ORDINARY MEETING OF COUNCIL

MINUTES

23 AUGUST 2004
The meeting opened at 6.08pm.

PRESENT

Cr Gross (Chairperson), Cr Brand, Cr Hill, Cr Hutchens, Cr Johnstone, Cr Logan, Cr Ray, David Spokes Chief Executive Officer, David Graham Executive Director Corporate Management, Sally Calder Executive Director Community and Cultural Vitality, David Yeouart Executive Director Urban Services, Bruce Phillips Manager City Strategy, Sue Wilkinson Manager Building and Planning, Ian Hicks Manager Culture and Recreation, Michael Tonta Manager Governance and External Relations, Kathy Dillon Manager Asset Planning, Peter Morgan Manager Information Systems, Bruce McKeon Manager City Works and Services, Mark Foord Project Manager Infrastructure & Capital Works Planning, Deidre Pellizzer Coordinator Arts & Festivals, David Harper Foreshore and Recreation Coordinator,

1. APOLOGIES

Nil.

2. DECLARATIONS OF PECUNIARY INTEREST

Nil.

3. CONFIRMATION OF MINUTES

MOVED Crs Hutchens/Johnstone

That the Minutes of the Ordinary Council Meeting of the Port Phillip City Council held on 26 July 2004 be confirmed.

That the Minutes of the Special Council Meeting of the Port Phillip City Council held on 2 August 2004 be confirmed.

That the Minutes of the Statutory Planning Committee Meeting of the Port Phillip City Council held on 9 August 2004 be confirmed.

A vote was taken and the MOTION was CARRIED.
4. PETITIONS AND JOINT LETTERS

Item 1

A Petition was received from 177 Wesley College Preparatory School parents in regards to traffic concerns at Punt and St Kilda Road and Union Street. The Petition states the following:

“We are parents of children who attend Wesley College Preparatory School. Our school community consists of some 260 children aged between three and ten who are, with their parents or carers, daily put at great risk under the current traffic conditions outside our school.

“Whilst the school is bound by two very busy roads, Punt and St Kilda Road, the most dangerous area is along Union Street. Cars heading east along that street travel quickly over the St Kilda Road intersection and some continue traveling at high speeds to “catch the lights” at Punt Road. There is nothing but some poor signage indicating a 40km zone to slow them down. The signage is barely visible and is after the St Kilda Road intersection where cars have accelerated to cross on a green light. There are no speed humps, there is no manned pedestrian school crossing nor are there flashing or illuminated 40km signs that appear outside schools in neighbouring busy streets…

An incident occurred after school on Wednesday 5th May in which a child was nearly hit by a fast car traveling east along Union Street…

…We want you to consider that although we are not a suburban street with domestic residences, one that would warrant the use of speed humps, that in fact they are in this instance necessary to slow the speeding ‘cut through’ traffic down.

Further we want consideration given to a manned pedestrian crossing in both Union and Henry Street and more significant, visible 40km signage in all streets surrounding our school. Please act before a tragedy occurs…”.

MOVED Crs Logan/Hutchens
That Council receive and note the Petition,
A vote was taken and the MOTION was CARRIED.

* A copy of the Petition has been forward to Geoff Oulton, Executive Director City Development for actioning and response to Council via Councillor Notes.

MOVED Johnstone/Hutchens – MOTION ARISING
That further advice be provided to Councillors prior to a response being sent to the Wesley College Preparatory School, to clarify how Council ensures the adequacy of the School Crossing Supervisors Subsidy from the State Government that is designed to provide safe access to and from schools.
A vote was taken and the MOTION was CARRIED.

** Executive Director Urban Services to advise Cr Johnstone how Council has followed up the Petition tabled at the Ordinary Council Meeting held on 24 May 2004 in relation to the odor and cleanliness of the Elwood Canal, which was forwarded to Melbourne Water.
5. SEALING SCHEDULE

The following documents are submitted for signature and sealing:

1. SECTION 173 AGREEMENT between PORT PHILLIP CITY COUNCIL and NIVES ANNA PARASKEVAS to ensure that Condition 10 of Planning Permit No. 981/2002 is satisfied. Item not previously considered by Council.
   Condition 10 of Planning Permit No. 981/2002 states that; No buildings and works shall be constructed other than in accordance with the endorsed plan attached to Planning Permit No. 1055/2001 or any further Planning Permit issued by Council.
   Responsible Manager: Sue Wilkinson, Manager Building and Planning.

