



**ORDINARY
MEETING OF
COUNCIL**

MINUTES

29 JANUARY 2008

MINUTES OF THE ORDINARY MEETING OF THE PORT PHILLIP CITY COUNCIL HELD ON 29 JANUARY 2008 IN THE COUNCIL CHAMBER, ST KILDA TOWN HALL.

The meeting opened at 6.03pm.

PRESENT

Cr Cribbes (Chairperson), Cr Bolitho, Cr Gross (from 6.07pm), Cr Klepner, Cr Logan, Cr Sait, David Spokes Chief Executive Officer, Sally Calder Executive Director Organisation Systems & Support, Geoff Oulton Executive Director City Development, David Yeouart Executive Director Community Assets & Services, Carol Mayell Manager Community Development, Ian Hicks Manager Culture & Recreation, Natalie Gnanakone Coordinator Social Planning & Policy, Pat Jessen Coordinator Friends of Suai, Robyn Szechtman Acting Coordinator Community & Health Development, Norm McClelland Governance Advisor, Helene Agius Community Development Sport, Recreation & Leisure Officer, Timothy Ellis Online Communications/Helpdesk Officer.

In the spirit of Reconciliation, the Chairperson acknowledged the people and elders of the Eastern Kulin Nation, who have traditional connections and responsibilities of the land on which Council meets.

1. APOLOGIES

MOVED Crs Bolitho / Logan

That an apology is received and leave of absence granted to Cr Ray.

A vote was taken and the MOTION was CARRIED.

2. CONFIRMATION OF MINUTES

MOVED Crs Sait / Logan

That the Minutes of the Ordinary Meeting of the Port Phillip City Council held on 17 December 2007 be confirmed.

That the Minutes of the Statutory Planning Committee Meeting of the Port Phillip City Council held on 13 December 2007 for noting by Council (previously circulated to Councillors) be noted.

A vote was taken and the MOTION was CARRIED.

3. PETITIONS AND JOINT LETTERS

Nil.

4. SEALING SCHEDULE

The following documents are submitted for signature and sealing:

TRANSFER OF LAND between PORT PHILLIP CITY COUNCIL and THE UNITING CHURCH IN AUSTRALIA PROPERTY TRUST (VICTORIA), for the sale & transfer of land (right of way) at the rear of 75-85 City Road, South Melbourne.

Item previously considered by Council in April 2007.

| | |
|------------------------|-------------------------|
| <i>Councillor Note</i> | <i>20 December 2006</i> |
| <i>Advertising</i> | <i>13 February 2007</i> |

Responsible Executive Director: David Yeouart, Executive Director Community Assets and Services.

TRANSFER OF LAND between PORT PHILLIP CITY COUNCIL and KEVIN PATRICK CASEY and HELEN MARY CASEY, for the sale & transfer of land (right of way) abutting 348 Danks Street, Middle Park.

Item previously considered by Council in April 2007.

| | |
|------------------------|-------------------------|
| <i>Councillor Note</i> | <i>21 February 2007</i> |
| <i>Advertising</i> | <i>14 April 2007</i> |

Responsible Executive Director: David Yeouart, Executive Director Community Assets and Services.

MOVED Crs Klepner / Logan

That the Common Seal of the Port Phillip City Council be affixed to the above documents.

A vote was taken and the MOTION was CARRIED.

5. CORRESPONDENCE

A copy of the Confidential List of Registered Correspondence for the Mayor and Councillors between the month of 12 December 2007 and 18 January 2008 is attached for information.

****No formal discussion ensued on this item.***

6. PUBLIC QUESTION TIME

Item 1

Jon Webster submitted the following question regarding the Point Ormond Toilets in Elwood:

'The Ormond Beach toilets in the men's block lack seating that you can sit down on while you are changing your clothes or for putting your bag on. There is no seating in the actual toilet complex so you have to put everything on the ground where it is sandy and often wet. I mentioned this about a year ago and nothing was done and I just thought I'd raise it again as I think it's a good idea to have some bench seating in there. It is the round toilet block I am referring to.'

