



# **CITY OF PORT PHILLIP**



**2009/2010**

**ANNUAL BUDGET**





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# 1 BUDGET



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## Mayor's Introduction

We're planning for the future, we're delivering key services and we're doing it all with a rate rise of just 2.9%

It gives me great pleasure to present council's 2009/2010 Budget.

Council has set ambitious targets for the next four years and this year's budget has been designed to ensure we can deliver on those targets and deliver on our council plan.

The budget links closely with council's four strategic directions: engaging and governing the city, taking action on climate change, strengthening our diverse and inclusive community and enhancing liveability. It's designed to ensure we can deliver key actions associated with these strategic directions.

This proposal increases our investment in community capital works by a sizeable 11% over 2008/2009.

The budget has three key elements: New council initiatives, planned capital works and the continuance of key service delivery.

We've a number of new and exciting initiatives including:

- twelve projects costing \$659,000 are targeted to improve the council's environmental performance, increase community environmental awareness, and to take real action against climate change.
- three projects costing \$280,000 will deliver improvements to the management and development of open space, including a review of tree management.

A number of projects are aimed at strengthening and delivering the council's social justice agenda including:

- an affordable housing study - \$20,000
- a Social Justice Charter - \$20,000
- a new Gaming Strategy - \$35,000
- a number of multicultural projects - \$15,000
- a community garden - \$20,000
- and a youth project designed to support young people and their families - \$40,000

The total capital works program will be \$28.451 million.

Of this, \$19.394 million will come from council operations, \$5.920 million from external grants, and the balance of \$3.332 million from reserves.

This proposal increases our investment in community capital works by a sizeable 11% over 2008/2009.

Highlights of the capital works program include:

- Improvement to our roads including resheeting of road surfaces and rehabilitation of footpaths (\$6.69 million)
- We've included a drainage improvement program (\$600,000)
- We're investing \$1 million on bike lanes in Cecil Street, Marine Parade, Beaconsfield Parade and Jacka Boulevard
- And improving pedestrian and traffic safety (\$485,000)

Council is committed to taking real action on climate change. We're spending \$1.805 million to manage climate change in our open space to combat the effects of the drought. We're planning environmental retrofits, sustainable public lighting and irrigation systems to improvement water management practices.

We're investing \$5.973 million in our open spaces thorough play space renewal, Elwood foreshore works, West Beach and Middle Park landscaping and the renewal works being undertaken in Perce White Reserve and Garden City Reserve.

Council is also maintaining our commitment to improve children's and family services. We're spending \$7.45 million on projects like St Kilda and Liardet Street, Port Melbourne Family and Children's Centres.

We're also investing in new community assets and spending \$3.675 million on construction of the Elwood Park sports pavilion, the Urban Studies Centre, a call centre relocation and new public toilets.

The South Melbourne Market will also benefit from council spending. We're committed to the maintenance and renewal of the historical building and we're investing \$750,000 on major upgrade works.

All of this has been achieved with a rate increase of only 2.9%.

For the third consecutive year, Port Phillip has set its rate increase at no more than inflation. We've done this despite the significant challenges presented by the global financial crisis.

This crisis has had a major impact on some revenue streams, especially interest earned on income and parking fees which have reduced by \$650,000 and \$400,000 respectively.

Against this backdrop, Council plans to increase its workforce so we can deliver a much larger capital works program, address the impacts of drought, and improve corporate governance and community services.

The growth in the labour budget has been partially offset by real reductions in contract payments and additional grant revenue.

This budget and the council plan have been shaped by extensive community consultation and community conversations.

Our budget is responsible and conservative especially in the light of the current economic turmoil.

We're proud of what we've accomplished and we're looking forward to delivering our new initiatives, and our planned capital works, while continuing to deliver our key services.

This budget will ensure council keeps its commitment to improving social, cultural, environmental and economic outcomes for the city.

**Cr Frank O'Connor**  
**Mayor**

## Budget Summary

The 2009/2010 budget is a financially responsible and fiscally conservative proposal that is targeted at ensuring Council's emerging and continuing priorities are appropriately resourced.

The focus in developing this Budget has been on ensuring that the new Council initiatives that have been identified to support the delivery of its four Strategic Objectives receive appropriate funding. While a number of these initiatives have received specific funding, provision has also been made within the Capital Works budget and the ongoing operating budget for the delivery of these initiatives.

The budget proposes a cash deficit for the year of \$9.036 million. This cash deficit will be funded from the projected 2008/2009 capital carry over surplus of \$6.300 million, the projected 2008/09 surplus of \$0.643 million and a drawdown on Council reserves of \$2.093 million.

## Drivers for the Budget

The key driver for this year's budget is the new 2009-2013 Council Plan which has been developed and will be advertised and consulted on concurrently with the budget. The Council has identified four Strategic Objectives in the Council Plan:

- Engaging and Governing the City
- Taking Action on Climate Change
- Strengthening our Diverse and Inclusive Community
- Enhancing Liveability

Other drivers for the budget include the Community Plan 2007-2017 and the suite of Service Promises that were developed in 2008.

## Budget Influences

The significant economic slowdown that has ensued in the wake of the failure of Lehmann Brothers in September 2008 and the ensuing collapse in confidence in the banking system as well as general business and consumer confidence has impacted Council on a number of fronts:

- Paid parking revenue has fallen significantly, with mid year budget forecasts paring back original budget estimates for 2008/09 by \$0.900 million or nearly 5% of total parking revenue (fees and fines). Forward budget estimates for parking revenue have been maintained at 2008/09 forecast levels with no allowance for growth through price or volume.
- Interest revenue on Council investments has been reduced by approximately 40% to \$1.000 million. This projection is based on Council earning an average rate of 4.0% on the \$25.000 million that it expects to invest throughout the year (2008/09 budget based on an average return of 6.60%).
- Council revenue from property related transactions (planning applications, developer contributions and the sale of property information) is expected to fall off significantly in line with the quieter property market.
- The fact that the City has continued to enjoy above average population growth has had an impact on the cost of providing services to the community. This manifests itself in increased contractual costs for waste collection and disposal, increased demand for social services especially child care and more intensive use of community facilities.
- The impact of climate change and associated periods of extended drought and extreme summer temperatures have had a significant effect on the City's approach to managing and maintaining its trees, parks and open space.

- Labour costs are linked to the current Enterprise Agreement which provides for salary increments of 4.0% over the coming year. The labour budget has also been significantly impacted by the creation of an additional 36.8 EFT (5.9%) compared to 2008/09. The cost of funding these new positions will be partially offset by reductions in external labour, contract payments and increases in government grants and fees and charges.
- The need to progress Council's review and development of a number of key place management issues across the municipality. Key examples include, the St Kilda Triangle development, the Skate Park, Port Melbourne waterfront, South Melbourne town hall redevelopment and Urban Studies Centre and Carlisle Street structure plan.
- Progression and implementation of a number of initiatives that are designed to address the impact of Climate Change across the City and which will increase the emphasis on engaging the community to reduce their carbon footprint.
- The planning and development of two large integrated Family and Children's centres in St Kilda and Liardet Street, Port Melbourne.

## Financial Review

The proposed 2009/2010 budget builds on the financial principles that Council adopted in December 2006. This is demonstrated by the adherence over the term of the plan to the overarching principles that require Council to:

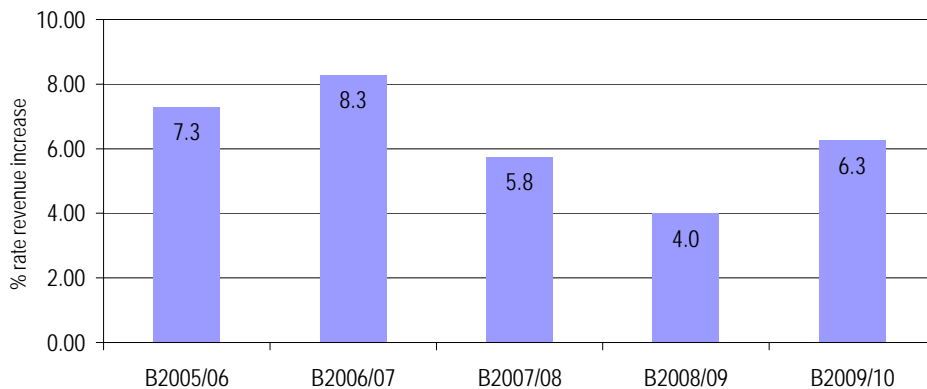
- Achieve long term income and expenditure neutrality while keeping rates growth within the average for the sector.
- Achieve long term cash flow neutrality while keeping rates growth within the average for the sector.
- Maintain reserves at levels that provide a buffer for large unexpected short term cash flow fluctuations.
- Ensure Council's long term capital program fully funds asset renewal requirements.

While there are short term deviations from the above principles over the four year plan and there is a greater emphasis on asset enhancements and new assets than asset renewals, this is partly due to the tight rein that has been kept on short term assessment rate increases, steps that are planned to reduce capital carry overs and an expanded capital works program.

Council has prepared a Budget for the 2009/10 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, parking revenue, operating result, service levels, cash and investments, capital works, financial position and financial sustainability of the Council.

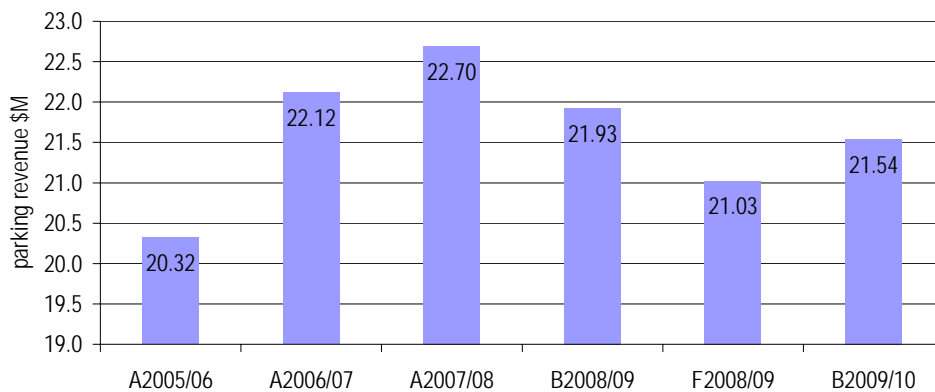
## Income

### Rates



The Budget proposes an increase of 6.26% (\$4.613 million) in rates revenue for the 2009/2010 year. This increase is broken down into three components, price (2.9%) which represents the increase in the rate in the dollar, volume (2.5%) which represents new properties or assessments that were created during 2008/2009 and supplementary rates (0.8%) being potential revenue raised on new properties or improvements to existing properties in 2009/2010. This rate increase is consistent with Council's current strategic resource plan and the price component is below the December 2008 headline CPI movement for the past year of 3.7%. The rate increase in the 2008/2009 financial year was 4.0% with 2.9% being the price component.

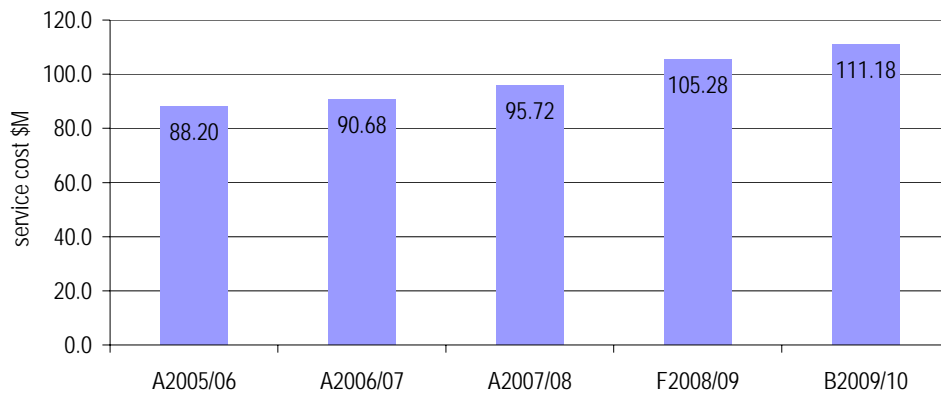
### Parking



Parking revenue is projected to decrease by 1.76% or some \$0.387 million in 2009/2010 compared to the 2008/2009 original budget. This is due to recent trends that have highlighted significant reduction in patronage at short term paid parking areas across the municipality and increased levels of compliance. Council is also restricted from increasing the value of infringement notices which are governed by statute and there is currently limited scope for Council to expand its paid parking areas or raise its parking fees.

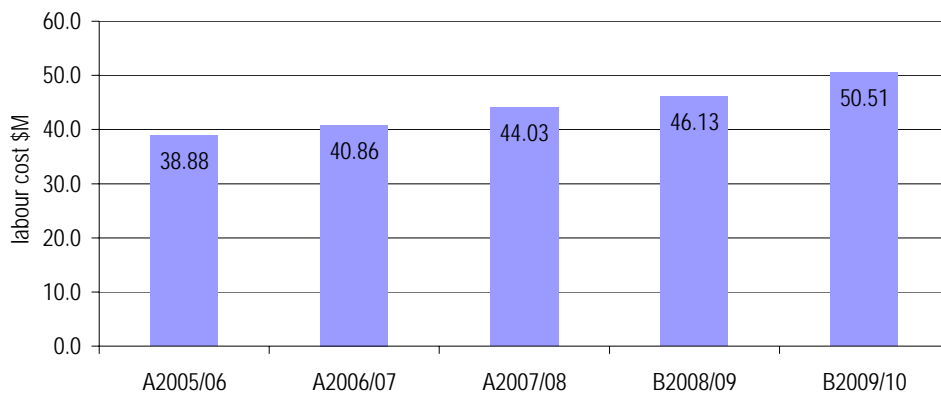
## Expenditure

### Services



The cost of services delivered to the community for the 2009/2010 financial year is expected to be \$110.017 million which is an increase of \$5.897 million (5.6%) over the 2008/2009 forecast. A key influencing factor in the budget has been the Council initiatives arising from the development of the four year Council Plan which has had a significant impact on the labour budget and the need for provision to be made for salary increases of 4.0% (in line with the Enterprise Agreement).

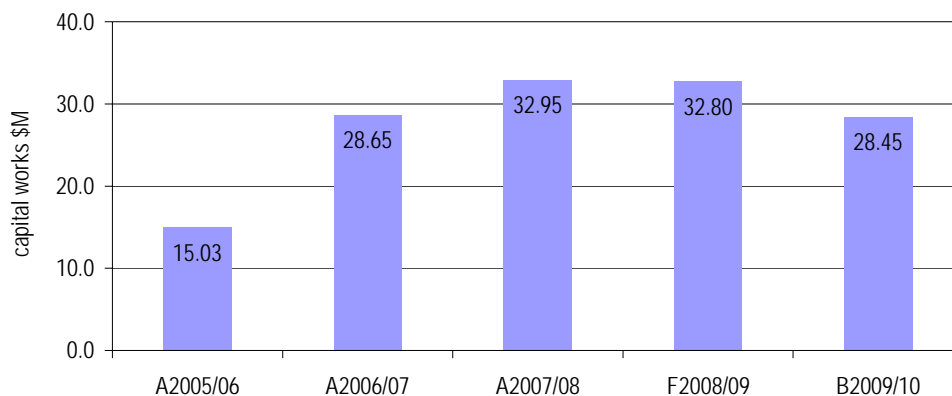
### Labour



Council's expenditure on employee benefits is expected to increase by \$4.379 million (9.49%) to \$50.505 million in 2009/2010. The 2009/2010 budget provides for a net increase in staff of 36.8 compared to the 2008/2009 budget. The change in staffing numbers is broken down in the Table below which highlights the fact that 15.2 of the new positions and adjustments to hours have been approved during the current financial year and 21.6 of the proposed new positions relate to increased labour to deliver on the expanded capital works program and new Council initiatives aiming to reduce the impact of climate change and improved governance practices within the community and Council.

EFT MOVEMENT	2008/09				2009/10	
	New Positions	Adjust to Hours	Increase Service	Total	New Positions	TOTAL MOVEMENT
<b>OSS</b>	0.0	0.0	0.0	0.0	0.0	0.0
Director	0.0	0.0	0.0	0.0	0.0	0.0
Corporate Planning and Performance	0.0	0.2	0.0	0.2	0.0	0.2
Information Management Group	0.0	0.3	0.0	0.3	2.0	2.3
People & Culture	0.5	0.5	0.0	1.0	0.0	1.0
Governance & Risk Management	2.5	-0.4	0.0	2.1	0.0	2.1
Customer Services	0.0	-0.5	0.0	-0.5	1.0	0.5
	<b>3.0</b>	<b>0.1</b>	<b>0.0</b>	<b>3.1</b>	<b>3.0</b>	<b>6.1</b>
<b>CAS</b>						
Director	0.0	0.0	0.0	0.0	0.0	0.0
Building Services	1.0	0.4	0.0	1.4	1.0	2.4
Asset Services	0.0	0.0	0.0	0.0	5.0	5.0
Infrastructure Services	0.0	0.0	0.0	0.0	1.0	1.0
Community Services	3.0	0.0	1.7	4.7	3.9	8.6
Parks and Open Space Services	3.2	0.0	0.0	3.2	2.0	5.2
	<b>7.2</b>	<b>0.4</b>	<b>1.7</b>	<b>9.3</b>	<b>12.9</b>	<b>22.2</b>
<b>CDP</b>						
Director	0.0	0.0	0.0	0.0	0.0	0.0
Parking, Health and Enforcement	0.0	0.0	0.0	0.0	1.7	1.7
City Development	0.0	-0.4	0.0	-0.4	4.0	3.6
Community Development	0.0	-0.2	0.0	-0.2	0.0	-0.2
Culture and Recreation	1.8	0.0	0.0	1.8	0.0	1.8
Economic Development and Tourism	0.6	0.0	0.0	0.6	0.0	0.6
Environment and Renewal	0.0	-0.1	0.0	-0.1	0.0	-0.1
	<b>2.4</b>	<b>-0.7</b>	<b>0.0</b>	<b>1.7</b>	<b>5.7</b>	<b>7.4</b>
<b>FINANCE</b>	<b>1.0</b>	<b>0.1</b>	<b>0.0</b>	<b>1.1</b>	<b>0.0</b>	<b>1.1</b>
<b>TOTAL</b>	<b>13.6</b>	<b>-0.1</b>	<b>1.7</b>	<b>15.2</b>	<b>21.6</b>	<b>36.8</b>

## Capital works



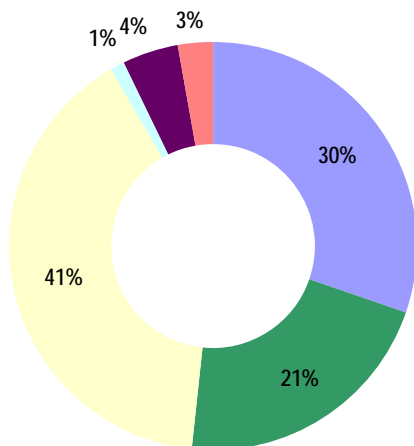
The capital works program for the 2009/2010 year is expected to be \$28.451 million exclusive of projected carry forwards of \$6.300 million from the 2008/2009 year. Of the \$28.451 million of capital funding required, \$19.393 million will come from rates, \$5.920 million from external income (grants and contributions), and the balance of \$3.332 million from reserves. The capital works program has been set and prioritised following a rigorous consultative process that has included a requirement for each capital works business case to be scored and evaluated against a range of criteria.

The more significant projects included in this year's capital work program are:

- Works on the bike lane in Cecil Street, South Melbourne - \$550K
- Remediation works on Gasworks Park - \$2.3M
- The final stage of the Garden City Reserve development - \$590K
- The third stage of works on the Elwood foreshore - \$790K
- The third stage of works on the Elwood Park Sports Pavillion - \$1.3M
- The St Kilda Family and Children's Centre - \$2.2M
- The Liardet Street Family and Children's Centre - \$2.8M
- Construction of the Urban Studies Centre - \$1.1M
- The footpath rehabilitation program - \$1.3M
- The road rehabilitation & resurfacing program - \$2.85M

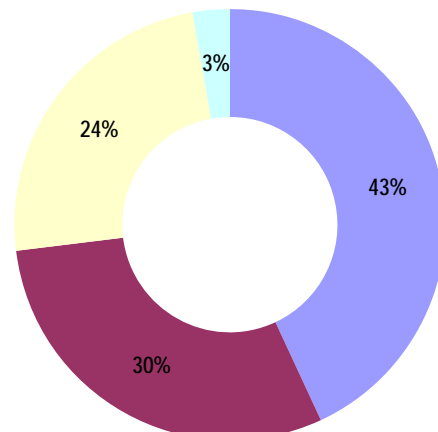
The charts below depict Council's capital works program according to the asset type (roads, open space, buildings etc) and the nature of the works (renewals, enhancements and new assets). While Council's capital works investment has grown significantly over the past 10 years, this growth has been driven to a large extent by asset enhancements and new assets with renewals expenditure increasing at a slower rate. It is also noteworthy that there is a greater emphasis on buildings and parks relative to their overall value than on drains in particular and roads and footpaths to a lesser extent.

**Budgeted new capital works 2009/10**  
**Category of Works**



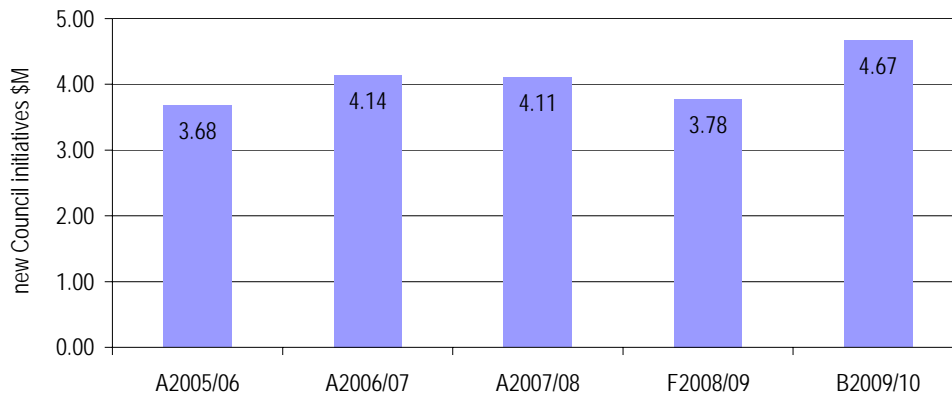
- Roads
- Parks & open space
- Buildings
- Signage & street furniture
- South Melbourne Market
- Planning, implementation & other

**Budgeted new capital works 2009/10**  
**Classification of Works**



- Asset renewal
- New Assets
- Asset expansion/upgrade
- Planning & implementation

## New Council Initiatives

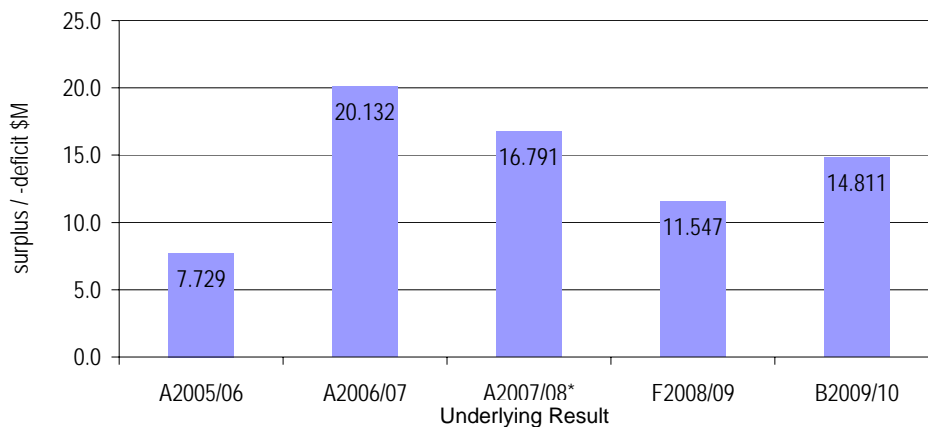


Funding for the use of professional services to deliver Council initiatives has remained relatively static over the past 4 years with Council setting aside \$4.671 million in its professional services budget, including \$3 million that is provided for the exclusive delivery of a range of new Council initiatives and programs relating to the Council Plan. Additional funding in the form of staff resourcing for delivery of new Council initiatives is also highlighted in the increase in Council's labour budget.

Some of the more significant Council initiatives that have been proposed for funding in the budget are:

- Transforming library customer services via the introduction of self service and automated materials handling - \$150K
- Reforming community governance practices across the organisation - \$150K
- Developing and implementing the Integrated Water Management Plan - \$110K
- Delivering the "Climate Change 1000" community based program - \$120K
- Reviewing the St Kilda Triangle development and progressing the development within the framework of the St Kilda foreshore urban design framework - \$250K
- Increasing the Council's commitment to customer service - \$110K
- Improving tree management in the municipality - \$100K
- Responding to climate change (asset audit) - \$130K

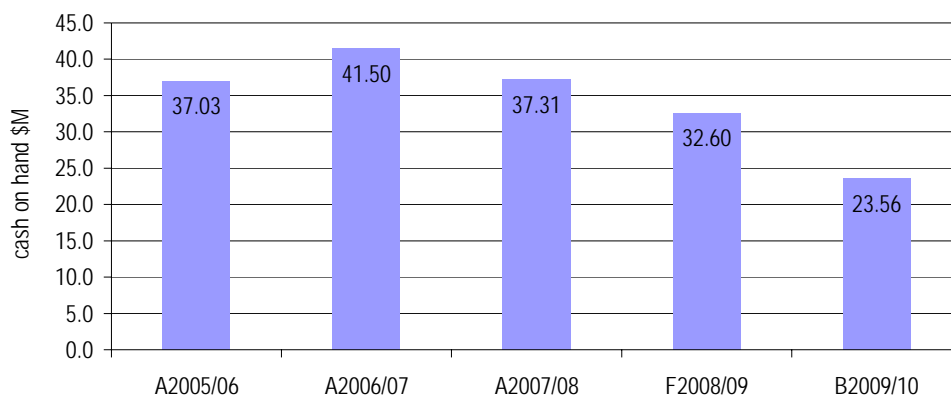
## Operating result



The expected operating result for the 2009/2010 year is a surplus of \$14.811 million (2008/2009 – forecast surplus \$11.547 million). This increase is largely due to the expected one off receipt of capital grants from federal and state governments to assist with funding of capital works relating to expanding Council's family and children centres.

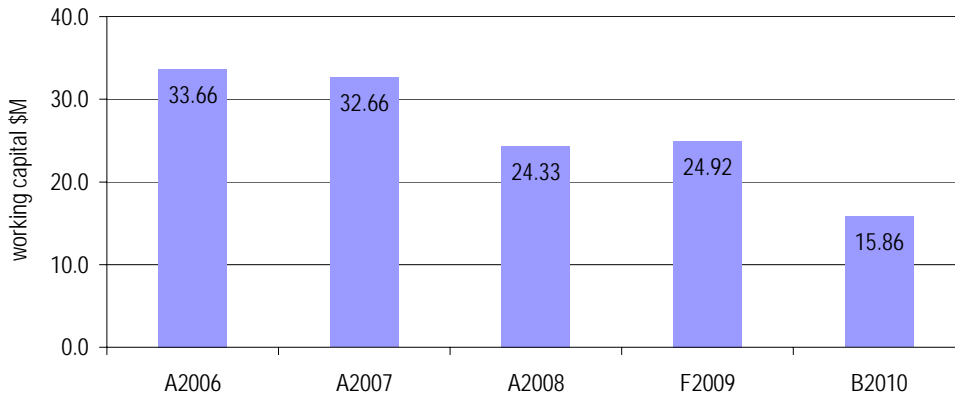
## Balance Sheet

### Cash and investments



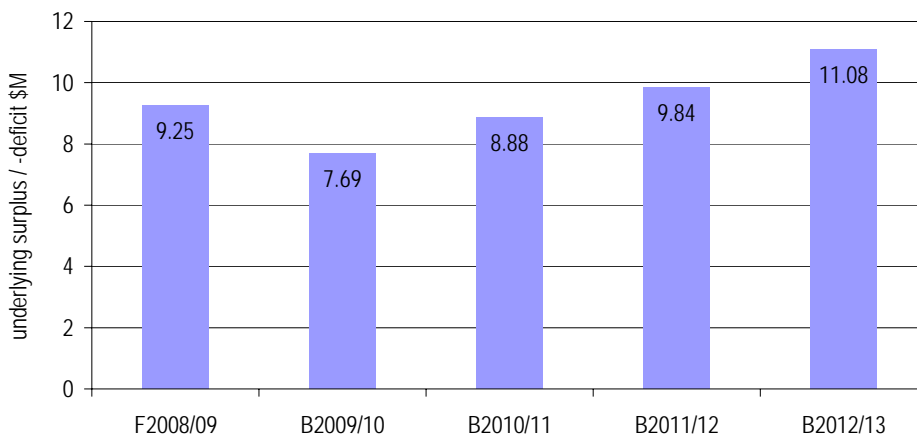
Cash and investments are expected to decrease by \$9.036 million during the year to \$23.563 million as at 30 June 2010. This is mainly due to the expected capital works carry over of \$6.300 million into the 2009/2010 financial year with the budget assuming that capital works will be fully expended in 2009/2010. The budget also proposes a net drawdown of \$2.093 million on Council reserves in the 2009/10 financial year and the repayment of \$0.495 million in debt during the coming year.

## Financial position



Council's financial position is expected to deteriorate over the full four year term of the SRP. While it will remain solvent, the budget projects a reduction of \$9.067 million in its net working capital balance over the 2009/2010 financial year in the expectation that the capital works carry over of \$6.300 million will be expended. This will leave the City with a net working capital balance of \$15.856 million and a working capital ratio of 1.80:1. Forward budget projections for net working capital are expected to reduce to \$12.406 million (working capital ratio 1.61:1) by 2012/13.

## Financial sustainability



A high level Strategic Resource Plan for the years 2009/10 to 2012/13 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The Plan projects that Council's underlying operating result will remain at a significantly high level, allowing Council to use the surplus funds for capital works projects.

This budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed budget information is available throughout this document.

## Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Act and Regulations.

The preparation of the budget begins with Officers preparing the operating and capital components of the annual budget during February and March. A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings during April. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

To assist interested persons to understand the budget and make a submission if they wish, Council officers undertake a community engagement process including public information sessions. The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted and a copy submitted to the Minister by 31 August each year. The key dates for the budget process are summarised below:

Budget process	Timing
1. Officers prepare operating and capital budgets	February to March 2009
2. Council considers draft budgets at informal briefings	April 2009
3. Proposed budget submitted to Council for approval	11 May 2009
4. Public notice advising intention to adopt budget	12 May 2009
5. Budget available for public inspection and comment	12 May 2009
6. Community engagement process undertaken	12 May 2009 - 9 June 2009
7. Submissions period closes (28 days)	9 June 2009
8. Submissions considered by Council/Committee	11 June 2009
9. Budget and submissions presented to Council for adoption	29 June 2009
10. Copy of adopted budget submitted to the Minister	31 August 2009

# 1. Linkage to the Council Plan

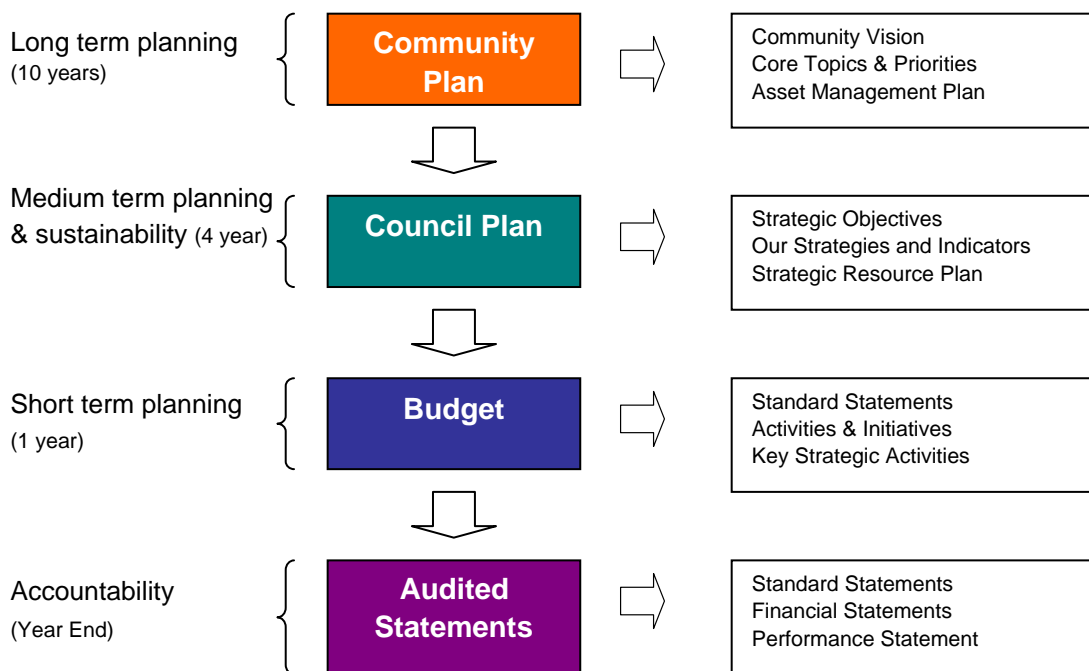
This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Plan 2007-2017), medium term (Council Plan 2009 - 2013) and short term (Annual Budget 2009/2010) and then holding itself accountable to these plans (Audited Statements).

Council is required under legislation to prepare a Council Plan which includes a Strategic Resource Plan and submit this to the Minister. Legislation binds Council to use the terminology to describe the planning framework embodied in these documents.

## 1.1 Strategic planning framework

The Strategic Resource Plan, included in the Council Plan, summarises the financial and non-financial impacts of the objectives and strategies and determines the sustainability of these objectives and strategies. The Strategic Resource Plan has been prepared to assist Council in adopting a budget within a longer term prudent financial framework.

The Annual Budget is then framed within the Strategic Resource Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the strategic planning framework of Council.



