



**SPECIAL MEETING OF
COUNCIL**

MINUTES

12 FEBRUARY 2009

**MINUTES OF THE SPECIAL MEETING OF THE PORT PHILLIP CITY
COUNCIL HELD ON 12 FEBRUARY 2009, IN THE COUNCIL
CHAMBER, ST KILDA TOWN HALL**

The meeting opened at 1.05pm.

PRESENT

Cr. O'Connor (Chairperson), Cr. Bolitho, Cr. Klepner, Cr. Middleton, Cr. Powning, Cr. Thomann, Cr. Touzeau.

IN ATTENDANCE

Sally Calder Acting Chief Executive Officer, Cathy Henderson Acting Executive Director Organisation Systems & Support, Geoff Oulton Executive Director Community Development & Planning, David Yeouart Executive Director Community Assets and Services, Colin Langham Manager People and Culture, Murray Chick Acting Manager Governance & Risk Management, Norm McClelland Governance Advisor.

Council pays its respects to the people and elders, past and present, of Yalukit Wilam and the Kulin Nation. We acknowledge and uphold their relationship to this land.

1. APOLOGIES

Nil.

2. PRESENTATION OF REPORTS

The order of business was as follows:

- 1 APPOINTMENT OF INTERIM CEO
- 2 DETERMINE THE PROCESS FOR APPOINTMENT OF PERMANENT CEO

1 APPOINTMENT OF INTERIM CEO

Purpose

Make an appointment of an interim Chief Executive Officer

MOVED Crs Thomann/Klepner

That Council resolve to appoint Darrell Treloar as the interim Chief Executive Officer (CEO) of the Port Phillip City Council commencing 13 February 2009 and continuing until the commencement of a permanent CEO or a further determination by Council, whichever is the sooner.

A vote was taken and the MOTION was CARRIED.

Note:

Councillors acknowledged the efforts of Sally Calder and her willingness to step up to the position of Acting CEO for the period of the last 4 weeks.

.

2 DETERMINE THE PROCESS FOR APPOINTMENT OF PERMANENT CEO

Purpose

Determine the Process, including the appointment of a selection Committee/Panel, for the appointment of a permanent Chief Executive Officer.

MOVED Crs Middleton/Touzeau

That Council:

1. Resolve to appoint the Mayor, Deputy Mayor and Cr Powning to form the selection panel regarding the appointment of a person to the position of permanent CEO.
2. Note that the Manager of People and Culture will support the administrative requirements of the selection process including record keeping.
3. Authorise the selection panel to liaise with SACS to develop a shortlist of applicants for interviewing purposes.
4. Authorise the selection panel to interview shortlisted applicants.
5. Request that the selection panel nominate at least two candidates for interviews by all seven Councillors, with the full Council to make the final determination on the permanent CEO.
6. Determine that the selection process remain confidential in accordance with Section 77 of the Local Government Act 1989 with respect to section 89 (2) (a) to protect the confidentiality of the applicants.

A vote was taken and the MOTION was CARRIED.

MINUTES – SPECIAL MEETING OF COUNCIL – 12 FEBRUARY 2009

As there was no further business the meeting closed at 1.15pm.

Confirmed: 23 February 2009

Chairperson: _____

Section 89(4)(b) of the Local Government Act 1989 (the Act), requires Council to give at least 7 days public notice of a special council meeting. Section 89(4A)(b) of the Act requires Council to record in the minutes if section 89(4)(b) is not complied with. The extraordinary circumstances preventing Council from providing 7 days public notice was the need to appoint an interim Chief Executive Officer until the commencement of a permanent CEO and to determine the process, including the appointment of a selection Committee/Panel, for the appointment of a permanent Chief Executive Officer.