2. CONTRACT between PORT PHILLIP CITY COUNCIL and ANDERSONS CONSTRUCTION GROUP PTY LTD to outline the agreement, schedule and works/prices, specifications and conditions of the building contract.
   Item not previously considered by Council.
   Gasworks Arts Park Master Plan provides provision to develop a Café and the courtyard. 2004/2005 Capital Works Programs has allocated adequate funds to supply and construct the Café and courtyard.
   Responsible Manager: Robert Palmer, Manager Infrastructure and Environment.

3. CONTRACT OF WORKS between PORT PHILLIP CITY COUNCIL and DVR ENGINEERING PTY LTD for a Contract of Works to manufacture and supply the City of Port Phillip with Council approved street furniture range.
   Item not previously considered by Council.
   Responsible Manager: Jyoti Ghosh

MOVED Crs Hill/Hutchens
That the Common Seal of the Port Phillip City Council be affixed to document No’s 1 & 2 and including the late document No. 3.
A vote was taken and the MOTION was CARRIED.
6. CORRESPONDENCE

Item 1

A copy of the Confidential List of Registered Correspondence for the Mayor and Councillors between the month of 21 July 2004 and 17 August 2004 is attached for information.

*No formal discussion ensued on this matter.
7. PUBLIC QUESTION TIME

Nil.
8. PRESENTATION OF REPORTS AND RECOMMENDATIONS

8(A) REPORTS OF THE STRATEGY AND POLICY REVIEW COMMITTEE HELD AT THE ST KILDA TOWN HALL ON 2 AUGUST 2004.

MOVED Hill/Hutchens
That Standing Orders be suspended to allow for verbal submissions to the Orders of the Day.
A vote was taken and the MOTION was CARRIED.

Cr Brand left the meeting at 7.05pm.

The following items were MOVED in block by Crs Johnstone/Ray:

A1 SAME SEX RELATIONSHIPS RECOGNITION
A2 PRIDE MARCH SPONSORSHIP PARTNERING AGREEMENT
A3 ELECTION PERIOD GUIDELINES
A4 BEST VALUE COST BENEFIT REPORT
A1 SAME SEX RELATIONSHIPS RECOGNITION

Purpose
To receive the advice of the gay, lesbian, bisexual, transgender and intersex (GLBTI) advisory committee to council on same sex relationship recognition and other matters.

MOVED Crs Johnstone/Ray

1. That the Victorian State government be requested to consider the establishment of a register that provides legal recognition of same-sex relationships and is operated through the Victorian State Registry office.

2. That council notes the advice from the GLBTI Advisory Committee re the same-sex register proposal, the committee’s preferred structure (a forum), the needs of older GLBTI community members, its proposed review of the needs and issues for young GLBTI people, and its support for council’s continuing financial support for the annual Pride March.

A vote was taken and the MOTION was CARRIED.
A2 PRIDE MARCH SPONSORSHIP PARTNERING AGREEMENT

Purpose
That council renew the three year Sponsorship Partnering Agreement with Pride March Victoria Inc.

MOVED Crs Johnstone/Ray

1. That council renew the three year Sponsorship Partnering Agreement with Pride March Victoria Inc.

2. Council enter into a sponsorship agreement that provides $15,000 cash support, indexed annually in accordance with the standard budget assumptions for all contributions and donations for the staging of the Pride March in CoPP for the period 2005 - 7.

3. That Council staff support Pride March Victoria and the relevant traders groups to convene to discuss:

   3.1 how to gain greater sponsorship from businesses who benefit from this event;
   and

   3.2 how the economic benefits of this event can be further measured and promoted.

A vote was taken and the MOTION was CARRIED.
A3 ELECTION PERIOD GUIDELINES

Purpose
Council consider draft Election Period Guidelines that will aid in complying with legislative requirements during the forthcoming council election period.

