



8.4	AWARDING OF TOWING OBSTRUCTING VEHICLES AND VEHICLES FROM CLEARWAYS CONTRACT
WARD:	WHOLE OF MUNICIPALITY
GENERAL MANAGER:	FIONA BLAIR, INFRASTRUCTURE & AMENITY
PREPARED BY:	JOHN COATES, COORDINATOR PARKING ENFORCEMENT
TRIM FILE NO:	14/06/2102
ATTACHMENTS:	Nil

PURPOSE

To seek Council approval to award a contract to Nationwide Towing and Transport Pty Ltd for towing services to remove obstructing vehicles and vehicles from clearways for the City of Port Phillip.

1. RECOMMENDATION

That Council:

- 1.1. Awards Contract No. 2102 for the provision of towing services of obstructing vehicles and vehicles from clearways for the City of Port Phillip to Nationwide Towing and Transport Pty Ltd (ACN 088 026 706).
- 1.2. Authorises the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution.
- 1.3. Executes the agreement with Nationwide Towing and Transport Pty Ltd for the provision of towing services of obstructing vehicles and vehicles from clearways for a term of five years.
- 1.4. Authorises all payments under the agreement.
- 1.5. Affixes the common seal of the Port Phillip City Council to Contract No 2102 between Port Phillip City Council and Nationwide Towing and Transport Pty Ltd.

2. BACKGROUND

- 2.1. The ability to tow obstructing vehicles and vehicles from Clearway tow-away zones is required in order for Council to meet its statutory obligations pursuant to the *Local Government Act 1989* (Clause 4, Schedule 11).
- 2.2. The current provider of towing services of obstructing vehicles and vehicles from clearways for the City of Port Phillip is Nationwide Towing & Transport Pty Ltd (Nationwide). Nationwide has provided Council towing services for obstructing vehicles and vehicles from clearways under several contracts since 2003.



- 2.3. The Current contract for the provision of towing services to remove obstructing vehicles and vehicles from clearways for the City of Port Phillip expired on 28 Oct 2017.
- 2.4. Nationwide will continue to provide these towing services for the bridging period (approximately 1 month) between 28 Oct 2017 and the when the new contract commences on 1 December 2017.

3. KEY INFORMATION

- 3.1. The tender for Towing services was advertised in The Age on Saturday 9 September 2017 and closed on Tuesday 3 October 2017.
- 3.2. The proposed contract term is for five years from 1 December 2017 to 30 November 2022.
- 3.3. Nationwide was the sole respondent to the public tender.
- 3.4. The tender evaluation panel comprised:

Name	Title
John Coates (Chairperson)	Coordinator, Parking Enforcement
Richard Scarff	Team Leader, People and Process
Kate Cornwall	Senior Contracts Advisor

- 3.5. The criteria and weightings used to evaluate the tender response were:
 - 3.5.1. Price (60%)
 - 3.5.2. Capacity to meet the requirements of the specification (15%)
 - 3.5.3. Relevant experience and track record (15%)
 - 3.5.4. Occupational health and safety system (7%)
 - 3.5.5. Corporate social responsibility (3%)
- 3.6. Pricing evaluation was based on the schedule of rates provided by the tenderer and the anticipated service volumes. The estimated cost of service provision is \$3.698 million (including GST) over the five year contract term which is slightly less than the current budget provision.
- 3.7. The anticipated volumes of towed vehicles are 2100 with approximately 2000 of those from Clearway tow-away zones and 100 obstructing vehicles (such as driveway obstructions).
- 3.8. Following completion of the evaluation process the tender evaluation panel agreed to recommend Nationwide Towing & Transport Pty Ltd (Nationwide) as the preferred service provider. Highlights from the Nationwide response include:
 - 3.8.1. As the current provider, Nationwide has a solid understanding of the City of Port Phillip's service needs and standards along with a proven track record.
 - 3.8.2. Nationwide's experience and capacity to deliver the service, including being the towing supplier for obstructing vehicles and vehicles from clearways for VicRoads, City of Melbourne, City of Stonnington and City of Yarra .
 - 3.8.3. Nationwide's capacity to provide the service through a large fleet of 100 vehicles in Victoria, including 20-40 trucks committed to Clearways
 - 3.8.4. A 24/7, 365 day a year customer service centre comprising more than 50 staff.