****David Spokes, Chief Executive Officer apologized for not responding to his previous request and advised David Yeouart, Executive Director Community Assets & Services will investigate his request and provide a response to Mr Webster.***

7. COUNCILLOR QUESTION TIME

Nil.

**8. PRESENTATION OF REPORTS AND RECOMMENDATIONS
FROM S86 SPECIAL COMMITTEE MEETINGS**

**8(A) REPORTS OF THE STRATEGY AND POLICY REVIEW COMMITTEE FOR
JANUARY 2008**

Nil.

8(B) REPORTS OF THE STATUTORY PLANNING COMMITTEE FOR JANUARY 2008

Nil.

10. ORDERS OF THE DAY

Cr Gross arrived 6.07pm

Discussion took place in relation to the following items:

- ORDER 1 COUNCIL/COMMITTEE MEETING DATES FOR 2008**
- ORDER 3 AUDIT COMMITTEE 2007 ANNUAL REPORT & MEMBERSHIP**
- ORDER 2 APPOINTMENT OF COUNCILLORS TO INTERNAL AND EXTERNAL
COMMITTEES AND BODIES**
- ORDER 4 FRIENDS OF SUAI COMMUNITY TASKFORCE 2007 ANNUAL REPORT**
- ORDER 5 ANNUAL REPORT 2007 – OLDER PERSONS CONSULTATIVE
COMMITTEE**
- ORDER 6 ANNUAL REPORT FOR THE MULTICULTURAL FORUM
INCORPORATING MULTICULTURAL CELEBRATION FUND PROPOSAL**
- ORDER 7 ANNUAL REPORT OF THE CITY OF PORT PHILLIP HEALTHY & SAFER
CITY ALLIANCE**
- ORDER 8 MELBOURNE SPORTS AND AQUATIC CENTRE ADVISORY COMMITTEE
ANNUAL REPORT**

MINUTES - ORDINARY MEETING OF COUNCIL - 29 JANUARY 2008

ORDER 1 COUNCIL/COMMITTEE MEETING DATES FOR 2008

Purpose

The purpose of this report is to seek the Council's approval for the Council/Committee Meeting timetable for 2008.

MOVED Crs Gross / Sait

That the Council resolve to adopt the following Council/Committee meeting dates/times/locations for 2008, noting that additional meetings may be called as required:

| Strategy and Policy Review Committee <i>Council Chamber, St Kilda Town Hall</i> <i>Commencing at 6.00pm</i> | Statutory Planning Committee <i>Council Chamber, St Kilda Town Hall</i> <i>Commencing at 6.00pm</i> | Ordinary Meeting of Council <i>Council Chamber, St Kilda Town Hall</i> <i>Commencing at 6.00pm</i> |
|--|--|---|
| | | Tuesday 29 January 2008 |
| Monday 4 February 2008 | Thursday 7 February 2008 (St Kilda Town Hall Auditorium) Monday 11 February 2008 | Monday 25 February 2008 |
| Monday 3 March 2008 | Tuesday 11 March 2008 | Tuesday 25 March 2008 |
| Monday 7 April 2008 | Monday 14 April 2008 | Monday 28 April 2008 |
| Monday 5 May 2008 | Monday 12 May 2008 | Monday 26 May 2008 |
| Monday 2 June 2008 | Tuesday 10 June 2008 | Monday 23 June 2008 |
| Monday 7 July 2008 | Monday 14 July 2008 | Monday 28 July 2008 |
| Monday 4 August 2008 | Monday 11 August 2008 | Monday 25 August 2008 |
| Monday 1 September 2008 | Monday 8 September 2008 | Monday 22 September 2008 |
| Monday 6 October 2008 | Monday 13 October 2008 | Monday 27 October 2008 |
| Wednesday 5 November 2008 | Monday 10 November 2008 | Monday 24 November 2008 |
| | | Monday 15 December 2008 |

A vote was taken and the MOTION was CARRIED.