MOVED Crs Johnstone/Ray

1 That Council:

1.1 Adopt the City of Port Phillip Election Period Guidelines as amended to assist the organisation comply with legislative requirements that apply during the conduct of a general election and to promote an environment of good governance and transparency consistent with council policy;

1.2 Endorse that the Election Period Guidelines be published on the council website.

A vote was taken and the MOTION was CARRIED.
A4           BEST VALUE COST BENEFIT REPORT

Purpose
A report back to Council regarding the cost benefit service by service of the best value process.

MOVED Crs Johnstone/Ray

1. That Council accepts the ‘Sustainable Value (Best Value) Cost Benefit Report’ and its attachments and publish to the community. AND

2. That council acknowledge the contribution of the best value program to overall organisational sustainability as detailed in the sustainable value cost benefit report (attached), which identifies the particular service scope and any changes in volume or range of services provided following the review.

A vote was taken and the MOTION was CARRIED.
8(B) REPORTS OF THE STATUTORY PLANNING COMMITTEE HELD AT THE ST KILDA TOWN HALL ON 9 AUGUST 2004.

Note: Business Items B1, B2, B3 and B4 were resolved by the Statutory Planning Committee held on Monday, 9 August 2004, in accordance with Section 86 of the Local Government Act 1989.

B5 DELEGATE REPORT – JULY 2004

Purpose
To present Council with a summary of all Planning Permits issued under Delegation.

MOVED Crs Gross/Ray

That the Council receive and note the report regarding the summary of all Planning Decisions issued in accordance with the Schedule of Delegation made under Section 98 of the Local Government Act 1989 and Section 188 of the Planning & Environment Act 1987 adopted by Council on 24 July 1996 and as amended, for the Port Phillip Planning Scheme.

A vote was taken and the MOTION was CARRIED.

9. ORDERS OF THE DAY

Discussion took place in relation to the following items:

ORDER 1  178 INKERMAN STREET, ST KILDA EAST
ORDER 5  ACCOMMODATION STRATEGY PROGRESS REPORT
ORDER 3  CHANNEL DEEPENING
ORDER 2  APPOINTMENTS TO THE ST KILDA'S EDGE COMMITTEE
ORDER 6  REGIONAL WASTE MANAGEMENT CONTRACTS (CONFIDENTIAL)
ORDER 7  SUSTAINABLE ASSET MANAGEMENT CONTRACT (SAM) (CONFIDENTIAL)
ORDER 1 178 INKERMAN STREET, ST KILDA EAST

The following speakers made a verbal submission in relation to this Item:

- L F Mahonn
- Marcello Zuglian

**Purpose**
The site’s context makes it suitable for multi unit development and it is recommended to be supported.

**MOVED Crs Ray/Hutchens**

1.1 That the Statutory Planning Committee being the Responsible Authority, (having caused the application to be advertised) and having received and noted 2 objections, is of the opinion that the proposed development will not cause material detriment to any person other than the applicant.

1.2 That a Notice of Decision to Grant a Planning Permit be issued for the purposes of construction of a three storey building containing four dwellings in accordance with the endorsed plans.

1.3 That a Notice of Decision to Grant a Planning Permit be issued subject to the following conditions.

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be provided. The plans must be generally in accordance with the Design Beyond Architects plans dated May 2004 submitted with the application, but modified to show:

   (a) Modification of the floor to ceiling heights and overall height of the building to achieve 300mm clearance of the flood level in accordance with the requirements of conditions 6 and 7 of this permit. As a result of the Melbourne Water requirements, the overall building height shall be increased no greater than 150mm and any further change in overall wall height that occurs as a result of the Melbourne Water flood level requirements must be accounted for in a reduction in the floor to ceiling heights.

   (b) Screening to the first floor north elevation windows and screening of all the windows and balconies of the first and second floor west elevation to limit views in accordance with Standard A15 of Clause 54.05-6 of the Port Phillip Planning Scheme.
(c) An increased setback of 1 metre of the ground floor garage doors to Units 1 and 2 to the east, to be achieved by recessing the garage doors a further metre from their current position to improve the vehicle turning circles of these units.

(d) Provision for the storage of garbage bins in a location concealed from the street to the satisfaction of the Responsible Authority.