The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year by February to ensure that there is sufficient time for officers to develop their Activities & Initiatives and Key Strategic Activities in draft form prior to the commencement of the Annual Budget process in March. It also allows time for targets to be established during the Strategic Resource Planning process to guide the preparation of the Annual Budget.

## 1.2 Our purpose

### The Community Plan 2007 - 2017 - a long term vision for the City

Council acknowledges the great work that people in the community have already contributed to in developing the Community Plan 2007-2017

The Community Plan 2007-2017 was informed by conversations with the community held throughout 2006 and 2007 and a Community Summit held in April 2007.

The Community Plan provides a ten-year vision for the future of the City of Port Phillip:

*"The goals of social equity, economic viability, environmental responsibility and cultural vitality remain central to our desire to foster a sustainable and harmonious future.*

*We acknowledge there is a shared responsibility to ensure that everyone, regardless of age or cultural or socio-economic background, can access services that meet their needs and can participate in community life.*

*We want our Council to demonstrate leadership in community participation, strategic planning, advocacy to other levels of government and accountability to the community."*

### Council Plan 2009-2013

Each newly elected Council is required by legislation to develop a new Council Plan. Prior to last year's election many of the candidates made public commitments to improve accountability, transparency, governance and community consultation. Last December, the new Council reaffirmed this commitment. The Council Plan 2009-2013 has been informed both by Councillors election platforms, conversations held within the community in February and March 2009 and the information and feedback sessions on the draft Council Plan and draft Budget held in May 2009.

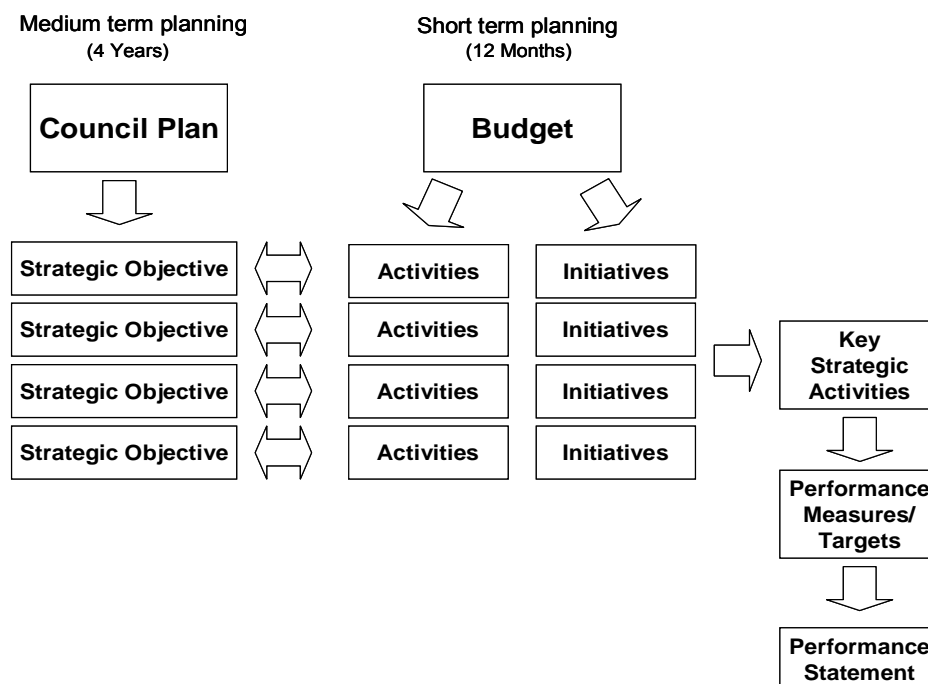
## 1.3 Strategic objectives

In the 2009-10 financial year, Council will deliver a range of activities and initiatives that will contribute to the achievement of one or more of the four Strategic Objectives as set out in the Council Plan for 2009-2013. These Strategic Objectives as described in the Council Plan are as follows:

Strategic Objective	Strategic activities
1. Engaging and governing the city	1.1 Value and utilise skills and knowledge in the community 1.2 Governing 1.3 Commitment to service 1.4 Managing for the longer term
2. Taking action on climate change	2.1 Reducing consumption and emissions 2.2 Changing transport priorities 2.3 Adapting and sustaining 2.4 Working together
3. Strengthening our diverse and inclusive community	3.1 Pursuit of social equity 3.2 Creative, active and culturally diverse life
4. Enhancing liveability	4.1 A sense of place 4.2 Shaping the future of our city 4.3 Caring for our natural environment 4.4 Major city projects

## 2. Activities, initiatives and key strategic activities

This section provides a description of the activities and initiatives to be funded in the Budget for the 2009/10 year and how these will contribute to achieving the strategic objectives specified in the Council Plan as set out in Section 1. It also includes a number of key strategic activities and performance targets and measures in relation to these. The relationship between these components of the Budget and the Council Plan is shown below.



### 2.1 Strategic Objective 1: Engaging and governing the city

#### Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Chief Executive Officer & Executive Team	This area provides executive leadership through the coordination of policy development, communication of strategic directions and performance monitoring.	2,324 0 <b>2,324</b>
Mayor & Councillors Office	This area provides support and assistance to the Mayor, Councillors and Chief Executive Officer and handles enquiries and complaints from the public.	710 0 <b>710</b>
Meetings & Events	This area manages the business of civic, community and commercial access and usage of Council meeting rooms, open spaces and town halls.	914 -489 <b>425</b>
Community Governance	This area coordinates the implementation of the Community Plan and provides internal consultancy advice regarding community engagement.	673 0 <b>673</b>

Communications	This area delivers strategic media, government and community relations through various information channels to enable the Council to disseminate information to the community.	727 <u>0</u> <b>727</b>
Information Management Group	This area executes the Information Management Group strategic plan which is focussed around three key areas which will deliver improved service to the organisation and therefore improve the community's experience of Council.	4,642 <u>-1</u> <b>4,641</b>
Chief Financial Officer & Financial Management	This area ensures the effective management and control of the Council's financial resources.	2,195 <u>-3,088</u> <b>-893</b>
Financial Services	This area provides cost effective and efficient financial services whilst maintaining and developing the financial management information system and. Services include accounts payable, purchasing and financial systems training.	934 <u>0</u> <b>934</b>
Rates	This area maintains the property rating database and facilitates the collection of rates and charges from the residents and ratepayers of Council.	706 <u>-121</u> <b>585</b>
Payroll & Fleet Management	This area provides cost effective and efficient payroll and fleet management services whilst maintaining Council's Human Resource Information System.	396 <u>0</u> <b>396</b>
Corporate Planning & Performance	This area aims to embed community, council and corporate priorities into organisational practice and processes and plans and manages the business planning, measurement and continuous improvement framework.	792 <u>0</u> <b>792</b>
People & Culture	This area aims to deliver the best organisational development service, advice, systems and strategy that support management and staff to achieve organisational goals. Service includes culture and strategy, learning and development, occupational health and safety and workforce planning and systems.	1,803 <u>0</u> <b>1,803</b>
ASSIST	The ASSIST centre provides key information to and the primary interface between Council, the community and the delivery of services.	1,405 <u>0</u> <b>1,405</b>
Customer Service & Systems	This area maintains, develops and implements customer service systems, technical support and customer service training to the organisation.	720 <u>0</u> <b>720</b>
Online Communications	This area co-ordinates the delivery of the Port Phillip website and intranet to provide quality, relevant and targeted customer and stakeholder services and content externally to the community and internally to the organisation.	282 <u>0</u> <b>282</b>
Contracts	This area provides advice on procurement, tendering and contracting matters, facilitates the tender processes and contract execution, implements improvements to tendering and contracting procedures, keeps accurate records of tenders and contracts, and reports regularly on contracts and vendor compliance.	382 <u>0</u> <b>382</b>
Governance	This area supports decision making processes, property and valuations, compliance with legislation and minimisation of risk to enable the Council to meet community needs transparently.	5,594 <u>-2,864</u> <b>2,730</b>

## Initiatives

- 1) Reform community governance practice across the organisation
- 2) Encourage and support the 'Tomorrow's Leaders for Sustainability' community based program
- 3) Review and deliver the 'Community Leadership Training' community based program
- 4) Further improve the council planning process
- 5) Strengthen the commitment to our Service Promises to the community & gain a higher level of understanding of community service requirements, especially in areas of dissatisfaction such as parking, building and planning permits, local laws and street cleaning
- 6) Transform Library Customer Services via the introduction of self-service and automated materials handling – Stage 2

## Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Value and utilise skills and knowledge in the community	Increase in the community's satisfaction with Council's engagement in decision making on key local issues	City of Port Phillip Community Satisfaction Survey	60% adequate, good or excellent
Governing	Improvement in the community's perception of Council's reputation	City of Port Phillip Community Satisfaction Survey	An improvement over the year by 30 June 2010
Commitment to service	Increase in the community's satisfaction with the overall service performance of Council	City of Port Phillip Community Satisfaction Survey	70% adequate, good or excellent
Managing for the longer term	Maintenance of Council's liquidity - the ability to pay its liabilities within one year	Annual Financial Statements	1.80:1

## 2.2 Strategic Objective 2: Taking action on climate change

### Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Waste Management Operations	This area delivers a waste management service to Council's residents and is committed to the delivery of an integrated range of efficient and effective services, which focus on community satisfaction, same day service and improvement to a clean healthy environment for our community.	2,964 <u>-257</u> <b>2,707</b>
Environment & Renewal	This area provides services to facilitate leadership, build capacity and support local businesses and industry to make our community a better place.	1,212 <u>-1,484</u> <b>-272</b>
Sustainable Environment	This area advocates for, develops, manages and implements a sustainable environment, particularly through energy, water and waste reduction.	1,163 <u>0</u> <b>1,163</b>

### Initiatives

- 7) Develop and implement Council building energy efficiency program - this will ensure that councils buildings are sustainably managed from an energy, water and waste perspective
- 8) Develop and implement the Integrated Water Management Plan
- 9) Facilitate City Switch Green Office for commercial tenants community based program
- 10) SOC'S & Blocks community based program-a program to assist Owners Corporations (formerly called Body Corporates) to improve the sustainability of their building and community
- 11) Deliver climate change 1000 community based program
- 12) Deliver EnviroEvents community based program
- 13) Deliver Challenge 2 change community based program
- 14) Develop Climate Change Adaptation Plan (Stage 2)
- 15) Managing O'Donnell Gardens to cope with drought and use
- 16) Increase community awareness and education community based program for environmental sustainability.
- 17) Detox your home - a service provided for residents to responsibly dispose of paint, batteries, fluorescent tubes & motor oil
- 18) Encourage and support community gardening in the City of Port Phillip.

## Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Reducing consumption and emissions	Reduction in Council's water consumption	Quarterly Management Report	A reduction on the 2008/09 figures by 30 June 2010
Reducing consumption and emissions	Reduction in Council's carbon emissions	Quarterly Management Report	Targeted tonnes of CO2 emitted for 2009/10 = 11,032 (a reduction of 897 tonnes of CO2 from 2008/09)
Changing transport priorities	Increase in the number of people using sustainable transport	City of Port Phillip Community Satisfaction Survey	An increase over the year by 30 June 2010
Adapting and sustaining	Reduction in residential waste collection volume per bin	Quarterly Management Report	Targeted annual waste per bin of 566.9 kilograms
Working together	Increase in the community's use of water efficient and energy efficient technologies	Quarterly Management Report	10% improvement on 2008/09 figures by 30 June 2010

## 2.3 Strategic Objective 3: Strengthening our diverse and inclusive community

### Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Family & Children Services	This area works in partnership with children and their families, communities, service providers and government bodies to provide integrated services that optimise care, education, health and well being of families and children.	13,374 <u>-9,228</u> <b>4,146</b>
Home & Community Care	This area supports the aspirations of older residents, residents with a disability and their carers to remain living and participating within the community, thereby reducing social isolation and supporting connectedness.	6,016 <u>-4,040</u> <b>1,976</b>
Health Services	This area aims to enhance public health by monitoring, maintaining and improving compliance with the Food Act, Health Act and Tobacco Act by providing surveillance, education and enforcement.	1,196 <u>-640</u> <b>556</b>
Culture & Recreation Management	This area ensures that the organisation develops and implements a range of strategies and programs that enhance the City's cultural assets.	359 <u>-15</u> <b>344</b>
Arts & Festivals	This area promotes individual and collective well being as well as enhance local community identity by facilitating the community's capacity to develop, appreciate and express creativity and cultural vitality.	3,692 <u>-1,231</u> <b>2,461</b>
Foreshore & Events	This area promotes and manages the suite of events on offer for both residents and visitors to the City of Port Phillip	62 <u>-125</u> <b>-63</b>
Joint Councils for Access for All Abilities (JCAAA)	This is a shared service with the Bayside City Council with the purpose of facilitating the development of sustainable sport, recreation and arts opportunities for people with disabilities.	301 <u>-297</u> <b>4</b>
Library	This area provides services, resources and access to information to support lifelong learning and recreation opportunities for the community.	3,326 <u>-518</u> <b>2,808</b>
Youth & Recreation	This area provides and facilitates access to sport, leisure and recreation opportunities, including enhancing opportunities for people with disabilities. They also facilitate a whole of community response to the needs of young people to provide pathways for youth participation.	1,772 <u>-395</u> <b>1,377</b>
Community Housing	This service provides policy, strategies and projects which contribute to the maintenance of sustainable communities, social diversity and inclusion through the provision and facilitation of affordable, accessible and suitable housing.	160 <u>0</u> <b>160</b>
Ageing & Diversity Policy & Partnerships	This area plans for current and future needs and in collaboration and partnership with the health, housing and community sectors and provide a range of support services to meet the diverse needs of older residents within the City of Port Phillip.	884 <u>-417</u> <b>467</b>

Community Development	This area aims to strengthen the capacity and sustainability of the community service sector by targeting workers who deliver services and the volunteers who manage the sector. They also manage internal and external stakeholders to support the collaborative planning and promote participation and inclusion of people who may be marginalised or socially isolated.	238 <u>0</u> <b>238</b>
Community Health & Development	This area ensures the development and implementation of the Council's Healthy and Safer Cities Plan. It builds working partnerships with individuals and groups across Council and the broader community to continuously promote and develop healthy and safe local living conditions that improve the length and quality of life of our city's residents.	423 <u>0</u> <b>423</b>
Community Sector Strengthening	This area provides support and programs to local not for profit Community Organisations.	542 <u>0</u> <b>542</b>
Social Inclusion Project	This is a 3 year funded partnership between the City of Port Phillip, the Department of Human Services and the Department for Planning and Community Development to increase social inclusion in St Kilda and St Kilda East.	127 <u>-45</u> <b>82</b>

### Initiatives

- 19) Study on Alternative Affordable Housing models
- 20) Balaclava Walkway Design Development
- 21) Expand the range of Port Phillip library services to ensure flexible learning opportunities
- 22) Provide for Multicultural services including access to language services, maintaining relationships and networks
- 23) Children's Services policy review
- 24) Supporting young people and their families by providing young people who were potentially being influenced into anti-social behaviour with support and options and opportunities to make healthier decisions
- 25) Development of the City of Port Phillip Social Justice Charter
- 26) Housing the Arts Research Project
- 27) Cataloguing and digitisation of the Heritage Collection
- 28) Reviewing StKilda Festival and revitalising StKilda film Festival
- 29) Heritage Collection Restoration

### Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Pursuit of social equity	Maintenance of the proportion of the population who believe that Port Phillip is an accepting place for people from diverse cultures and backgrounds	City of Port Phillip Community Satisfaction Survey	88% agree or strongly agree
Creative, active and culturally diverse life	Increase in the proportion of the population who feel they have opportunities to participate in affordable local community events and activities of their	City of Port Phillip Community Satisfaction Survey	82% agree or strongly agree

## 2.4 Strategic Objective 4: Enhancing liveability

### Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Asset Planning & Services	This area provides strategic asset management services regarding the maintenance, construction, renewal and disposal of Council's facilities and assets, including the preparation and monitoring of the capital works program.	2,379 <u>-241</u> <b>2,138</b>
Project Services	This area provides capital works management services for significant new and enhanced assets from concept stage through to delivery, liaison and negotiation with developers regarding works affecting council assets and to provide internal advice for planning and building applications.	734 <u>0</u> <b>734</b>
Building Maintenance & Project Services	This area provides maintenance services to Council building assets and contract administration for capital renewal of buildings	6,018 <u>0</u> <b>6,018</b>
Parks & Open Space Services	This area provides maintenance services to all Council parks and open spaces.	7,237 <u>-36</u> <b>7,201</b>
South Melbourne Market	This services manages the retail spaces for permanent and temporary stallholders and the provides the retail centre with support services including marketing, maintenance, cleaning, security and waste management.	2,717 <u>-4,157</u> <b>-1,440</b>
Infrastructure Development Services	The Infrastructure & Development Services team and their contractors are committed to the implementation of capital works projects to quality standards, in a timely manner and on budget, in a safe manner with minimal disruption and inconvenience to the residents and travelling public	539 <u>0</u> <b>539</b>
Infrastructure Maintenance Services	The Civil Maintenance staff and their contractors have a commitment to deliver service to the highest standard with minimal disruption and inconvenience to residents and the public. The service unit is responsible for carrying out the ongoing maintenance of Council's physical infrastructure including drain/pit repairing and bus shelters whilst taking into account the priorities of these works, the funds available, the service level set and the requirements of the public.	4,330 <u>-362</u> <b>3,968</b>
Street & Beach Cleaning	The Street & Beach Cleaning service will provided clean, safe and an attractive environment for the city, its community and its visitors. This will be done by the planning and deliver of a range of public place cleaning services which meet the cleaning standards specified by the Council, satisfy the community and are delivered within budget.	4,759 <u>-350</u> <b>4,409</b>
Waste Management Contract	The Waste Management service will contribute to the provision of a clean and healthy environment for the City, its community and its visitors. This will be done by the planning and delivery of a range of externally contracted waste collection and disposal services which meet the standards specified by the Council, satisfy the community, incorporate sound environmental practices, meet occupational health and safety standards and are delivered within contract conditions.	3,373 <u>-280</u> <b>3,093</b>
Building Solutions	This area provides a competitive and professional building approvals service and plays a leading role in maintaining the safety of the public and the built environment in the city.	840 <u>-348</u> <b>492</b>

Planning and Building Business Support	This area provides high quality customer service to residents and development professional by responding to requests for planning and building services in a timely manner with integrity and courtesy, whilst continually striving for improvements in customer satisfaction results	605 <u>-161</u> <b>444</b>
Development Compliance	This area receives permit applications and monitors the impact of development related activities. It also supports compliance with the Planning & Environment Act 1987.	782 <u>-1,333</u> <b>-551</b>
Statutory Planning	This area provides approvals service within the municipality which contains a wide range of land uses and developments, within an important heritage context.	1,809 <u>-545</u> <b>1,264</b>
Strategic Planning	This area provides visioning, strategy and policy development, place management and management of the Port Phillip Planning Scheme	1,318 <u>0</u> <b>1,318</b>
Social Planning & Policy	This area provides demographic evidence and social policy advice on the social and cultural needs of the community including liaison with multicultural communities and access to equitable opportunities for community participation in the areas of recreation, learning and social connections.	657 <u>-191</u> <b>466</b>
Renewal Projects Manager	This area focuses on renewing our special places	554 <u>-55</u> <b>499</b>
Traffic, Transport & Parking	This area maintains and develops safe and efficient traffic and parking networks incorporating road safety, capital works, planning/development referrals and traffic and parking management.	612 <u>-78</u> <b>534</b>
Economic Development & Tourism	This area provides services to facilitate leadership, build capacity and support local businesses and industry to make our community a better place.	1,124 <u>-1,046</u> <b>78</b>
Local Laws and Animal Management	This area is responsible for the Animal Management policy and receives animal permit applications in addition to reviewing and ensuring compliance within the community of Council's local laws.	1,374 <u>-606</u> <b>768</b>
Parking Enforcement	This area supports Council's objectives in the management of parking resources to encourage turnover of traffic, safety of road users and the protection of amenity within the municipality.	7,495 <u>-21,109</u> <b>-13,614</b>
Parking Permit Administration	Parking permit administration implements the Council's parking policy through the effective coordination of the parking permit system.	214 <u>-225</u> <b>-11</b>

## Initiatives

- 30) Carlisle Street Structure Plan (Phase 2 – Planning Scheme Implementation)
- 31) Bay Street Activity Centre Structure Plan
- 32) Planning Amendment C62 – Local Planning Policy Framework review to a strategic basis for Council's decision making on planning permits and scheme amendments and will also establish a mandatory 5% open space contribution
- 33) Planning Amendment C73 – translation of Planning Controls for Beacon Cove.
- 34) Completion 08/09 Consultants Projects(Bay St and StKilda Structure Plans)
- 35) Improving Tree Management in the COPP
- 36) Responding to climate change – Audit of the City's assets
- 37) Planning Amendment C70 –Scheme Maintenance (Heritage based)
- 38) Planning Amendment C72- Review of Heritage Overlay Precinct (HO3) Implementation
- 39) Implementation of the City of Port Phillip's Open Space Strategy – Review Catani Gardens master plan and conservation plan
- 40) Development of the City of Port Phillip Gaming Strategy - providing Council with the opportunity advance its role inreducing monitoring the negative effects of gaming.
- 41) Develop and Implement an Entertainment Precincts Management strategy to improve residential amenity in and around entertainment precincts
- 42) Deliver business and industry development programs which ensure local business development meets the needs of the local community
- 43) 10th Design Development Awards - encouraging design excellence in architecture, sustainable development and urban art in the city of Port Phillip.
- 44) Develop a new Road User Safety Strategy
- 45) New residential zones – Implementation Pilot
- 46) Entertainment precincts /Cumulative impacts data project - provide for research and data on the impacts of licenced premises/late night entertainment venues.
- 47) Heritage Recognition Program(HRP) Implementation - round 4 - continued recognition of significant heritage sites in the City of Port Phillip through the installation of interpretive plaques.
- 48) Creation of the Sustainable design policy
- 49) Contribution to upgrade and nationalisation of Sustainable Design Scorecard
- 50) Develop new Parking Plan – Beyond 2010
- 51) Planning Amendment C61 - Sustainable Parking Overlay
- 52) Develop a Port Melbourne Tourism Strategy
- 53) Deliver Citipower Port Philip Business Excellence Awards 2010 – a biannual business development program to further strengthen the local economy and celebrate local community and business successes
- 54) Develop Urban Design Framework (UDF) for Port Melbourne Waterfront
- 55) Community Rangers /Monitors - Investigate and establish local law staff in an Ambassadors Program with focus on improving the amenity of the city.
- 56) Parking Enforcement Audit
- 57) Consider opportunities and possible partnerships for new major projects
- 58) Review the St Kilda Triangle Development and progress the development within the framework of the StKilda foreshore Urban Design Framework
- 59) Review Skate Park location and secure new site for the skate park and commence development of the skate park

## Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
A sense of place	Increase in the community's sense of safety and security	City of Port Phillip Community	75% adequate, good or excellent
Shaping the future of our city	Increase in the number of planning permit applicants	Annual Report	39%
Caring for our natural environment	Increase in the community's satisfaction with parks and open space and beach cleaning	City of Port Phillip Community Satisfaction Survey	Parks & Open Space - 85% Beach Cleaning - 80% adequate, good or excellent
Major city projects	Increase in the proportion of the capital works program that is delivered on time	Annual Financial Statements	80% of annual capital works budget spent by 30 June 2010

## 2.5 Performance statement

The Key Strategic Activities (KSA) detailed in the preceding pages, are summarised again in Appendix H. The KSA's, their performance measures, targets and results are audited at the end of the year and are included in the Performance Statement as required by the section 132 of the Act. The Annual Report for 2009/10 will include the audited Performance Statement which is presented to the Minister for Local Government and the local community.

## 2.6 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
1. Engaging and governing the city	18,636	25,199	-6,563
2. Taking action on climate change	3,598	5,339	-1,741
3. Strengthening our diverse and inclusive community	15,521	32,472	-16,951
4. Enhancing liveability	18,347	49,470	-31,123
<b>Total activities &amp; initiatives</b>	<b>56,102</b>	<b>112,480</b>	<b>-56,378</b>
Capital works & expenditure	31,552		
Loan repayments	495		
<b>Deficit before funding sources</b>	<b>88,149</b>		
Rates & charges	-78,293		
Open space contributions	-1,200		
Capital grants	-5,920		
Transfer to/(from) reserves	-2,093		
Surplus carried forward	-371		
Council Initiative Carry Over	-272		
<b>Total funding sources</b>	<b>-88,149</b>		
<b>Surplus for the year</b>	<b>0</b>		

### 3. Budget influences

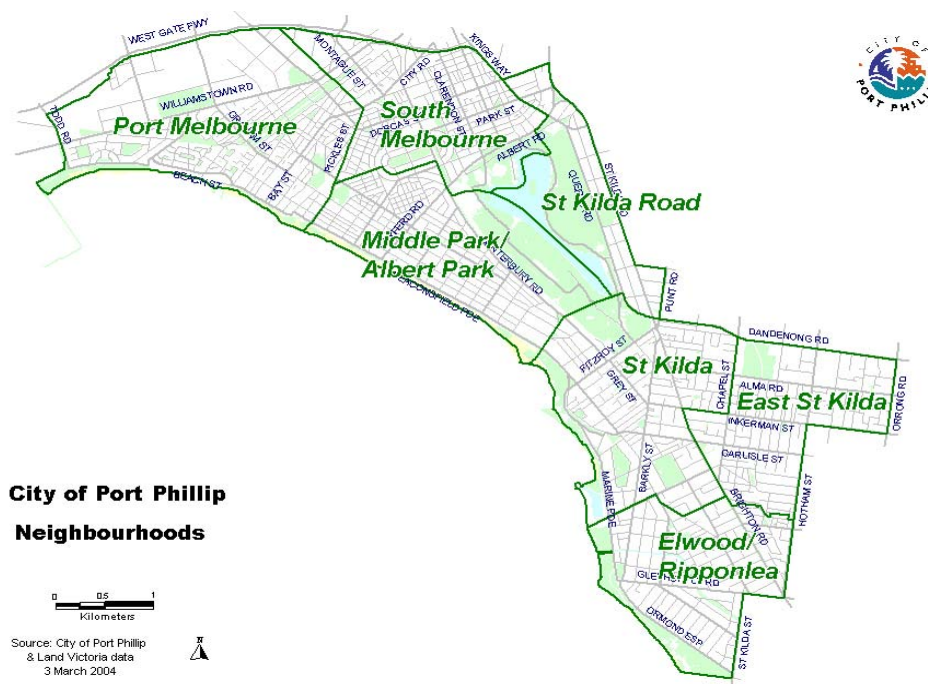
This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

#### 3.1 Snapshot of the City of Port Phillip

The City of Port Phillip is located on the northern shore of Port Phillip Bay, south of the Melbourne CBD. The city, covering an area of 20.62 square kilometres, comprises the former cities of St Kilda, South Melbourne and Port Melbourne.

One of the oldest areas of European settlement in Melbourne, Port Phillip is known for its many dynamic urban villages, a foreshore which stretches for over 11km, cultural diversity, magnificent heritage buildings, artistic expressions and beautiful parks and gardens

#### Neighbourhood Map of the City of Port Phillip



#### Population

The 2006 Census shows that the population of the City of Port Phillip was 85,012 and had increased by 8.7% (from 78,227) since the previous Census in 2001. All neighbourhoods experienced growth in populations, with varying degrees. St Kilda continues to be the largest neighbourhood with a population of 18,925. South Melbourne has the smallest population making up 8.6% of the total population with 7,275 persons. Port Melbourne experienced one of the most rapid growths increasing from 10,359 residents to 12,598. St Kilda Road also experienced a substantial growth increasing from 5,999 to 8,068 residents. (Source: Australian Bureau of Statistics, Census of Population and Housing).

#### Age Structure

The age structure of the population shows that there is a smaller proportion of people in the younger age groups (0 - 17) as well as a smaller proportion of people in the older age groups (60+). The City of Port Phillip has a much larger percentage of 25 to 34 year olds with 28.1% of the population when compared with the rest of Melbourne (14.9%). (Source: Australian Bureau of Statistics, Census of Population and Housing).

### **Cultural diversity**

The City of Port Phillip is a highly culturally and linguistically diverse municipality. Just over 27% of residents were born overseas whilst nearly 17% have a non English speaking background. The main countries of birth of residents, apart from Australia, includes the United Kingdom, New Zealand and Greece. (Source: Australian Bureau of Statistics, Census of Population and Housing).

### **Housing Tenure**

Per the 2006 Census, 18.1% of the population owned their dwelling: 20.3% were purchasing whilst 47% were renting. This is in comparison with the 33.1%, 34.6% and 24.5% respectively for the Melbourne Statistical Division. The high proportion of private renters indicates that the municipality is attractive to young singles and couples and that a large percentage of the population is transitory.

Since the 2001 Census there has been a reduction in the number of dwellings which are owned. Figures indicate that in 2006 there were 1,465 fewer dwellings which were privately owned than in 2001. Conversely, the number of dwellings being purchased or rented during this period has increased. (Source: Australian Bureau of Statistics, Census of Population and Housing).

### **Occupation and Income**

The occupations of residents in the municipality is skewed towards managers and professionals. 8,585 residents (or 17.9%) are managers whilst 17,827 (or 37.3%) are professionals. This compares with 12.5% and 22.5% respectively for the Melbourne Statistical Division. Technicians, trade workers, clerical/administrative workers and labourers are under represented in the municipality when compared with the rest of the Melbourne Statistical Division.

With such a high percentage of professionals and managers living in the municipality this translates into high weekly income. 31.3% of residents earn greater than \$1,000 per week compared with only 18.9% for the Melbourne Statistical Division. (Source: Australian Bureau of Statistics, Census of Population and Housing).

### **Budget implications**

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- Cultural and linguistic diversity means that Council needs to use a variety of media in languages other than English for mass communication with citizens and uses interpreting services for interpersonal communication with citizens. Council also draws on the abilities of its bilingual staff.
- The small area of the City of Port Phillip reduces transport costs when compared to rural Shires. Also, services can be centralised as most citizens are able to reach Council facilities without extensive travel times.
- Over 4.8% of ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the adoption of significant rate increases has a real impact on the disposable income of a significant proportion of our community. Council offers a pensioner rate rebate of \$100 in addition to the State Government rebate of up to \$184.30 to a maximum of 50% of the current rates amount. Council also provides a discounted interest rate of 50% of the Statutory rate to eligible pensioners and self funded retirees who defer their rates and charges.
- The city is substantially developed and while it is experiencing a small increase in property numbers, these mainly arise from higher density developments. The budget implications arise in Council having to cope with replacement of infrastructure such as drains which cannot cope with the higher density. These costs cannot be passed on to the developer and are paid for from rates. The rates received from new dwellings do not offset the significant infrastructure costs.

### **3.2 External influences**

In preparing the 2009/10 budget, a number of external influences have been taken into consideration, because they are likely to impact significantly on the services delivered by Council in the budget period. These include:

- The impact of the global financial crisis which has had a significant impact on the demand for a number of services most notably paid parking that Council derives its revenue from.
- Consumer Price Index (CPI) increases on goods and services of 2.0% per annum based on Access Economic CPI projections (December 08). The release of the March 09 Qtr inflation figures highlighted the fact that while headline inflation for the past year had fallen to 2.5%, the RBA's preferred measure of underlying inflation which eliminates volatile items such as fuel and housing costs has inflation running at 3.9%.
- The unprecedented easing of monetary policy by the RBA which has resulted in official interest rates falling by nearly 60% from their cycle peak of 7.25% in August 2008 to 3.0% in April 2009. This has had a major impact on Council's interest revenue budget.
- The fact that the City has continued to enjoy above average population growth has had an impact on the cost of providing services to the community. This manifests itself in increased contractual costs for waste collection and disposal, increased demand for social services especially child care and more intensive use of community facilities.
- Council's Enterprise Agreement is scheduled to expire in 2009/10. The current agreement provides for a final increment of 4.0% which will be paid from July 2008.
- The legacy of the drought and extreme weather patterns which has had a major impact on the condition of Council's trees, reserves and public open space. This has given rise to the creation of a new department which will increase the focus on the management of parks in an environment of climate change and increased demand placed by the community on its parks and open spaces.

### **3.3 Internal influences**

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2009/10 Budget. These internal influences are set out below:

- The need to plan and implement the development of two integrated Family and Children's centres in St Kilda and Liardet Street.
- The ongoing demand that is being placed on Council as a place manager, which will require it to review, plan and implement a number of major projects across the municipality. Specific examples include the review of St Kilda triangle development, the identification of a suitable location for a Skate Park, the redevelopment of the Port Melbourne waterfront, completion of the South Melbourne Town Hall works, the Emerald Hill Urban Studies Centre and the Carlisle Street structure plan.
- The ageing infrastructure at the South Melbourne Market which has resulted in a need for there to be ongoing works to address issues such as persistent leaking and OH & S issues which are linked to an old building.
- The need to address problems associated with anti social behaviour within the St Kilda nightlife precinct.
- The need to implement improvements to Council's tendering and contracting processes. The new Contract unit will support the development and implementation of a centralised procedure that will enable this.
- The anticipated Ombudsman Report, which is expected to contain a significant number of recommendations for Council to act on.

### **3.4 Budget assumptions**

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget assumptions upon which the officers were to prepare their budgets. The assumptions included:

- CPI for 2009/10 of 2.0% with forward inflation projections of 3% per annum.
- Rate revenue to increase by 6.26% comprising a price increase of 2.9%, increase from new assessments of 2.5% and \$600,000 (or 0.8%) estimated to be received from new properties and capital improvements during the 2009/10 year.
- Existing fees and charges to be increased by 3.0% in 2009/10 and 4% thereafter.
- Grants to remain at same level as 2008/09.
- No increase in Parking Revenue.
- Other revenue to increase by 3.0%.
- Interest received is expected to remain static at \$1.000 million recognising a reduction of cash and investment levels over the next four years.
- Employee costs to increase by enterprise bargaining agreement (4.0%). An additional 36.8 FTE have been factored into the budget.
- Contract services to increase by CPI.
- Materials and other costs to decrease by 5.0% in 2009/10 and remain static thereafter.
- Professional services to increase by CPI.

