

Marketing Assistant Port Phillip EcoCentre

Organisation Information

Organisation name:	Port Phillip EcoCentre
Aim / mission of organisation:	Port Phillip EcoCentre is a social hub attracting interest and building networks that create environmental improvement and community well-being.
Address:	St Kilda Botanical Gardens 55a Blessington St St Kilda 3182
Phone:	9525 3102
Fax:	9525 3312
Email:	coord@ecocentre.com
Website:	www.ecocentre.com
Operating hours:	9-5 every day

Volunteer Position Information

Position title:	Marketing Assistant		
Tasks / duties:	To write articles, website information, publicise events and EcoCentre programs and activities.		
Skills & knowledge:	<ul style="list-style-type: none"> • Good writing skills • Good verbal communication • Ability to work as a part of a team 		
Time commitment:	1-2 days a week – negotiable		
Days required:	Flexible		
Location of position:	EcoCentre, 55a Blessington St. St Kilda		
Contact person:	Gail Fujiwara	Contact details:	h) 9596-2839 EcoCentre) 9525 3102 Storm_gail@hotmail.com
Contact person:	Neil Blake Coordinator	Contact details:	9525 3102 coord@ecocentre.com