



13.2 APPOINTMENT OF AUTHORISED OFFICER PURSUANT TO THE PLANNING AND ENVIRONMENT ACT 1987

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1. PURPOSE

1.1 To approve new appointments as Authorised Officers pursuant to the *Planning and Environment Act 1987*.

2. EXECUTIVE SUMMARY

2.1 Section 224 of the *Local Government Act 1989* and numerous other Acts and Regulations require that authorised officers be appointed for the purposes of the administration and enforcement of Acts, Regulations or local laws which relate to the functions and powers of the Council.

2.2 In most cases, the authorisations are approved by the Chief Executive Officer, but the *Planning and Environment Act 1987* specifically requires that authorisations under that Act be issued by resolution of the Council and sealed.

2.3 This report recommends that new authorisations pursuant to the *Planning and Environment Act 1987* be approved.

3. RECOMMENDATION

That Council:

3.1 Approves the attached Instruments of Appointment and Authorisation.

3.2 Affixes the common seal of Council to the Instruments of Appointment.

4. KEY POINTS/ISSUES

4.1 Authorisations are reviewed regularly and are updated due to:

- a) appointment of new staff;
- b) changes in the names of Acts;
- c) the introduction, amendment or revocation of legislation;
- d) changes in position titles; and
- e) changes in roles.

4.2 As a result of the appointment of a new staff member and the engagement of two Statutory Planning contractors, it is recommended that the new authorisations pursuant to the *Planning and Environment Act 1987* be approved.

5. CONSULTATION AND STAKEHOLDERS

5.1 Relevant staff have been consulted in relation to the proposed appointments.



6. LEGAL AND RISK IMPLICATIONS

6.1 It is essential that relevant staff and contractors have the proper authorisations to enable them to undertake their responsibilities under the applicable legislation. The Instrument of Authorisation template is based on the latest version supplied by Council's solicitors.

7. FINANCIAL IMPACT

7.1 There are no financial implications.

8. ENVIRONMENTAL IMPACT

8.1 There are no environmental implications.

9. COMMUNITY IMPACT

9.1 There are no community impact implications.

10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

10.1 The proposed appointments are consistent with the Council Plan 2017-27 which refers to *"improving community engagement, advocacy, transparency and governance"*.

11. IMPLEMENTATION STRATEGY

11.1 TIMELINE

11.1.1 The appointment will be effective immediately.

11.2 COMMUNICATION

11.2.1 The Register of Authorisations is a public document pursuant to section 224(2A) of the *Local Government Act 1989* and authorised officers are issued with an identity card.

12. OFFICER DIRECT OR INDIRECT INTEREST

12.1 No officers involved in the preparation of this report have any direct or indirect interest in the matter.

ATTACHMENTS

1. S11A Instrument of Appointment and Authorisation Pursuant to the Planning and Environment Act 1987 - Staff - 2 February 2022  [↓](#)
2. S11A Instrument of Appointment and Authorisation Pursuant to the Planning and Environment Act 1987 - Contractors - 2 February 2022  [↓](#)