### **3.5 Legislative requirements**

Under the Local Government Act 1989 ("the Act"), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Finance and Reporting) Regulations 2004 ("the Regulations") which support the Act.

The 2009/10 budget, which is included in this report, is for the year 1 July 2009 to 30 June 2010 and is prepared in accordance with the Act and Regulations. The budget includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2010 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

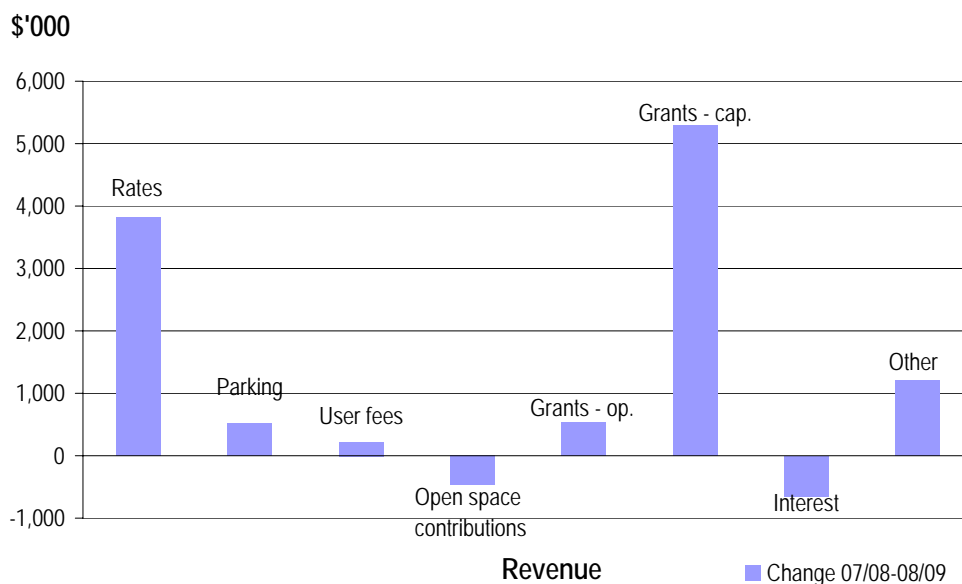
The budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include a Strategic Resource Plan for the years 2009/10 to 2012/13 (section 8.), Rating Strategy (section 9.) and Other Long Term Strategies (section 10.) including borrowings, infrastructure and service delivery.

## 4. Analysis of operating budget

This section analyses the expected revenues and expenses of the Council for the 2009/10 year.

### 4.1 Operating revenue

Revenue Types	Ref	Forecast		Variance
		Actual 2008/09 \$'000	Budget 2009/10 \$'000	
Rates	4.1.1	74,480	78,293	3,813
Parking revenue	4.1.2	21,027	21,540	513
User fees & charges	4.1.3	14,756	14,974	218
Open space contributions	4.1.4	1,665	1,200	-465
Grants - operating	4.1.5	8,230	8,763	533
Grants - capital	4.1.6	630	5,920	5,290
Interest revenue	4.1.7	1,650	1,000	-650
Other revenue	4.1.8	7,590	8,799	1,209
<b>Total operating revenue</b>		<b>130,028</b>	<b>140,489</b>	<b>10,461</b>



Source: Appendix A2

#### 4.1.1 Rates and charges (\$3.813 million increase)

It is proposed that general rate income be increased by 5.12% or \$3.813 million to \$78.293 million. Section 9: "Rating Strategy" includes a more detailed analysis of the rates to be levied for 2009/10.

#### 4.1.2 Parking revenue (\$0.513 million increase)

Parking revenue incorporates both paid parking and parking fines.

Parking revenue is anticipated to increase by 2.44% (\$0.513 million) and reflects a more conservative budget approach than previous years. There are a number of reasons for this including the poor performance of the PERIN Court in its collection of debts and reduced paid parking income which is related to reduced patronage, particularly in the tourist precincts on the foreshore.

#### **4.1.3 User fees & charges (\$0.218 million increase)**

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include the use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home help services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases do not exceed CPI increases or market levels.

A detailed listing of fees and charges is detailed in Appendix G.

#### **4.1.4 Open space contributions (\$0.465 million decrease)**

Open space contributions relate to monies paid by developers in regard to public resort & recreation, drainage and car parking in accordance with planning permits issued for property development. Open space contributions are projected to decrease in 2009/10 due to the economic slowdown.

#### **4.1.5 Grants - Operating (\$0.533 million increase)**

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants has increased by 6.48% or \$0.533 million compared to 2008/09. Grant income from the Victorian Grants Commission increased due to greater than expected population within the municipality, whilst grants received from both the State and Commonwealth have remained static.

#### **4.1.6 Grants - Capital (\$5.290 million increase)**

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants has increased by significantly compared to 2008/09 largely due to \$4.9 million estimated to be received for the St Kilda and Liardet Street Family and Children Centres. Section 6: "Analysis of Capital Budget" includes a more detailed analysis of the grants and

#### **4.1.7 Interest revenue (\$0.650 million decrease)**

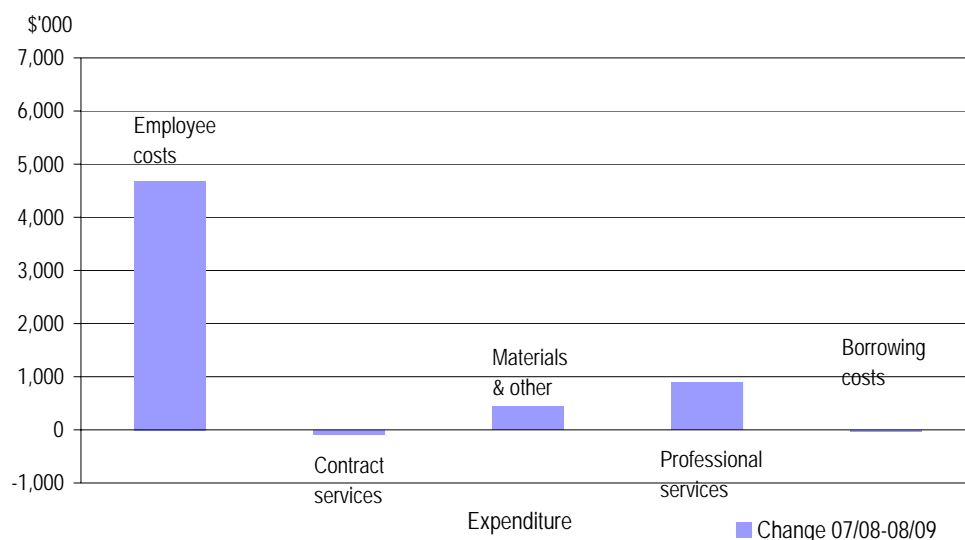
Interest revenue is received on funds invested by Council. It is anticipated that interest revenue will decrease by 39% or \$0.650 million compared to 2008/09. This is largely due to the global economic downturn and official interest rates being cut by 60% in the past year, therefore limiting Council's ability to seek higher returns on surplus cash.

#### **4.1.8 Other revenue (\$1.209 million increase)**

Other revenue relates to a range of items such as rental income, hire revenue, sales and other miscellaneous income items. Other revenue is forecast to increase by 15.93% or \$1.209 million compared to 2008/09.

## 4.2 Operating expenditure (excluding depreciation)

Expenditure Types	Ref	Forecast	Budget	Variance
		Actual 2008/09 \$'000	2009/10 \$'000	\$'000
Employee benefits	4.2.1	45,826	50,505	4,679
Contract Services	4.2.2	35,298	35,212	-86
Materials & other expenses	4.2.3	20,189	20,629	440
Professional services	4.2.4	3,777	4,671	894
Borrowing costs	4.2.5	191	161	-30
<b>Total operating expenditure</b>		<b>105,281</b>	<b>111,178</b>	<b>5,897</b>



Source: Appendix A2

### 4.2.1 Employee benefits (\$4.679 million increase)

Employee costs incorporates all labour related expenditure including wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc. It also includes agency staff costs and overtime.

Employee costs are forecast to increase by 10.2% or \$4.679 million compared to 2008/09. This increase relates to two key factors:

- Council's Enterprise Bargaining Agreement (EBA) which provides banded staff with a 4% increase
- Increase in staff numbers (36.8 FTE budget on budget) which are detailed in the budget summary

### 4.2.2 Contract services (\$0.086 million decrease)

Contract services includes payments to contractors for the provision of services. Contract services are forecast to decrease by 0.24% or \$0.086 million compared to 2008/09.

### 4.2.3 Materials & other expenses (\$0.281 million increase)

Materials and other costs includes the purchases of consumables, utility costs, lease charges, advertising costs, contributions/donations and other costs. Materials and other costs are forecast to increase by 1.39% or \$0.281 million compared to 2008/09.

### 4.2.4 Professional services (\$0.894 million increase)

Professional services includes expenditure incurred on consultants, legal fees, audit fees and the engagement of other professionals. The increase in the budget is largely due to an allocation of \$3.0 million for the express purpose of delivering new Council Initiatives.

### 4.2.5 Borrowing costs (\$0.030 million decrease)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The reduction in borrowing costs results from the ongoing scheduled repayments of Council's loan.

## 5. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2009/10 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

### 5.1 Budgeted cash flow statement

	Ref	Forecast Actual 2008/09 \$'000	Budget 2009/10 \$'000	Variance \$'000
<b>Cash flows from operating activities</b>	5.1.1			
<i>Receipts</i>				
Rates and garbage charges		74,480	78,293	3,813
Parking fees and fines		20,282	21,540	1,258
User charges and other fines		14,756	14,974	218
Grants		8,860	14,683	5,823
Contributions		1,665	1,200	-465
Interest		1,650	1,000	-650
Other revenue		9,232	8,799	-433
		<b>130,925</b>	<b>140,489</b>	9,564
<i>Payments</i>				
Employee costs		-45,513	-50,505	4,992
Other		-59,874	-60,512	638
		<b>-105,387</b>	<b>-111,017</b>	5,630
<b>Net cash provided by operating activities</b>		<b>25,538</b>	<b>29,472</b>	3,934
<b>Cash flows from investing activities</b>	5.1.2			
Proceeds from sales of property, plant & equip		0	0	0
Payments for property, plant and equipment		-29,589	-37,852	8,263
<b>Net cash used in investing activities</b>		<b>-29,589</b>	<b>-37,852</b>	8,263
<b>Cash flows from financing activities</b>	5.1.3			
Finance costs		-191	-161	-30
Proceeds from borrowings		0	0	0
Repayment of borrowings		-466	-495	29
<b>Net cash used in financing activities</b>		<b>-657</b>	<b>-656</b>	-1
<b>Net decrease in cash and cash equivalents</b>		<b>-4,708</b>	<b>-9,036</b>	4,328
Cash and cash equivalents at the beg of the year		37,307	32,599	-4,708
<b>Cash and cash equivalents at end of the year</b>	5.1.4/5.2	<b>32,599</b>	<b>23,563</b>	-9,036

### 5.1.1 Operating activities (\$3.934 million increase)

The net increase in cash inflows of \$3.934 million reflects increases in Council's rate revenue and capital grant income which is offset by increase in Council's labour budget.

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast Actual 2008/09 \$'000	Budget 2009/10 \$'000	Variance \$'000
<b>Surplus (deficit) for the year</b>	<b>11,547</b>	<b>14,811</b>	3,264
Depreciation	13,200	14,500	1,300
Borrowing costs recognised as financing activities	191	161	-30
Net movement in current assets and liabilities	600	0	-600
<b>Cash flows available from operating activities</b>	<b>25,538</b>	<b>29,472</b>	3,934

### 5.1.2 Investing activities (\$8.263 million increase)

The large increase in payments for investing activities represents the planned capital works expenditure disclosed in section 10 of this budget report and the completion of capital works projects scheduled in prior financial years.

### 5.1.3 Financing activities - no change

The no change in the cash flow relating to financing activities reflects no planned new borrowings in 2009/10 and Council continuing with the schedule repayments of its current loan.

### 5.1.4 Cash and cash equivalents at end of the year (\$9.036 million decrease)

Overall, total cash and investments is forecast to decrease by \$9.036 million to \$23.563 million as at 30 June 2010, reflecting Council's strategy of using excess cash and investments to enhance existing and create new infrastructure and reflects the completion of capital works projects scheduled in prior years. This is consistent with Council's Strategic Resource Plan (see Section 8).

## 5.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2010 it will have cash and investments of \$23.562 million, which has been restricted as shown in the following table.

	Ref	Forecast Actual 2008/09 \$'000	Budget 2009/10 \$'000	Variance \$'000
<b>Total cash and investments</b>		<b>32,599</b>	<b>23,563</b>	-9,036
Restricted cash and investments				
- Statutory reserves	5.2.1	-4,534	-4,272	-262
- Discretionary reserves	5.2.2	-18,414	-16,171	-2,243
- Long service leave	5.2.3	-5,000	-5,000	0
<b>Unrestricted cash and investments</b>	<b>5.2.4</b>	<b>4,651</b>	<b>-1,880</b>	-6,531

Source: Appendix A7

### **5.2.1 Statutory reserves (\$4.272 million)**

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. While these funds earn interest revenues for Council, they are not available for other purposes.

### **5.2.2 Discretionary reserves (\$16.171 million)**

These funds are available for whatever purpose Council decides is their best use. In this case Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in future use of the funds will be made in the context of the future funding requirements set out in the plan.

### **5.2.3 Long service leave (\$5 million)**

These funds are separately identified as restricted to ensure there are sufficient funds to meet Council's obligations as set out in the Local Government (Long Service Leave) Regulations 2002.

### **5.2.4 Unrestricted cash and investments (-\$1.880 million)**

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants, contributions or carried forward capital works. Of the balance on hand at 30 June 2009, \$6.300 million is to be expended to complete capital works carried forward to the 2009/10 year. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

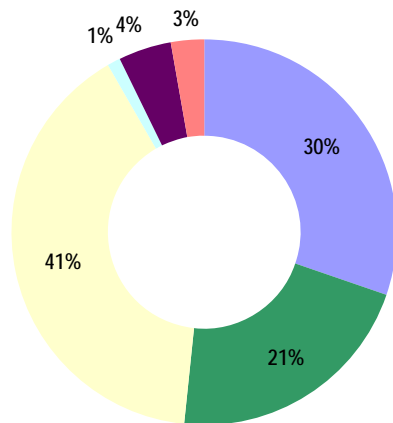
## 6. Analysis of capital budget

This section analyses the planned capital expenditure budget for the 2009/10 year and the sources of funding for the capital budget.

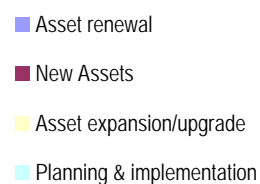
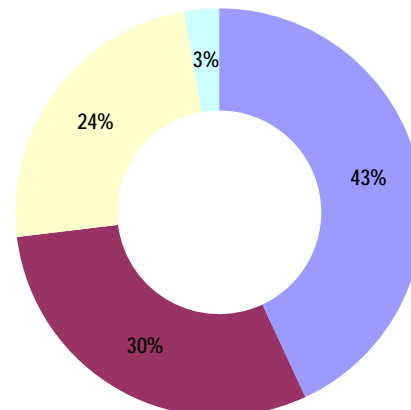
### 6.1 Capital works

Capital Works Areas	Ref	Forecast	Budget	Variance
		Actual 2008/09 \$'000	2009/10 \$'000	\$'000
<b>Works cfwd from 2008/09</b>	6.1.1	<b>7,149</b>	<b>6,300</b>	<b>-849</b>
<b>Total works carried forward</b>		<b>7,149</b>	<b>6,300</b>	<b>-849</b>
<b>New works for 2008/09</b>				
Roads	6.1.2	9,875	8,605	-1,270
Parks & open space	6.1.3	8,497	6,098	-2,399
Buildings	6.1.4	6,625	11,345	4,720
Signage & street furniture	6.1.5	265	350	85
South Melbourne Market	6.1.6	0	1,250	1,250
Planning, implementation & other	6.1.7	779	803	24
<b>Total new works</b>		<b>26,041</b>	<b>28,451</b>	<b>2,410</b>
<b>Total capital works</b>		<b>33,190</b>	<b>34,751</b>	<b>1,561</b>
<b>Represented by:</b>				
Asset renewal	6.1.8	9,943	12,263	2,320
New Assets	6.1.8	9,231	8,550	-681
Asset expansion/upgrade	6.1.8	6,625	6,835	210
Planning, implementation & other	6.1.8	242	803	561
<b>Total new works</b>		<b>26,041</b>	<b>28,451</b>	<b>2,410</b>

**Budgeted new capital works 2009/10**  
Category of Works



**Budgeted new capital works 2009/10**  
Classification of Works



Source: Appendix A6 Budgeted Standard Capital Works Statement

### **6.1.1 Carried forward works (\$6.300 million)**

At the end of each financial year there are projects which are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. For the 2008/09 year it is forecast that \$6.3 million of capital works will be incomplete and be carried forward into the 2009/10 year.

### **6.1.2 Roads (\$8.605 million)**

Roads includes local roads, car parks, footpaths, bike paths, bridges & culverts, drainage, declared main roads, traffic devices, street lighting and traffic signals.

For the 2009/10 year, the more significant projects include:

- footpath rehabilitation program - \$1.3 million
- road rehabilitation program - \$1.5 million
- road resurfacing program - \$1.35 million
- kerb renewal program - \$0.800 million
- sustainable public lighting - \$0.530 million
- bike lane - Cecil street - \$0.550 million

### **6.1.3 Parks & open space (\$6.098 million)**

Open Space includes parks, playing surfaces, streetscapes, playground equipment, irrigation systems, trees and public art.

For the 2009/10 year, the more significant projects include:

- Gasworks Park remediation - \$2.3 million
- Garden City reserve - final stage - \$0.590 million
- Elwood Foreshore stage 3 - \$0.790 million
- St Kilda botanic gardens - \$0.275 million

### **6.1.4 Buildings (\$11.345 million)**

Buildings includes community facilities, municipal offices, and pavilions.

For the 2009/10 year, the more significant projects include:

- Elwood Park sports pavilion - \$1.3 million
- St Kilda family & children's centre and carpark - \$4.65 million
- Liardet street family & children's centre - \$2.8 million
- Urban studies centre - \$1.1 million

### **6.1.5 Signage & street furniture (\$0.350 million)**

Signage and street furniture includes street and park signs, park furniture and litter bins.

For the 2009/10 year, there are a number of smaller projects comprising this balance with an equal split between new works and renewal works.

### **6.1.6 South Melbourne Market (\$1.250 million)**

For the 2009/10 year, \$1.250 million will be spent on the South Melbourne Market due to ageing infrastructure which has resulted in a need for there to be ongoing works to address issues such as persistent leaking, OH&S issues and the fitout of stalls.

### **6.1.7 Planning, implementation & other (\$0.803 million)**

For the 2009/10 year, \$0.803 million will be expended on the planning and implementation of future capital works programs. This expenditure will include architectural and civil design costs, obtaining permits and cost planning.

**6.1.8 Asset renewal (\$12.263 million), new assets (\$8.550 million), asset enhancements (\$6.835 million) and planning/implementation (\$0.803 million).**

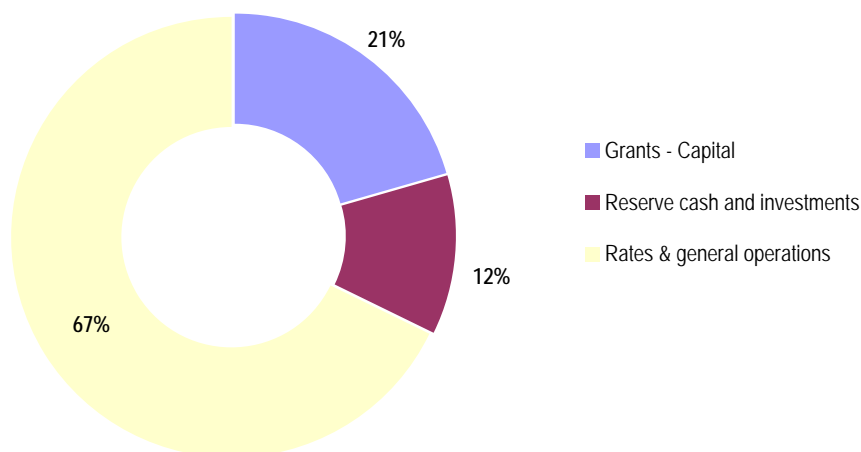
A distinction is made between expenditure on new assets, expenditure on asset renewal and enhancement of assets. Expenditure on asset renewal is expenditure on an existing asset, which improves the service potential or the life of the asset. Expenditure on new assets does not have any element of expansion/upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major projects which constitute expenditure on new assets, are the St Kilda family & children's centre and car park (\$4.65 million), Liardet street family & children's centre (\$2.8 million), various bike lanes (\$0.450 million) and the Northport Oval Redevelopment (\$0.420 million). The remaining capital expenditure represents renewals, enhancements of existing assets and planning/implementation costs.

**6.2 Funding sources**

Sources of funding	Ref	Forecast	Budget	Variance
		Actual 2008/09 \$'000	2009/10 \$'000	\$'000
<b>Works carried forward</b>				
Unrestricted cash and investments	6.2.1	7,149	6,300	-849
		<b>7,149</b>	<b>6,300</b>	<b>-849</b>
<b>New works</b>				
<i>External</i>				
Grants - Capital	6.2.2	630	5,920	5,290
		<b>630</b>	<b>5,920</b>	<b>5,290</b>
<i>Internal</i>				
Reserve cash and investments	6.2.3	4,785	3,332	-1,453
Rates & general operations	6.2.4	20,294	19,394	-900
		<b>25,079</b>	<b>22,726</b>	<b>-1,453</b>
<b>Total new works</b>		<b>25,709</b>	<b>28,646</b>	<b>-2,353</b>
<b>Total funding sources</b>		<b>32,858</b>	<b>34,946</b>	<b>2,937</b>

**Budgeted funding sources 2008/09**



Source: Appendix C

#### **6.2.1 Works carried forward (\$6.300 million)**

At the end of each financial year there are projects which are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. For the 2008/09 year it is forecast that \$6.3 million of capital works will be incomplete and be carried forward into the 2009/10 year.

#### **6.2.2 Grants - Capital (\$5.920 million)**

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

#### **6.2.3 Reserve investments (\$3.332 million)**

The Council has significant cash reserves, which it is currently using to fund its annual capital works program. The reserves include monies set aside for specific purposes such as enhancement of open spaces and non-specific reserves such as the General Reserve.

#### **6.2.4 Rates & general operations (\$19.394 million)**

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$19.394 million will be generated from operations to fund the 2009/10 capital works program. Refer to section 5. 'Budgeted Cash Position' for more information on funds from operations.

## 7. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2008/09 and 2009/10. It also considers a number of key performance indicators.

### 7.1 Budgeted balance sheet

	Ref	Forecast Actual 2007/08 \$'000	Budget 2008/09 \$'000	Variance \$'000
<b>Current assets</b>	7.1.1			
Cash assets		32,599	23,563	-9,036
Receivables		11,030	11,030	0
Accrued income		702	702	0
Prepayments		384	384	0
<b>Total current assets</b>		<b>44,715</b>	<b>35,679</b>	<b>-9,036</b>
<b>Non-current assets</b>	7.1.1			
Other financial assets		5	5	0
Property, infrastructure, plant and equipment		1,951,670	1,975,022	23,352
<b>Total non-current assets</b>		<b>1,951,675</b>	<b>1,975,027</b>	<b>23,352</b>
<b>Total assets</b>		<b>1,996,390</b>	<b>2,010,706</b>	<b>14,316</b>
<b>Current liabilities</b>	7.1.2			
Payables		10,538	10,538	0
Trust funds		1,799	1,799	0
Provisions		6,960	6,960	0
Interest bearing liabilities		495	526	31
<b>Total current liabilities</b>		<b>19,792</b>	<b>19,823</b>	<b>31</b>
<b>Non-current liabilities</b>	7.1.2			
Provisions		1,297	1,297	0
Interest bearing liabilities		2,312	1,786	-526
<b>Total non-current liabilities</b>		<b>3,609</b>	<b>3,083</b>	<b>-526</b>
<b>Total liabilities</b>		<b>23,401</b>	<b>22,906</b>	<b>-495</b>
<b>Net assets</b>	7.1.3	<b>1,972,989</b>	<b>1,987,800</b>	<b>14,811</b>
<b>Equity</b>	7.1.4			
Accumulated surplus		582,113	599,017	16,904
Asset revaluation reserve		1,368,340	1,368,340	0
Other reserves		22,536	20,443	-2,093
<b>Total equity</b>		<b>1,972,989</b>	<b>1,987,800</b>	<b>14,811</b>

Source: Appendix A4

#### 7.1.1 Current Assets (\$9.036 million decrease) and Non-Current Assets (\$23.352 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$9.036 million during the year mainly to fund the prior year backlog of capital works and the current capital works program during the year.

Receivables represent monies owed to Council for rates, parking infringements and other items such as rental of Council properties. Debtors are not expected to change significantly in the budget.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months. Other assets are not expected to change significantly in the budget.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, footpaths, drains, land improvements, arts and heritage items and plant and equipment, which has been built up by the Council over many years. The increase in this balance is attributable to the net result of the 2009/10 capital works program (\$31.711 million), completion of the prior year capital works program (\$6.300 million) and depreciation of assets (\$14.500 million).

### **7.1.2 Current Liabilities (\$0.031 million increase) and Non Current Liabilities (\$0.526 million decrease)**

Payables and trust funds are those to whom Council owes money as at 30 June. These liabilities are budgeted to remain consistent with 2008/09 levels.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for the Enterprise Bargaining Agreement (EBA) outcomes.

Interest-bearing loans and borrowings are borrowings of Council. The Council is budgeting to repay loan principal of \$0.495 million over the year, with no new borrowings to be undertaken.

### **7.1.3 Net Assets (\$14.811 million increase)**

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

The increase in net assets of \$14.811 million results directly from the operating surplus.

### **7.1.4 Equity (\$14.811 million increase)**

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

During the year an amount of \$2.093 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances only and does not impact on the total balance of equity.

## **7.2 Key assumptions**

In preparing the Budgeted Balance Sheet for the year ending 30 June 2010 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- Cash to be increased/(decreased) by the cash surplus as per the Rate Determination Statement and transfer to/(from) reserves
- Receivables and other assets to remain constant with 2008/09 levels
- Payables and trust funds to remain consistent with 2008/09 levels
- Employee entitlements to be increased by the Enterprise Bargaining Agreement outcome offset by the impact of more active management of leave entitlements of staff
- Repayment of loan principal to be \$0.495 million
- Total capital expenditure to be \$37.852 million which includes \$6.300 million from prior year capital
- A total of \$2.093 million to be transferred from reserves to accumulated surplus, representing the internal funding of the capital works program for the 2009/10 year

## 8. Strategic resource plan and key financial indicators

This section considers the long term financial projections of the Council. The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, and including key financial indicators for at least the next four financial years to support the Council Plan.

### 8.1 Plan development

Council has prepared a Strategic Resource Plan (SRP) for the four years 2009/10 to 2012/13 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the Plan, is financial sustainability in the medium to long term, whilst still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the Long Term Financial Plan, are:

- Council will have an ongoing balanced budget and ideally a small surplus
- Council's asset base will be maintained, enhanced and expanded
- Liquidity will be maintained at levels that assure adequate working capital without the need to resort to borrowings or a bank overdraft
- Capital works will address community needs without ignoring long term financial impacts
- Council will proactively lead, develop and build organisational culture based on the provision of same day service and a work life balance

In preparing the SRP, the Council has also been mindful of the need to comply with the following principles of sound financial management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

The Plan is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

### 8.2 Financial resources

The following table summaries the key financial results for the next four years as set out in the SRP for years 2009/10 to 2012/13. Appendix A2 includes a more detailed analysis of the financial resources to be used over the four year period.

	Forecast	Budget	Strategic Resource Plan			Trend
	Actual		Projections			
	2008/09	2009/10	2010/11	2011/12	2012/13	+/-
	\$'000	\$'000	\$'000	\$'000	\$'000	
Operating result	11,547	14,811	10,326	13,589	12,529	o
Underlying operating result	9,252	7,691	8,876	9,839	11,079	+
Cash and investments	32,599	23,563	21,636	21,036	20,436	-
Cash flows from operations	25,538	29,472	25,356	29,149	28,441	o
Capital works	26,041	28,451	25,950	25,293	24,435	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

The key outcomes of the Plan are as follows:

- **Financial sustainability (section 5)** - Cash and investments is forecast to decrease over the four year period from \$32.599 million to \$20.436 million, which represents the completion of the backlog of capital works from prior years in 2009/10 and from this point forward indicates a balanced budget on a cash basis in each year.
- **Rating strategy (section 9)** - Rate revenue increases are forecast over the four years at an average of 5.31%.
- **Service delivery strategy (section 10)** – The rating strategy (see Section 9) refers to average rate increases in the future of 5%. This approximates expected movements in CPI with an additional allowance of 2% to cover growth and infrastructure needs.
- **Borrowing strategy (section 10)** – Borrowings are forecast to increase from \$2.807 million to \$2.838 million over the four year period with new borrowings of \$2.6 million planned in 2010/11.
- **Infrastructure strategy (section 10)** - Capital works expenditure (excluding carryovers) over the four year period will total \$104.129 million at an average of \$26.032 million.

### 8.3 Key financial indicators

The following table highlights Council's current and projected performance across a range of key financial indicators (KPIs). KPIs provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Notes	Forecast		Strategic Resource Plan			Trend +/-
		Actual 2008/09	Budget 2009/10	Projections			
				2010/11	2011/12	2012/13	
<b>Financial performance</b>							
Underlying result/Underlying rev		7.24%	5.77%	6.42%	6.86%	7.45%	o
Operating expenses/Assessment	1	\$1,898	2,014	2,073	2,139	2,205	-
Rate revenue/Underlying revenue	2	58.31%	58.70%	59.47%	60.22%	60.96%	-
Rate revenue/Assessment	3	\$1,193	1,255	1,317	1,383	1,452	-
Debt servicing/Total revenue		0.15%	0.11%	0.09%	0.18%	0.14%	o
Grants/Total revenue	4	6.33%	6.24%	6.27%	5.96%	5.84%	-
Parking revenue/ Total revenue	5	16.17%	15.33%	15.42%	14.64%	14.35%	-
Fees & charges/Total revenue		11.35%	10.66%	11.15%	11.01%	11.22%	o
<b>Financial position</b>							
Indebtedness/Rate revenue	6	3.77%	2.95%	5.34%	4.21%	3.13%	o
Underlying result/Total assets		0.46%	0.38%	0.44%	0.48%	0.54%	o
Net realisable assets/Assessment		\$25,518	25,823	26,011	26,187	26,348	o
Current assets/Current liabilities		225.92%	179.99%	168.36%	164.98%	161.58%	-
Total liabilities/Assessment		\$375	367	400	388	375	o
<b>Capital expenditure</b>							
Capital works		\$26,041	28,451	25,950	25,293	24,435	o
- Asset renewal		\$9,943	12,263	11,159	10,876	9,761	o
- New assets		\$9,231	8,550	5,579	5,438	5,535	o
- Asset expansion/upgrade		\$6,625	6,835	8,408	8,195	8,341	o
Cash op act/Net capital outlays		88%	93%	87%	101%	101%	o
Capital works/Rate revenue		35%	36%	32%	29%	27%	-
Asset renewal/Total depreciation	7	75%	85%	75%	71%	62%	-

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

## Notes to indicators

**1 Operating expenses per Assessment** - This indicator highlights cost of service will increase over the next 4 years as the assumed number of property assessments remains constant over the next four years. It is Council's expectation with increased property development and the number of apartment dwellings increasing, that property assessments will increase giving a broader rate base to offset the increases in rate revenue that is required.

**2 Rate revenue/Underlying revenue** - Reflects extent of reliance on rate revenues to fund all Council's on-going services. Trend indicates Council will become more reliant on rate revenue as access to government funding diminishes and the inability to increase revenue generation by service expansion for other revenue sources such as parking and user charges.

**3 Rate revenue per Assessment** - As per the explanation for 1 - Operating expense per Assessment.

**4 Grants/Total revenue** – Grant income is expected to remain static over the next 4 years highlighting the importance of Council to source alternative revenue and/or review the ongoing need for services provided which were previously funded by the State and Federal governments and delivered by Council.

**5 Parking revenue/Total revenue** - Parking revenue is expected to remain static over the next 4 years as the community and visitors to the city become more savvy in understanding parking laws thus reducing the expected number of parking infringements issued. Additionally, this will reflect the increased use of more sustainable transport methods and programs implemented by Council.

**6 Indebtedness/Rate revenue** - This shows indebtedness increasing in 2010/11 and then reducing in subsequent years. This is due to planned new borrowings of \$2.6 million in 2010/11.

**7 Asset renewal/Total depreciation** - This indicator highlights Council's spending on renewal of assets as a percentage of depreciation. Depreciation is an indicator of the rate at which we use an asset and the amount Council should be spending in ensuring that these assets will be in adequate service condition for future generations.

## 8.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the cost of human resources for the next four years, and reflects increases as relative to the Council's Enterprise Bargaining Agreement with staff.

Indicator	Forecast		Strategic Resource Plan		
	Actual	Budget	Projections		
	2008/09 \$'000	2009/10 \$'000	2010/11 \$'000	2011/12 \$'000	2012/13 \$'000
Employee costs	45,826	50,505	52,779	55,153	57,636
Employee costs/Rate revenue	61.53%	64.51%	64.20%	63.90%	63.59%

## 9. Rating strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

### 9.1 Strategy development

In developing the Strategic Resource Plan (referred to in Section 8), rates and charges have been identified as an important source of revenue, accounting for 56% of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process.

It has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases, particularly given fluctuations in property revaluation increases within the municipality. To ensure that deliberations about future rate increases have been made on an informed basis, comparisons of historical rate increases were made between Council and other inner metropolitan councils (Stonnington, Yarra and Glen Eira). The following table shows a comparison of the last five years rate revenue increases.