(e) Details of the materials and colours of the front fence. The spacing of vertical pickets shall achieved 50% transparency.

(f) External lighting to identify the individual unit entries.

2. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

3. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

4. Prior to the commencement of the development hereby permitted a schedule, and coloured elevations that show all details of the external materials, finishes and colours (including colour & material samples) shall be submitted to the satisfaction of the responsible authority. Once approved, the schedule will form part of the permit.

5. No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Melbourne Water’s drains or watercourses.

6. Finished floor levels must be a minimum of 300mm above the applicable flood level.

7. Any new garage, carport or vehicle parking area must be constructed with finished floor or surface levels a minimum of 150mm above the applicable flood level.

8. Any vehicular and or pedestrian access must be designed and constructed to comply with the following safety criteria associated with the applicable flood level. (A) Depth of flow does not exceed 0.35m: (B) Velocity of flow does not exceed 1.5m/s; (C) The depth x Velocity product does not exceed 0.35 sq.m/s.

9. Before starting works separate application, direct to Melbourne Water must be made for any new or modified storm water connection to Melbourne Water’s drains or watercourse. Before accepting an application, evidence must be provided demonstrating that Council has considered that it is not feasible to connect to the local drainage system.

10. Prior to the commencement of the development, a landscape plan and schedule must be submitted to and approved by the Responsible Authority. The plan shall indicate the planting of two semi-mature canopy trees on the site, one of which must be planted within the front setback of the development. Landscaping in accordance with such approved plan and schedule shall be completed before the commencement of the occupation of the building hereby permitted.
11. Each dwelling must achieve a four star energy rating, using the Sustainable Energy Authority of Victoria 'First Rate' system or equivalent.

12. All external materials, finishes and paint colours are to be to the satisfaction of the Responsible Authority.

13. All piping and ducting (excluding gutters and downpipes) above the ground floor level of the building shall be concealed.

14. The walls on the boundary of adjoining properties shall be cleaned and finished in a manner to the satisfaction of the responsible authority.

15. Prior to the occupation of the premises for the new use, areas set aside for parked vehicles, loading bays and access lanes as shown on the endorsed plans and approved engineering plans must be:
   (a) Constructed to the satisfaction of the Responsible Authority.
   (b) Properly formed to such levels that they may be used in accordance with the plans.
   (c) Surfaced with an all weather seal coat to the satisfaction of the Responsible Authority.
   (d) Drained and maintained to the satisfaction of the Responsible Authority.
   (e) Line marked to indicate each car space, loading bay and all access lanes in accordance with the endorsed plans to the satisfaction of the Responsible Authority.

16. Parking areas/spaces and all access lanes must be kept available for vehicle access and parking purposes at all times.

17. Vehicle crossings to gain ingress and egress to and from the site shall be provided only in the location approved in writing by the Responsible Authority.

18. No equipment, services and architectural features other than those shown on the endorsed plan (excluding gutters and down pipes) shall be permitted above the roof level of the building unless otherwise agreed to in writing by the Responsible Authority.

19. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.

20. The Development of the site shall not cause nuisance or be detrimental to the amenity of the neighbourhood by the emission of noise. In this regard noise from construction and/or demolition activities should comply with the Environment Protection Authority guidelines for “Construction and Demolition Site Noise”.

21. The Applicant/Owner shall do the following things to the satisfaction of the Responsible Authority:
(a) Pay the costs of all alterations/reinstatement of Council and Public Authority assets necessary and required by such Authorities for development.

(b) Obtain the prior written approval of the Council or other relevant Authority for such alterations/reinstatements.

(c) Comply with conditions (if any) required by the Council or other relevant Authorities in respect of reinstatement.

22. This permit will expire if one of the following circumstances applies:

(a) The development not started within 2 years of the date of this permit.

(b) The development is not completed within 2 years of the date of commencement of works.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.

**Footnote(s) to be placed on Permit**

a) The developer shall show due care in the development of the proposal so as to ensure that no damage is incurred to the buildings on adjoining properties.

b) The applicant/owner will provide a copy of this planning permit to any appointed Building Surveyor. It is the responsibility of the applicant/owner and Building Surveyor to ensure that all building development works approved by any building permit are consistent with this planning permit.

c) It is the responsibility of the applicant/owner and the Building Surveyor to ensure that all building development works approved by any building permit are consistent with this planning permit.

d) The development and all dwellings allowed by this permit will not be eligible for Council visitor or resident parking permits.