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- 3.8.5. Strong commitment to quality and safety management systems including accreditation to ISO9001 and AS4801 since 1996.
- 3.8.6. Nationwide are working to become accredited to ISO 14001, Environmental Management System, by April 2018
- 3.9. Nationwide also expressed a willingness to meet Council's reduced energy and emissions objectives including greenhouse gas emissions over the lifetime of the contract by:
 - 3.9.1. Adherence to its Environmental Policy and by implementing and maintaining strategies to recycle any recyclable materials to avoid unnecessary landfill.
 - 3.9.2. Ensuring all truck purchased or in operation possess the latest technology for maximum fuel efficiency and reduced carbon emissions.
 - 3.9.3. Regularly reviewing existing practices and ensuring any new purchases/initiatives consider environmental impacts.
 - 3.9.4. Engaging in discussions with City of Port Phillip regarding the best way to offset carbon emissions and report on emissions.



FURTHER SUPPORTING INFORMATION

4. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 4.1. This tender was conducted in accordance with Council's Contracts and Procurement Guidelines and Procedures.
- 4.2. The towing of obstructing vehicles will support Council to deliver its strategic objectives of ensuring the road network is free of obstructions that may pose a risk to road users and ensure Clearway tow-away zones are clear of parked vehicles during Clearway tow-away times to ensure optimal flow of traffic and safety during peak times.

5. CONSULTATION AND STAKEHOLDERS

- 5.1. Not applicable.

6. LEGAL AND RISK IMPLICATIONS

- 6.1. The ability to tow obstructing vehicles and vehicles from Clearway Tow-away zones is required for Council to meet our statutory obligations pursuant to the *Local Government Act 1989* (Clause 4, Schedule 11)

7. SUSTAINABILITY – Triple Bottom Line

7.1. ENVIRONMENTAL IMPLICATIONS

- 7.1.1. Nationwide have demonstrated they are currently working to become accredited to ISO 14001, Environmental Management System, by April 2018
- 7.1.2. Nationwide also expressed willingness to meet Council's reduced energy and emissions objectives including greenhouse gas emissions over the lifetime of the contract.

7.2. SOCIAL & CULTURAL IMPLICATIONS

- 7.2.1. Nil

7.3. ECONOMIC IMPLICATIONS

- 7.3.1. Ensuring roads are free of obstructing vehicles and Clearway Tow-ways zones remain unobstructed will reduced costs to the community form transportation delays and public safety hazards.

7.4. FINANCIAL IMPLICATIONS

- 7.4.1. Council's current budget allocation for this service adequately covers the anticipated costs of the new contract.
- 7.4.2. Nationwide has maintained the same pricing of year five of the previous contract into year one of the new contract resulting in an anticipated savings of \$34,000 excluding GST.
- 7.4.3. A comprehensive financial evaluation was conducted on the preferred tenderer. A report prepared by Council's Financial Compliance Accountant highlighted the capacity of nationwide Towing and Transport Pty Ltd to provide the service in accordance with Council's requirements.



8. IMPLEMENTATION STRATEGY

8.1. TIMELINE

- 8.1.1. The recommendation to award the contract to Nationwide Towing & Transport Pty Ltd will ensure a smooth transition with minimal risk to Council as they currently provide the service to Council.
- 8.1.2. The Towing Obstructing Vehicles and Vehicles from Clearways contract will come into effect on 1 December 2017.

8.2. COMMUNICATION

- 8.2.1. Contract documentation will be prepared and forwarded to the contractor for execution.

9. OFFICER DIRECT OR INDIRECT INTEREST

- 9.1. No officers involved in the preparation of this report have any direct or indirect interest in the matter.