Year	Port Phillip City Council	Average Inner Metro Councils
2003/04	10.67%	16.67%
2004/05	4.65%	5.06%
2005/06	6.94%	11.29%
2006/07	9.50%	6.51%
2007/08	3.08%	6.43%
2008/09	4.00%	5.17%
<b>Average Rate Revenue increase</b>	<b>6.47%</b>	<b>8.52%</b>

The table indicates that over the past six years Council's rate increases have been 2.05% lower than the average of other comparative councils.

### 9.2 Current year rate increase

It is predicted that the 2009/10 operating position will be significantly impacted by wages growth, the global financial crisis impacting interest revenue and reduced revenue from parking fees and fines. In addition the 2009/10 budget proposes an expanded capital works program (up from \$25.654 million to \$28.451 million). Pressures on Council's revenue and expenditure have been accommodated in the short term through a planned drawdown of \$2.093 million on its general and statutory reserves. This will enable Council to restrict its growth in total rates revenue to 6.26% which includes a provision of 2.5% to cater for growth in the number of rateable assessments, 0.8% for potential revenue arising from supplementary valuations and a 2.9% allowance for pricing changes.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, general rates revenue will increase by 6.26% in 2009/10, (2.9% price change), raising a total rate of \$78.293 million. The following table sets out future proposed rate increases and total rates to be raised, based on the forecast financial position of Council as at 30 June 2009. Council has in setting these forward projections made an allowance for ongoing growth in the number of properties and has also provided funding to ensure that infrastructure is renewed in a timely manner.

Year	Rate Increase %	Total Rates Raised \$'000
2008/09	4	73,680
2009/10	6.26	78,293
2010/11	5	82,207
2011/12	5	86,317
2012/13	5	90,633

### 9.3 Rating structure

Council has established a rating structure which is comprised of two key elements. These are:

- Property values, which reflect capacity to pay
- User pays component that includes fees for optional services provided by Council (large bins and garbage collection fees for non rateable properties)

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

The Port Phillip rating system is based on Net Annual Value (NAV). Municipalities which have a relatively large commercial property base (ie. inner city councils) have tended to remain on NAV due to the fact that it offers protection to residential ratepayers through an in built differential and obviates the need for high transparent differentials for commercial properties.

Port Phillip is one of only a few councils in Victoria continuing to use the NAV rating system. Under NAV rating, property rates are determined in accordance with the rental yield and this is always assessed as being 5% of the Capital Improved Value (CIV) for residential properties and at a higher rate (typically 7% to 9%) for commercial and industrial properties. Councils that use CIV rating typically have differential rates in place for commercial and industrial properties, this is not necessary under NAV rating which has an in built differential.

Council carried out a review of its rating system in 2005/2006 and following this agreed to remain on the NAV rating system subject to residential ratepayers carrying less than 75% of the total rates burden.

Council provides for rate concessions for recreational land. Under the Cultural and Recreational Lands Act 1963, provision is made for a Council to grant a rating concession to any "recreational lands" which meet the test of being "rateable land" under the Act. There are 25 recreational properties in Port Phillip that are rated under the Cultural and Recreational Lands Act and rate concessions ranging from 20% to 85% are provided.

The following table summarises the rates to be raised for the 2009/10 year. A more detailed analysis of the rates to be raised is contained in Appendix B "Statutory Disclosures".

Rate type	How applied	2008/09	2009/10
General Rates	Cents/\$ NAV	3.6088	3.7135
Municipal charge	\$/property	Nil	Nil
Annual garbage charge - non rateable properties	\$/ property	\$260	\$260
240 litre bin annual service charge	\$/ property	\$120	\$120

### 9.4 General revaluation of properties

The next general revaluation of properties is due 1 January 2010 and will apply to the 2010/11 year.

## 10. Other strategies

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

### 10.1 Borrowings

Council's Strategic Resource Plan SRP (see Section 8), contains a number of principles that reflect its strategy around the use of borrowings to fund the delivery of Council objectives. Council's debt management strategy prohibits the use of borrowings to fund ongoing operations and provides for the use of debt as an option where the servicing costs (principal and interest) can be funded from future revenue streams or cost savings that can be expected from the investment of the funds raised. Borrowing funds is also permissible for large non renewable capital works projects that can be expected to provide benefits to future generations.

Council has historically taken out long term borrowings to fund the superannuation costs arising from the amalgamation of Victorian councils and has since accelerated the reduction of this debt which has been reduced from \$13.4 million to \$3.273 million at 30 June 2008. This has resulted in a reduction in debt servicing costs, but has meant that cash and investment reserves have been used as an alternate funding source to maintain robust capital works programs. With Council reserves now forecast to be \$22.536 million at 30 June 2009 and a further reduction of \$2.093 million projected for 2009/10, it is necessary to keep an open mind around the use of borrowings as an option for delivering major capital works.

For the 2009/10 year, Council has decided not take out any new borrowings to fund the capital works program and therefore, after making loan repayments of \$495,000, will reduce its total borrowings to \$2.807 million as at 30 June 2009. The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2009.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2008/09	0	-466	-191	2,807
2009/10	0	-495	-161	2,312
2010/11	2,600	-526	-130	4,386
2011/12	0	-750	-260	3,636
2012/13	0	-798	-212	2,838

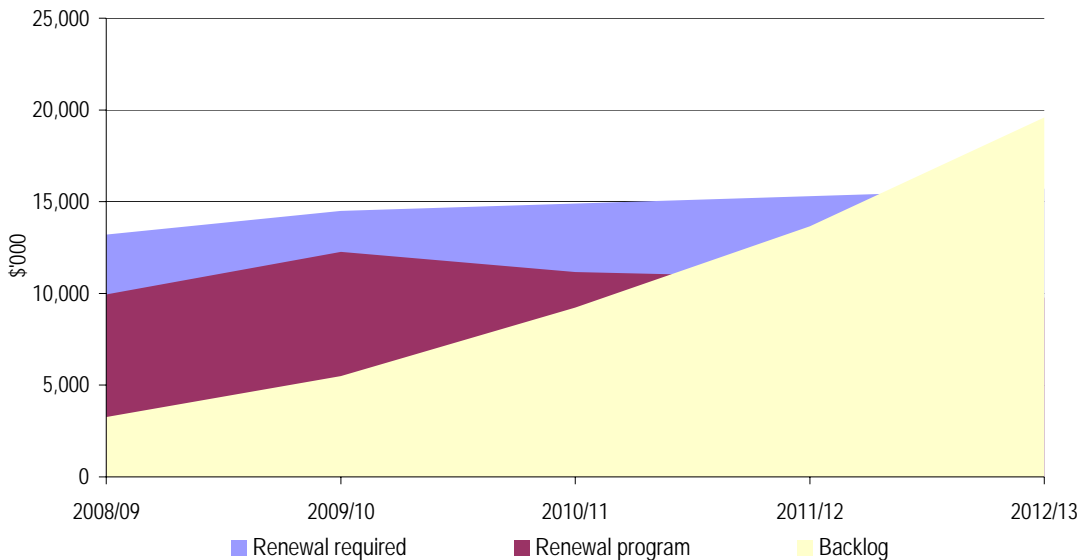
### 10.2 Infrastructure

Council's infrastructure and asset management principles are articulated in the Strategic Resource Plan (SRP). The key principles include a need for the council to encourage environmental responsibility, fund asset renewals from the annual depreciation charge and the prioritisation of maintaining this expenditure ahead of debt reduction and investment in new assets. Council has included in the budget documentation a five year forward capital works plan and program which sets out the capital expenditure requirements of the Council for the next 10 years by class of asset and is a key input to the long term financial plan. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The Strategy has been developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions.

A key objective of the Infrastructure Strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

The graph below sets out the required and actual asset renewal over the life of the current SRP.



At present, Council is similar to most municipalities in that it is presently unable to fully fund asset renewal requirements identified in the Infrastructure Strategy. While the Infrastructure Strategy is endeavouring to provide a sufficient level of annual funding to meet ongoing asset renewal needs, the above graph indicates that in later years the required asset renewal is not being addressed creating an asset renewal gap and increasing the level of backlog. Backlog is the renewal works that Council has not been able to fund over the past years and is equivalent to the accumulated asset renewal gap. In the above graph the backlog at the beginning of the five year period is \$3.257 million and \$19.598 million at the end of the period.

Notwithstanding the above, it needs to be noted that Council's depreciation charge is calculated on a straight line basis while asset condition deteriorates unevenly over time. In addition, Council expends a large amount on asset expansions and upgrades, some of which extend asset life.

A review of Council's rating and infrastructure strategy is proposed to take place over the coming year with the intent of refining these to recognise long term asset renewal and maintenance requirements.

In updating the Infrastructure Strategy for the 2009/10 year, the following influences have had a significant impact:

- The need to reduce the size of the capital rollovers to no more than **10%** of the total capital program budget.
- Development of an annual capital works resource plan that focuses on the use of flexible project management resources.
- Better planning and analysis through the engagement of Capital Planning Consultants.
- A focus on projects that have elements of environmentally sustainable design or function.
- The need to ensure that adequate funding is allocated for the timely renewal of Council's existing assets.

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Total Capital Program \$'000	Grants and Contrib's \$'000	Borrowings \$'000	Investment Reserves \$'000	Unrestricted Cash & Inv \$'000	Council Operations \$'000
2009/10	<b>28,451</b>	5,920	0	3,332	0	19,393
2010/11	<b>25,950</b>	250	0	1,927	0	23,773
2011/12	<b>25,293</b>	2,550	0	600	0	22,143
2012/13	<b>24,435</b>	250	0	600	0	23,585

In addition to using cash generated from its annual operations and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking and the resort and recreation fund. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose. Appendix A7 includes a Statement of Reserves which is a summary of the investment reserves for the year ending 30 June 2010.

### 10.3 Service delivery

The key objectives in Council's Strategic Resource Plan (referred to in Section 8.) which directly impact the future service delivery strategy are to maintain existing service levels and to achieve a small positive cash surplus over the four year life of the plan. The Rating Strategy (see Section 9.) refers to average rate revenue increases in the future of 5%. This approximates expected movements in CPI with an additional allowance of 2% to cover growth and infrastructure needs. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2009/10 %	2010/11 %	2011/12 %	2012/13 %
Consumer Price Index	2.0	3.0	3.0	3.0
Rate increases	2.0	3.0	3.0	3.0
Property growth	2.5	2.0	2.0	2.0
Wages growth	4.5	4.5	4.5	4.5
Government funding	0.0	0.0	0.0	0.0
Statutory fees	2.0	3.0	3.0	3.0
Investment return	4.0	4.0	4.0	4.0





# **2. APPENDIX A**

# **STANDARD**

# **STATEMENTS**



## **Appendix A**

### **Budgeted standard statements**

This appendix presents information in regard to the Budgeted Standard Statements. The budget information for the years 2009/10 to 2012/13 has been extracted from the Strategic Resource Plan.

The appendix includes the following budgeted information:

- A1 Budgeted Income Statement converted to Cash (2008/09 v 2009/10)
- A2 Budgeted Standard Income Statement (2008/09 - 2012/13)
- A3 Budgeted Income Statement converted to Cash (2008/09 - 2012/13)
- A4 Budgeted Standard Balance Sheet (2008/09 - 2012/13)
- A5 Budgeted Standard Cash Flow Statement (2008/09 - 2012/13)
- A6 Budgeted Standard Capital Works Statement (2008/09 - 2012/13)
- A7 Budgeted Statement of Investment Reserves (2008/09 - 2012/13)
- A8 Budgeted Schedule of Reserve Movements (2008/09 - 2012/13)

## Appendix A1

### Budgeted Income Statement converted to Cash

Comparison of 2008/09 and 2009/10 budgets

	Budget 2008/09 \$'000	Budget 2009/10 \$'000
<b>OPERATING RESULT</b>		
<b>Revenues from ordinary activities</b>		
Rates	73,680	78,293
Parking revenue	21,927	21,540
User fees & charges	14,887	14,974
Open space contributions	1,665	1,200
Grants - operating	8,010	8,763
Grants - capital	630	5,920
Interest received	1,650	1,000
Other income	8,026	8,799
	<u>130,475</u>	<u>140,489</u>
<b>Expenses from ordinary activities</b>		
Employee benefits	46,126	50,505
Contract services	35,252	35,212
Materials & other expenses	20,448	20,629
Professional services	3,577	4,671
Borrowing costs	191	161
Depreciation	13,200	14,500
<b>Total Expenditure</b>	<u>118,794</u>	<u>125,678</u>
<b>Operating surplus (deficit) for the year</b>	<u>11,681</u>	<u>14,811</u>
<b>CONVERSION TO CASH</b>		
<b>Less cash costs not included in the operating result</b>		
Capital works program	25,709	28,451
Capital expenditure - IT	1,459	1,273
Capital expenditure - Other / Parking Machines	1,609	1,828
Loan repayments	466	495
Transfers to/(from) statutory reserves	(308)	(262)
Transfers to/(from) general reserves	(3,212)	(1,831)
	<u>25,723</u>	<u>29,954</u>
<b>Plus non cash costs included in operating result</b>		
Depreciation	13,200	14,500
<b>Surplus/(deficit) for the year</b>	<u>(842)</u>	<u>(643)</u>
<b>Accumulated position brought forward</b>		
Carry Over Surplus/(Deficit)	1,223	371
Council Initiatives Carry Over	0	272
<b>Surplus/(Deficit) Carried Forward</b>	<u>381</u>	<u>0</u>

## Appendix A2

### Budgeted Standard Income Statement

For the four years ending 30 June 2013

	Forecast Actual 2008/09 \$'000	Budget 2009/10 \$'000	Strategic Resource Plan Projections		
			2010/11 \$'000	2011/12 \$'000	2012/13 \$'000
<b>OPERATING RESULT</b>					
<b>Revenues from ordinary activities</b>					
Rates	74,480	<b>78,293</b>	82,207	86,317	90,633
Parking revenue	21,027	<b>21,540</b>	21,540	21,540	21,540
User fees & charges	14,756	<b>14,974</b>	15,573	16,196	16,844
Open space contributions	1,665	<b>1,200</b>	1,200	1,200	1,200
Grants - operating	8,230	<b>8,763</b>	8,763	8,763	8,763
Grants - capital	630	<b>5,920</b>	250	2,550	250
Interest received	1,650	<b>1,000</b>	1,000	1,000	1,000
Other income	7,590	<b>8,799</b>	9,151	9,517	9,898
	<b>130,028</b>	<b>140,489</b>	<b>139,684</b>	<b>147,083</b>	<b>150,128</b>
<b>Expenses from ordinary activities</b>					
Employee benefits	45,826	<b>50,505</b>	52,779	55,153	57,636
Contract services	35,298	<b>35,212</b>	36,268	37,356	38,477
Materials & other expenses	20,189	<b>20,629</b>	20,470	20,470	20,470
Professional services	3,777	<b>4,671</b>	4,811	4,955	5,104
Borrowing costs	191	<b>161</b>	130	260	212
Depreciation	13,200	<b>14,500</b>	14,900	15,300	15,700
<b>Total Expenditure</b>	<b>118,481</b>	<b>125,678</b>	<b>129,358</b>	<b>133,494</b>	<b>137,599</b>
<b>Operating surplus (deficit) for the year</b>	<b>11,547</b>	<b>14,811</b>	<b>10,326</b>	<b>13,589</b>	<b>12,529</b>

## Appendix A3

### Budgeted Standard Income Statement converted to Cash

For the four years ending 30 June 2013

	Forecast Actual 2008/09 \$'000	Budget 2009/10 \$'000	Strategic Resource Plan Projections		
			2010/11 \$'000	2011/12 \$'000	2012/13 \$'000
<b>OPERATING RESULT</b>					
<b>Revenues from ordinary activities</b>					
Rates	74,480	<b>78,293</b>	82,207	86,317	90,633
Parking revenue	21,027	<b>21,540</b>	21,540	21,540	21,540
User fees & charges	14,756	<b>14,974</b>	15,573	16,196	16,844
Open space contributions	1,665	<b>1,200</b>	1,200	1,200	1,200
Grants - operating	8,230	<b>8,763</b>	8,763	8,763	8,763
Grants - capital	630	<b>5,920</b>	250	2,550	250
Interest received	1,650	<b>1,000</b>	1,000	1,000	1,000
Other income	7,590	<b>8,799</b>	9,151	9,517	9,898
	<b>130,028</b>	<b>140,489</b>	<b>139,684</b>	<b>147,083</b>	<b>150,128</b>
<b>Expenses from ordinary activities</b>					
Employee benefits	45,826	<b>50,505</b>	52,779	55,153	57,636
Contract services	35,298	<b>35,212</b>	36,268	37,356	38,477
Materials & other expenses	20,189	<b>20,629</b>	20,470	20,470	20,470
Professional services	3,777	<b>4,671</b>	4,811	4,955	5,104
Borrowing costs	191	<b>161</b>	130	260	212
Depreciation	13,200	<b>14,500</b>	14,900	15,300	15,700
<b>Total Expenditure</b>	<b>118,481</b>	<b>125,678</b>	<b>129,358</b>	<b>133,494</b>	<b>137,599</b>
<b>Operating surplus (deficit) for the year</b>	<b>11,547</b>	<b>14,811</b>	<b>10,326</b>	<b>13,589</b>	<b>12,529</b>
<b>CONVERSION TO CASH</b>					
<b>Less cash costs not included in the operating result</b>					
Capital works program	25,654	<b>28,451</b>	25,950	25,293	24,435
Capital Carry Over	7,149	<b>6,300</b>	0	0	0
Capital expenditure - IT	1,459	<b>1,273</b>	1,299	1,318	1,318
Capital expenditure - Other / Parking Machines	1,627	<b>1,828</b>	1,978	2,128	2,278
Loan - Urban Studies Centre	0	<b>0</b>	(2,600)	0	0
Loan repayments	466	<b>495</b>	526	750	798
Transfers to/(from) statutory reserves	(308)	<b>(262)</b>	(300)	(300)	(300)
Transfers to/(from) general reserves	(3,571)	<b>(1,831)</b>	(1,627)	(300)	(300)
	<b>32,476</b>	<b>36,254</b>	<b>25,226</b>	<b>28,889</b>	<b>28,229</b>
<b>Plus non cash costs included in operating result</b>					
Depreciation	13,200	<b>14,500</b>	14,900	15,300	15,700
<b>Surplus/(deficit) for the year</b>	<b>(7,729)</b>	<b>(6,943)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Accumulated position brought forward</b>					
Carry Over Surplus/(Deficit)	1,223	<b>371</b>	0	0	0
Council Initiatives Carry Over	(272)	<b>272</b>	0	0	0
B/Fwd Surplus to fund Capital Carry Over	7,149	<b>6,300</b>	0	0	0
<b>Surplus/(Deficit) Carried Forward</b>	<b>371</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Appendix A4

### Budgeted Standard Balance Sheet

For the four years ending 30 June 2013

	Forecast	<b>Budget</b>	Strategic Resource Plan		
	Actual		Projections		
	2009		2010	2011	2012
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Current assets</b>					
Cash and cash equivalents	32,599	<b>23,563</b>	21,636	21,036	20,436
Receivables	11,030	<b>11,030</b>	11,030	11,030	11,030
Accrued income	702	<b>702</b>	702	702	702
Prepayments	384	<b>384</b>	384	384	384
<b>Total current assets</b>	<b>44,715</b>	<b>35,679</b>	<b>33,752</b>	<b>33,152</b>	<b>32,552</b>
<b>Non-current assets</b>					
Other financial assets	5	<b>5</b>	5	5	5
Property, infrastructure, plant & equipment	1,951,670	<b>1,975,022</b>	1,989,349	2,002,788	2,015,119
<b>Total non-current assets</b>	<b>1,951,675</b>	<b>1,975,027</b>	<b>1,989,354</b>	<b>2,002,793</b>	<b>2,015,124</b>
<b>Total assets</b>	<b>1,996,390</b>	<b>2,010,706</b>	<b>2,023,106</b>	<b>2,035,945</b>	<b>2,047,676</b>
<b>Current liabilities</b>					
Payables	10,538	<b>10,538</b>	10,538	10,538	10,538
Trust funds and deposits	1,799	<b>1,799</b>	1,799	1,799	1,799
Provisions	6,960	<b>6,960</b>	6,960	6,960	6,960
Interest-bearing liabilities	495	<b>526</b>	750	798	849
<b>Total current liabilities</b>	<b>19,792</b>	<b>19,823</b>	<b>20,047</b>	<b>20,095</b>	<b>20,146</b>
<b>Non-current liabilities</b>					
Provisions	1,297	<b>1,297</b>	1,297	1,297	1,297
Interest-bearing liabilities	2,312	<b>1,786</b>	3,636	2,838	1,989
<b>Total non-current liabilities</b>	<b>3,609</b>	<b>3,083</b>	<b>4,933</b>	<b>4,135</b>	<b>3,286</b>
<b>Total liabilities</b>	<b>23,401</b>	<b>22,906</b>	<b>24,980</b>	<b>24,230</b>	<b>23,432</b>
<b>Net assets</b>	<b>1,972,989</b>	<b>1,987,800</b>	<b>1,998,126</b>	<b>2,011,715</b>	<b>2,024,244</b>
<b>Equity</b>					
Accumulated surplus	582,113	<b>599,017</b>	611,270	625,459	638,588
Asset revaluation reserve	1,368,340	<b>1,368,340</b>	1,368,340	1,368,340	1,368,340
Other reserves	22,536	<b>20,443</b>	18,516	17,916	17,316
<b>Total equity</b>	<b>1,972,989</b>	<b>1,987,800</b>	<b>1,998,126</b>	<b>2,011,715</b>	<b>2,024,244</b>

## Appendix A5

### Budgeted Standard Cash Flow Statement

For the four years ending 30 June 2013

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2008/09	2009/10	2010/11	2011/12	2012/13
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows	Inflows	Inflows	Inflows	Inflows
	(Outflows)	(Outflows)	(Outflows)	(Outflows)	(Outflows)
<b>Cash flows from operating activities</b>					
<i>Receipts</i>					
Rates and garbage charges	74,480	<b>78,293</b>	82,207	86,317	90,633
Parking fees and fines	20,282	<b>21,540</b>	21,540	21,540	21,540
User charges and other fines	14,756	<b>14,974</b>	15,573	16,196	16,844
Grants	8,860	<b>14,683</b>	9,013	11,313	9,013
Contributions	1,665	<b>1,200</b>	1,200	1,200	1,200
Interest	1,650	<b>1,000</b>	1,000	1,000	1,000
Other revenue	9,232	<b>8,799</b>	9,151	9,517	9,898
	<u>130,925</u>	<u><b>140,489</b></u>	<u>139,684</u>	<u>147,083</u>	<u>150,128</u>
<i>Payments</i>					
Employee costs	(45,513)	<b>(50,505)</b>	(52,778)	(55,153)	(57,636)
Contract Services	(35,908)	<b>(35,212)</b>	(36,268)	(37,356)	(38,477)
Materials and other expenses	(20,189)	<b>(20,629)</b>	(20,470)	(20,470)	(20,470)
Professional services	(3,777)	<b>(4,671)</b>	(4,812)	(4,955)	(5,104)
	<u>(105,387)</u>	<u><b>(111,017)</b></u>	<u>(114,328)</u>	<u>(117,934)</u>	<u>(121,687)</u>
Net cash provided by operating activities	<u>25,538</u>	<u><b>29,472</b></u>	<u>25,356</u>	<u>29,149</u>	<u>28,441</u>
<b>Cash flows from investing activities</b>					
Proceeds from property, plant and equipment	0	<b>0</b>	0	0	0
Payments for property, plant and equipment	(29,589)	<b>(37,852)</b>	(29,227)	(28,739)	(28,031)
Net cash used in investing activities	<u>(29,589)</u>	<u><b>(37,852)</b></u>	<u>(29,227)</u>	<u>(28,739)</u>	<u>(28,031)</u>
<b>Cash flows from financing activities</b>					
Finance costs	(191)	<b>(161)</b>	(130)	(260)	(212)
Proceeds from borrowings	0	<b>0</b>	2,600	0	0
Repayment of borrowings	(466)	<b>(495)</b>	(526)	(750)	(798)
Net cash provided by (used in) financing activities	<u>(657)</u>	<u><b>(656)</b></u>	<u>1,944</u>	<u>(1,010)</u>	<u>(1,010)</u>
<b>Net decrease in cash &amp; cash equivalents</b>	<u>(4,708)</u>	<u><b>(9,036)</b></u>	<u>(1,927)</u>	<u>(600)</u>	<u>(600)</u>
Cash & cash equivalents at beginning of year	37,307	<b>32,599</b>	23,563	21,636	21,036
<b>Cash &amp; cash equivalents at end of year</b>	<u><u>32,599</u></u>	<u><u><b>23,563</b></u></u>	<u><u>21,636</u></u>	<u><u>21,036</u></u>	<u><u>20,436</u></u>

## Appendix A6

### Budgeted Standard Capital Works Statement

For the four years ending 30 June 2013

	Forecast	<b>Budget</b>	Strategic Resource Plan		
	Actual		Projections		
	2008/09		2010/11	2011/12	2012/13
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Capital works areas</b>					
Roads	9,875	<b>8,605</b>	9,108	8,878	11,325
Parks & open space	8,497	<b>6,098</b>	5,372	5,236	5,035
Buildings	6,625	<b>11,345</b>	9,160	8,928	6,305
Signage & street furniture	265	<b>350</b>	311	304	270
South Melbourne Market	0	<b>1,250</b>	1,142	1,113	700
Planning, implementation & other	779	<b>803</b>	857	834	800
	<u>26,041</u>	<u><b>28,451</b></u>	<u>25,950</u>	<u>25,293</u>	<u>24,435</u>
<b>Capital expenditure areas</b>					
Plant & Equipment	3,086	<b>3,101</b>	3,277	3,446	3,596
<b>TOTAL CAPITAL</b>	<u>29,127</u>	<u><b>31,552</b></u>	<u>29,227</u>	<u>28,739</u>	<u>28,031</u>
<b>Represented by:</b>					
Asset renewal	9,943	<b>12,263</b>	11,159	10,876	9,761
New assets - capital works	9,231	<b>8,550</b>	5,579	5,438	5,535
Asset expansion/upgrade	6,625	<b>6,835</b>	8,408	8,195	8,341
Planning & implementation	242	<b>803</b>	804	784	798
New assets - capital expenditure	3,086	<b>3,101</b>	3,277	3,446	3,596
<b>TOTAL CAPITAL</b>	<u>29,127</u>	<u><b>31,552</b></u>	<u>29,227</u>	<u>28,739</u>	<u>28,031</u>

### Reconciliation of net movement in property, plant and equipment

	Forecast	<b>Budget</b>	Strategic Resource Plan		
	Actual		Projections		
	2008/09		2010/11	2011/12	2012/13
	\$'000	\$'000	\$'000	\$'000	\$'000
Capital works	26,041	<b>28,451</b>	25,950	25,293	24,435
Capital expenditure	3,086	<b>3,101</b>	3,277	3,446	3,596
Capital works carried forward	6,761	<b>6,300</b>	0	0	0
	<u>35,888</u>	<u><b>37,852</b></u>	<u>29,227</u>	<u>28,739</u>	<u>28,031</u>
Asset revaluation increment	0	<b>0</b>	0	0	0
Depreciation & amortisation	-13,200	<b>-14,500</b>	-14,900	-15,300	-15,700
Written down value of assets sold	0	<b>0</b>	0	0	0
Granted assets	0	<b>0</b>	0	0	0
Recognition of previously unrecognised assets	0	<b>0</b>	0	0	0
<b>Net movement in property, plant &amp; equipment</b>	<u>22,688</u>	<u><b>23,352</b></u>	<u>14,327</u>	<u>13,439</u>	<u>12,331</u>

## Appendix A7

### Budgeted Statement of Investment Reserves

For the four years ending 30 June 2013

	Forecast	<b>Budget</b>	Strategic Resource Plan		
	Actual		Projections		
	2009		2011	2012	2013
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Statutory</b>					
Car parking	980	<b>980</b>	980	980	980
Infrastructure	270	<b>270</b>	270	270	270
Resort and recreation	3,284	<b>3,022</b>	2,722	2,422	2,122
<b>Total statutory reserves</b>	<b>4,534</b>	<b>4,272</b>	<b>3,972</b>	<b>3,672</b>	<b>3,372</b>
<b>Discretionary</b>					
General purpose	5,235	<b>4,253</b>	2,926	2,926	2,926
Remediation	3,610	<b>3,310</b>	3,010	2,710	2,410
Southport Nursing Home	3,100	<b>3,100</b>	3,100	3,100	3,100
Sustainable transport	812	<b>901</b>	901	901	901
Station Pier	810	<b>810</b>	810	810	810
South Melbourne Central	675	<b>1,012</b>	1,012	1,012	1,012
Other	3,760	<b>2,785</b>	2,785	2,785	2,785
<b>Total discretionary reserves</b>	<b>18,002</b>	<b>16,171</b>	<b>14,544</b>	<b>14,244</b>	<b>13,944</b>
<b>Total reserves</b>	<b>22,536</b>	<b>20,443</b>	<b>18,516</b>	<b>17,916</b>	<b>17,316</b>

## Appendix A8

### Schedule of Reserve Movements

For the four years ending 30 June 2013

	2009/10				2010/11			2011/12			2012/13		
	Forecast Actual 2008/09	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2009/10	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2010/11	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2011/12	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2012/13
<b>1 GENERAL RESERVE ( 4721)</b>													
GENERAL	5,235,062.23	913,000.00	(1,895,000.00)	4,253,062.23	0.00	(1,327,000.00)	2,926,062.23	0.00	0.00	2,926,062.23	0.00	0.00	2,926,062.23
Ormond Rd Cable Relocation (job # 01236)	1,484.10			1,484.10			1,484.10			1,484.10			1,484.10
Tied Grants Accrual	1,900,000.00			1,900,000.00			1,900,000.00			1,900,000.00			1,900,000.00
Southport Nursing Home	100,000.00			100,000.00			100,000.00			100,000.00			100,000.00
Station Pier Restaurants	810,000.00			810,000.00			810,000.00			810,000.00			810,000.00
Child Care Centre Infrastructure Levy	410,737.00			410,737.00			410,737.00			410,737.00			410,737.00
Southport Nursing Home Contribution	3,000,000.00			3,000,000.00			3,000,000.00			3,000,000.00			3,000,000.00
2007/08 Cap Works Projects (to be re-scoped in 2008/09)	700,000.00		(700,000.00)	0.00		0.00	0.00		0.00	0.00		0.00	0.00
Sth Melb Data Centre & Assist Centre	600,000.00		(300,000.00)	300,000.00			300,000.00			300,000.00			300,000.00
Energy Revolving Fund	3,156.50	25,000.00		28,156.50			28,156.50			28,156.50			28,156.50
Remediation Reserve	3,609,649.79	2,000,000.00	(2,300,000.00)	3,309,649.79	2,000,000.00	(2,300,000.00)	3,009,649.79	2,000,000.00	(2,300,000.00)	2,709,649.79	2,000,000.00	(2,300,000.00)	2,409,649.79
<b>Total</b>	<b>16,370,089.62</b>	<b>2,938,000.00</b>	<b>(5,195,000.00)</b>	<b>14,113,089.62</b>	<b>2,000,000.00</b>	<b>(3,627,000.00)</b>	<b>12,486,089.62</b>	<b>2,000,000.00</b>	<b>(2,300,000.00)</b>	<b>12,186,089.62</b>	<b>2,000,000.00</b>	<b>(2,300,000.00)</b>	<b>11,886,089.62</b>
Housing Fund General	145,413.00			145,413.00			145,413.00			145,413.00			145,413.00
Sustainable Transport	811,617.24	589,000.00	(500,000.00)	900,617.24	550,000.00	(550,000.00)	900,617.24	550,000.00	(550,000.00)	900,617.24	550,000.00	(550,000.00)	900,617.24
South Melbourne Central (Red Bears)	674,866.35	337,000.00		1,011,866.35			1,011,866.35			1,011,866.35			1,011,866.35
	1,631,896.59	926,000.00	(500,000.00)	2,057,896.59	550,000.00	(550,000.00)	2,057,896.59	550,000.00	(550,000.00)	2,057,896.59	550,000.00	(550,000.00)	2,057,896.59
<b>TOTAL GENERAL RESERVE</b>	<b>18,001,986.21</b>	<b>3,864,000.00</b>	<b>(5,695,000.00)</b>	<b>16,170,986.21</b>	<b>2,550,000.00</b>	<b>(4,177,000.00)</b>	<b>14,543,986.21</b>	<b>2,550,000.00</b>	<b>(2,850,000.00)</b>	<b>14,243,986.21</b>	<b>2,550,000.00</b>	<b>(2,850,000.00)</b>	<b>13,943,986.21</b>
<b>2 STATUTORY RESERVE (4720 &amp; 9910)</b>													
Resort & recreation	3,284,547.86	1,200,000.00	(1,462,000.00)	3,022,547.86	1,200,000.00	(1,500,000.00)	2,722,547.86	1,200,000.00	(1,500,000.00)	2,422,547.86	1,200,000.00	(1,500,000.00)	2,122,547.86
Car park	979,890.00			979,890.00			979,890.00			979,890.00			979,890.00
C13 Infrastructure	269,603.85			269,603.85			269,603.85			269,603.85			269,603.85
<b>TOTAL STATUTORY RESEVE</b>	<b>4,534,041.71</b>	<b>1,200,000.00</b>	<b>(1,462,000.00)</b>	<b>4,272,041.71</b>	<b>1,200,000.00</b>	<b>(1,500,000.00)</b>	<b>3,972,041.71</b>	<b>1,200,000.00</b>	<b>(1,500,000.00)</b>	<b>3,672,041.71</b>	<b>1,200,000.00</b>	<b>(1,500,000.00)</b>	<b>3,372,041.71</b>
<b>TOTAL GENERAL &amp; STATUTORY RESERVE</b>	<b>22,536,027.92</b>	<b>5,064,000.00</b>	<b>(7,157,000.00)</b>	<b>20,443,027.92</b>	<b>3,750,000.00</b>	<b>(5,677,000.00)</b>	<b>18,516,027.92</b>	<b>3,750,000.00</b>	<b>(4,350,000.00)</b>	<b>17,916,027.92</b>	<b>3,750,000.00</b>	<b>(4,350,000.00)</b>	<b>17,316,027.92</b>

	2009/10	2010/11	2011/12	2012/13
Net transfers to / (from) General Reserves	(1,831,000)	(1,627,000)	(300,000)	(300,000)
Net transfers to / (from) Statutory Reserves	(262,000)	(300,000)	(300,000)	(300,000)
	<u>(2,093,000)</u>	<u>(1,927,000)</u>	<u>(600,000)</u>	<u>(600,000)</u>





# **3. APPENDIX B**

# **STATUTORY**

# **DISCLOSURES**



## **Appendix B**

### **Statutory disclosures**

This appendix presents information which the Act and the Regulations require to be disclosed in the Council's annual budget.