**Melbourne Water footnotes:**

If further information is required in relation to Melbourne Water’s permit conditions shown above, please contact Audrey Ang on telephone 9235 2517, quoting Melbourne Water’s reference 104320.

The applicable flood level for the property is 7.0 metres to Australian Height Datum (AHD).

The Best Practice Environmental Management Guidelines for Urban Stormwater (The Stormwater Committee, 1999) may be used as a guide when developing site controls to minimise sediment laden runoff and stormwater pollution during construction. Section 6.3, titled Construction Activity, of these guidelines provides a useful checklist to develop a site management plan.

**Advice to Council / Applicant**

**Underground Stormwater drain near property**

The property is located within close proximity of a Melbourne Water underground stormwater drain. For operational reasons Melbourne Water cannot relocate this asset.
It is the developer's responsibility to avoid the inappropriate siting of a new/modified land use or development that would adversely impact upon the underground drain. Such impacts may arise from the construction of below ground floor levels or construction activity that involves pile driving / ground anchors. The location of the underground drain may be obtained by using the 'Melbourne One Call' service, telephone 1100.

10. Water main in road near property

The property is located within close proximity of a Melbourne Water water main, which is in a nearby road reserve. Such assets may require out of hours maintenance that can impact upon surrounding areas. For operational reasons Melbourne Water cannot relocate this asset.

It is the developer's responsibility to assess the impact of the water main and consider whether development modifications are necessary. Water mains can be adversely affected by the inappropriate siting of buildings and landscaping. The size and location of the water main may be obtained by using the 'Melbourne One Call' service, telephone 1100.

A vote was taken and the MOTION was CARRIED (unanimously).
ORDER 2 APPOINTMENTS TO THE ST KILDA’S EDGE COMMITTEE

Purpose
In accordance with the Terms of Reference, this report seeks the approval of the Council to appoint three Councillors and one independent member to the St Kilda’s Edge Committee, and to set and notify the dates and times of the St Kilda’s Edge Committee meetings up until September 2005.

MOVED Crs Hill/Ray

1. That the Council appoint Councillors David Brand, Liz Johnstone and Dick Gross as members of the St Kilda’s Edge Committee, pursuant to section 5.2 of the St Kilda’s Edge Committee Terms of Reference.

2. That the Council appoint David Elsum AO as an independent member to the St Kilda’s Edge Committee pursuant to section 5.2 of the St Kilda’s Edge Terms of Reference and approve an annual fee of $30,000 to be paid to David Elsum for his services on and to the St Kilda’s Edge Committee pursuant to section 5.7 of the St Kilda’s Edge Committee Terms of Reference.

3. That the Council acknowledge attachment 1 as formal notification of the date, time and place of the St Kilda’s Edge Committee Meetings until September 2005.

A vote was taken and the MOTION was CARRIED.
Attachment 1

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<th>Date</th>
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<tr>
<td>3 September 2004</td>
<td>St Kilda Town Hall</td>
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<td>1 October 2004</td>
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<td>9 November 2004</td>
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<td>3 May 2005</td>
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ORDER 3  CHANNEL DEEPENING

The following speaker made a verbal submission in relation to this Item:

- Andrew McCutcheon

MOVED Crs Hutchens/Hill
That the Standing Orders be resumed.
A vote was taken and the MOTION was CARRIED.

Purpose
The City of Port Phillip, in partnership with the Association of Bayside Municipalities as a Member Council, engaged Dr Graham Harris to undertaken an independent review of the technical documentation of the EES. Council is being asked to provide formal endorsement of the ABM position as contained in this report.

MOVED Crs Ray/Johnstone

1.2 That Council support the ABM position determined on 12 August 2004 at the ABM General Meeting, being:

1.2.1 The ABM recognises this Project is highly significant, and considers that we have a core role in representing public interest in the protection of Port Phillip Bay as one of the State’s most significant natural assets.