ORDER 3 AUDIT COMMITTEE 2007 ANNUAL REPORT & MEMBERSHIP

Purpose

To present to Council the 2007 Annual Report of the City of Port Phillip Audit Committee and to endorse management's nomination to fill the vacancy of an external member of the Committee

The following speakers made a verbal comment in relation to this item:

- *Mr Ray Liggett, Chairperson of the Audit Committee – Noted that Mr Graham Lockwood had retired from the committee in December 2007 and acknowledged his input over the past 4 years. He was also pleased with Council's recommendation that the committee change from having one Councillor and one member of management on the committee to now having two Councillors.*

MOVED Crs Gross / Klepner

1. That Council receive and note the 2007 City of Port Phillip Audit Committee Annual Report to Council (attached) detailing the activities of the Committee for the year including the internal audits undertaken and how the Committee meets its responsibilities within its Terms of Reference.
2. That Council adopt the following amendments to its Terms of Reference as recommended by the Audit Committee in its 2007 Annual Report:
 - a. to insert – that the quorum for a meeting of the Committee be 3;
 - b. to insert – that the Committee annually review:
 - itself;
 - individual members of the Committee; and
 - the Internal Auditor;
 - c. to amend the membership – that the membership of the Committee consist of:
 - the Mayor
 - another Councillor
 - two external members appointed by Council
 - d. to insert an additional word (in italics) – The external members will be selected from the *broader* community and will have corporate management experience and exposure to financial risk management functions.
3. That Council receive and note the report outlining the matters considered by the Audit Committee at its December 2007 meeting, including issues such as the annual work plan, the internal audit program, excessive leave accruals, the OH&S annual update, Cab Charge administration, cash receipting at the South Melbourne market, the September 2007 CEO Quarterly Report to Council and the draft Annual Report to Council.
4. That Council endorse the appointment of Ms Sue Pelka as an external member of the Audit Committee for the calendar years 2008 and 2009

A vote was taken and the MOTION was CARRIED.

Note:

Cr Gross acknowledged the work of Mr Lockwood on the Audit Committee.

ORDER 2 APPOINTMENT OF COUNCILLORS TO INTERNAL AND EXTERNAL COMMITTEES AND BODIES

Purpose

To appoint Councillors to internal and external committees and bodies for 2008.

MOVED Crs Sait / Logan

That the Council resolve to make the appointment of Councillors to the internal and external committees and bodies for 2008 as proposed below:

1. CITY OF PORT PHILLIP - SPECIAL COMMITTEES OF COUNCILLORS

| COMMITTEE | MEMBERSHIP | Proposed Chair |
|--------------------------------------|-------------------|---|
| Strategy and Policy Review Committee | All Councillors | Mayor |
| Statutory Planning Committee | All Councillors | Cr Klepner, noting that the Mayor will chair the meeting on 7 February 2008 |

2. OTHER CITY OF PORT PHILLIP COMMITTEES - GOVERNANCE AND COMPLIANCE

| COMMITTEE | Current Cr appointee | Proposed Cr appointee | Notes |
|----------------------------------|-----------------------------|------------------------------|---|
| Audit Committee | Mayor | Mayor, Deputy Mayor | Advises Council on financial reporting, internal controls, risk management and compliance. TOR requires Mayor and Deputy Mayor as appointees. |
| Human Resources Committee | Mayor, Deputy Mayor | Mayor, Deputy Mayor | Discusses internal high-level human resources matters. |
| Inner Melbourne Action Plan | Mayor | Mayor | TOR requires the Mayor to be appointee. |
| Neighbourhood Programs Committee | Mayor, Deputy Mayor | Mayor, Deputy Mayor | Has the discretion to make minor donations and grants to individuals, organisations or community groups. TOR requires Mayor and Deputy Mayor as council appointees. |