The appendix includes the following budgeted information:

- Borrowings
- Rates and charges



## Regulation 8 - Local Government (Finance & Reporting) Regulations 2004

Information available for public inspection - 2009/10 Final Budget

### 1. Borrowings

	2008/09	2009/10
	\$	\$
New borrowings (other than refinancing)	0	0
Debt redemption	465,700	495,008

### 2. Rates and charges

#### 2.1 The proposed rate in the dollar to be levied

	2008/09	2009/10
	cents/\$NAV	cents/\$NAV
General rate	3.6088	3.7135

#### 2.2 The estimated amount to be raised by the rate to be levied

	2008/09	2009/10
	\$	\$
General rates	73,680,000	77,693,000
Supplementary rates	0	600,000
<b>Total</b>	<b>73,680,000</b>	<b>78,293,000</b>

#### 2.3 The estimated total amount to be raised by rates

	2008/09	2009/10
	\$	\$
Total rates to be raised	73,680,000	78,293,000

#### 2.4 The proposed percentage change in the rate in the dollar for each type of rate to be levied, compared to that of the previous financial year

	2008/09	2009/10
	Change	Change
	%	%
General rate	-24.76	2.90

#### 2.5 The number of assessments for each type of rate to be levied compared to the previous year

	2008/09	2009/10
	\$	\$
General rate	61,102	62,409

#### 2.6 The basis of valuation to be used is the Net Annual Value (NAV)

#### 2.7 The estimated total value of land in respect of which each type of rate is to be levied compared with the previous year

	2008/09	2009/10
	\$	\$
General rate	2,041,671,816	2,092,179,560

**2.8 The proposed unit amount to be levied for each type of charge under section 162 of the Act**

Type of Charge	Per Rateable Property 2008/09 \$	Per Rateable Property 2009/10 \$
Annual Garbage Charge for non-rateable tenements	260	<b>260</b>
240 Litre Bin - Annual Service Charge	120	<b>120</b>
<b>Total</b>	380	<b>380</b>

**2.9 The estimated amounts to be raised for each type of charge to be levied compared to the previous year**

Type of Charge	2008/09 \$	2009/10 \$
Annual Garbage Charge for non-rateable tenements	17,680	<b>20,020</b>
240 Litre Bin - Annual Service Charge	184,560	<b>176,760</b>
<b>Total</b>	202,240	<b>196,780</b>

**2.10 The estimated total amount to be raised by rates and charges:**

	2008/09 \$	2009/10 \$
General Rates	73,680,000	<b>77,693,000</b>
Supplementary Rates	0	<b>600,000</b>
Charges	202,240	<b>196,780</b>
<b>Total</b>	73,882,240	<b>78,489,780</b>

**2.11 There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges.**



# **4. APPENDIX C**

# **CAPITAL WORKS**

# **PROGRAM**



## **Appendix C**

### **Summary of Capital works program (2009/10 - 2012/13)**

This appendix presents a listing of the capital works projects that will be undertaken for the 2009/10 - 2012/13 financial years.

The appendix includes the following information

- C1 2009/2010 Capital Works Program Summary
- C2 Five Year Capital Works Program
- C3 2009/2010 Capital Works Funding by Asset Class



## Appendix C1 2009/2010 Capital Works Program Summary

### Summary

The 2009/10 Capital Works Program has been developed to respond to demands across the municipality, with particular focus on environmentally sensitive projects and projects that enhance Port Phillip's special places and spaces.

The Council has developed a program based on robust discussion and debate and on the likelihood of projects being completed in the year that they were proposed. The proposed capital works program cost for 2009/10 is \$28,450,800. This includes projected remediation expenditure of \$2.3M on Gasworks Park.

### Background

The new Council has developed a draft capital works program based on the strategic directions of its Council Plan. These four directions are:

- Engaging and governing the city
- Taking action on climate change
- Strengthening our diverse and inclusive community
- Enhancing liveability

The draft capital works program has identified projects and programs for each of the above strategies.

Strategy	Projects / Programs	Funding (\$)
Engaging and governing the city	1	\$225,000
Taking action on climate change	8	\$1,805,000
Strengthening our diverse and inclusive community	10	\$10,890,000
Enhancing liveability	38	\$15,528,000
Unallocated funding	1	\$2,800
	58	\$28,450,800

### Development of the 2009/10 Program

The following principles were used in developing the 2009/10 capital works program:

- Reduce the size of the capital rollovers to no more than 10% of the program budget
- A focus on projects that have elements of environmentally sustainable design or function
- A program that responds to community consultation
- A degree of flexibility to respond to emerging issues and needs.
- A project management resource commensurate with the size of the capital works program.

The program has also been developed to ensure that adequate funding is allocated to the timely renewal of Council's existing assets.

The proposed allocation for the various asset types is as follows:

2009/10 Capital Program by Asset Type	
Roads	\$8,605,000
Parks & open space	\$6,098,000
Buildings	\$11,345,000
Signage & Street Furniture	\$350,000
South Melbourne Market	\$1,250,000
Planning, implementation & other	\$803,000
<b>Total</b>	<b>\$28,451,000</b>

The proposed allocation for each category of funding is as follows:

<b>2009/10 Capital Program by Funding Summary</b>	
New Assets	\$8,550,000
Enhancement to Assets	\$6,835,000
Renewal of Assets	\$12,263,000
Planning & Implementation	\$803,000
<b>Total</b>	<b>\$28,451,000</b>

### **New Assets**

New assets to be constructed in 2009/10 total 21% of the program. The significant projects include:-

- St Kilda Family and Children's Centre and Car Park - \$4.65M
- Liardet St Family and Children's Centre - \$2.8M
- Northport Oval Redevelopment - \$420K

### **Asset Enhancements**

Enhancements to assets to be constructed in 2009/10 total 24% of the program. The significant projects include:-

- Elwood Park Sports Pavilion (Final Stage) - \$1.3M
- Urban Studies Centre - \$1.1M
- Elwood Foreshore Stage 3 - \$790K
- Sustainable Public Lighting - \$530K

### **Asset Renewals**

Asset Renewal projects to be constructed in 2009/10 total 43% of the program. The significant projects include:-

- Footpath Rehabilitation - \$1.3M
- Road Rehabilitation and Resurfacing - \$2.85M
- Kerb and Channel Rehabilitation - \$1.2M
- Right of Way Program - \$130K
- Environmental Retrofits - \$200K

### **Source of Funds for 2009/10 Capital Works Budget**

	\$
External Income (Grants, Contributions, etc)	5,920,000
Rates and General Operations	19,393,800
Reserve Transfers	
- Resort & Recreation Reserve	1,462,000
- Sustainable Transport Reserve	500,000
- Other Reserves	1,370,000
	3,332,000
	28,645,800

## Appendix C2

### Five Year Capital Works Program 2009/10 - 2012/13

Capital Works Program						
Project Name	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	5 Year TOTAL
<b>Engaging and Governing the City</b>						
Call Centre Re-Location	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
<b>SUB TOTAL</b>	<b>\$ 225,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 225,000</b>
<b>Taking Action on Climate Change</b>						
Managing Climate Change in Open Space	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
Irrigation Systems Renewal	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Improving Water Management Practices & Sports Facilities Renewals	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
St Kilda Botanic Gardens - Pond	\$ 75,000	\$ 350,000	\$ -	\$ -	\$ -	\$ 425,000
SMM- Veggie Lane Roof	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SMM - Rooftop Environmental Works	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Environmental Retrofits	\$ 200,000	\$ 300,000	\$ 350,000	\$ 500,000	\$ 500,000	\$ 1,850,000
Sustainable Public Lighting	\$ 530,000	\$ 530,000	\$ 530,000	\$ 530,000	\$ -	\$ 2,120,000
<b>SUB TOTAL</b>	<b>\$ 1,805,000</b>	<b>\$ 1,680,000</b>	<b>\$ 1,380,000</b>	<b>\$ 1,530,000</b>	<b>\$ 1,000,000</b>	<b>\$ 7,395,000</b>
<b>Strengthening our Diverse and Inclusive Community</b>						
St Kilda Family & Children's Service Centre	\$ 2,200,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 6,200,000
St Kilda Town Hall Precinct Basement Car Park	\$ 2,450,000	\$ -	\$ -	\$ -	\$ -	\$ 2,450,000
Liardet Street Family & Children's Service Centre	\$ 2,800,000	\$ 2,740,000	\$ -	\$ -	\$ -	\$ 5,540,000
Elwood Park Sports Pavilion	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000
Northport Pavilion Redevelopment Stage 2	\$ 420,000	\$ 1,000,000	\$ 3,080,000	\$ -	\$ -	\$ 4,500,000
Urban Studies Centre Construction	\$ 1,100,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ 3,700,000
St Kilda Library Detailed Design	\$ 150,000	\$ -	\$ 1,000,000	\$ 1,500,000	\$ -	\$ 2,650,000
Gasworks Arts Park Design Stage 2	\$ -	\$ 100,000	\$ 1,000,000	\$ 1,500,000	\$ -	\$ 2,600,000
Play Space Renewal - Alma Park Tree House	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Play Space Renewal - Danks St Median	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Gasworks Arts Park Associated Works	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Unallocated Building Projects	\$ -	\$ -	\$ 466,000	\$ 495,000	\$ 5,000,000	\$ 5,961,000
<b>SUB TOTAL</b>	<b>\$ 10,890,000</b>	<b>\$ 10,440,000</b>	<b>\$ 5,546,000</b>	<b>\$ 3,495,000</b>	<b>\$ 5,000,000</b>	<b>\$ 35,371,000</b>

## Capital Works Program

Project Name	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	5 Year TOTAL
<b>Enhancing Liveability</b>						
Inkerman/Pakington Lane	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Rouse Street - Construction	\$ -	\$ -	\$ 580,000	\$ -	\$ -	\$ 580,000
Inkerman Pedestrian & Streetscape Improvement	\$ -	\$ -	\$ -	\$ 320,000	\$ -	\$ 320,000
Improving Walkability - Bridport/Montague Pedestrian Safety	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 105,000
Coventry St Streetscape Upgrade	\$ -	\$ -	\$ 600,000	\$ 800,000	\$ 400,000	\$ 1,800,000
Bridge St Streetscape Design and Construct	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Improving Walkability - Pedestrian Safety, Mobility and Facilities.	\$ -	\$ 100,000	\$ 250,000	\$ 100,000	\$ -	\$ 450,000
Improving Walkability - (09/10 Carlisle Street)	\$ 250,000	\$ 250,000	\$ 250,000	\$ 275,000	\$ 275,000	\$ 1,300,000
Traffic Safety Improvements	\$ 130,000	\$ 130,000	\$ 130,000	\$ 150,000	\$ 150,000	\$ 690,000
Luna Park Interchange	\$ 200,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 700,000
Bay Street Palm Trees	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Bike Lane - Cecil Street	\$ 550,000	\$ -	\$ 1,000,000	\$ 1,500,000	\$ -	\$ 3,050,000
Bike Lane - Beach St (Marine Pde) Stage 4 Construction	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Bike Lane - Beaconsfield Pde	\$ 50,000	\$ 350,000	\$ -	\$ -	\$ -	\$ 400,000
Bike Lane - Jacka Boulevard	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
South Melbourne Market Stalls - 101 - 103	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
SMM- Substation	\$ 350,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 650,000
Sandridge Life Saving Club Detailed Design	\$ -	\$ -	\$ 70,000	\$ 430,000	\$ -	\$ 500,000
Public Toilet Strategy Construction - Middle Park Beach	\$ 330,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 330,000	\$ 1,650,000
Public Toilet Strategy Design - Sandridge Beach	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Port Melbourne and South Melbourne Life Saving Club -Design	\$ 100,000	\$ -	\$ 1,000,000	\$ 1,500,000	\$ -	\$ 2,600,000
West Beach Balustrade Stage 2	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
West Beach Landscaping	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Middle Park Beach Landscaping	\$ 90,000	\$ 360,000	\$ -	\$ -	\$ -	\$ 450,000
Elwood Foreshore Stage 3	\$ 790,000	\$ -	\$ 1,422,000	\$ -	\$ -	\$ 2,212,000
Foreshore Minor Infrastructure Improvements	\$ 125,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 725,000
Garden City Reserve Final Stage	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ 590,000
Perce White Reserve	\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 200,000
Pocket Parks	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
St Kilda Botanic Gardens - Gates	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Memorials & Monuments Rectification Stage 1	\$ 88,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 488,000
Activity Centre Gateway Signage	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ 260,000

## Capital Works Program

Project Name	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	5 Year TOTAL
Gasworks Park Remediation	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	\$ 2,300,000	\$ -	\$ 9,200,000
Street Signage & Furniture Renewal and New	\$ 200,000	\$ 250,000	\$ 260,000	\$ 265,000	\$ 270,000	\$ 1,245,000
Park Furniture & Signage	\$ 150,000	\$ 150,000	\$ 155,000	\$ 155,000	\$ 160,000	\$ 770,000
Roads to Recovery	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 950,000
Drainage Improvements Program	\$ 600,000	\$ 620,000	\$ 660,000	\$ 690,000	\$ 725,000	\$ 3,295,000
Footpath Rehabilitation Program	\$ 1,300,000	\$ 1,365,000	\$ 1,435,000	\$ 1,500,000	\$ 1,575,000	\$ 7,175,000
Road Rehabilitation Program	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 10,500,000
Road Resurfacing Program	\$ 1,350,000	\$ 1,415,000	\$ 1,485,000	\$ 1,560,000	\$ 1,640,000	\$ 7,450,000
Kerb Renewal Program	\$ 800,000	\$ 840,000	\$ 880,000	\$ 925,000	\$ 970,000	\$ 4,415,000
ROW Renewal Program	\$ 600,000	\$ 630,000	\$ 660,000	\$ 690,000	\$ 725,000	\$ 3,305,000
Unallocated South Melbourne Market Projects	\$ 100,000	\$ 300,000	\$ 900,000	\$ 700,000	\$ 900,000	\$ 2,900,000
Unallocated Roads Projects	\$ -	\$ -	\$ -	\$ 300,000	\$ 1,500,000	\$ 1,800,000
Unallocated Parks and Open Space Projects	\$ -	\$ -	\$ 250,000	\$ 830,000	\$ 1,500,000	\$ 2,580,000
Future Capital Works Concept and Detailed Design	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
Soil Contamination Investigation & Remediation	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
<b>SUB TOTAL</b>	<b>\$ 15,528,000</b>	<b>\$ 13,830,000</b>	<b>\$ 18,367,000</b>	<b>\$ 19,410,000</b>	<b>\$ 15,110,000</b>	<b>\$ 82,245,000</b>
<b>Unallocated Funding</b>	<b>\$ 2,800</b>					
<b>TOTALS</b>	<b>\$ 28,450,800</b>	<b>\$ 25,950,000</b>	<b>\$ 25,293,000</b>	<b>\$ 24,435,000</b>	<b>\$ 21,110,000</b>	<b>\$ 125,236,000</b>

**Appendix C2**  
**2009/2010 Capital Works Funding by Asset Class**

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
<b>BUILDINGS</b>								
<b>ENHANCEMENT</b>								
02153	Unallocated South Melbourne Market Projects.	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
02451	Urban Studies Centre Redevelopment (Stage 2)	\$1,100,000	\$1,100,000	\$1,100,000	\$0	\$0	\$0	\$0
02454	Elwood Park Sports Pavilion Redevelopment (Final Stage)	\$1,300,000	\$1,300,000	\$1,300,000	\$0	\$0	\$0	\$0
02578	South Melbourne Market - Substation	\$350,000	\$350,000	\$350,000	\$0	\$0	\$0	\$0
02580	South Melbourne Market - Veggie Lane Roof	\$400,000	\$400,000	\$400,000	\$0	\$0	\$0	\$0
02592	South Melbourne Market - Stalls 101-103	\$300,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0
02600	CoPP Call Centre Relocation	\$225,000	\$225,000	\$0	\$0	\$225,000	\$0	\$0
<b>TOTALS FOR ENHANCEMENT:</b>		<b>\$3,775,000</b>	<b>\$3,775,000</b>	<b>\$3,550,000</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>
<b>NEW WORKS</b>								
00490	Gasworks Arts Park - Associated Works	\$20,000	\$20,000	\$20,000	\$0	\$0	\$0	\$0
02411	Public Toilet Strategy - Middle Park Beach Construction	\$330,000	\$330,000	\$330,000	\$0	\$0	\$0	\$0
02448	Port Melbourne and South Melbourne Life Saving Cluc	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
02449	St Kilda Family and Childrens Services Centre (Stage 2)	\$2,200,000	\$275,000	\$0	\$0	\$275,000	\$0	\$2,100,000
02520	Liardet Street Family & Children's Service Centre - Stage 2	\$2,800,000	\$0	\$0	\$0	\$0	\$0	\$2,800,000
02562	St Kilda Town Hall Precinct Basement Car Park	\$2,450,000	\$2,450,000	\$2,300,000	\$0	\$150,000	\$0	\$0
02564	Northport Pavilion Redevelopment Stage 2	\$420,000	\$420,000	\$0	\$0	\$420,000	\$0	\$0
02584	South Melbourne Market - Rooftop Environment Works	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
02594	Public Toilet Strategy - Sandridge Beach Design	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR NEW WORKS:</b>		<b>\$8,470,000</b>	<b>\$3,745,000</b>	<b>\$2,900,000</b>	<b>\$0</b>	<b>\$845,000</b>	<b>\$0</b>	<b>\$4,900,000</b>
<b>RENEWAL</b>								
01196	St Kilda Library Detailed Design	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$0
02569	Environmental Retrofits 09/10	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR RENEWAL:</b>		<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTALS FOR BUILDINGS:</b>		<b>\$12,595,000</b>	<b>\$7,870,000</b>	<b>\$6,800,000</b>	<b>\$0</b>	<b>\$1,070,000</b>	<b>\$0</b>	<b>\$4,900,000</b>

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
<b>CAPITAL PROJECTS</b>								
<b>PLANNING AND IMPLEMENTATION</b>								
02483	Future Capital Works concept & Detailed Design	\$500,000	\$500,000	\$500,000	\$0	\$0	\$0	\$0
02561	Soil Contamination Investigation & Remediation	\$300,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0
02635	Unallocated Funding 09/10	\$2,800	\$2,800	\$2,800	\$0	\$0	\$0	\$0
<b>TOTALS FOR PLANNING AND IMPLEMENTATION:</b>		<b>\$802,800</b>	<b>\$802,800</b>	<b>\$802,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTALS FOR CAPITAL PROJECTS:</b>		<b>\$802,800</b>	<b>\$802,800</b>	<b>\$802,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>DRAINAGE</b>								
<b>RENEWAL</b>								
02478	Drainage Improvement Programme	\$600,000	\$600,000	\$600,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR RENEWAL:</b>		<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTALS FOR DRAINAGE:</b>		<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FOOTPATHS</b>								
<b>RENEWAL</b>								
02465	Footpath Rehabilitation Program 09/10	\$1,300,000	\$1,300,000	\$1,300,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR RENEWAL:</b>		<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTALS FOR FOOTPATHS:</b>		<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
<b>PARKS AND OPEN SPACE</b>								
<b>NEW WORKS</b>								
00962	West Beach Pavilion, Landscape Works.	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR NEW WORKS:</b>		<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>RENEWAL</b>								
02470	Gasworks Park Remediation (Stage 4)	\$2,300,000	\$2,300,000	\$2,000,000	\$0	\$300,000	\$0	\$0
01789	Play Space Renewal - Alma Park Tree House	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
02221	Managing Climate Change in Open Spaces	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
02432	Garden City Reserve Renewal Final Stage	\$590,000	\$590,000	\$118,000	\$472,000	\$0	\$0	\$0
02435	Irrigation System Renewal	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
02436	Foreshore Minor Infrastructure Improvement Program	\$125,000	\$125,000	\$125,000	\$0	\$0	\$0	\$0
02439	Improve Water Management Practices & Sports Facilities Renewals	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
02455	Elwood Foreshore Management Plan (Stage 2)	\$790,000	\$790,000	\$0	\$790,000	\$0	\$0	\$0
02482	Parks Signage and Furniture Renewal Program 09/10	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$0
02486	Pocket Parks	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
02570	Middle Park Beach Landscaping	\$90,000	\$90,000	\$90,000	\$0	\$0	\$0	\$0
02571	West Beach Balustrade Stage 2	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$0
02573	St Kilda Botanic Gardens - Gates	\$200,000	\$200,000	\$0	\$200,000	\$0	\$0	\$0
02574	Memorials & Monuments Rectification Stage 1	\$88,000	\$88,000	\$88,000	\$0	\$0	\$0	\$0
02575	Perce White Reserve - Design	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
02577	Play Space Renewal - Danks Street Median	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0	\$0
02597	St Kilda Botanic Gardens - Pond - Design	\$75,000	\$75,000	\$75,000	\$0	\$0	\$0	\$0
02601	Bay Street Landscaping & Tree Planting	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR RENEWAL:</b>		<b>\$5,798,000</b>	<b>\$5,798,000</b>	<b>\$4,036,000</b>	<b>\$1,462,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTALS FOR PARKS AND OPEN SPACE:</b>		<b>\$6,048,000</b>	<b>\$6,048,000</b>	<b>\$4,286,000</b>	<b>\$1,462,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
<b>ROADS</b>								
<b>ENHANCEMENT</b>								
02429	Local Area Traffic Safety Improvements - Bank & Moray Streets	\$130,000	\$0	\$0	\$0	\$0	\$0	\$150,000
02576	Luna Park Interchange	\$200,000	\$200,000	\$0	\$0	\$0	\$200,000	
02581	Improving Walkability - Carlisle Street	\$250,000	\$250,000	\$100,000	\$0	\$0	\$150,000	\$0
<b>TOTALS FOR ENHANCEMENT:</b>		<b>\$580,000</b>	<b>\$450,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$150,000</b>
<b>NEW WORKS</b>								
02089	Pedestrian Safety & Facilities Improvements – Bridport St/Montague Street	\$105,000	\$105,000	\$105,000	\$0	\$0	\$0	\$0
02103	Bike Lane - Cecil Street	\$550,000	\$50,000	\$0	\$0	\$0	\$50,000	\$500,000
02565	Bike Lane - Beaconsfield Parade - Design	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
02566	Bike Lane - Jacka Boulevard - Construction	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$0
02567	Bike Lane -Beach Street (Marine Pde) Stage 4 Construction	\$250,000	\$250,000	\$150,000	\$0	\$0	\$100,000	\$0
<b>TOTALS FOR NEW WORKS:</b>		<b>\$1,105,000</b>	<b>\$605,000</b>	<b>\$455,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$500,000</b>
<b>RENEWAL</b>								
02115	Pedestrian Improvements - Inkerman/Pakington Lane	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0	\$0
02456	Road Rehabilitation Program 09/10	\$1,500,000	\$1,320,000	\$1,320,000	\$0	\$0	\$0	\$180,000
02464	Road Resurfacing Program 09/10	\$1,350,000	\$1,350,000	\$1,350,000	\$0	\$0	\$0	\$0
02466	Kerb Renewal Programme 09/10	\$800,000	\$800,000	\$800,000	\$0	\$0	\$0	\$0
02467	Right of Way (lanes) Renewal Program 09/10	\$600,000	\$600,000	\$600,000	\$0	\$0	\$0	\$0
02468	Roads to Recovery (R2R) Program 09/10	\$190,000	\$0	\$0	\$0	\$0	\$0	\$190,000
02588	Sustainable Public Lighting	\$530,000	\$530,000	\$530,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR RENEWAL:</b>		<b>\$5,220,000</b>	<b>\$4,850,000</b>	<b>\$4,850,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$370,000</b>
<b>TOTALS FOR ROADS:</b>		<b>\$6,905,000</b>	<b>\$5,905,000</b>	<b>\$5,405,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$1,020,000</b>
<b>SIGNAGE AND STREET FURNITURE</b>								
<b>RENEWAL</b>								
02475	Street Signage & Furniture New & Renewal Programme 09/10	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
<b>TOTALS FOR RENEWAL:</b>		<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTALS FOR SIGNAGE AND STREET FURNITURE:</b>		<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL:</b>		<b>\$28,450,800</b>	<b>\$22,725,800</b>	<b>\$19,393,800</b>	<b>\$1,462,000</b>	<b>\$1,370,000</b>	<b>\$500,000</b>	<b>\$5,920,000</b>





# **5. APPENDIX D**

# **DELIVERY OF**

# **COUNCIL**

# **SERVICES**



## **Appendix D**

### **Delivery of Council Services**

This appendix presents a breakdown of the methods by which Council services are delivered:

The appendix includes the following budgeted information:

- D1 Service Delivery Table - Organisation
- D2 Service Delivery Table - by Service Category
- D3 Service Agreement Funded Organisations (2009/10)



## Appendix D1 Delivery of Council Services

The following table provides a breakdown of the methods by which Council services are delivered:

	City of Port Phillip			
	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)
Council staff	49,348	44.39%	44,915	42.54%
Agency staff	1,157	1.04%	1,210	1.15%
Contractors	35,212	31.67%	35,252	33.38%
Service agreements	2,135	1.92%	1,200	1.14%
Total labour expenditure	87,852	79.02%	82,577	78.20%
Direct purchases of goods and services (eg. materials, insurance, maintenance, utilities, etc)	23,326	20.98%	23,018	21.80%
<b>TOTAL OPERATING EXPENDITURE</b> <i>(excl. depreciation)</i>	<b>111,178</b>	<b>100.00%</b>	<b>105,595</b>	<b>100.00%</b>

## Appendix D2 Delivery of Council Services

The following tables provide a breakdown of the methods by which Council services are delivered:

	Corporate Services				Waste Mgmt & Infrastructure Services				Open Space & Building Services			
	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)
Council staff	10,085	50.67%	9,447	47.55%	2,017	12.63%	1,886	12.05%	2,758	19.47%	1,986	14.98%
Agency staff	210	1.06%	270	1.36%	65	0.41%	68	0.43%	1	0.01%	1	0.01%
Contractors	1,041	5.23%	1,273	6.41%	13,169	82.49%	13,057	83.46%	9,718	68.59%	9,843	74.25%
Service agreements		0.00%	0	0.00%		0.00%	0	0.00%		0.00%	0	0.00%
<b>Total labour expenditure</b>	<b>11,336</b>	<b>56.96%</b>	<b>10,990</b>	<b>55.31%</b>	<b>15,251</b>	<b>95.53%</b>	<b>15,011</b>	<b>95.95%</b>	<b>12,477</b>	<b>88.06%</b>	<b>11,830</b>	<b>89.24%</b>
Direct purchases of goods and services (eg. materials, insurance, maintenance, utilities, etc)	8,567	43.04%	8,879	44.69%	714	4.47%	634	4.05%	1,691	11.94%	1,427	10.76%
<b>TOTAL OPERATING EXPENDITURE (excl. depreciation)</b>	<b>19,903</b>	<b>100.00%</b>	<b>19,869</b>	<b>100.00%</b>	<b>15,965</b>	<b>100.00%</b>	<b>15,645</b>	<b>100.00%</b>	<b>14,168</b>	<b>100.00%</b>	<b>13,257</b>	<b>100.00%</b>

	Asset Planning & Services				Ageing, Family & Children's Services				Customer Services			
	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)
Council staff	1,885	32.33%	1,516	28.14%	12,629	65.13%	11,583	64.89%	1,800	74.82%	1,659	69.74%
Agency staff	41	0.70%	70	1.30%	542	2.80%	363	2.03%	6	0.25%	0	0.00%
Contractors	1,540	26.41%	1,438	26.69%	2,963	15.28%	2,725	15.27%	281	11.67%	369	15.51%
Service agreements		0.00%	0	0.00%	595	3.07%	533	2.99%		0.00%	0	0.00%
<b>Total labour expenditure</b>	<b>3,466</b>	<b>59.44%</b>	<b>3,024</b>	<b>56.14%</b>	<b>16,729</b>	<b>86.28%</b>	<b>15,204</b>	<b>85.17%</b>	<b>2,087</b>	<b>86.74%</b>	<b>2,028</b>	<b>85.25%</b>
Direct purchases of goods and services (eg. materials, insurance, maintenance, utilities, etc)	2,365	40.56%	2,363	43.86%	2,661	13.72%	2,647	14.83%	319	13.26%	351	14.75%
<b>TOTAL OPERATING EXPENDITURE (excl. depreciation)</b>	<b>5,831</b>	<b>100.00%</b>	<b>5,387</b>	<b>100.00%</b>	<b>19,390</b>	<b>100.00%</b>	<b>17,851</b>	<b>100.00%</b>	<b>2,406</b>	<b>100.00%</b>	<b>2,379</b>	<b>100.00%</b>

	Cultural Services				City Development				Community Development			
	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)
Council staff	5,203	54.69%	4,854	56.07%	4,213	76.38%	3,974	73.85%	1,948	54.98%	1,893	57.04%
Agency staff	65	0.68%	61	0.70%	24	0.44%	167	3.10%	26	0.73%	49	1.48%
Contractors	1,364	14.34%	1,256	14.51%	2	0.04%	18	0.33%	276	7.79%	259	7.80%
Service agreements	689	7.24%	667	7.70%	400	7.25%	0	0.00%	327	9.25%	0	0.00%
Total labour expenditure	7,321	76.96%	6,838	78.99%	4,639	84.10%	4,159	77.29%	2,577	72.75%	2,201	66.32%
Direct purchases of goods and services (eg. materials, insurance, maintenance, utilities, etc)	2,192	23.04%	1,819	21.01%	877	15.90%	1,222	22.71%	966	27.25%	1,118	33.68%
<b>TOTAL OPERATING EXPENDITURE</b> <i>(excl. depreciation)</i>	<b>9,513</b>	<b>100.00%</b>	<b>8,657</b>	<b>100.00%</b>	<b>5,516</b>	<b>100.00%</b>	<b>5,381</b>	<b>100.00%</b>	<b>3,543</b>	<b>100.00%</b>	<b>3,319</b>	<b>100.00%</b>
	Environment & Renewal				Health & Amenity (incl. Parking Enforcem)				Economic Development			
	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)	2009/10 (\$'000)	2009/10 (%)	2008/09 (\$'000)	2008/09 (%)
Council staff	1,628	45.98%	1,534	48.03%	4,463	43.42%	4,010	41.52%	719	63.97%	573	57.36%
Agency staff	0	0.00%	12	0.38%	170	1.65%	149	1.54%	7	0.62%	0	0.00%
Contractors	690	19.49%	946	29.62%	4,123	40.11%	4,068	42.12%	45	4.00%	0	0.00%
Service agreements	124	3.50%	0	0.00%		0.00%	0	0.00%		0.00%	0	0.00%
Total labour expenditure	2,442	68.96%	2,492	78.02%	8,756	85.19%	8,227	85.19%	771	68.59%	573	57.36%
Direct purchases of goods and services (eg. materials, insurance, maintenance, utilities, etc)	1,099	31.04%	702	21.98%	1,522	14.81%	1,430	14.81%	353	31.41%	426	42.64%
<b>TOTAL OPERATING EXPENDITURE</b> <i>(excl. depreciation)</i>	<b>3,541</b>	<b>100.00%</b>	<b>3,194</b>	<b>100.00%</b>	<b>10,278</b>	<b>100.00%</b>	<b>9,657</b>	<b>100.00%</b>	<b>1,124</b>	<b>100.00%</b>	<b>999</b>	<b>100.00%</b>

**Appendix D3**  
**Service Agreement Funded Organisations (2009/10)**

Funded Organisations	Description	Contact Person	Amount
<b>COMMUNITY DEVELOPMENT &amp; PLANNING</b>			
South Central Migrant Resource Centre	Operation of 8 multi-cultural learning groups and provision of transport for 500 Port Phillip residents annually to the Prahran MRC office.  Office space for the counselling service in St.Kilda that sees 200 local clients annually and the South Melbourne counselling service that sees 150 local clients annually.	Leo Kelly	\$27,970.00
Port Phillip Community Group	Neighbourhoods Projects (Rooming House/Private Hotel Managers Project).	Roderick Mclvor	\$51,094.00
	RAG Access Programs.	Karen Watson	\$45,128.00
	Coordination of the Street Life Street Party Program.	Peter Streker	\$9,500.00
Port Melbourne Neighbourhood House	RAG Access Programs.	Karen Watson	\$58,577.00
	City of Voices –Funding is provided for assist the ongoing development of City of Voices.	Roderick Mclvor	\$7,024.00
Eco Centre	Coordination of the Port Phillip Urban Fresh Food Network for community & local gardeners.	Peter Streker	\$8,000.00
St Kilda Social Inclusion Project	Provision of Project Officer to St Kilda Inclusion project and associated line management & support	Ian Adotey Robyn Szechtman	\$93,000.00
Port Phillip Citizens for Reconciliation	Activities and programs promoting reconciliation.	Michelle Alchin	\$5,175.00
Boon Wurrung Elders Land Council	Welcome to Country Ceremonies.	Michelle Alchin	\$10,000.00
ISCHS	“Our Rainbow Place” activities.	Michelle Alchin	\$3,415.00
Russian Cultural TV Association	Production of material and broadcast of “Sputnik TV” series on Channel 31.	Michelle Alchin	\$8,785.00
Eco Centre	Annual funding payment for Port Phillip Eco Centre.	Paul Smith	\$124,444.00

