

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
18/07/2018	Proposed Discontinuance and Sale of Roads: Part R3517 Adjoining 316-320 St Kilda Road, St Kilda and R3257 Abutting 91-95 Montague Street, South Melbourne	<p>That Council:</p> <p>3.1 Resolves that, having followed all the required statutory procedures in accordance with sections 189, 207A and 233 of the <i>Local Government Act 1989</i> (Vic) (Act) pursuant to its powers under clause 3 of Schedule 10 of the Act, having considered that there were no submissions received in response to the public notice and being of the opinion that the following roads are not reasonably required for public use, it discontinues these roads:</p> <p>3.1.1 part R3517, the road adjoining 316-320 St Kilda Road, St Kilda being part of the land contained in general law conveyance book U number 983 (referred to as Road 1 in this report)</p> <p>3.1.2 R3257, the road abutting 91-95 Montague Street, South Melbourne, being the land contained in certificate of title volume 403 folio 592 (referred to as Road 2 in this report).</p> <p>3.2 Directs that notices pursuant to the provisions of Clause 3(a) of Schedule 10 of the Act are published in the Government Gazette.</p> <p>3.3 Directs that once discontinued, Road 1 is transferred to the registered proprietor of 316-320 St Kilda Road, St Kilda for \$138,000 plus GST plus Council's costs incurred in the discontinuance and sale process and Road 2 is transferred to the registered proprietor of 91-95 Montague Street, South Melbourne for \$137,500 plus GST plus Council's costs incurred in the discontinuance and sale process.</p> <p>3.4 Directs that the Chief Executive Officer or delegate signs an authorisation allowing Council solicitors to execute the transfer documents on Council's behalf for Road 1 and Road 2 and any other documents required to be signed in connection with the discontinuance of Road 1 and Road 2 and their subsequent transfer to the registered proprietors of 316-320 St Kilda Road, St Kilda and 91-95 Montague Street, South Melbourne, respectively.</p> <p>3.5 Directs that any easements, rights or interests required to be created or saved over Road 1 and Road 2 respectively by any authority be done so and not be affected by the discontinuance and sale.</p> <p>3.6 Directs that the registered proprietor of 316-320 St Kilda Road, St Kilda be required to consolidate the title to Road 1 with the title to their property within 12 months of the date of transfer of the discontinued road.</p> <p>3.7 Directs that the registered proprietor of 91-95 Montague Street, South Melbourne be required to consolidate the title to Road 2 with the title to their property within 12 months of the date of transfer of the discontinued road.</p>	<p>316 - 320 St Kilda Road - The road has been discontinued and matter settled with both parties.</p> <p>91 - 95 Montague Street, South Melbourne: Council has provided details of it's valuer to applicant.</p> <p>Council is awaiting a response from the applicant as to whether they still intend to proceed with the transfer.</p>	Serrano, Lyann	31/12/2020
20/02/2019	Fitzroy Street Seating	<p>That Council:-</p> <p>1. Temporarily remove the seats outside the 7 Eleven on Fitzroy St at the Jackson St corner</p>	The Placemaking Program has been suspended for 2020/21. Renew Fitzroy Street will consider an option of a Trader such as a Florist on the Corner of Gray and Fitzroy Streets where there are seating and pot plant issues, as requested by Councillors and the FSTA President David Blakeley at a meeting on 2 September 2020.	Donnelly, Anita	30/09/2020