| COMMITTEE | Current Cr appointee | Proposed Cr appointee | Notes |
|---|--------------------------------|--------------------------------|--|
| South Melbourne Market Management Committee | Cr Logan, Cr Klepner | Cr Logan, Cr Klepner | Special committee with delegated powers established under Local Government Act s 86; manages South Melbourne Market. TOR requires a minimum of 1 and a maximum of 4 councillors. |
| St Kilda's Edge Committee | Mayor, Cr Gross, Cr Sait | Mayor, Cr Gross, Cr Sait | Special committee established under s.86 of the Local Government Act, with delegated powers; facilitates delivery of the St Kilda's Edge project as set out in the Urban Design Framework. TOR requires up to 3 councillors as appointees. |

3. OTHER CITY OF PORT PHILLIP COMMITTEES - POLICY AND PLANNING

3.1 Policy & Planning - Advisory Committees

| COMMITTEE | Current Cr appointee | Proposed Cr appointee | Notes |
|-------------------------|-----------------------------|------------------------------|---|
| Arts Advisory Committee | Cr Sait | Cr Sait | Advises Council on arts policy and the implementation of the Arts Plan from an expert/community perspective. Under review as part of work on Creative Futures Strategy. TOR requires 1 councillor as appointee. |
| Indigenous Forum | Mayor | Mayor | Discusses Indigenous issues, advises officers and Council on Indigenous policy. TOR requires Mayor as appointee. |

MINUTES - ORDINARY MEETING OF COUNCIL - 29 JANUARY 2008

| COMMITTEE | Current Cr appointee | Proposed Cr appointee | Notes |
|--------------------------------------|----------------------------------|------------------------------------|---|
| Multicultural Forum | Cr Klepner | Cr Klepner | Acts as resource for multicultural representatives, ensures effective communication between Council & community. TOR requires 1 councillor as appointee. |
| Older Persons Consultative Committee | Cr Cribbes | Cr Cribbes (Cr Klepner reserve) | Advice and advocacy about wellbeing issues affecting older people and policies, plans & services impacting on older people. TOR requires 1 councillor as appointee. |
| Sustainable Environment Forum | Cr Bolitho Cr Logan | Cr Logan (Cr Klepner reserve) | Forum for community consultation and action in line with Sustainable Environment Strategy. Appoint one or two councillors. |
| Urban History Consultative Committee | Cr Logan (Cr Bolitho reserve) | Cr Bolitho (Cr Logan reserve) | Advises on local history and heritage services, particularly Urban History Centre. TOR requires 1 councillor as appointee |
| Young Persons Forum | Cr Klepner | | No longer a formal Advisory Committee however a councillor is to be nominated for young people forum events should they be held. |

3.2 Policy & Planning - Taskforces and Working Groups

| COMMITTEE | Current Cr appointee | Proposed Cr appointee | Notes |
|---|-----------------------------|------------------------------|--|
| Civic Projects and Citizens of the Year Panel | Cr Logan | Cr Bolitho | Convenes annually to recommend awards |
| Community Grants Assessment Panel | Cr Klepner, Cr Cribbes | Cr Logan Cr Bolitho | Assesses community grant applications received according to selection criteria, makes recommendation to Council. TOR requires 2 councillor appointees. |

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| COMMITTEE | Current Cr appointee | Proposed Cr appointee | Notes |
|---|-----------------------------|------------------------------|--|
| External Relations Taskforce | Mayor, Deputy Mayor | Mayor, Deputy Mayor | Develops strategy to influence government and stakeholders to realise high priority Council projects |
| Healthy & Safer Cities Alliance | Cr Klepner | Cr Klepner | includes range of agencies, supports implementation of Healthy & Safer Cities Plan, also serves as local priority policing committee |
| Friends of Suai Community Taskforce | Cr Sait | Cr Sait | Promotes Friends of Suai program across City of Port Phillip, and promotes community links with Suai. TOR requires 1 councillor appointee. |
| South Melbourne Town Hall Redevelopment Community Reference Panel | Cr Logan, Cr Klepner | Cr Logan, Cr Klepner | Short-term group; deals with redevelopment of South Melbourne Town Hall |