Funded Organisations	Description	Contact Person	Amount
Port Phillip Housing Association	Annual contribution to Port Phillip Housing Trust.	Gary Spivak	<b>\$400,000.00</b>
St Kilda Youth Service	Providing two Youth specific programs: (1) Generate research and program development to support Schools around Sexuality and Same Sex attraction. (2) A peer support program, at Albert Park and Elwood Secondary Colleges. Also provide generalist youth work.	Ian Hicks	<b>\$46,842.50</b>
St Lukes Youth Outreach Program	Providing targeted social support groups for young people in South Melbourne including <ul style="list-style-type: none"> <li>· Thursday Youth Drop-in, program is structured to reflect the interests and needs of young people.</li> <li>· RatPak Internet Cafe program and homework club.</li> <li>· Youth outreach one night per week at Park Towers and Emerald Hill Estates.</li> </ul>	Ian Hicks	<b>\$36,639.60</b>
Kombiz	Provide "Girl Zone", "Impact" and "Friday night drop in" on a weekly basis. 40 weeks per year in the Port Melbourne neighbourhood.  Provide Staging equipment for annual South Melbourne youth festival.	Ian Hicks	<b>\$25,337.40</b>
Linden Centre for Contemporary Art	Provide and develop the Linden Centre gallery spaces and studios.	Ian Hicks	<b>\$175,140.00</b>
St Kilda Police & Citizens Youth	Provide the mobile activity centre recreation program at park Towers (3 nights) and Port Melbourne (1 night).	Ian Hicks	<b>\$22,791.90</b>
Gasworks Art Park	Provide and develop the Gasworks Art Park, theatre and other facilities.	Deidre Pellizzer	<b>\$327,514.00</b>

<b>Funded Organisations</b>	<b>Description</b>	<b>Contact Person</b>	<b>Amount</b>
Sports Services	MSAC - Provides access to Disability Aquatic Programs.  Cheslink Pty Ltd (t/a St Kilda Swim Centre) - Provide general public access for CoPP residents and developing and implementing aquatic recreation activities.	Paige Macdonald	<b>\$55,474.00</b>

### **COMMUNITY ASSETS & SERVICES**

Southport Day Links	Free transportation service for frail, elderly or residents with a disability in the South Melbourne and Port Melbourne areas.	Heather Betts	<b>\$20,548.00</b>
Southport Community Legal Service	Providing a free legal advice and referral service Free legal advice, in particular to low income groups, to prevent escalation of criminal or debt related matters.	Bill Hepburn	<b>\$47,291.00</b>
Port Phillip Community Group	Information, Support & Referral Service, Housing crisis funds, Port Phillip wide. Those accessing service are Health Care Card holders.	Bill Hepburn	<b>\$364,562.00</b>
Sacred Heart Mission	Volunteer program, coordination of services, meals daily and other assistance to socially and economically disadvantaged.	Heather Betts	<b>\$18,478.00</b>
Inner South Community Health Service	Assertive outreach midwife program. Provides an integrated, holistic response, which addresses the needs of vulnerable, marginalized and isolated women who are pregnant and new mothers.	Bill Hepburn	<b>\$30,580.00</b>
Inner South Community Health Services	Preschool Dental Service for children considered at high risk of poor oral health.	Bill Hepburn	<b>\$30,596.00</b>
Inner South Community Health Services (Families in Port Phillip)	Supported Playgroup for vulnerable families and children to encourage social inclusion.	Bill Hepburn	<b>\$5,200.00</b>
Port Phillip Community Group	Tax Help for the purpose of providing a tax help service to low income individuals.	Bill Hepburn	<b>\$6,887.00</b>
Holy Trinity Anglican Church – Figtree Inn	Annual Christmas Day Lunch.	Heather Betts	<b>\$3,672.00</b>

<b>Funded Organisations</b>	<b>Description</b>	<b>Contact Person</b>	<b>Amount</b>
South Melbourne Mission Kindergarten	Holiday Program for 3-5 year old children. Targeted at low income families during the January school holiday period.	Virginia Lloyd	<b>\$10,820.00</b>
Maxim	Baby Car Safety capsule program.	Bill Hepburn	<b>\$5,382.00</b>
Toy libraries	Elwood, Port Melbourne and Emerald Hill toy libraries receive operational funding and a subsidy to reduce the membership fee for low income health care card holders Toy libraries.	Virginia Lloyd	<b>\$10,821.00</b>
Port Melbourne Neighbourhood House	Get out of town. To operate a variety of programs to address the effects of social isolation on family functioning and the ability to access community support services.	Bill Hepburn	<b>\$28,122.00</b>
Albert Park/Port Melbourne Baptist Church	FaHCSIA Emergency Relief funding on-forwarded to the Church.	Bill Hepburn	<b>\$1,054.00</b>
St Kilda Gatehouse	Support services to street sex workers (who have custody, or are seeking to regain custody of their children).	Bill Hepburn	<b>\$10,000.00</b>
			<b><u>\$2,135,864.40</u></b>





# **6. APPENDIX E**

## **DIVISIONAL INFORMATION**





# **ORGANISATION SYSTEMS & SUPPORT**





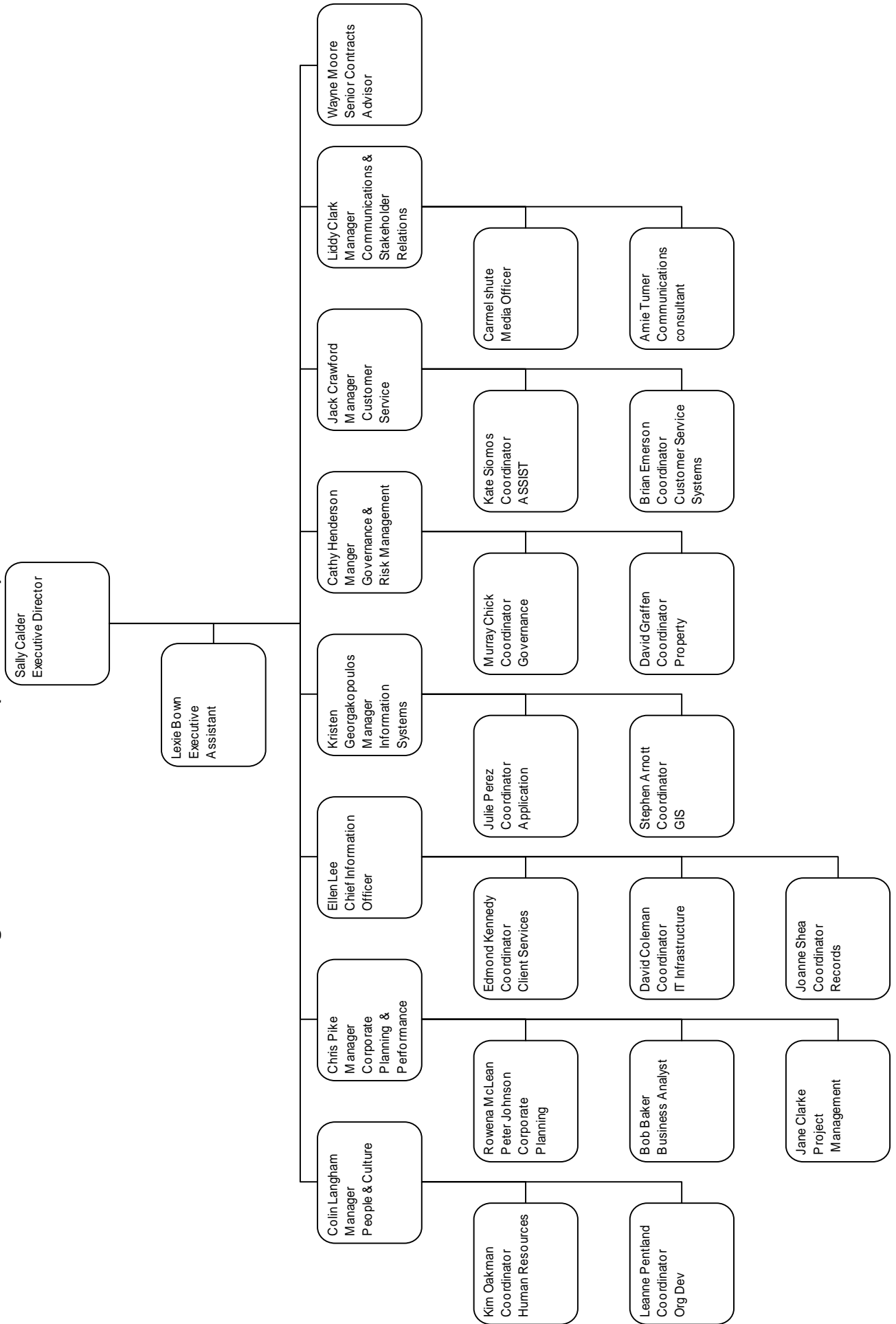
## **ORGANISATION SYSTEMS & SUPPORT DIVISIONAL PLAN 2009/10**

### **1. Broad Summary of Departments making up Division**

The Division comprises of 7 Departments with the following workgroups:

- **DIRECTOR ORGANISATION SYSTEMS & SUPPORT**
  - Office of Director Organisation Systems & Support
  
- **COMMUNICATIONS**
  - General Publications
  - Communications & Facilities Manager
  - Communications
  - Media Relations
  - Market Research
  - Service Promotion
  - Divercity
  
- **INFORMATION MANAGEMENT GROUP**
  - Chief Information Officer
  - Client Services
  - IT Infrastructure
  - Manager Information Systems
  - Applications Support
  - GIS
  - System Development
  - Records
  
- **MANAGER CORPORATE PLANNING & PERFORMANCE**
  - Corporate Planning & Performance
  
- **MANAGER CUSTOMER SERVICES**
  - Assist
  - Customer Service Systems
  - Manager Customer Service
  - On Line Communications
  
- **MANAGER PEOPLE & CULTURE**
  - People & Culture
  
- **MANAGER GOVERNANCE & RISK MANAGEMENT**
  - Contracts Unit
  - Governance
  - Executive Coordination
  - Councillors
  - Manager Governance & Risk Management
  - Property & Valuations

## 2. Division Structure - Managers and Coordinators (March 2009)



### 3. Organisation Systems & Support Division Budget Breakdown

#### 2009/10 Budget Bid v 2008/09 Budget

<b>ORGANISATION SYSTEMS &amp; SUPPORT</b>	<b>2009/10 BUDGET BID (\$000)</b>	<b>2008/09 ORIGINAL BUDGET (\$000)</b>	<b>VARIANCE (\$000)</b>	<b>2008/09 FORECAST (\$000)</b>
Communications	(727)	(864)	137	(827)
Director Organisation Systems & Support	(421)	(491)	70	(491)
Information Management Group	(4,641)	(4,161)	(480)	(4,694)
Corporate Planning & Performance	(792)	(798)	6	(748)
Customer Services	(2,406)	(2,381)	(25)	(2,459)
People & Culture	(1,803)	(1,729)	(74)	(1,923)
Governance & Risk Management	(3,822)	(4,151)	329	(3,951)
<b>Net Operating Surplus/(Deficit)</b>	<b>(14,612)</b>	<b>(14,574)</b>	<b>(38)</b>	<b>(15,092)</b>
Total Operating Income	2,864	2,825	39	2,976
Total Operating Expenditure	(17,476)	(17,399)	(77)	(18,068)
<b>Net Operating Surplus/(Deficit)</b>	<b>(14,612)</b>	<b>(14,574)</b>	<b>(38)</b>	<b>(15,092)</b>
Capital Expenditure	(1,234)	(1,459)	225	(1,018)





# **COMMUNITY ASSETS & SERVICES**





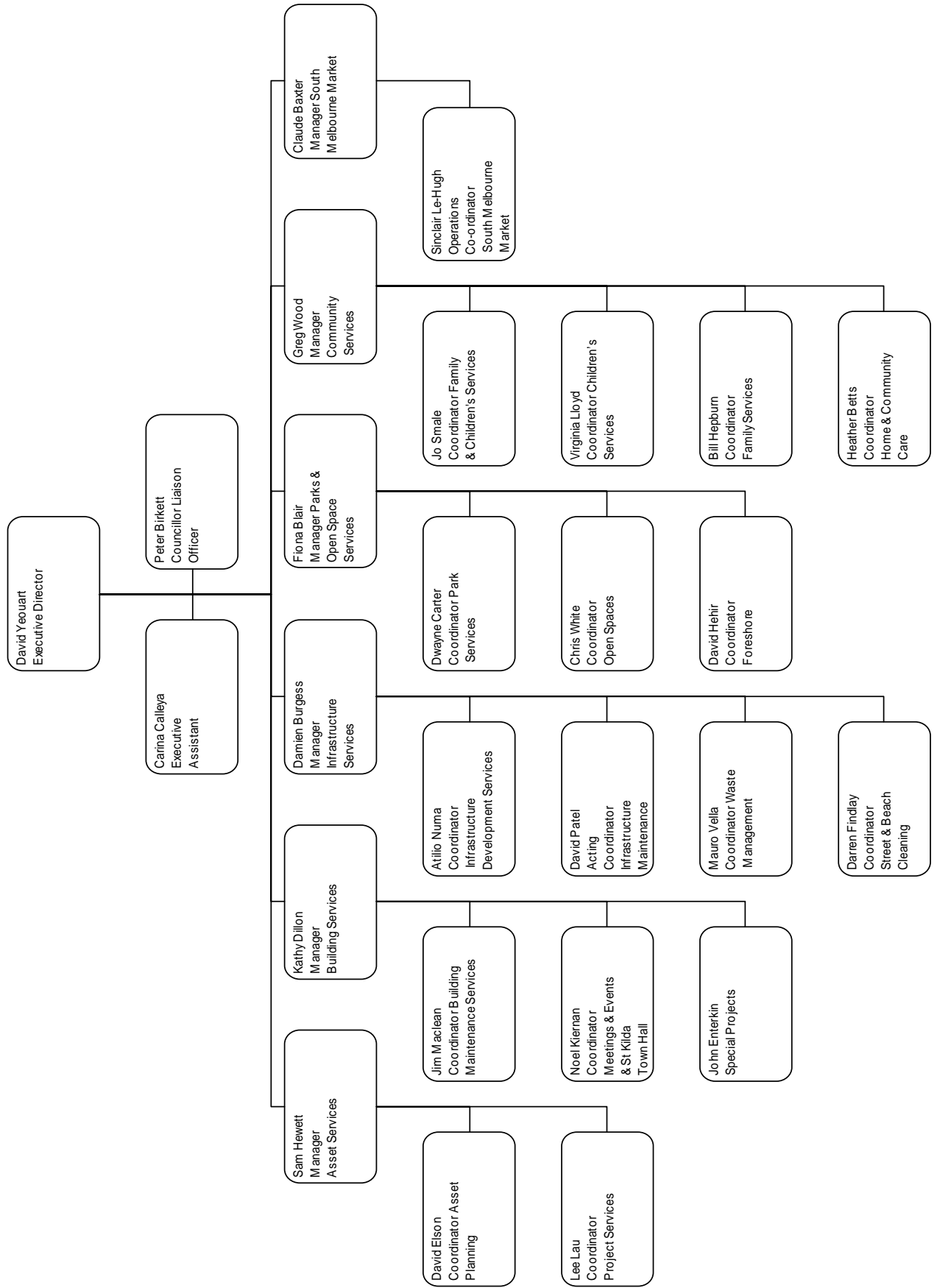
## COMMUNITY ASSETS AND SERVICES DIVISIONAL PLAN

### 1. Broad Summary of Departments making up Division

The Division comprises of 6 Departments with the following workgroups:

- **South Melbourne Market**
- **Building Services**
  - Building Maintenance Services
  - Meetings and Events
- **Asset Services**
  - Asset Planning
  - Project Services
- **Infrastructure Services**
  - Street and Beach Cleaning
  - Waste Management and Recycling
  - Infrastructure Maintenance
  - Infrastructure Development Services
- **Parks and Open Space Services**
  - Parks Services
  - Open Space Planning
  - Foreshore Management and Coordination
- **Community Services**
  - Community Care
  - Family and Children's Services

## 2. Division Structure - Managers and Coordinators



### 3. Community Assets and Services Division Budget Breakdown

#### 2009/10 Budget Bid v 2008/09 Budget

COMMUNITY ASSETS AND SERVICES	2009/10 BUDGET BID (\$000)	2008/09 ORIGINAL BUDGET (\$000)	VARIANCE (\$000)	2008/09 FORECAST (\$000)
Executive Director Community Assets and Services	(516)	(469)	(47)	(543)
South Melbourne Market	1,439	1,670	(231)	1,671
Building Services	(6,442)	(6,351)	(91)	(6,351)
Asset Services	(2,873)	(2,788)	(85)	(2,788)
Infrastructure Services	(14,715)	(14,509)	(206)	(14,509)
Parks and Open Space Services	(7,201)	(6,397)	(804)	(6,397)
Community Services	(6,122)	(5,232)	(890)	(5,719)
<b>Net Operating Surplus/(Deficit)</b>	<b>(36,430)</b>	<b>(34,076)</b>	<b>(2,354)</b>	<b>(34,638)</b>
Total Operating Income	19,439	18,523	916	17,817
Total Operating Expenditure	(55,869)	(52,599)	(3,270)	(52,455)
<b>Net Operating Surplus/(Deficit)</b>	<b>(36,430)</b>	<b>(34,076)</b>	<b>(2,354)</b>	<b>(34,638)</b>
Capital Expenditure and Capital Works (net after allowing for external income)	(23,090)	(32,418)	9,328	(32,519)





# **COMMUNITY DEVELOPMENT & PLANNING**





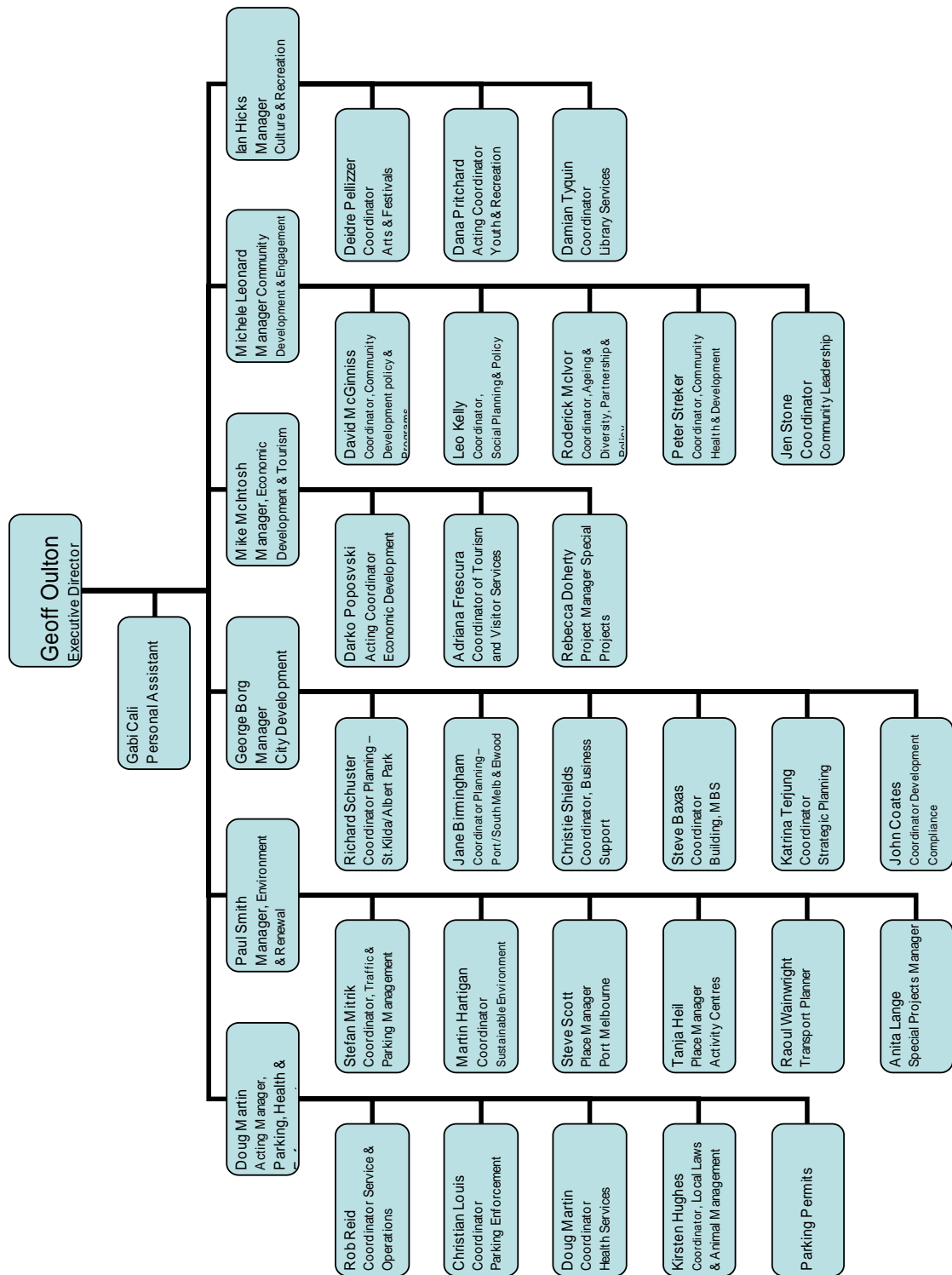
# COMMUNITY DEVELOPMENT & PLANNING DIVISIONAL PLAN

## 1. Broad Summary of Departments making up Division

In addition to the office of the Executive Director, the Division comprises 6 Departments with the following workgroups:

- **City Development**
  - Building Department
  - Business Support
  - Statutory Planning
  - Strategic Planning
  - Development Compliance
  
- **Community Development & Engagement**
  - Community Development Policy & programs
  - Social Planning & Policy
  - Ageing & Diversity, Partnership & Policy
  - Community Health & Development
  - Community Governance
  - Social Inclusion
  
- **Culture & Recreation**
  - Arts & Festivals
  - Youth & Recreation
  - Library Services
  
- **Economic Development & Tourism**
  - Economic Development
  - Tourism and Visitor Services
  - Footpath Trading
  
- **Environment & Renewal**
  - Traffic, Transport & Parking
  - Sustainable Environment
  - Renewal
  
- **Parking, Health & Enforcement**
  - Local Laws
  - Animal Management
  - Health Services
  - Parking Enforcement
  - Parking Systems
  - Parking Permits

## 2. Division Structure - Managers and Coordinators (April 2009)



### 3. Community Development & Planning Division Budget Breakdown

#### 2009/10 Budget Bid v 2008/09 Budget

<b>Community Development &amp; Planning</b>	<b>2009/10 BUDGET BID (\$000)</b>	<b>2008/09 ORIGINAL BUDGET (\$000)</b>	<b>VARIANCE (\$000)</b>	<b>2008/09 FORECAST (\$000)</b>
Director Community Development & Planning	(860)	(967)	107	(967)
City Development	(3,128)	(2,652)	(476)	(2,552)
Community Development & Engagement	(2,890)	(2,712)	(178)	(2,715)
Culture & Recreation	(6,931)	(6,186)	(745)	(6,281)
Economic Development & Tourism	(78)	(57)	(21)	(51)
Environment & Renewal	(1,924)	(2,056)	132	(2,043)
Parking, Health & Enforcement	12,301	13,161	(860)	12,501
<b>Net Operating Surplus/(Deficit)</b>	<b>(3,510)</b>	<b>(1,469)</b>	<b>(2,041)</b>	<b>(2,107)</b>

Total Operating Income	30,865	30,712	153	30,386
Total Operating Expenditure	(34,375)	(32,181)	(2,194)	(32,221)
<b>Net Operating Surplus/(Deficit)</b>	<b>(3,510)</b>	<b>(1,469)</b>	<b>(2,041)</b>	<b>(2,107)</b>

Capital Income (Open Space Contributions)	1,200	1,665	(465)	1,665
Capital Expenditure	(1,308)	(1,418)	110	(1,418)





# FINANCE





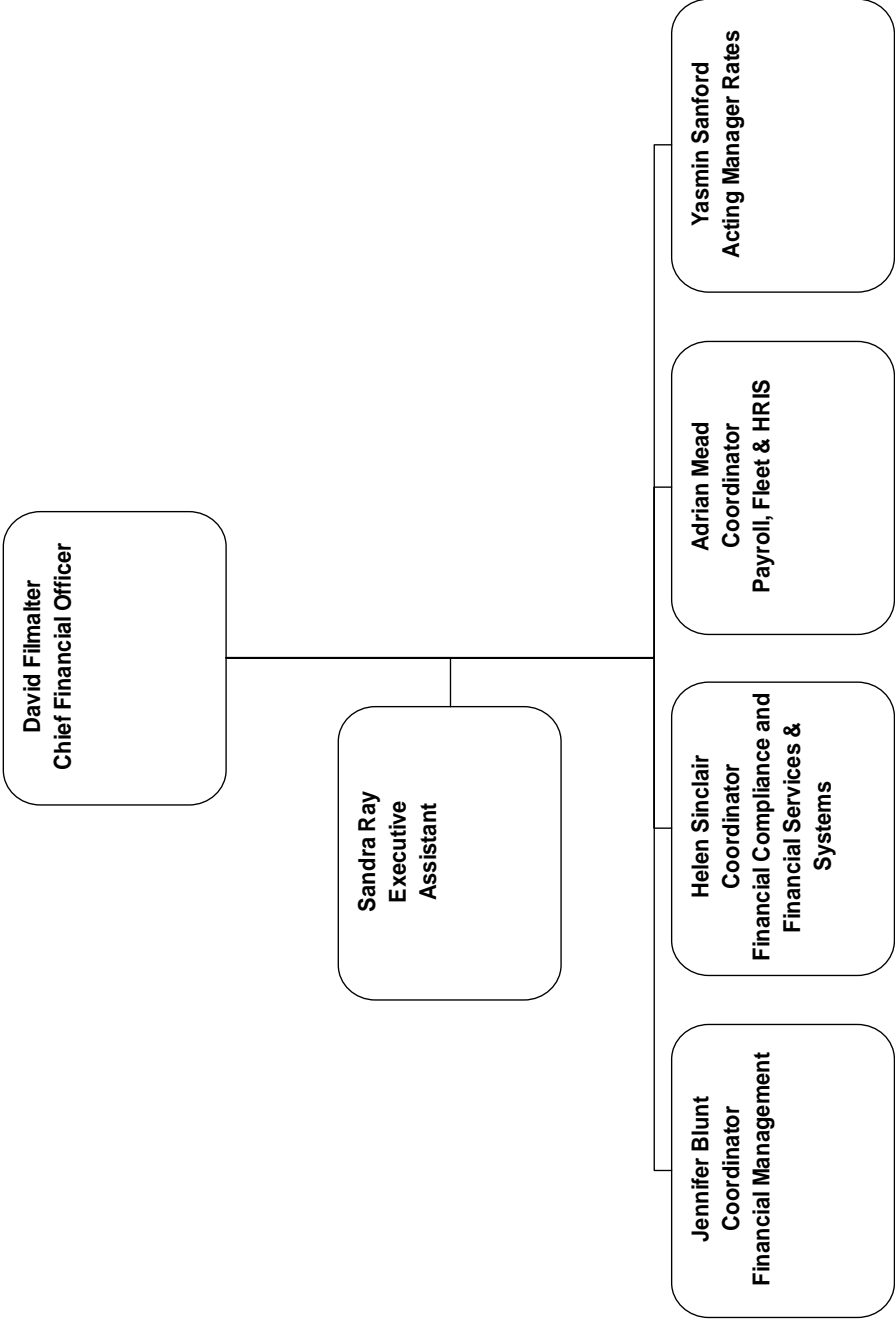
## FINANCE - DIVISIONAL PLAN

### 1. Broad Summary of Departments making up Division

The Division comprises a single Department with the following workgroups:

- **Finance & Investments**
  - Financial Management
  - Financial Services
  - Payroll, HRIS & Fleet
  - Rates

2. Division Structure - Managers and Coordinators (March 2009)



### 3. Finance Division Budget Breakdown

#### 2009/10 Budget Bid v 2008/09 Budget

<b>FINANCE</b>	<b>2009/10 BUDGET BID (\$000)</b>	<b>2008/09 ORIGINAL BUDGET (\$000)</b>	<b>VARIANCE (\$000)</b>	<b>2008/09 FORECAST (\$000)</b>
Finance & Investments	77,272	73,185	4,087	74,187
<b>Net Operating Surplus/(Deficit)</b>	<b>77,272</b>	<b>73,185</b>	<b>4,087</b>	<b>74,187</b>
Total Operating Income	81,502	77,326	4,176	78,347
Total Operating Expenditure	(4,230)	(4,141)	(89)	(4,159)
<b>Net Operating Surplus/(Deficit)</b>	<b>77,272</b>	<b>73,185</b>	<b>4,087</b>	<b>74,187</b>
Capital Expenditure	0	0	0	0





# **7. APPENDIX F**

## **COUNCIL INITIATIVE PROJECTS**



## **Appendix F**

### **Council Initiative Projects**

This appendix presents details of the Council Initiative Projects that were approved for funding in 2009/10.



## Appendix F1 Council Initiative Projects

Strategic Objective	Department	Approved Council Initiative Projects	2009-10
<b>Engaging and Governing the City</b>	Community Development	Reform community governance practice across the organisation	150,000
	Culture and Recreation	Transforming Library Customer Services via the introduction of self-service and automated materials handling - Stage 2	150,000
	Environment and Renewal	Encourage and support 'Tomorrow's Leaders for Sustainability' community based program	20,000
	Environment and Renewal	Review & Deliver 'Community Leadership Training' community based program	18,000
	Corporate Planning and Performance	Further improve the Council Planning process	50,000
	Customer Service	Commitment to Service	110,000
			<b>498,000</b>
<b>Taking Action on Climate Change</b>	Community Development	Community Garden	20,000
	Environment and Renewal	Develop and implement Council building efficiency program	75,000
	Environment and Renewal	Develop and implement the Integrated Water Management Plan	110,000
	Environment and Renewal	Facilitate CitySwitch Green Office for commercial tenants community based program	15,000
	Environment and Renewal	Deliver SOCS & Blocks Community building program	50,000
	Environment and Renewal	Deliver Climate Challenge 1000 community based program	120,000
	Environment and Renewal	Deliver Challenge 2 Change community based program	25,000
	Environment and Renewal	Deliver EnviroEvents community based program	16,000
	Environment and Renewal	Increase community awareness and education community based program	60,000
	Environment and Renewal	Develop Climate Change Adaptation Plan (Stage 2)	50,000
	Infrastructure Services	Detox your home	33,000
Parks and Open Spaces	Managing O'Donnell Gardens to cope with drought and use	85,000	
			<b>659,000</b>
<b>Strengthening our Diverse and Inclusive Community</b>	City Development	Balaclava Walkway Design Development	30,000
	City Development	Study on alternative Affordable Housing	20,000
	Community Development	City Of Port Phillip Social Justice Charter	20,000
	Community Development	Multicultural project	15,000
	Culture and Recreation	Expanding sub-cultured events across COPP through the Port Phillip Library Service	45,000
	Culture and Recreation	Supporting young people and their families	40,000
	Culture and Recreation	Housing the Arts Research Project	20,000
	Culture and Recreation	Cataloguing and digitisation of the heritage collection - readiness for the Urban Studies Centre (Stage 2)	60,000
	Culture and Recreation	Reviewing St Kilda Festival and Revitalising St Kild Film Festival	70,000
	Culture and Recreation	Heritage Collection Restoration	30,000
	Community Services	Children's Services policy review ("Publish and market findings from Children's Services policy review")	10,000
			<b>360,000</b>

Strategic Objective	Department	Approved Council Initiative Projects	2009-10
Enhancing Liveability	City Development	Carlisle Street Structure Plan (Phase 2 - Planning Scheme Implementation)	50,000
	City Development	Bay Street Activity Centre Structure Plan	60,000
	City Development	Amendment C62 - Local Planning Policy Framework Review	70,000
	City Development	Amendment C73 - Translation of Planning Controls Beacon Cove (Residential)	20,000
	City Development	Completion 08/09 Consultant Projects (Bay Street and St Kilda Structure Plans)	32,000
	City Development	Amendment C70 - Scheme Maintenance (Heritage based)	20,000
	City Development	Amendment C72 - HO3 Review Implementation	20,000
	City Development	New Residential Zones - Implementation Pilot	30,000
	City Development	Entertainment Precincts /Cumulative Impacts data project	30,000
	City Development	Amendment C 61 Sustainable Parking Overlay	50,000
	City Development	10th Design Development Awards	30,000
	City Development	Creation of the sustainable design policy 2009	15,000
	City Development	Contribution to upgrade and nationalisation of Sustainable Design Scorecard	20,000
	Community Development	COPP Gaming Strategy	35,000
	Culture and Recreation	Heritage Recognition Program Implementation (HRP) - Round 4	30,000
	Economic Development	Develop and implement an Entertainment Precincts Management Strategy to improve residential amenity, the liveability in and around entertainment precincts	50,000
	Economic Development	Deliver business and industry development programs which ensure local business development meets the needs of the local community	50,000
	Economic Development	Deliver Citipower Port Phillip Excellence Awards 2010	30,000
	Economic Development	Port Melbourne Tourism Strategy	25,000
	Parking, Health and Enforcement	Community Rangers/Monitors	35,000
	Parking, Health and Enforcement	Parking Enforcement Audit	20,000
	Environment and Renewal	Develop new Road User Safety Strategy	20,000
	Environment and Renewal	Develop new Parking Plan - Beyond 2010	70,000
	Environment and Renewal	Review St Kilda Triangle Development and progress the development within the framework of the St Kilda foreshore Urban Design Framework	250,000
	Environment and Renewal	Consider opportunities and possible partnerships for new projects.	50,000
	Environment and Renewal	Review Skate Park location and secure new site for the skate park and commence development of the skate park	10,000
	Environment and Renewal	Develop Urban Design Framework (UDF) for Port Melbourne Waterfront	80,000
Parks and Open Spaces	Improving Tree Management in the City of Port Phillip	100,000	
Parks and Open Spaces	Responding to climate change (Asset Audit)	130,000	
Parks and Open Spaces	Implementation of the City of Port Phillip's Open Space Strategy - Review Catani Gardens masterplan and conservation plan	50,000	
			<b>1,482,000</b>

**2,999,000**

Committed Projects to be funded out of 2008/09 surplus **272,000**

Net cost of approved Council Initiative Projects for 2009/10 budget **2,727,000**



# **8. APPENDIX G**

# **FEES & CHARGES**

# **SCHEDULES**



## **Appendix G**

### **Fees and charges schedules**

This appendix presents information in regard to the Budgeted Fees and Charges schedules.

