

# Committee of Management Vacancy

**Organisation Name:** Lions Club of Port Phillip

**Aim / Mission of Organisation:** To create and foster a spirit of understanding among all people for humanitarian needs by providing volunteer services.

**Service Description:** To provide support for community groups and individuals in need.

**Paid Staff:** Yes  No  **If yes, how many staff:**

**Volunteers:** Yes  No  **If yes, how many volunteers:** 11

**General Members:** Yes  No  **If yes, how many members:**

**Address:** P.O. Box 484, South Melbourne 3207

**Contact person:** Ann Gibson

**Phone:** 9645 1014

**Committee Size – How many members:** 5

**Meetings – how often does the committee meet:** Twice a month

**When does the committee meet:** Southern Cross Hotel, South Melbourne

**Current Committee Vacancy:**

**President**  **Vice President**  **Secretary**   
**Treasurer**  **General Committee Member**

**Is training provided for the role?** Yes  No

**Desirable Skills / Experience:**

**Accounting/Finance**  **Change Management**  **I.T.**   
**Fund Raising**  **Business Management**  **Marketing/Comms**   
**Advocacy**  **Legal**  **Conflict Resolution**

**Other Comments:** We need more members to assist with fund raising