1.2.2 The ABM has demonstrated this by engagement of Dr Graham Harris to undertake an independent expert review of all of the EES material.

1.2.3 The ABM contends that the Project should proceed only if the Independent Panel can confidently conclude that there are no significant irreversible adverse impacts to the health of the bay and its ecosystems.

1.2.4 Should the Project proceed, the ABM requests that the Independent Panel consider the following recommendations as a matter of importance:

- That best practice, including an independent audit function, is applied to all facets of the project, including:
  - dredging
  - post-dredging
  - maintenance
  - monitoring
  - reporting
• That critical environmental intervention standards are identified and agreed prior to project commencement, so that performance can be measured and stop points identified, to facilitate employment of adaptive management practices.

• That public accountability, transparency, and independent environmental auditing/monitoring are critical components through all stages of the project, including well into the future, and that it particularly applies to:
  
  • base line
  • real time
  • communication

An auditor with Statutory powers to verify monitoring and reporting outcomes and to provide public confidence and inform the public.

• Any short and long term impacts associated with the Project are immediately identified and rectification works undertaken appropriate to the issue and in a timely manner, and compensated by the proponent.

1.2.4.1 The ABM reiterates members position that beach renourishment should be an integrated component of the Project, and that a program to fully implement the Beaches At Risk report, should be incorporated into the overall works program.

1.2.4.2 The ABM acknowledges that this Project affects members differently and individual members will pursue these independently.

1.2.4.3 The ABM wishes to make representation to the Panel in support of its concerns and further present the findings of Dr Graham Harris’ independent review. A copy of Graham Harris’ report to the ABM is attached.

1.3 Council requests the Panel to note the concerns raised in the Panel Submission by St Kilda Earthcare, particularly in reference to the St Kilda Breakwater penguin colony.

1.4 City of Port Phillip’s local interest in the Channel Deepening Project, including environmental, economic and social, request the Panel to pay particular attention to the special and different impacts of dredging in the northern part of the Bay with respect to dredge spoil contamination levels effecting local ecologies.

A vote was taken and the MOTION WAS CARRIED (unanimously).
ORDER 5   ACCOMMODATION STRATEGY PROGRESS REPORT

The following speakers made a verbal submission in relation to this Item:

- Jan
- Francis
- Elizabeth

Purpose
Council has resolved to implement its accommodation strategy – a proposal that has as its main aims; service improvements, efficiency increases and improvements to public facilities at the St Kilda and South Melbourne Town Halls.

MOVED Crs Johnstone/Hutchens

1. That Council receive the report and additional information outlining progress of the accommodation strategy project and endorse the amended concept plan costed at approximately $17.5 million.

2. That funding of the project be provided by a variety of sources such as programs, operational budgets and additional future allocations within the capital program.

3. That the Accommodation Strategy – South Melbourne continue to be developed and planned to be constructed after completion of the works at St Kilda, and that Council reaffirm its ongoing commitment to the development of this facet of the Accommodation Strategy and that the costing of this aspect be treated separately.

   3.1 That the forward estimates be updated to reflect Council’s intentions to fund both the South Melbourne and St Kilda facets of the Accommodation Strategy, and that the budget for South Melbourne be amended to $2 million.

   3.2 That a Council briefing be conducted in October regarding the South Melbourne site, arrangements for completion of the works, and occupation of the building.

   3.3 That a report to Council following the briefing in October 2004.

A vote was taken and the MOTION was CARRIED.
ACCOMMODATION STRATEGY - SOUTH MELBOURNE - ADDITIONAL INFORMATION

1. BACKGROUND

This supplementary information provides additional detail, to that included in the Accommodation Strategy report (Order 5) to be considered by Council on 23 August 2004, particularly in respect of the South Melbourne Town Hall.

2. BRIEF

The brief for South Melbourne Town Hall has been incorporated into the Accommodation Strategy. The brief includes:

- Refit and renovations to provide community facilities
- Preservation and enhancement of heritage aspects

Detailed requirements outlined in Council’s key principles for the project include:

- Provision of secure areas between, public and other areas
- Enable South Melbourne Town Hall to operate as a community hub for cultural events

3. DESIGN DEVELOPMENT

Burns Bridge, project managers, and Williams Boag, architects, have been appointed on a fixed fee basis to undertake development of detail plans and specifications as well as construction management.