The appendix includes the following budgeted information:

- G1 Budgeted Fees and Charges - Organisation Systems & Support
- G2 Budgeted Fees and Charges - Community Assets & Services
- G3 Budgeted Fees and Charges - Community Development & Planning
- G4 Budgeted Fees and Charges - Finance



**Appendix G1**  
**Fees & Charges - Organisation Systems & Support Division**

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Statutory Functions</b>						
Freedom of Information requests (excluding photocopying charges)	01550 9070	\$ 20.50	\$ 22.70	\$ -	Exempt under FOI Act 1982	\$ 22.70
<b>Geographic Information System (GIS)</b>						
GIS Maps	01322 9070	\$ 18.00	\$ 16.36	\$ 1.64		\$ 18.00

**Appendix G2**  
**Fees & Charges - Community Assets & Services Division**

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Infrastructure Services</b>						
<b>Waste Management Operations</b>						
Sale of worm farms	04460.9220	\$53.90	\$55.45	\$5.55		\$61.00
Sale of Compost bins	04460.9220	\$30.00	\$30.91	\$3.09		\$34.00
Transfer Station fees (Car Boot)	04460.9220	\$5.50	\$5.45	\$0.55		\$6.00
Transfer Station fees (Station Wagon, Utility)	04460.9220	\$15.40	\$14.55	\$1.45		\$16.00
Transfer Station Fees (Small Trailer)	04460.9220	\$22.00	\$20.91	\$2.09		\$23.00
Transfer Station Fees (Large Trailer)	04460.9220	\$27.50	\$26.36	\$2.64		\$29.00
Transfer Station Fees (Contractors)	04460.9220	\$33.00	\$30.91	\$3.09		\$34.00
<b>Asset Services</b>						
Legal Point of Discharge (50% of fees collected)	02406.9222	\$30.00	\$30.00	-	Governance Certificate	\$30.00
<b>Building Services - Meeting &amp; Events</b>						
<b>Minor Foreshore Events</b>						
Wedding Ceremony in St Kilda Botanical, Catani & St Vincents Gardens	01458 9510	\$212	\$318	\$32		\$350
Wedding Ceremony in general garden (non heritage)	01458 9510	\$212	\$199	\$20		\$218
Corporate Functions (Xmas parties, Training Days, Social Clubs) - less than 100 people	01458 9510	\$388	\$364	\$36		\$400
Corporate Functions (Xmas parties, Training Days, Social Clubs) - less than 100 people with small marquee	01458 9510	\$565	\$529	\$53		\$582
Corporate Functions (Xmas parties, Training Days, Social Clubs) - more than 100 people	01458 9510	\$647	\$606	\$61		\$666
Corporate Functions (Xmas parties, Training Days, Social Clubs) - more than 100 people with small marquee	01458 9510	\$817	\$765	\$77		\$842
Additional Structures (rides, jumping castles, etc)	01458 9510	\$171	\$160	\$16		\$176
Social Function (Family reunions, picnics, Christmas parties) - less than 50 people	01458 9510	\$171	\$160	\$16		\$176

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Social Function (Family reunions, picnics, Christmas parties) - less than 50 people with marquee	01458 9510	\$171	\$160	\$16		\$176
Social Function (Family reunions, picnics, Christmas parties) - more than 50 people	01458 9510	\$171	\$160	\$16		\$176
Social Function (Family reunions, picnics, Christmas parties) - more than 50 people with marquee	01458 9510	\$342	\$320	\$32		\$352
<b>Hall Hire</b>						
<b>Port Melbourne Town Hall</b>						
<b>Auditorium (Inclusive of Kitchen Use)</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$1,341	\$1,256	\$126		\$1,382
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$855	\$801	\$80		\$881
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$2,032	\$1,902	\$190		\$2,093
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$1,304	\$1,221	\$122		\$1,343
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$1,459	\$1,366	\$137		\$1,503
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$1,283	\$1,202	\$120		\$1,322
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$2,192	\$2,053	\$205		\$2,258
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$1,925	\$1,803	\$180		\$1,983
Additional Hourly Rate <b>Commercial</b> (post 12 hrs & 24 hr period allowed)	01458.9510	\$182	\$171	\$17		\$188
Additional Hourly Rate <b>Community</b> (post 12 hrs & 24 hr period allowed)	01457.9510	\$182	\$171	\$17		\$188
Duty Officer Fees - <b>(Mon-Fri)</b>	01458.9510	\$33	\$31	\$3		\$34
Duty Officer Fees - <b>(Sat,Sun &amp; Public Holidays)</b>	01458.9510	\$34	\$45	\$5		\$50
Security Officer Fees - <b>(Mon-Fri)</b>	01458.9510	\$34	\$34	\$3		\$37
Security Officer Fees - <b>(Sat,Sun &amp; Public Holidays)</b>	01458.9510	\$46	\$43	\$4		\$47
<b>South Melbourne Town Hall</b>						
<b>Auditorium (Inclusive of Kitchen Use)</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$1,817	\$1,702	\$170		\$1,872

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$1,283	\$1,202	\$120		\$1,322
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$2,780	\$2,603	\$260		\$2,863
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$1,764	\$1,651	\$165		\$1,817
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$2,417	\$2,263	\$226		\$2,489
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$1,817	\$1,702	\$170		\$1,872
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$3,635	\$3,404	\$340		\$3,744
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$2,677	\$2,506	\$251		\$2,757
<b>Ballantyne Room (Inclusive of Kitchen Use)</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$291	\$272	\$27		\$300
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$191	\$179	\$18		\$197
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$321	\$300	\$30		\$330
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$293	\$274	\$27		\$302
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$342	\$320	\$32		\$352
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$246	\$231	\$23		\$254
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$454	\$425	\$43		\$468
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$368	\$345	\$35		\$380
<b>Chamber (Inclusive of Kitchen Use)</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$294	\$275	\$28		\$303
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$257	\$240	\$24		\$264
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$396	\$371	\$37		\$408
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$385	\$361	\$36		\$397
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$444	\$416	\$42		\$457
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$321	\$300	\$30		\$330
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$593	\$555	\$56		\$611
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$481	\$451	\$45		\$496
Additional Hourly Rate <b>Commercial</b> (post 12 hrs & 24 hr period allowed)	01458.9510	\$187	\$175	\$18		\$193

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Additional Hourly Rate <b>Community</b> (post 12 hrs & 24 hr period allowed)	01457.9510	\$182	\$171	\$17		\$188
Duty Officer Fees - <b>(Mon-Fri)</b>	01458.9510	\$33	\$31	\$3		\$34
Duty Officer Fees - <b>(Sat,Sun &amp; Public Holidays)</b>	01458.9510	\$34	\$45	\$5		\$50
Security Officer Fees - <b>(Mon-Fri)</b>	01458.9510	\$34	\$34	\$3		\$37
Security Officer Fees - <b>(Sat,Sun &amp; Public Holidays)</b>	01458.9510	\$46	\$43	\$4		\$47
<b>St Kilda Town Hall</b>						
<b>Auditorium - Half</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$1,341	\$1,256	\$126		\$1,382
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$760	\$711	\$71		\$782
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$1,983	\$1,857	\$186		\$2,043
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$1,176	\$1,101	\$110		\$1,211
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$1,662	\$1,556	\$156		\$1,712
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$1,283	\$1,202	\$120		\$1,322
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$2,625	\$2,458	\$246		\$2,704
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$1,925	\$1,803	\$180		\$1,983
Additional Hourly Rate 12-24 hours - <b>Commercial</b>	01458.9510	\$230	\$215	\$22		\$237
Additional Hourly Rate 12-24 hours - <b>Community</b>	01457.9510	\$230	\$215	\$22		\$237
<b>Auditorium - Full</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$1,817	\$1,702	\$170		\$1,872
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$1,069	\$1,001	\$100		\$1,101
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$2,748	\$2,573	\$257		\$2,830
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$1,475	\$1,341	\$134		\$1,475
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$2,412	\$2,258	\$226		\$2,484
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$1,817	\$1,702	\$170		\$1,872
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$3,641	\$3,409	\$341		\$3,750
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$2,834	\$2,653	\$265		\$2,919
Public Holidays Commercial Only	01458.9510	\$3,646	\$3,414	\$341		\$3,756
Additional Hourly Rate 12-24 hours - Commercial	01458.9510	\$267	\$250	\$25		\$275

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Additional Hourly Rate 12-24 hours - Community	01457.9510	\$267	\$250	\$25		\$275
<b>Kitchen Hire with Auditorium</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$321	\$300	\$30		\$330
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$407	\$381	\$38		\$419
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$267	\$250	\$25		\$275
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$406	\$380	\$38		\$418
<b>Casual Kitchen Hire with Auditorium</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$368	\$345	\$35		\$380
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$203	\$190	\$19		\$209
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$444	\$416	\$42		\$457
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$299	\$280	\$28		\$308
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$444	\$416	\$42		\$457
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$299	\$280	\$28		\$308
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$566	\$530	\$53		\$583
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$395	\$370	\$37		\$407
Additional Hourly Rate <b>Commercial</b> post 12hrs	01458.9510	\$182	\$171	\$17		\$188
Additional Hourly Rate <b>Community</b> post 12hrs	01457.9510	\$182	\$171	\$17		\$188
Additional Hourly Rate Mon-Thur 6am-6pm or 6pm-6am - <b>Commercial</b>	01458.9510	\$187	\$175	\$18		\$193
Additional Hourly Rate Mon-Thur 6am-6pm or 6pm-6am - <b>Community</b>	01457.9510	\$187	\$175	\$18		\$193
Duty Officer Fees - <b>(Mon-Fri)</b>	01458.9510	\$33	\$31	\$3		\$34
Duty Officer Fees - <b>(Sat,Sun &amp; Public Holidays)</b>	01458.9510	\$34	\$45	\$5		\$50
Security Officer Fees - <b>(Mon-Fri)</b>	01458.9510	\$34	\$34	\$3		\$37
Security Officer Fees - <b>(Sat,Sun &amp; Public Holidays)</b>	01458.9510	\$46	\$43	\$4		\$47
<b>St Kilda Meeting Rooms</b>						
<b>Councillor Resource Room (CRR)</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$246	\$231	\$23		\$254
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$214	\$201	\$20		\$221

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$311	\$291	\$29		\$320
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$246	\$231	\$23		\$254
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$369	\$346	\$35		\$381
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$257	\$240	\$24		\$264
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$486	\$455	\$46		\$501
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$363	\$340	\$34		\$374
<b>Commercial</b> Mon-Fri 1/2 Day	01458.9510	\$187	\$187	\$19		\$206
<b>Community</b> Mon-Fri 1/2 Day	01457.9510	\$128	\$141	\$14		\$155
<b>Function Room</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$246	\$234	\$23		\$257
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$214	\$205	\$21		\$226
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$311	\$291	\$29		\$320
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$246	\$234	\$23		\$257
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$369	\$346	\$35		\$381
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$257	\$240	\$24		\$264
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$486	\$455	\$46		\$501
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$363	\$340	\$34		\$374
<b>Commercial</b> Mon-Fri 1/2 Day	01458.9510	\$187	\$187	\$19		\$206
<b>Community</b> Mon-Fri 1/2 Day	01457.9510	\$128	\$141	\$14		\$155
<b>Reception Room</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$238	\$223	\$22		\$245
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$207	\$194	\$19		\$213
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$300	\$281	\$28		\$309
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$238	\$223	\$22		\$245
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$357	\$334	\$33		\$368
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$248	\$233	\$23		\$256
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$486	\$455	\$46		\$501
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$363	\$340	\$34		\$374

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Commercial</b> Mon-Fri 1/2 Day	01458.9510	\$187	\$234	\$23		\$257
<b>Community</b> Mon-Fri 1/2 Day	01457.9510	\$128	\$187	\$19		\$206
<b>Council Chamber</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$290	\$271	\$27		\$298
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$269	\$252	\$25		\$277
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$414	\$388	\$39		\$426
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$373	\$349	\$35		\$384
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$471	\$441	\$44		\$485
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$352	\$330	\$33		\$362
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$610	\$571	\$57		\$628
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$481	\$451	\$45		\$496
<b>Commercial</b> Mon-Fri 1/2 Day	01458.9510	\$187	\$234	\$23		\$257
<b>Community</b> Mon-Fri 1/2 Day	01457.9510	\$128	\$187	\$19		\$206
<b>St Kilda Room</b>						
<b>Commercial</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$246	\$231	\$23		\$254
<b>Community</b> Mon-Thurs 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$214	\$201	\$20		\$221
<b>Commercial</b> Mon-Thur 24 hr	01458.9510	\$311	\$291	\$29		\$320
<b>Community</b> Mon-Thur 24 hr	01457.9510	\$246	\$231	\$23		\$254
<b>Commercial</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01458.9510	\$369	\$346	\$35		\$381
<b>Community</b> Fri-Sun 6am-6pm or 6pm-6am 12 Hour Hire	01457.9510	\$257	\$240	\$24		\$264
<b>Commercial</b> Fri-Sun 24 hr	01458.9510	\$486	\$455	\$46		\$501
<b>Community</b> Fri-Sun 24 hr	01457.9510	\$363	\$340	\$34		\$374
<b>Commercial</b> Mon-Fri 1/2 Day	01458.9510	\$187	\$187	\$19		\$206
<b>Community</b> Mon-Fri 1/2 Day	01457.9510	\$128	\$140	\$14		\$154
Commercial and Community Hire Revenue		Refer above for fees and charges				

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Community Services</b>						
<b>Child Care</b>						
Provision of child care for children paying the maximum fee - weekly July (eligible children only)	paid directly to centre	\$339.00	\$357.50	\$0.00	ATO exemption	\$357.50
Provision of child care for children paying the maximum fee - weekly Aug - June (eligible children only)	paid directly to centre	\$357.50	\$369.00	\$0.00	ATO exemption	\$369.00
Provision of child care for families paying the maximum fee - daily July	paid directly to centre	\$73.20	\$76.50	\$0.00	ATO exemption	\$76.50
Provision of child care for families paying the maximum fee - daily August - June	paid directly to centre	\$76.50	\$78.80	\$0.00	ATO exemption	\$78.80
Provision of Home Based Child Care - per hour	06022 9222	\$5.12	\$5.32	\$0.00	ATO exemption	\$5.32
Home Based Child Care hourly rate non-core hours	06022 9220	\$6.27	\$6.55	\$0.00	ATO exemption	\$6.55
Home Based Child Care Administration fee per hour	06022 9220	\$0.43	\$0.48	\$0.00	ATO exemption	\$0.48
Respite -Can Low fee hourly rate	06025 9220	\$3.30	\$3.40	\$0.00	ATO exemption	\$3.40
Respite -Can Medium fee hourly rate	06025 9220	\$5.55	\$5.70	\$0.00	ATO exemption	\$5.70
Respite -Can High fee hourly rate	06025 9220	\$27.55	\$28.40	\$0.00	ATO exemption	\$28.40
<b>Community Access</b>						
PAG - quarter day activities for older people and people with disabilities	06780 9222	\$4.30	\$4.45	\$0.00	ATO exemption	\$4.45
PAG- half day activities for older people and people with disabilities - this includes water leisure activities	06780 9222	\$7.55	\$7.80	\$0.00	ATO exemption	\$7.80
PAG – full day activities for for older people and people with disabilities	06780 9222	\$11.85	\$12.20	\$0.00	ATO exemption	\$12.20
Package clients			\$62.35			\$62.35
<b>Community Care</b>						
Personal Care - HaCC	06745 9222	\$4.70	\$4.85	\$0.00	ATO exemption	\$4.85
Personal Care - Weekly Income Range \$498 - \$598 (Low)	06745 9222	\$6.65	\$6.85	\$0.00	ATO exemption	\$6.85
Personal Care - Weekly Income Range \$598 - \$698 (med)	06745 9222	\$11.15	\$11.50	\$0.00	ATO exemption	\$11.50
Personal Care - Weekly Income Range > \$698 - \$1114 (High)	06745 9222	\$16.45	\$16.95	\$0.00	ATO exemption	\$16.95
Personal Care - Weekly Income Range > \$1114 (Full)	06745 9222	\$30.45	\$31.40	\$0.00	ATO exemption	\$31.40
Personal Care - Billings Standard	03554 9480	\$39.60	\$37.09	\$3.71		\$40.80

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Respite Care - Low Fee	06743 9222	\$3.30	\$3.40	\$0.00	ATO exemption	\$3.40
Respite Care - Medium Fee	06743 9222	\$5.55	\$5.75	\$0.00	ATO exemption	\$5.75
Respite Care - High Fee	06743 9222	\$5.55	\$5.75	\$0.00	ATO exemption	\$5.75
Respite Care - Full Fee		\$27.55	\$28.40	\$0.00	ATO exemption	\$28.40
Respite Care - Billings Standard	03554 9480	\$39.60	\$37.09	\$3.71		\$40.80
Home Care - HaCC Fee	06744 9222	\$6.20	\$6.40	\$0.00	ATO exemption	\$6.40
Home Care - Low	06744 9222	\$7.80	\$8.05	\$0.00	ATO exemption	\$8.05
Home Care - Med	06744 9222	\$14.50	\$14.95	\$0.00	ATO exemption	\$14.95
Home Care - High	06744 9222	\$16.70	\$17.20	\$0.00	ATO exemption	\$17.20
Home Care - Full	06744 9222	\$26.04	\$26.85	\$0.00	ATO exemption	\$26.85
Home Care - Billings Standard	03554 9480	\$37.40	\$37.41	\$3.74		\$41.15
Property Maintenance - HaCC	06740 9222	\$8.95	\$9.25	\$0.00	ATO exemption	\$9.25
Property Maintenance - Low	06740 9222	\$14.50	\$14.95	\$0.00	ATO exemption	\$14.95
Property Maintenance - Med	06740 9222	\$14.50	\$14.95	\$0.00	ATO exemption	\$14.95
Property Maintenance - High	06740 9222	\$17.85	\$18.40	\$0.00	ATO exemption	\$18.40
Property Maintenance - Billings Standard	06740 9480	\$50.05	\$50.09	\$5.01		\$55.10
Food Services - HaCC		\$7.00	\$7.25	\$0.00	ATO exemption	\$7.25
Food Services - Low Fee	06764 9222	\$10.15	\$10.00	\$0.00	ATO exemption	\$10.00
Food Services - Medium Fee	06764 9222	\$10.15	\$10.45	\$0.00	ATO exemption	\$10.45
Food Services - High Fee	06764 9222	\$10.15	\$10.45	\$0.00	ATO exemption	\$10.45
Food Services - Billings	06764 9480	\$17.05	\$17.09	\$1.71		\$18.80
<b>Children's Holiday Program. – Centre Based Activities.</b>						
<i>Holiday Program No.1 - Winter</i>	06848 9222	\$60.00	\$61.80	\$0.00	ATO exemption	\$61.80
<i>Holiday Program No.2 - Spring</i>	06848 9222	\$60.00	\$61.80	\$0.00	ATO exemption	\$61.80
<i>Holiday Program No.3 - Summer</i>	06848 9222	\$60.00	\$61.80	\$0.00	ATO exemption	\$61.80
<i>Holiday Program No.4 - Autumn</i>	06848 9222	\$60.00	\$61.80	\$0.00	ATO exemption	\$61.80
Winter Camping program per week (4 days)	07331 9222	\$400.00	\$412.00	\$0.00	ATO exemption	\$412.00
Spring Camping program per week (4 days)	07332 9222	\$400.00	\$412.00	\$0.00	ATO exemption	\$412.00
Summer Camping program per week (5 days)	07333 9222	\$500.00	\$515.00	\$0.00	ATO exemption	\$515.00
Autumn Camping program per week (4days)	07334 9222	\$400.00	\$412.00	\$0.00	ATO exemption	\$412.00

**Appendix G3**  
**Fees & Charges - Community Development & Planning Division**

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Economic Development</b>						
<b>Footpath Trading</b>						
Footpath occupancy permits - Tables (charge is annually per item)	01.02631.9460	Acland Street - \$110	Acland Street - \$110	\$0.00	exempt	Acland Street - \$110
		Fitzroy Street - \$100	Fitzroy Street - \$100	\$0.00	exempt	Fitzroy Street - \$100
		Standard - \$60	Standard - \$60	\$0.00	exempt	Standard - \$60
		Discount - \$45	Discount - \$45	\$0.00	exempt	Discount - \$45
Footpath occupancy permits- Chairs	01.02631.9460	Acland Street - \$160	Acland Street - \$160.00	\$0.00	exempt	Acland Street - \$160
		Fitzroy Street - \$125	Fitzroy Street - \$125	\$0.00	exempt	Fitzroy Street - \$125
		Standard - \$90	Standard - \$90	\$0.00	exempt	Standard - \$90
		Discount - \$65	Discount - \$65	\$0.00	exempt	Discount - \$65
Footpath occupancy permits- Glass Screens - Tables	01.02631.9460	Fitzroy Street - \$135	Fitzroy Street - \$135	\$0.00	exempt	Fitzroy Street - \$135
		Standard - \$81	Standard - \$81	\$0.00	exempt	Standard - \$81
		Discount - \$61	Discount - \$61	\$0.00	exempt	Discount - \$61
Footpath occupancy permits- Glass Screens - Chairs	01.02631.9460	Fitzroy Street - 169	Fitzroy Street - \$169	\$0.00	exempt	Fitzroy Street - \$169
		Standard - \$87.50	Standard - \$122	\$0.00	exempt	Standard - \$122
		Discount - \$62.5	Discount - \$88	\$0.00	exempt	Discount - \$88
Footpath occupancy permits - Advertising signs 1 per property only	01.02631.9460	\$250.00	\$250.00	\$0.00	exempt	\$250.00
Footpath occupancy permits - Display of goods	01.02631.9460	\$300.00	\$300.00	\$0.00	exempt	\$300.00
Footpath occupancy permits - Planters per premises with outdoor furniture	01.02631.9460	\$80.00	\$80.00	\$0.00	exempt	\$80.00
Footpath occupancy permits - Screens per premises with outdoor furniture	01.02631.9460	\$150.00	\$150.00	\$0.00	exempt	\$150.00

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Renewal Fee			\$50.00	\$0.00	exempt	\$50.00
<b>Environment &amp; Renewal</b>						
<b>Parking Permits</b>						
First visitor parking permit (annual)	01.02633.9620	\$0, \$42, \$84	\$0, \$42, \$84			\$0, \$42, \$84
Second visitor parking permit (annual)	01.02633.9630	\$42 or \$84	\$42 or \$84			\$42 or \$84
Resident parking permit (1st)	01.02633.9620	\$0, \$26 or \$52	\$0, \$26 or \$52			\$0, \$26 or \$52
Resident parking permit (2 <sup>nd</sup> )	01.02633.9620	\$26 or \$52	\$26 or \$52			\$26 or \$52
Foreshore parking permits	01.02633.9720	\$0, \$10 or \$21 residents, \$35 - \$70 approved foreshore club	\$0, \$10 or \$21 residents, \$35 - \$70 approved foreshore club			\$0, \$10 or \$21 residents, \$35 - \$70 approved foreshore club
Combined parking permit (resident/foreshore)	01.02633.9720	\$10, \$36 or \$73	\$10, \$36 or \$73			\$10, \$36 or \$73
Tradesman parking permits	01.02633.9730	\$35 per week	\$35 per week			\$35 per week
<b>Parking, Health &amp; Amenity</b>						
<b>Health Services</b>						
Food Act Registration Fees - Medium Risk Category 2 premises	01.04624.9260	\$215.00	\$221.50		Exempt	\$221.50
Food Act Registration Fees - High Risk Category 3 premises	01.04624.9260	\$430.00	\$443.00		Exempt	\$443.00
Transfer of registration fees						
Category 1	01.04624.9260	\$62.50	\$65.00		Exempt	\$65.00
Category 2	01.04624.9260	\$107.50	\$111.00		Exempt	\$111.00
Category 3	01.04624.9260	\$215.00	\$221.50		Exempt	\$221.50
Registration late fee (Category 1)	01.04624.9260	\$50.00	\$51.50		Exempt	\$51.50
Registration late fee (Category 2 and 3)	01.04624.9260	\$75.00	\$77.50		Exempt	\$77.50
Food Act Registration Fees - Low Risk Category 1 premises						
Less than 10 staff	01.04624.9260	\$130.00	\$134.00	\$0.00	Exempt	\$134.00
11-20 staff	01.04624.9260	\$150.00	\$154.50	\$0.00	Exempt	\$154.50
21-30 staff	01.04624.9260	\$170.00	\$175.00	\$0.00	Exempt	\$175.00
31-40 staff	01.04624.9260	\$250.00	\$257.50	\$0.00	Exempt	\$257.50
41-50 staff	01.04624.9260	\$315.00	\$324.50	\$0.00	Exempt	\$324.50

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
51-60 staff	01.04624.9260	\$375.00	\$386.00	\$0.00	Exempt	\$386.00
> 60 staff	01.04624.9260	\$440.00	\$453.00	\$0.00	Exempt	\$453.20
Food Act Registration Fees - Medium Risk Category 2 premises						
Less than 10 staff	01.04624.9260	\$225.00	\$232.00	\$0.00	Exempt	\$232.00
11-20 staff	01.04624.9260	\$300.00	\$309.00	\$0.00	Exempt	\$309.00
21-30 staff	01.04624.9260	\$375.00	\$386.00	\$0.00	Exempt	\$386.00
31-40 staff	01.04624.9260	\$500.00	\$515.00	\$0.00	Exempt	\$515.00
41-50 staff	01.04624.9260	\$625.00	\$644.00	\$0.00	Exempt	\$644.00
51-60 staff	01.04624.9260	\$750.00	\$772.50	\$0.00	Exempt	\$772.50
> 60 staff	01.04624.9260	\$875.00	\$901.00	\$0.00	Exempt	\$901.00
Food Act Registration Fees - High Risk Category 3 premises						
Less than 10 staff	01.04624.9260	\$450.00	\$463.50	\$0.00	Exempt	\$463.50
11-20 staff	01.04624.9260	\$600.00	\$618.00	\$0.00	Exempt	\$618.00
21-30 staff	01.04624.9260	\$750.00	\$772.50	\$0.00	Exempt	\$772.50
31-40 staff	01.04624.9260	\$1,000.00	\$1,030.00	\$0.00	Exempt	\$1,030.00
41-50 staff	01.04624.9260	\$1,250.00	\$1,287.50	\$0.00	Exempt	\$1,287.50
51-60 staff	01.04624.9260	\$1,500.00	\$1,545.00	\$0.00	Exempt	\$1,545.00
> 60 staff	01.04624.9260	\$1,750.00	\$1,802.50	\$0.00	Exempt	\$1,802.50
Health Act Fee - Personal services premises	01.04624.9270	\$120.00	\$123.60	\$0.00	Exempt	\$123.60
<b>Animal Management</b>						
<b>Domestic Animal Business</b>	01.02950.9395	\$200.00	\$200.00	n/a	Exempt	\$210.00
<b>Dog</b>	01.02950.9380					
multiple animal permit - once off for lifetime	01.02950.9380	\$50.00	\$52.50	n/a	Exempt	\$52.50
restricted breed dog - includes any declared, menacing, dangerous dogs	01.02950.9380	\$200.00	\$210.00	n/a	Exempt	\$210.00
Maximum fee pensioner	01.02950.9380	\$75.00	\$80.00	n/a	Exempt	\$80.00
Minimum fee pensioner	01.02950.9380	\$25.00	\$26.50	n/a	Exempt	\$26.50
Maximum fee non- pensioner	01.02950.9380	\$150.00	\$160.00	n/a	Exempt	\$160.00
Minimum fee non- pensioner	01.02950.9380	\$50.00	\$53.00	n/a	Exempt	\$53.00

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Cat</b>	01.02950.9390					
Minimum fee non- pensioner	01.02950.9390	\$25.00	\$26.50	n/a	Exempt	\$26.50
Minimum fee pensioner	01.02950.9390	\$13.00	\$13.25	n/a	Exempt	\$13.25
Maximum fee pensioner	01.02950.9390	\$37.00	\$40.00	n/a	Exempt	\$40.00
Maximum fee non- pensioner	01.02950.9390	\$75.00	\$80.00	n/a	Exempt	\$80.00
<b><i>Paid Parking</i></b>						
Foreshore Area (tourist)	01.03502.9780	\$3 ph/\$7 all day	\$3 ph/\$7 all day			\$3 ph/\$7 all day
St.Kilda Road – North of the Junction (commercial)	01.03502.9780	\$3 ph	\$3 ph			\$3 ph
Fitzroy Street Area (tourist / retail)	01.03502.9780	\$3 ph	\$3 ph			\$3 ph
South Melbourne East – North East of Kingsway (commercial)	01.03502.9780	\$3 ph	\$3 ph			\$3 ph
South Melbourne South – Albert Road Area (commercial)	01.03502.9780	\$3 ph/\$7 all day	\$3 ph/\$7 all day			\$3 ph/\$7 all day
South Melbourne Central – North of Park and Ferrars Street (industrial)	01.03502.9780	\$1.20 ph / \$4 all day	\$1.20 ph / \$4 all day			\$1.20 ph / \$4 all day
South Melbourne West – South west of Ferrars Street (industrial)	01.03502.9780	\$1.20 ph / \$4 all day	\$1.20 ph / \$4 all day			\$1.20 ph / \$4 all day
St.Kilda Road – South of St.Kilda Junction (commercial / retail)	01.03502.9780	\$1.20 ph / \$4 all day	\$1.20 ph / \$4 all day			\$1.20 ph / \$4 all day
<b><i>Parking Enforcement</i></b>						
Abandoned & Derelict Vehicles – Vehicle redemption fee	01.05100.9230	\$300.00	\$286.36	\$28.64	n/a	\$315.00
Clearway Tow-A-Way release fee	01.05100.9230	\$300.00	\$286.36	\$28.64	n/a	\$315.00
Obstructing vehicle redemption fee	01.05100.9230	\$300.00	\$286.36	\$28.64	n/a	\$315.00
Reserved Parking Permit - Plus, as applicable -	01.05100.9230	\$66.00	\$60.00	\$6.00	n/a	\$66.00
Unmeter restriction time parking per bay	01.05100.9230	\$25.00	\$27.27	\$2.73	n/a	\$30.00
All Day parking ticket or meter parking per bay	01.05100.9230	\$10.00	\$15.00	\$1.36	n/a	\$15.00
Time restriction paid parking per bay	01.05100.9230	\$25.00	\$30.00	\$2.73	n/a	\$30.00
Reserved Parking deposit per Bollard	01.05200.9230	-	\$5.00	\$0.45	n/a	\$5.00

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Reserved Parking Hire Fee per Bollard	01.05200.9230	-	\$5.00	\$0.45	n/a	\$5.00
<b>Building Control Fees</b>						
Legal Point of Discharge (50% of fees collected)	01.03100.9070	\$51.25	\$51.25	N/A	Statutory Fee	\$51.25
Property enquiry (Form 2.10) 326/1	01.03100.9070	\$41.00	\$41.00	N/A	Statutory Fee	\$41.00
Property enquiry (Form 2.10) 326/1 - plus \$40 fast track fee	01.03100.9070	\$81.00	\$81.00	N/A	Statutory Fee	\$81.00
Flood level certificate 326/2	01.03100.9070	\$41.00	\$41.00	N/A	Statutory Fee	\$41.00
Flood level certificate 326/2 - plus \$40 fast track fee	01.03100.9070	\$81.00	\$81.00	N/A	Statutory Fee	\$81.00
Property enquiry - 326/3	01.03100.9070	\$132.00	\$132.00	N/A	Statutory Fee	\$132.00
Lodgement fee from Private Building Surveyors - commercial	01.03100.9070	\$30.75	\$30.75	N/A	Statutory Fee	\$30.75
Lodgement fee from Private Building Surveyors - residential	01.03100.9070	\$30.75	\$30.75	N/A	Statutory Fee	\$30.75
Search fees - Residential	01.02100.9220	\$77.00	\$77.00	N/A	Statutory Fee	\$77.00
Search fees - Apartments	01.02100.9220	\$242.00	\$242.00	N/A	Statutory Fee	\$242.00
Search fees – Commercial	01.02100.9220	\$242.00	\$242.00	N/A	Statutory Fee	\$242.00
Search fees – Cert of Occupancy, Permits etc	01.02100.9220	\$45.00	\$45.00	N/A	Statutory Fee	\$45.00
Govt building levy (Calculated as % of value of work)		0.128% & 0.034%		N/A	Statutory Fee	0.128% & 0.034%
Report and Consent Fee - Rescode	01.03100 9220	\$205.00	\$205.00	N/A	Statutory Fee	\$205.00
Report and Consent Fee - Hoarding	01.03100 9990	\$205.00	\$205.00	N/A	Statutory Fee	\$205.00

