIRECTOR, OFFICE OF THE CEO

PREPARED BY: SALLY HORNER, PLANNING AND PERFORMANCE ADVISOR

1. PURPOSE

1.1 To receive and consider the City of Port Phillip's Annual Report 2017/18.

2. EXECUTIVE SUMMARY

2.1 Each year Council prepares an annual report on its activities for the financial year. It consists of a report of Council's operations for the year and externally assured statements (consisting of the financial statements and the performance statements).

2.2 On 5 September 2018 Council noted the draft Report of Operations 2017/18 and gave in principle approval for the audited statements.

2.3 At this meeting the Mayor, Councillor Bernadene Voss and Deputy Mayor, Councillor Dick Gross were authorised to formally certify the statements.

3. RECOMMENDATION

That Council:

3.1 Receives and considers the Annual Report 2017/18 (attachment 1).

4. KEY POINTS/ISSUES

4.1 The Annual Report 2017/18 (attachment 1) provides an accurate and comprehensive record of Council's activities and performance for the year ending 30 June 2018.

4.2 There have been refinements to language to improve accessibility and readability since the draft Report of Operations was presented to Council on 5 September 2018.

4.3 The audited statements are consistent with the statements presented to Council on 5 September 2018.

4.4 The Annual Report 2017/18 has been publicly available at Council offices, libraries and online since Wednesday 3 October 2018.

4.5 Council promoted the availability of the Annual Report 2017/18 via a public notice, its website and social media.

ORDINARY MEETING OF COUNCIL 17 OCTOBER 2018



- 4.6 The Annual Report 2016/17 was awarded a Gold Australasian Reporting Award and officers have mirrored the learnings to develop the Annual Report 2017/18.

5. CONSULTATION AND STAKEHOLDERS

- 5.1 This report has been compiled from information across the organisation to ensure that the performance and activities have been accurately, transparently and comprehensively reported.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 The Local Government Act 1989, Local Government (Planning and Reporting) Regulations 2014 and the Local Government (Planning and Reporting) Amendment 2017 set out a range of requirements that Council must comply with when preparing its annual report.
- 6.2 Council must hold a meeting that is open to the public to consider the annual report within one month after submitting the report to the Minister for Local Government. Council is required to publish a public notice that the Annual Report 2017/18 has been prepared, can be inspected at Council offices and that it will be considered at the October meeting.
- 6.3 Council has met this requirement by publishing a public notice on Council's website and in the Port Phillip Leader on Tuesday 2 October 2018.
- 6.4 The Annual Report 2017/18, as presented, has addressed all content requirements as specified in the relevant legislation and met the requirements to submit to the Minister for Local Government by 30 September 2018.

7. FINANCIAL IMPACT

- 7.1 Nil

8. ENVIRONMENTAL IMPACT

- 8.1 Nil

9. COMMUNITY IMPACT

- 9.1 The Annual Report 2017/18 provides clear and transparent reporting of Council's delivery of the Council Plan 2017-27.

10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 10.1 The Annual Report 2017/18 provides a clear and transparent record of Council's activities and performance in delivering the Council Plan 2017-27 for the year. It includes a summary of activities in each of our neighbourhoods and outlines our progress to deliver the aspirations within the Toward Zero strategy.



11. IMPLEMENTATION STRATEGY

11.1 TIMELINE

11.1.1 A limited number of copies have been professionally printed and will be available at key Council locations.

11.1.2 The results and comments for the Local Government Performance Reporting Framework measures that are detailed in the Annual Report 2017/18 will be published on the Victorian Government's Know Your Council website in November.

11.2 COMMUNICATION

11.2.1 The Annual Report 2017/18 provides a clear and transparent record of Council's activities and performance for the year.

11.2.2 It includes a summary of activities in each of our neighbourhoods and outlines our progress against the Toward Zero strategy.

11.2.3 Council invites people to read our Annual Report 2017/18 to find out more about the value we provide to the community.

12. OFFICER DIRECT OR INDIRECT INTEREST

12.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.

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ATTACHMENTS 1. City of Port Phillip Annual Report 2017/18