Two options have been developed and presented to the Accommodation Strategy Steering Committee. One is to apply the same philosophy to that which has been applied to the St Kilda building, that is, rationalise facilities, maximise efficiency and return large heritage spaces to their former stature. This option is currently estimated to cost $2 million. Another option addressing the major requirements of the brief has been developed. It’s cost meets the budget of $1.1 million.

The range of Council services to be offered at the site are known and their requirements have been scoped. They include;

- Provision of meeting spaces for community and council use:
  - Two 18 person meeting spaces
  - A 100 person space, sub dividable into two
  - A 10 person space
  - Additional informal spaces are planned within the workspaces to reduce dependence upon formal meeting spaces
- Assist services
- Four confidential interview rooms
- Cashier services
- Community services reception
- Facilities for maternal and child health
- Gallery/multi purpose community space
- Work space for approximately 30 staff
- Work space for approximately 20 community group workers
A Council briefing is scheduled in mid October regarding the South Melbourne site including the proposed community reference panel and a process for selection of community groups to occupy the community space.

4. SCHEDULING

The scheduling of the South Melbourne works is incorporated into the Accommodation Strategy project. During 2005 the design will be finalised and relevant permits applied for.

Construction/refurbishment works at South Melbourne would start after the St Kilda Town Hall has been occupied in approximately May 2006.

Works at South Melbourne would take approximately 12 months to complete.

5. FUNDING

$1.1 million has been allocated for the project at South Melbourne, additional funding can be allocated as the design is developed. Leasing of 228 Bank St will form a potential source of funds for works at South Melbourne.

The forward estimates will be modified to show changes in accordance with the report and the suggested recommendation.
10. REPORTS BY DELEGATES (COUNCILLOR) APPOINTED TO OTHER BODIES

Cr Hill left the meeting at 7.12pm.

Cr Hill returned to the meeting at 7.14pm.

Cr Brand returned to the meeting at 7.15pm.

Item 1

1 Cr Johnstone reported that the Association of Bayside Municipalities have discussed the submission to the panel regarding Channel Deepening, and has resolved to expand the secretarial function provided by the Municipal Association of Victoria on a fees by service basis rather than continue with the Technical Managers position.

2 Cr Johnstone reported that the Melbourne Transport Forum has planned a workshop to look at its review.

Item 2

Cr Logan advised that he attended the Emerald Hill Court Residents Association Annual General Meeting.

MOVED Crs Gross/Ray
That the Delegate Reports be received and noted.
A vote was taken and the MOTION was CARRIED.
11. URGENT BUSINESS

Nil.
12. COUNCILLORS QUESTION TIME

Item 1

Cr Ray asked if small community groups wanting to hire community facilities in the municipality who have difficulty getting public liability insurance, receive support from the Council to find an auspicing body?

** Executive Director Community and Cultural Vitality informed Cr Ray that this has been an ongoing issue and that Council cannot waive the fee for public liability insurance, although Officers offer to discuss with the community groups, other options to receive support.

Cr Hutchens asked a further question in regards to Public Liability Insurance and why Council can’t carry the costs for those people who are not part of a particular incorporated group?

** Executive Director Community and Cultural Vitality to investigate and respond to Cr Hutchens via Councillor Notes.

MOVED Crs Hutchens/Logan
That the Meeting be closed to members of the gallery in accordance with Section 89 (2) (d) (e).
A vote was taken and the MOTION was CARRIED.

The meeting closed at 7.30pm to the members of the public.
13. CONFIDENTIAL MATTERS

A discussion took place on the following items:

A5   WEST BEACH PAVILION REDEVELOPMENT (CONFIDENTIAL)
ORDER 6  REGIONAL WASTE MANAGEMENT CONTRACTS (CONFIDENTIAL)
ORDER 7  SUSTAINABLE ASSET MANAGEMENT CONTRACT (SAM) (CONFIDENTIAL)
As there was no further business the meeting closed at 8.48pm.

Confirmed: 27 September 2004

Chairperson: __________________________