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Building Permit Internal</b>						
Demolish detached dwelling	03100 9540	\$825.00	\$783.75	\$78.38		\$862.13
Demolish attached dwelling	03100 9540	\$990.00	\$940.50	\$94.05		\$1,034.55
Demolish outbuildings	03100 9540	\$495.00	\$470.25	\$47.03		\$517.28
Swimming pools (includes barrier to AS 1926)	03100 9540	\$1,375.00	\$1,306.25	\$130.63		\$1,436.88
Fences	03100 9540	\$495.00	\$470.25	\$47.03		\$517.28
Carports/garages <20,000	03100 9540	\$660.00	\$627.00	\$62.70		\$689.70
Carports/garages >20,000	03100 9540	\$825.00	\$783.75	\$78.38		\$862.13
Alterations and additions to a dwelling <100,000	03100 9540	\$990.00	\$940.50	\$94.05		\$1,034.55
Alterations and additions to a dwelling 100,000-200,000	03100 9540	\$1,155.00	\$1,097.25	\$109.73		\$1,206.98
Alterations and additions to a dwelling 200,000-300,000	03100 9540	\$1,375.00	\$1,306.25	\$130.63		\$1,436.88
Alterations and additions to a dwelling >300,000	03100 9540	\$1,650.00	\$1,567.50	\$156.75		\$1,724.25
New dwellings <250,000	03100 9540	\$1,760.00	\$1,672.00	\$167.20		\$1,839.20
New dwellings 250,000-500,000	03100 9540	\$2,090.00	\$1,985.50	\$198.55		\$2,184.05
New dwellings >500,000	03100 9540	\$2,420.00	\$2,299.00	\$229.90		\$2,528.90
Multiple dwellings (2)	03100 9540	\$3,300.00	\$3,135.00	\$313.50		\$3,448.50
Multiple dwellings (3)	03100 9540	\$3,850.00	\$3,657.50	\$365.75		\$4,023.25
Multiple dwellings (4)	03100 9540	\$4,400.00	\$4,180.00	\$418.00		\$4,598.00
Amendment to building permits issued	03100 9540	\$385.00	\$365.75	\$36.58		\$402.33
Extension of time to building permits issued	03100 9540	\$385.00	\$365.75	\$36.58		\$402.33
Shop fitouts <100,000	03100 9540	\$880.00	\$836.00	\$83.60		\$919.60
Shop fitouts 100,000-200,000	03100 9540	\$1,045.00	\$992.75	\$99.28		\$1,092.03
Shop fitouts >200,000	03100 9540	\$1,210.00	\$1,149.50	\$114.95		\$1,264.45
Internal alterations to class 2 apartments	03100 9540	\$825.00	\$783.75	\$78.38		\$862.13
Extension of time- Class 1 or 10	03100 9540	\$229.00	\$217.55	\$21.76		\$239.31
Extension of time- Class 2-9	03100 9540	\$330.00	\$313.50	\$31.35		\$344.85
Lapsed Permit Renewal (Class 1 or 10)	03100 9540	\$458.00	\$435.10	\$43.51		\$478.61
Lapsed Permit Renewal (Class 2 - 9)	03100 9540	\$572.00	\$543.40	\$54.34		\$597.74
Minimum Fee from-	03100 9540	\$572.00	\$543.40	\$54.34		\$597.74

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Building Appeals Board preparation fee (per hour)	03100 9540	\$165.00	\$156.75	\$15.68		\$172.43
Class 2, 3, 4, 5, 6, 7 & 9 Alterations, additions and new buildings.						
Up to \$40,000	03100 9540	\$600.00	\$570.00	\$57.00		\$627.00
\$40,000 - \$100,000	03100 9540	\$ value x (1.5% - 1.35%)		10%		\$ value x (1.56%)
\$100,001 - \$500,000	03100 9540	\$ value x (1.35% - 0.51%)		10%		\$ value x (1.36%)
\$500,001 - \$2 million	03100 9540	\$ value x (0.51% - 0.25%)		10%		\$ value x (0.52%)
>\$2 million - \$10million	03100 9540	\$ value x (0.25% - 0.163%)		10%		\$ value x (0.26%)
>\$ 10m - \$20 Million	03100 9540	\$ value x (0.163% - 0.15%)		10%		\$ value x (0.164%)
>\$ 20 – 30 million	03100 9540	\$ value x (0.15% - 0.143%)		10%		\$ value x (0.16%)
>\$ 30 –40 million	03100 9540	\$ value x (0.143% - 0.1375%)		10%		\$ value x (0.144%)
>\$ 40 –50 million	03100 9540	\$ value x (0.1375% - 0.14%)		10%		\$ value x (0.15%)
>\$50 million	03100 9540	\$ value x (0.13%)		10%		\$ value x (0.135%)
<b>Urban Planning Fees</b>						
<b>Planning Application</b>						
Use only	01100 9410	\$473.00	\$473.00	N/A	Statutory Fee	\$473.00
To develop or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:						
< \$10 000	01100 9410	\$0.00	\$0.00	N/A	Statutory Fee	\$0.00
≥ \$10 000 ≤ \$100 000	01100 9410	\$225.00	\$225.00	N/A	Statutory Fee	\$225.00
> \$100 001	01100 9410	\$462.00	\$462.00	N/A	Statutory Fee	\$462.00

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
To develop land (other than for a single dwelling per lot) if the estimated cost of development included in the application is:						
≤ \$10 000	01100 9410	\$96.00	\$96.00	N/A	Statutory Fee	\$96.00
≥ \$10 000 ≤ \$250 000	01100 9410	\$569.00	\$569.00	N/A	Statutory Fee	\$569.00
≥ \$250 000 ≤ \$500 000	01100 9410	\$666.00	\$666.00	N/A	Statutory Fee	\$666.00
≥ \$500 000 ≤ \$1 000 000	01100 9410	\$768.00	\$768.00	N/A	Statutory Fee	\$768.00
≥ \$1 000 000 ≤ \$7 000 000	01100 9410	\$1,086.00	\$1,086.00	N/A	Statutory Fee	\$1,086.00
≥ \$7 000 000 ≤ \$10 000 000	01100 9410	\$4,559.00	\$4,559.00	N/A	Statutory Fee	\$4,559.00
≥ \$10 000 000 ≤ \$50 000 000	01100 9410	\$7,601.00	\$7,601.00	N/A	Statutory Fee	\$7,601.00
> \$50 000 000	01100 9410	\$15,204.00	\$15,204.00	N/A	Statutory Fee	\$15,204.00
To subdivide an existing building	01100 9410	\$364.00	\$364.00	N/A	Statutory Fee	\$364.00
To subdivide land into two lots	01100 9410	\$364.00	\$364.00	N/A	Statutory Fee	\$364.00
To effect a realignment of a common boundary between lots or to consolidate two or more lots	01100 9410	\$364.00	\$364.00	N/A	Statutory Fee	\$364.00
To subdivide land	01100 9410	\$736.00	\$736.00	N/A	Statutory Fee	\$736.00
To remove a restriction over the land if the land has been used or developed for more than 2 years before the date of the application in a manner which would have been lawful under the Planning and Environment Act 1987 but for the existence of the restri	01100 9410	\$235.00	\$235.00	N/A	Statutory Fee	\$235.00
To create, move or vary a restriction; or to create or remove a right of way	01100 9410	\$510.00	\$510.00	N/A	Statutory Fee	\$510.00
To create, move or remove and easement other than a right of way; or to vary or remove a condition in the nature of an easement other than a right of way in Crown grant	01100 9410	\$381.00	\$381.00	N/A	Statutory Fee	\$381.00
Fast Track Planning Fee	01100 9411	\$96.00	\$90.91	\$9.09		\$100.00
<b>Amended Plans</b>						
Change of use or an amendment to a condition in a permit	01100 9450	\$462.00	\$462.00	N/A	Statutory Fee	\$462.00

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
To develop or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:						
> \$10 000 - \$100 000	01100 9410	\$220.00	\$220.00	N/A	Statutory Fee	\$220.00
> \$100 001	01100 9410	\$451.00	\$451.00	N/A	Statutory Fee	\$451.00
To develop land (other than for a single dwelling per lot) if the estimated cost of development included in the application is:				N/A		
< or equal to \$10 000	01100 9410	\$94.00	\$94.00	N/A	Statutory Fee	\$94.00
> \$10 001 - \$250 000	01100 9410	\$556.00	\$556.00	N/A	Statutory Fee	\$556.00
> \$250 001 - \$500 000	01100 9410	\$650.00	\$650.00	N/A	Statutory Fee	\$650.00
> \$500 001 - \$1 000 000	01100 9410	\$750.00	\$750.00	N/A	Statutory Fee	\$750.00
> \$1 000 001 - \$7 000 000	01100 9410	\$1,060.00	\$1,060.00	N/A	Statutory Fee	\$1,060.00
> \$7 000 000 - \$10 000 000	01100 9410	\$4,448.00	\$4,448.00	N/A	Statutory Fee	\$4,448.00
> \$10 000 001 - \$50 000 000	01100 9410	\$7,416.00	\$7,416.00	N/A	Statutory Fee	\$7,416.00
>50 000 001	01100 9410	\$ 14, 834	\$14, 834	N/A	Statutory Fee	\$14, 834
<b>Planning Scheme Amendment Fees</b>						
Assessment of Request	01.02502.9220		\$683.64	\$68.36		\$752.00
Consideration of Submissions	01.02502.9220		\$683.64	\$68.36		\$752.00
Adoption	01.02502.9220		\$449.09	\$44.91		\$494.00
Certification	01.01100 9410	\$20.00	\$20.00	N/A	Statutory Fee	\$20.00
File/Search Requests Res - pre 2000 (Tax 10%)	01.02100.9220	\$77.00	\$80.00	\$7.27		\$87.27
File/Search Requests Res - 2000 onwards (Tax 10%)	01.02100.9220	\$38.50	\$40.00	\$3.63		\$43.63
File/Search Requests Comm- pre 2000 (Tax 10%)	01.02100.9220	\$242.00	\$250.00	\$22.70		\$272.70
File/Search Requests Comm - 2000 onwards (Tax 10%)	01.02100.9220	\$60.50	\$63.00	\$5.72		\$68.72
Form A Report & Consent Request (Bldg Surv)	01.02100.9220	\$51.25	\$51.25	N/A		\$51.25
Planning Info. Requests (Tax 10%)	01.02100.9220	\$132.00	\$137.00	\$12.45		\$149.45

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
(Includes copies of Permits BUT not plans)						
Permit Extension of Time						
1 dwelling	01.01100.9760	\$425.00	\$440.00	\$40.00		\$480.00
2-9 dwellings	01.01100.9760	\$550.00	\$570.00	\$51.82		\$621.82
Subdivisions	01.01100.9760	\$424.00	\$440.00	\$40.00		\$480.00
10 or more dwellings	01.01100.9760	\$700.00	\$725.00	\$65.90		\$790.90
Commerical/industrial	01.01100.9760	\$700.00	\$725.00	\$65.90		\$790.90
Fast Track Applications	01.01100.9411	\$90.00	\$93.00	\$8.45		\$101.45
Advertising (10% Tax)						
Board	01.02100.9220	\$49.50	\$51.50	\$4.68		\$56.18
Letter	01.02100.9220	\$7.15	\$7.40	\$0.67		\$8.07
<b>Public Open Space Contribution</b>						
POS - Ripponlea	01.01361.9500	Variable	Variable			
POS - Elwood	01.01361.9500	Variable	Variable			
POS St.Kilda South	01.01362.9500	Variable	Variable			
POS St.Kilda Hil	01.01363.9500	Variable	Variable			
POS St.Kilda East	01.01364.9500	Variable	Variable			
POS Middle Park	01.01365.9500	Variable	Variable			
POS Albert Park	01.01366.9500	Variable	Variable			
POS South Melbourne	01.01367.9500	Variable	Variable			
POS Port Melbourne	01.01368.9500	Variable	Variable			
POS St.Kilda Road	01.01370.9500	Variable	Variable			
Car Parking Contribution - Fitzroy St	01.01370.1270	Variable	Variable			
Car Parking Contribution - Bay St	01.01370.1274	Variable	Variable			
Development Contribution – Streetscapes	01.01370.2916	Variable	Variable			
<b>Photocopying – Plan Printing</b>						
A4	01.02100.9220	\$0.80	\$0.90	\$0.08		\$0.98
A3	01.02100.9220	\$1.50	\$1.60	\$0.14		\$1.74
A2	01.02100.9220	\$3.50	\$3.60	\$0.32		\$3.92
A1 & AO	01.02100.9220	\$5.80	\$6.00	\$0.54		\$6.54
Car parking consent	01.01100.9760	\$96.00	\$100.00	\$9.09		\$109.09

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Secondary consent	01.01100.9760	\$96.00	\$100.00	\$9.09		\$109.09
<b>Community Amenity</b>						
Works zone permit for 3 or less months	01.04628.9493	\$930.00	\$960.00		Div. 81 GST Act	\$960.00
Works zone permit for 6 months	01.04628.9493	\$1,660.00	\$1,720.00		Div. 81 GST Act	\$1,720.00
Works zone permit for 9 months	01.04628.9493	\$2,170.00	\$2,250.00		Div. 81 GST Act	\$2,250.00
Works zone permit for 12 months	01.04628.9493	\$2,700.00	\$2,800.00		Div. 81 GST Act	\$2,800.00
Work Zone permit extensions	01.04628.9493	\$620.00	\$640.00		Div. 81 GST Act	\$640.00
Work Zone permit (additional parking bays, in excess of four)	01.04628.9493	\$180.00	\$190.00		Div. 81 GST Act	\$190.00
Advertising Signs (Real Estate Agents)	01.04628.9465	\$55 application fee / \$520 permit fee	\$65 application fee / \$520 permit fee		Div. 81 GST Act	\$65 application fee / \$520 permit fee
<b>Itinerant Trading</b>						
Charity Bins	new	\$65 application + \$50 permit	\$65 application + \$50 permit		Div. 81 GST Act	\$65 application + \$50 permit
Commercial Waste Bins (New)	01.04628.9230		\$65 application + \$50 permit + \$50 per 120litre Bin, \$75 per 240Litre Bin, \$300 per bin up to 1200 litres			\$65 application + \$50 permit + \$50 per 120litre Bin, \$75 per 240Litre Bin, \$300 per bin up to 1200 litres
<b>Occupying the road for works:</b>						
Asset Protection Permit	01.04628.9222	\$155.00	\$175.00		Div. 81 GST Act	\$175.00
Asset Protection Deposit (to trust account)	01.04628.2510	Varies	Varies		Not applicable	Varies
Out of Hours Permit	01.04628.9495	\$70 application fee / Permit Fee \$280	\$75 application fee / Permit Fee \$290		Div. 81 GST Act	\$75 application fee / Permit Fee \$290 per day
Hoarding (fee no longer collected by Development Permits) report and consent fee under building with subsequent street occupation as below)	01.04628.9487	Not applicable	Not applicable			Not applicable

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Road Opening Permit	01.04628.9485	\$70 application fee / \$95 permit fee	\$75 application fee / \$95 permit fee		Div. 81 GST Act	\$75 application fee / \$95 permit fee
Road Opening Deposit (to trust account) No longer to go to 01.4628.9486	01.04628.2510	\$300 deposit up to area of 3m2	\$300 deposit up to area of 3m2		Not applicable	\$300 deposit up to area of 3m2
Vehicle Crossing	01.04628.9487	\$70 application fee / \$135 permit fee	\$75 application fee / \$140 permit fee		Div. 81 GST Act	\$75 application fee / \$140 permit fee
Street Occupation Permits	01.04628.9489	\$70 application fee / \$85 permit fee (plus \$10 ground / \$5 head gantry per sq meter per week	\$75 application fee / \$90 permit fee (plus \$10 ground / \$6 head gantry per sq meter per week		Div. 81 GST Act	\$75 application fee / \$90 permit fee (plus \$10 ground / \$6 head gantry per sq meter per week
Road Closure Permit	01.04628.9490	\$70 application fee / \$95 per day with road opening or \$160 per day other closures	\$75 application fee / \$95 per day with road opening or \$165 per day other closures		Div. 81 GST Act	\$75 application fee / \$95 per day with road opening or \$165 per day other closures
Crane / Travel Tower Permit	01.04628.9491	\$70 application fee / \$85 permit / \$200 per day	\$75 application fee / \$85 permit / \$210 per day		Div. 81 GST Act	\$75 application fee / \$85 permit / \$210 per day
Skip Bin Permit	01.04628.9492	\$20 application fee / \$11 per day / \$65 per week	\$20 application fee / \$11 per day / \$65 per week		Div. 81 GST Act	\$20 application fee / \$11 per day / \$65 per week
Impounding fee (new)	01.04622.9200	NEW	75 flat rate		Div. 81 GST Act	75 flat rate

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Signage</b>						
Illuminated signs on Cranes	01.04628.9230	\$260.00	\$270.00		Div. 81 GST Act	\$270.00
Significant Trees	01.04628.9494	\$55 application fee / \$45 permit fee	\$60 application fee / \$45 permit fee		Div. 81 GST Act	\$60 application fee / \$45 permit fee
<b>Community Development</b>						
<b>Community Facilities - Venue Hire</b>						
Full Commercial - \$75.00 per hour - \$100 key bond + Public Liability charge.	01.07505.9510	\$75.00	\$75.00	\$6.82	n/a	\$75.00
Private hire of Main Halls (functions and private events using whole venue) standered operating hours \$46.80 per hour. - \$100 key bond + Public Liability charge \$25.00	01.07505.9510	\$45.75	\$46.80	\$4.68	n/a	\$42.12
Private hire of Main Halls (functions and private events using whole venue) for 1 hour - \$100 key bond + Public Liability charge	01.07505.9510	\$45.70	\$46.80	\$4.68	n/a	\$42.12
Private hire of Main Halls (functions and private events using whole venue)standard operating hours \$100 bond + Public Liability charge	01.07505.9510	\$45.75	\$46.80	\$4.68	n/a	\$42.12
Community Groups hire of meeting room or hall cost per hour	01.07505.9510	\$6.45	\$6.60	\$0.66	n/a	\$6.00
Semi - Commercial Use - classes and courses / Tutors - hire of meeting room or hall cost per hour	01.07505.9510	\$17.60	\$33.00	\$3.00	n/a	\$30.00
Use by HACC eligible groups [ over 55yrs, CALD, Indigenous, Carers, Disability and Marginalised/disadvantaged groups	Free		Free		n/a	Free
CoPP Activities & Programs	Free		Free		n/a	Free
CoPP Events	Free		Free		n/a	Free
CoPP Events	Free		Free		n/a	Free

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Culture &amp; Recreation</b>						
<b>Arts &amp; Festivals</b>						
<b>St Kilda Festival Site Permit Fees per sq m</b>						
Footpath trading (non alcohol) per m2	07480 9222	\$8.50	\$8.80		Permit	\$8.80
Roadway trading (non alcohol) per m2	07480 9222	\$8.50	\$8.80		Permit	\$8.80
Road Trading (with alcohol) per m2	07480 9222	\$22.50	\$23.29		Permit	\$23.29
<b>St Kilda Festival Itinerant Traders - Market Stalls</b>						
Outside O'Donnell Gardens	07480 9222	\$275.00	\$284.63		Permit	\$284.63
Outside Alfred Square	07480 9222	\$275.00	\$284.63		Permit	\$284.63
Cavell St	07480 9222	\$275.00	\$284.63		Permit	\$284.63
Lower Esplanade	07480 9222	\$275.00	\$284.63		Permit	\$284.63
Upper Esplanade	07480 9222	\$275.00	\$284.63		Permit	\$284.63
Alfred Square	07480 9222	\$145.00	\$150.08		Permit	\$150.08
Catani Gardens	07480 9222	\$145.00	\$150.08		Permit	\$150.08
<b>St Kilda Festival Itinerant Traders - Food Stalls</b>						
All Food Vending Areas - under 15 m2	07480 9222	\$57.00	\$59.00		Permit	\$59.00
All Food Vending Areas - over 15 m2	07480 9222	\$83.00	\$85.91		Permit	\$85.91
St Kilda Festival Catering Activity	07480 9220	\$67,385.20	\$63,403.35	\$6,340.33		\$69,743.68
St Kilda Festival ride site fees	07480 9220	\$25,126.70	\$23,641.94	\$2,364.19		\$26,006.13
Filming Permits (Motion pictures, photography) – per day	07420 9222	\$682.00	\$705.87		Permit	\$705.87
Filming Permits (Motion pictures, photography)– subsequent days	07420 9222	\$136.00	\$140.76		Permit	\$140.76
Filming Permits (Commercial stills photography) – per day	07420 9222	\$308.00	\$318.78		Permit	\$318.78
Filming Permits (Commercial stills photography) – subsequent days	07420 9222	\$136.00	\$140.76		Permit	\$140.76
<b>Curatorial Services</b> - reproduction service of specific local history items for non-commercial purpose - digital image delivery by email or CD	07551 9220	\$15.49	\$14.57	\$1.46		\$16.03

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Curatorial Services</b> - reproduction service of specific local history items for non-commercial purpose (\$20 deposit per item) – 8 x 10 b & w	07551 9220	\$67.04	\$63.08	\$6.31		\$69.39
<b>Curatorial Services</b> - reproduction service of specific local history items for non-commercial purpose (\$20 deposit per item) – 8 x 10 sepia	07551 9220	\$87.03	\$81.89	\$8.19		\$90.08
<b>Curatorial Services</b> - reproduction service of specific local history items for non-commercial purpose (\$20 deposit per item) – 11 x 14 b & w	07551 9220	\$95.24	\$89.61	\$8.96		\$98.57
<b>Curatorial Services</b> - reproduction service of specific local history items for non-commercial purpose (\$20 deposit per item) – 11 x 14 sepia	07551 9220	\$121.04	\$113.89	\$11.39		\$125.28
<b>Curatorial Services</b> - reproduction service of specific local history items for non-commercial purpose (\$20 deposit per item) – 16 x 20 b & w	07551 9220	\$108.20	\$101.81	\$10.18		\$111.99
<b>Curatorial Services</b> - reproduction service of specific local history items for non-commercial purpose (\$20 deposit per item) – 16 x 20 sepia	07551 9070	\$152.88	\$143.85	\$14.38		\$158.23
<b>Curatorial Services</b> - reproduction service of specific local history items for commercial purpose (\$20 deposit per item) Print run or CD Rom production 2 up to 1000	07551 9220	\$139.94	\$131.67	\$13.17		\$144.84

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Curatorial Services</b> - reproduction service of specific local history items for commercial purpose (\$20 deposit per item) Print run or CD Rom production 5001 and over or use in television, video, internet or daily newspaper	07551 9220	\$305.75	\$287.68	\$28.77		\$316.45
<b>Esplanade Market.</b>						
3 monthly permits	04810 9222	\$274.00	\$283.59		Permit	\$283.59
6 monthly permits	04810 9222	\$465.00	\$481.28		Permit	\$481.28
12 monthly permits	04810 9222	\$811.00	\$839.39		Permit	\$839.39
<b>Grand Prix</b>						
Stallholders - units sq m	07414 9222	\$31.00	\$32.09		Permit	\$32.09
Roving permits - per user	07414 9222	\$308.00	\$318.78		Permit	\$318.78
Existing traders - units sq mtre	07414 9222	\$36.00	\$37.26		Permit	\$37.26
<b>Access Arts</b>						
BiPolar Bears performance fees	06746 9220	\$704.50	\$662.87	\$66.29		\$729.16
<b>St Kilda Bowl ArtSpace</b>						
Tenancy space - average	07530 9110	\$1,797.00	\$1,690.81	\$169.08		\$1,859.90
<b>Library</b>						
Overdue charge per item (adults)	01 05975 9200	\$0.25	\$0.25		n/a	\$0.25
Overdue charge per item (under 18)	01 05975 9200	\$0.15	\$0.15		n/a	\$0.15
Local history - microfiche/microfilm reader printer copying	01 05975 9220	\$0.25	\$0.25		n/a	\$0.25
Internet/PC copy charge	01 05975 9220	\$0.25	\$0.25		n/a	\$0.25
Processing Fee (lost or damaged items): AV	01 05975 9200	\$13.20	\$12.00	\$1.20		\$13.20
Processing Fee (lost or damaged items): Hardbacks	01 05975 9200	\$11.00	\$10.00	\$1.00		\$11.00
Processing Fee (lost or damaged items): Paperbacks	01 05975 9200	\$4.95	\$4.50	\$0.45		\$4.95
Processing Fee (lost or damaged items): Comics	01 05975 9200	\$1.65	\$1.50	\$0.15		\$1.65
Black & White photocopy charges - A4	01 05975 9220	\$0.25	\$0.25		n/a	\$0.25
Black & White photocopy charges - A3	01 05975 9220	\$0.25	\$0.25		n/a	\$0.25
Sales of Computer Disks	01 00981 9220	\$2.20	\$2.00	\$0.20		\$2.20

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Sale of withdrawn library items: hardbacks	01 05975 9070	\$0.25	\$0.25		n/a	\$0.25
Sale of withdrawn library items: paperbacks	01 05975 9070	\$0.15	\$0.15		n/a	\$0.15
Sale of withdrawn library items: picturebooks	01 05975 9070	\$0.15	\$0.15		n/a	\$0.15
Sale of withdrawn library items: folios	01 05975 9070	\$0.65	\$0.65		n/a	\$0.65
<b>Foreshore Events</b>						
Busking Fee	01 01475 9510	\$50.00	\$51.75		Permit	\$51.75
Street Stall Permit/Collection	01 01475 9510	\$47.00	\$48.65		Permit	\$48.65
Product Promotions (per hour)	01 01475 9510	\$125.00	\$129.38		Permit	\$129.38
Product Promotions (per day)	01 01475 9510	\$825.00	\$853.88		Permit	\$853.88
Promotional Event (inc marquee)	01 01475 9510	\$1,200.00	\$1,242.00		Permit	\$1,242.00
Triathlons/Duathlons - Port Melbourne	01 01475 9510	\$3,600.00	\$3,726.00		Permit	\$3,726.00
Triathlons/Duathlons - Elwood & St Kilda	01 01475 9510	\$3,600.00	\$3,726.00		Permit	\$3,726.00
Refundable Security Bond	01 01475 2510				Monies refunded post event	
Site Co-ordination Fee	01 01475 9510	\$250.00	\$258.75		Permit	\$258.75
Bump in/out Fee	01 01475 9510	\$325.00	\$336.38		Permit	\$336.38
Community Sporting/Leisure Events	01 01475 9510	\$880.00	\$910.80		Permit	\$910.80
Commercial & Private Sporting Events	01 01475 9510	\$1,200.00	\$1,242.00		Permit	\$1,242.00
Commercial & Private Sporting Events - 4 day series	01 01475 9510	\$2,950.00	\$3,053.25		Permit	\$3,053.25
Vehicle Access	01 01475 9510	\$70.00	\$72.45		Permit	\$72.45
Outdoor Concert	01 01475 9510	\$2,950.00	\$3,053.25		Permit	\$3,053.25
Outdoor Concert - large scale	01 01475 9510	\$5,990.00	\$6,199.65		Permit	\$6,199.65
Sailing/Kite Surfing Events	01 01475 9510	\$600.00	\$621.00		Permit	\$621.00
Sailing/Kite Surfing Events - large scale	01 01475 9510	\$900.00	\$931.50		Permit	\$931.50
Booking Fee	01 01475 9230	\$40.00	\$41.40		Permit	\$41.40
<b>Sports Clubs Lease/Licence</b>						
Albert Park Amateur Football Club	01 07360 9220	\$568.15	\$534.58	\$53.46		\$588.04
Albert Park Lawn Tennis Club	01 07360 9220	\$700.15	\$658.78	\$65.88		\$724.66

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
Albert Park Spiders Soccer Club	01 07360 9220	\$648.62	\$610.29	\$61.03		\$671.32
Albert Park VRI Bowls Club	01 07360 9220	\$370.07	\$348.21	\$34.82		\$383.03
Albert Park Yachting and Angling Club	01 07360 9220	\$3,823.80	\$3,597.85	\$359.78		\$3,957.63
Elwood Angling Club	01 07360 9220	\$1,630.62	\$1,534.26	\$153.43		\$1,687.69
Elwood City Soccer Club	01 07360 9220	\$915.33	\$861.24	\$86.12		\$947.37
Elwood Cricket Club	01 07360 9220	\$1,399.10	\$1,316.43	\$131.64		\$1,448.07
Elwood Croquet Club	01 07360 9220	\$576.33	\$542.28	\$54.23		\$596.51
Elwood Lifesaving Club	01 07360 9220	\$299.56	\$281.86	\$28.19		\$310.05
Elwood Park Tennis Club	01 07360 9220	\$1,134.49	\$1,067.45	\$106.74		\$1,174.19
Elwood Park Touch Association	01 07360 9220	\$2,796.30	\$2,631.06	\$263.11		\$2,894.17
Elwood Sailing Club	01 07360 9220	\$2,384.78	\$2,243.86	\$224.39		\$2,468.25
Emerald Hill Cricket Club	01 07360 9220	\$1,072.09	\$1,008.74	\$100.87		\$1,109.61
Exford Cricket Club	01 07360 9220	\$328.12	\$308.73	\$30.87		\$339.60
<b>Middle Park Soccer Club (TBA)</b>	01 07360 9220					
Port Melbourne Colts Football Club	01 07360 9220	\$2,262.52	\$2,128.83	\$212.88		\$2,341.70
Port Melbourne Baseball Club	01 07360 9220	\$1,014.65	\$954.69	\$95.47		\$1,050.16
Port Melbourne Bowling Club	01 07360 9220	\$4,126.31	\$3,882.48	\$388.25		\$4,270.73
Port Melbourne Colts Cricket Club	01 07360 9220	\$227.26	\$213.83	\$21.38		\$235.21
Port Melbourne Cricket Club	01 07360 9220	\$3,925.96	\$3,693.97	\$369.40		\$4,063.36
Port Melbourne Cricket Club - Murphy Reserve	01 07360 9220	\$582.20	\$547.79	\$54.78		\$602.57
Port Melbourne Football Club	01 07360 9220	\$8,040.36	\$7,565.25	\$756.52		\$8,321.77
Port Melbourne Lifesaving Club	01 07360 9220	\$473.58	\$445.60	\$44.56		\$490.14
Port Melbourne Soccer Club	01 07360 9220	\$5,777.65	\$5,436.24	\$543.62		\$5,979.87
Port Melbourne Tennis Club	01 07360 9220	\$972.88	\$915.40	\$91.54		\$1,006.93
Port Melbourne Yacht Club	01 07360 9220	\$15,287.07	\$14,383.75	\$1,438.37		\$15,822.12
Powerhouse Cricket Club	01 07360 9220	\$347.96	\$327.40	\$32.74		\$360.14
Powerhouse Rugby	01 07360 9220	\$114.35	\$107.59	\$10.76		\$118.35
Public Transport Cricket Association	01 07360 9220	\$326.85	\$307.54	\$30.75		\$338.29
<b>Sports Clubs Casual Bookings</b>						
General	01 07360 9220	\$4,400.00	\$4,140.00	\$414.00		\$4,554.00

**Appendix G4**  
**Fees & Charges - Finance Division**

Description	GL Code (i.e.job / account combo)	Gross Charge 08/09 (\$)	Net Charge 09/10 (\$)	GST Value 09/10 (\$)	Reason for GST Exemption	Gross Charge 09/10 (\$)
<b>Finance &amp; Investments</b>						
<b>Rates</b>						
Land Information Certificate	01226 9140	\$ 20.00	\$ 20.00	\$ -	Exempt under Treasurers Determination, Division 81	\$ 20.00
Urgent Land Information Certificates	01226 9140	\$ 69.50	\$ 65.00	\$ 4.50	\$20 Statutory component exempt, as above, urgent component has GST charge	\$ 69.50
<b>Financial Services</b>						
Dishonoured Cheques	01223 9180	\$ 33.00	\$ 30.00	\$ 3.00		\$ 33.00





# **9. APPENDIX H**

# **KEY STRATEGIC**

# **ACTIVITIES**



## **Appendix H**

### **Key strategic activities**

This appendix presents a number of key strategic activities to be undertaken during the 2009/10 year and performance targets and measures in relation to these.



## Key strategic activities

For the year ending 30 June 2010

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
<b>Engaging and governing the city</b>			
Value and utilise skills and knowledge in the community	Increase in the community's satisfaction with Council's engagement in decision making on key local issues	City of Port Phillip Community Satisfaction Survey	60% adequate, good or excellent
Governing	Improvement in the community's perception of Council's reputation	City of Port Phillip Community Satisfaction Survey	An improvement over the year by 30 June 2010
Commitment to service	Increase in the community's satisfaction with the overall service performance of Council	City of Port Phillip Community Satisfaction Survey	70% adequate, good or excellent
Managing for the longer term	Maintenance of Council's liquidity - the ability to pay its liabilities within one year	Annual Financial Statements	1.80:1
<b>Taking action on climate change</b>			
Reducing consumption and emissions	Reduction in Council's water consumption	Quarterly Management Report	A reduction on the 2008/09 figures by 30 June 2010
Reducing consumption and emissions	Reduction in Council's carbon emissions	Quarterly Management Report	Targeted tonnes of CO2 emitted for 2009/10 = 11,032 (a reduction of 897 tonnes of CO2 from 2008/09)
Changing transport priorities	Increase in the number of people using sustainable transport	City of Port Phillip Community Satisfaction Survey	An increase over the year by 30 June 2010
Adapting and sustaining	Reduction in residential waste collection volume per bin	Quarterly Management Report	Targeted annual waste per bin of 566.9 kilograms
Working together	Increase in the community's use of water efficient and energy efficient technologies	Quarterly Management Report	10% improvement on 2008/09 figures by 30 June 2010

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
<b>Strengthening our diverse and inclusive community</b>			
Pursuit of social equity	Maintenance of the proportion of the population who believe that Port Phillip is an accepting place for people from diverse cultures and backgrounds	City of Port Phillip Community Satisfaction Survey	88% agree or strongly agree
Creative, active and culturally diverse life	Increase in the proportion of the population who feel they have opportunities to participate in affordable local community events and activities of their choosing	City of Port Phillip Community Satisfaction Survey	82% agree or strongly agree
<b>Enhancing liveability</b>			
A sense of place	Increase in the community's sense of safety and security	City of Port Phillip Community Satisfaction Survey	75% adequate, good or excellent
Shaping the future of our city	Increase in the number of planning permit applicants participating in the Sustainable Design Assessment in the Planning Process (SDAPP) program with Port Phillip	Annual Report	39%
Caring for our natural environment	Increase in the community's satisfaction with parks and open space and beach cleaning	City of Port Phillip Community Satisfaction Survey	Parks & Open Space - 85% Beach Cleaning - 80% adequate, good or excellent
Major city projects	Increase in the proportion of the capital works program that is delivered on time	Annual Financial Statements	80% of annual capital works budget spent by 30 June 2010