4. COUNCIL-APPOINTED REPRESENTATIVES TO EXTERNAL BODIES

| BODY | Current Cr appointee | Proposed Cr appointee | Notes |
|--|-----------------------------|------------------------------|--|
| Association of Bayside Municipalities | Cr Bolitho | Cr Bolitho | Group of the 10 councils with coastal frontage to Port Phillip Bay. Any councillor can be appointed. |
| Drugs Round Table | Cr Klepner | Cr Klepner | includes representatives from various agencies and services |
| Inner Melbourne Community Road Safety Council | Cr Sait | Cr Sait | Addresses road safety programs in Yarra, Melbourne, Port Phillip areas. |
| Inner South Metropolitan Mayors Forum | Mayor | Mayor | Forum for inner south councils. |
| Melbourne Sports and Aquatic Centre Advisory Committee | Cr Logan Cr Klepner | Cr Logan Cr Klepner | Provides advice and meets with MSAC |

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| BODY | Current Cr appointee | Proposed Cr appointee | Notes |
|--|--|--|---|
| Strategic Environment Advisory Group | Cr Bolitho, Cr Logan | Cr Bolitho | This is an Advisory Committee to the MAV Board to provide policy advice on environmental issues affecting local government. |
| Metropolitan Transport Forum | Cr Cribbes (Cr Gross reserve) | Cr Bolitho (Cr Gross reserve) | Advocates effective, efficient and equitable transport in metropolitan Melbourne |
| MAV Melbourne 2030 Reference Group | Cr Bolitho (Cr Ray reserve) | Cr Bolitho (Cr Ray reserve) | One councillor to be appointed. |
| Municipal Association of Victoria | Cr Gross (Cr Cribbes sub & additional) | Cr Gross (Cr Cribbes sub & additional) | One representative to be appointed to attend MAV state council on behalf of CoPP. |
| Municipal Association of Victoria Human Services Portfolio Committee | Cr Klepner | Cr Klepner | One representative appointed to attend committee meetings. |
| Port Environs Stakeholder Forum | Cr Bolitho | Cr Bolitho | Forum established by state govt to provide advice on environs planning around the Port of Melbourne. A councillor to be appointed. Note: this group has not met since 2006. |
| Port Phillip Housing Association Ltd – Board of Directors | Cr Ray | Cr Ray | Trustee company to fund, develop, own and manage community housing under the Port Phillip Housing Trust |
| Victorian Local Governance Association | Cr Klepner (Cr Ray reserve) | Cr Klepner | One representative to be appointed. |
| Metropolitan Waste Management Group | Cr Gross | Cr Gross | One representative to be appointed. |

A vote was taken and the MOTION was CARRIED.

ORDER 4 FRIENDS OF SUAI COMMUNITY TASKFORCE 2007 ANNUAL REPORT

Purpose

Council to be updated on the taskforce.

MOVED Crs Sait / Klepner

That the Council endorse the Friends of Suai Community Taskforce Annual Report.

A vote was taken and the MOTION was CARRIED.

Note:

Cr Sait acknowledged the work, energy and commitment of Pat Jessen, Bill Armstrong (Committee Chairperson) and all other committee members..

ORDER 5 ANNUAL REPORT 2007 – OLDER PERSONS CONSULTATIVE COMMITTEE

Purpose

The purpose of the report is to present the Annual Report of the Older Persons Consultative Committee 2007 outlining some of its the key activities and initiatives undertaken this year and to seek extension of the OPCC terms to 2008

The following speakers made a verbal comment in relation to this item:

- *Maureen Smith, Chairperson of the Older Persons Consultative Committee provided feedback on the various issues currently being dealt with by the Older Persons Consultative Committee.*

MOVED Crs Klepner / Gross

It is recommended that Council endorse the Annual Report of the OPCC and extend the terms of the OPCC to December 2008

A vote was taken and the MOTION was CARRIED.

