

ATTACHMENT #1 – Emergency Management Activities 2008.

| Title | Description |
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| Municipal Emergency Management Plan Review | Council's Municipal Emergency Management Plan (MEMP) was reviewed and submitted for audit to the Victorian State Emergency Service (VICSES). As a result, the VICSES assessed the MEMP as 'complying adequately with the Guidelines' and will again audit Council's plan in 2010. |
| Major Events | Council's EM staff participated in the planning for three major events with the potential for some impact on the City – the St. Kilda Festival, the Grand Prix and celebrations for New Year's Eve. All three were well planned and had no 'emergency' issues which needed addressing. |
| MECC | Council opened its new Municipal Emergency Co-ordination Centre (MECC) in the St. Kilda Town Hall. This replaced the previous MECC which was situated in the community room of the ST. Kilda library. |
| Funding Application #1 | Council applied for, and was successful in receiving, a state government grant for the establishment and fit out of the MECC. This \$4,500 grant will go towards the purchase of a '3D modeling computer' with the capability to fly over and fly through emergencies situations anywhere in the municipality. |
| Funding Application #2 | Council was successful in applying for a grant for Stage 1 & 2 of the "Linking Neighbours Program – working together to manage emergencies". This totaled \$20,586 and is part of Council's commitment to vulnerable members of our community. |
| Training | Council sponsored a number of new staff to complete the VICSES Introduction to |

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| | Emergency Management training. This increases Council's capacity to respond adequately to emergencies should they occur. |
| Major Exercise | The City of Port Phillip, in partnership with the Victoria Police and the Port of Melbourne Corporation (PoMC), conducted a major emergency management exercise (Operation Normamby) which focused on a major risk in our municipality – the evacuation of 5,000 people from Station Pier. This exercise was attended by 90 people in November and was a great success in understanding the responsibilities of Council, PoMC, Victoria Police and others in managing massive emergencies like this. |
| Minor Exercise | Council's full internal emergency management team participated in an internal desktop exercise for the evacuation of a rooming house. This exercise gave all staff an opportunity to test their knowledge and response to a significant emergency. |
| After hours response | Council's MERO responded to a number of after hours emergencies during 2008. Most of these were responding to extreme weather events (wind storms, heavy rain and drainage blockages) and all were satisfactorily dealt with within an hour of the emergency being reported. Two incidents identified gaps in planning of other agencies – a fire underneath the Westgate Bridge and a liquid spill in Melbourne's dock area. Both involved Port Phillip being called upon for assistance despite these areas being outside the municipal boundary. |
| Significant Weather Issue | Melbourne experienced significant and damaging extreme weather in February 2008 which left one Council building damaged, damage to many private buildings, and considerable damage to Council tree assets. Significantly, some residents were without power for some time, with one resident without power for |

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| | up to 7 days. The Victoria Police established a MECC which was attended by the MERO. As a result, Council has strengthened its communication with the community. |
| Recovery Forum | Council hosted a statewide recovery forum in November 2008. Primarily this forum focused on the establishment of relief and recovery centres, how they should look and operate with particular attention paid to the post recovery period. |
| Various Emergency Management Planning | Council's MEROs and MRMs participated in emergency management planning and operations for other organisations in 2008 including the Port of Melbourne Corporation, Carnival Shipping, City of Melbourne, Metropolitan Fire Brigade, Parks Victoria, VICSES. |
| Pandemic Planning | Along with all other southern metropolitan region local governments, the City of Port Phillip has engaged a Pandemic Planning Co-ordinator to assist to develop a pandemic plan. This plan will be developed in 2009. |
| Communications | A strengthened relationship with the Victorian Police and VICSES has meant that we are now able to post urgent emergency management communications on our website when we are informed of extreme weather or other emergencies. This occurred for 5 major weather warnings in 2009. |
| Presentations | A number of presentations were given in 2008 in relation to Council's planning for Climate Change. The focus was predominantly on drainage, storm water, and sea level rise response. |
| Relief Centre | The City's primary relief centre, the St. Kilda Town Hall, again became operational in the event of an emergency when the Town Hall development was finished in early 2008. |