



Period 10 April 2025 to 9 April 2026

# New Animal Registration

Pet registration is a legal requirement under the Domestic Animals Act 1994.

ABN 21 762 977 945

## What you need to do for your application

### Before you start!

The fast and easy way to apply is online via

**eservices.portphillip.vic.gov.au**

Otherwise complete this form to apply in person.



### Complete the form

Make sure all sections are complete. Remember only microchipped animals can be registered.



### Bring supporting documents

To ensure we can process your application make sure you bring all applicable documentation.



### Receive your tag

We will issue a tag on the spot for in person applications, otherwise we will mail your pet's tag to you.

## Information about your registration and fees

|         | Full fee<br>Not desexed           | Reduced fee<br>Desexed or over 10 years old | Free registration<br>Check eligibility criteria below   | Restricted breed   |
|---------|-----------------------------------|---|---|--|
| <br>Dog | <b>\$245.40</b>                   | <b>\$81.80</b>                              | <b>Microchipped and registered within four (4) weeks of you taking ownership</b><br><br><b>or</b><br><b>Service dogs</b><br><br>Remember to provide all documentation | <b>\$336.10</b><br><br>You must submit your application in person. |
|         | <b>\$122.65</b><br>Concession fee | <b>\$40.90</b><br>Concession fee            |   |  |
| <br>Cat | <b>\$138.00*</b>                  | <b>\$46.00</b>                              |   |  |
|         | <b>\$68.90*</b><br>Concession fee | <b>\$22.90</b><br>Concession fee            |   |  |

\* All newly registered cats must be desexed.

### Registration period

All dogs and cats three (3) months of age or over must be registered annually. Registration renewal fees are due and payable by 10 April each year. An Animal Registration year runs from 10 April to 9 April the following year or part thereof and is not 12 months from the date your pet is registered. 50 per cent of the above fees applies to new registrations after 10 October each year. Council cannot register a dog or cat that has not been implanted with a microchip.

### Transfer of registration

Dogs and cats that are currently registered in another municipality (within Victoria) can be transferred to the City of Port Phillip providing proof of 2024/2025 registration from your previous Council is provided. This does not apply to restricted breed dogs and dogs declared dangerous or menacing.

### Service dog free registration

Guide dog / customs dog certificate required.

### Claiming 50 per cent state concession?

Provide a copy of a current concession card with your application.

### Free registration criteria

Your pet must be microchipped and registered within four (4) weeks of you taking ownership. Supporting documentation must be provided.

### State Government Levy

The State Government Levy of \$4.39 for dog and cat registration is used to help fund responsible pet ownership education programs.

### Multiple animals

The City of Port Phillip Community Amenity Local Law 2023 specifies the number of animals permitted on a property without a permit, depending on the dwelling type.

### Restricted breed

From 1 November 2002, the *Domestic Animals Act 1994* introduced specific restrictions for the keeping of Restricted Breed Dogs. State Government has made legislation to restrict the American Pit Bull Terrier, Pit Bull Terrier, Dogo Argentino, Japanese Tosa, Fila Brasileiro, Perro De Presa Canario.

### Desexing Cats

It is mandatory for all newly registered cats to be desexed. This does not apply to cats that are currently registered. Some exemptions apply, contact us for more information.

### Ownership

Under the *Domestic Animals Act 1994*, where the owner of a dog or cat is under the age of 18 years, the parent or guardian of that person is deemed to be the owner.

### Privacy policy

The personal information requested on this form is being collected by Port Phillip City Council to assist in the assessment of your animal registration application. The personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose this information to VicRoads and Victoria Police. If this information is not collected, Council will be unable to process your application. The applicant understands that the personal information provided is for the assessment of the application and that he or she may apply to Council for access to and / or amendment of the information. Requests for access and / or amendment should be made to Council's Governance department.

**1 Declaration**

☐ I am currently residing at the property and the information outlined on this application is true and correct.

I own a restricted breed: ☐ Yes ☐ No

If **yes**, you must submit your application in person.

☐ I understand that I am responsible for renewing my animal's registration by 10 April each year.

☐ I consent to providing identifying information for the purpose of reuniting the animal.

**2 Your details – PLEASE USE BLOCK LETTERS**

Full name

Concession number (if applicable)

Residential or postal address (apartment number must be included)

Phone

Email

**3 Details about the pet(s) you are registering.****Pet 1**

☐ Dog ☐ Cat

Tag (Office Use Only)

Name

Age or date of birth

Sex

☐ Male ☐ Female

Microchip number (15 digits)

Breed

Colour

Desexed\*

☐ Yes ☐ No

\* All newly registered cats must be desexed.

**Pet 2**

☐ Dog ☐ Cat

Tag (Office Use Only)

Name

Age or date of birth

Sex

☐ Male ☐ Female

Microchip number (15 digits)

Breed

Colour

Desexed\*

☐ Yes ☐ No

\* All newly registered cats must be desexed.

**4 Alternate contact**

Full name

Phone

**5 Signature**

Signature

Date

DD / MM / YYYY

For further information or a large print version

☎ ASSIST 03 9209 6777

✉ [pets@portphillip.vic.gov.au](mailto:pets@portphillip.vic.gov.au)

🌐 [portphillip.vic.gov.au](http://portphillip.vic.gov.au)