Note:

Cr's Sait and Cribbes acknowledged the work of Maureen Smith, Chairperson of the Older Persons Consultative Committee. Cr Klepner expressed Council's appreciation for the work and dedication of the committee members.

**ORDER 6 ANNUAL REPORT FOR THE MULTICULTURAL FORUM
INCORPORATING MULTICULTURAL CELEBRATION FUND PROPOSAL**

Purpose

This report provides information on the progress and outcomes of the City of Port Phillip Multicultural Forum, and a proposal to introduce a Multicultural Celebration Fund

MOVED Crs Klepner / Gross

That Council resolve to support the continuance of the Multicultural Forum and its terms of reference in 2008, and endorse key Council events: Harmony Day, International Women's Day and World Refugee Day; as well as the endorsement of a Multicultural Celebration Fund as a strategy to cater for cultural and religious days of significance.

A vote was taken and the MOTION was CARRIED.

Note:

Cr Klepner acknowledged the work of Natalie Gnanakone, Coordinator Social Planning & Policy and Christina Del Frate Multicultural Liaison Officer.

ORDER 7 ANNUAL REPORT OF THE CITY OF PORT PHILLIP HEALTHY & SAFER CITY ALLIANCE

Purpose

Council to review Annual Report.

MOVED Crs Klepner / Gross

That Council resolves to:

1. Note the 2007 annual report recommendations.
2. Continue to support the work of the Alliance with a Councillor representative.
3. Consider a further report on progress of the Committee in approximately 12 months.

A vote was taken and the MOTION was CARRIED.

Note:

Cr Klepner acknowledged the work of Peter Streker, Coordinator Community & Health Development, Robyn Szechtman Acting Coordinator Community & Health Development and Chris Ellard Community & Health Development Officer.

**ORDER 8 MELBOURNE SPORTS AND AQUATIC CENTRE ADVISORY COMMITTEE
ANNUAL REPORT**

Purpose

This report provides an outline of the key activities undertaken by the Melbourne Sports and Aquatic Centre Aquatic Advisory Committee in 2007

MOVED Crs Logan / Klepner

It is recommended that Council Note and endorse the Annual Report 2007.

A vote was taken and the MOTION was CARRIED.

Note:

Cr Logan acknowledged the input of Muriel Arnott, Robert Ness the community representatives and staff for their input. Cr Klepner also thanked Helene Agius Community Development Sport, Recreation & Leisure Officer, Fiona Blair Coordinator Youth and Recreation and Ian Hicks Manager Culture & Recreation for their support of the committee.

**11. REPORTS BY COUNCILLOR DELEGATES APPOINTED TO
OTHER BODIES**

Nil.

9. CHIEF EXECUTIVE OFFICER'S REPORT

David Spokes noted that the Quarterly Financial Report will be provided in February 2008.

12. URGENT BUSINESS

MOVED Crs Bolitho / Sait

A. The City of Port Phillip requests the State Government to ensure that:

- adequate time is allowed for peer review of the Environmental Management Plan documentation, before any Channel Deepening Project works are allowed to commence
- real time monitoring is in place at the commencement of any works
- evidence of scientifically adequate core sampling to the depth of dredging in the Yarra and its approaches be forthcoming
- the Community Liaison Group be appointed and its terms of reference set before dredging commences

B. This resolution is to be communicated urgently to the relevant State and Federal Ministers, and to Port Phillip's parliamentary representatives.

A vote was taken and the MOTION was CARRIED.

13. CONFIDENTIAL MATTERS

Nil.

As there was no further business the meeting closed at 7.24pm.

Confirmed: 25 February 2008

Chairperson: _____