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2/10/2019	Cr Dick Gross - EScooters	<p>That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Chief Executive Officer or his delegates to support a trial of dockless electric scooters on Council land dependent on managing insurance and other safety risks to Council, and the introduction of State Government regulations authorising the use of electric scooters on roads; 2. Notes an open and competitive Expression of Interest process will be conducted to enter into a contractual agreement with up to two electric scooter operators to participate in the electric scooter trial within the municipality; 3. Notes the trial will be undertaken in geographically defined areas of the municipality to complement our existing active and public transport routes. Defined locations to be determined by the Chief Executive Officer or his delegate; 4. Implements the trial of up to 500 electric scooters for a duration of three to six months, contingent on the performance of the electric scooter operator/s against Council's contract agreement conditions which will include service standards; 5. Notes that the contract agreement conditions will require that the trial is cost neutral to Council and covers administration, compliance and evaluation activities; 6. Notes that electric scooter operators will be required to pay a security bond in advance of any trial to cover any costs incurred by City of Port Phillip to protect the public amenity; 7. Requires the electric scooter trial to align with the Council's Move Connect Live Strategy, Outcome 5 – <i>Our community benefits from new transport options and technology.</i> 	<p>Council Officers continue to advocate to the Victorian Government, including the new Minister for Roads and Road Safety, Ben Carroll MP, for necessary regulatory changes to enable a trial of e-scooters in City of Port Phillip.</p> <p>Officers from IMAP Councils are working together to agree on common ground for advocacy and management of future implementation.</p>	Roache, Karen	30/06/2021
6/11/2019	Notice of Motion – Port Phillip Trial Electric Shared Bicycles	<p>That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Chief Executive Officer or his delegates to support a trial of dockless electric bicycles on Council land. 2. Authorises the Chief Executive Officer to work in partnership with other Councils and organisations to manage and respond to shared transport service providers including entering into a Memorandum of Understanding (MOU) with City of Melbourne, other neighbouring councils and service providers. 3. Notes that an open and competitive Expression of Interest process would be conducted prior to entering into an MOD with up to two electric bicycles operators to operate for the duration of the trial. 4. Notes the trial will be undertaken in geographically defined areas of the municipality, such as the foreshore, business activity centres or public transport routes. Defined locations to be determined by Council officers. 5. Notes that the e-bike trial aligns with the Council's Move Connect Live Strategy - Outcome 5 - <i>Our community benefits from new transport options and technology.</i> 	<p>Legal and operational matters are being finalised. Lime have indicated their intention to re-start the trial, including deployment of service in the City of Port Phillip, as soon as it is safe to do so.</p>	Roache, Karen	30/06/2021
20/11/2019	Balaclava Retail Renewal Precinct - Realising the Objectives	<p>That Council:</p> <ol style="list-style-type: none"> 3.1 Notes that it owns property within the Balaclava Retail Renewal Precinct, at 39-47 Camden Street, Balaclava; 2-8 Alfred Street, Balaclava; Lot 1 on TP438679C at Alfred Street, Balaclava; and 49-53 Nelson Street, Balaclava, (the "Properties"). 	<p>Negotiation has begun with adjoining land stakeholders as per 3.2.1.</p> <p>Negotiations continue. Planning underway for a competitive public process.</p>	Savenkov, Anthony	30/12/2020

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		<p>3.2 Resolves to commence the processes of negotiating and transacting the Properties to foster staged renewal of that area, authorising relevant Officers to:</p> <p>3.2.1 negotiate with adjoining land stakeholders a put option (not an obligation) for Council to sell/transfer the Properties to one or more of them;</p> <p>3.2.2 simultaneously or subsequently offer the Properties to the market through competitive public processes;</p> <p>3.2.3 commence the statutory processes under section 189 of the Local Government Act 1989 (the "Act"), including providing public notices of its intention to sell/exchange the Properties, seeking submissions from the community on this intention; and</p> <p>3.2.4 undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act, in order that Council may consider all public submissions prior to making a decision to sell/exchange the Properties;</p> <p>3.3 Notes the intention that the transactions achieve multiple community outcomes, including replacement public car parking, improved pedestrian access and safety, and improved amenity and shopping experience.</p> <p>3.4 Notes that further reports will be presented to Council to report the response to the relevant public notices, and to enable consideration of any submissions.</p> <p>3.5 Notes that the transaction process is anticipated to be staged, with the parcels on Camden Street (abutting Woolworths) being offered at a different time to the other parcels.</p> <p>3.6 That Council provides notification of the resolution to the traders adjacent to the Retail Renewal Precinct, by letter and update on the project website, including contact details of relevant project officer(s) who will be available to meet with the traders on request.</p>			
16/10/2019	Intention to lease: 147 Liardet Street, Port Melbourne	<p>That Council:</p> <p>3.1 Resolves to commence the statutory processes under section 190 of the <i>Local Government Act 1989</i> (the "Act") advising of its intention to lease the ground floor of the Council owned property at 147 Liardet Street, Port Melbourne (the "Property").</p> <p>3.2 Authorises relevant members of Council staff to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.</p> <p>3.3 Authorises that if no submissions are received pursuant to the provisions of Section 223 of the Act - following publication of the Public Notice – Officers with relevant delegation are to undertake the necessary procedural steps to lease the Property, including the execution of all relevant documentation.</p> <p>3.4 Note that in the event submissions are received, a further report will be presented to Council to enable consideration of the submissions.</p>	<p>A public notice of Intention to Lease was published on 26 October 2019.</p> <p>No submissions were received during the statutory process.</p> <p>Negotiations discontinued, and the opportunity is being returned to the market. A public expression of interest is underway.</p>	Savenkov, Anthony	15/01/2021
19/02/2020	Proposed Discontinuance and Sale of Road	<p>That Council:</p> <p>3.1 Having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown as lot '1' on the Title Plan</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p>	Serrano, Lyann	31/12/2020

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	Abutting 24 Dundas Place, Albert Park	<p>TP 9656713P attached as Attachment 1 to this report (Road), being part of the land contained in Certificate of Title Volume 210 Folio 859:</p> <p>3.1.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.1.2 resolves to sell the discontinued Road, for the market value of \$48,000 plus GST, to the owner of 24 Dundas Place, Albert Park (24 Dundas Place);</p> <p>3.1.3 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.1.4 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.1.5 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 24 Dundas Place; and</p> <p>3.1.6 directs that the owner of 24 Dundas Place be required to consolidate the title to the discontinued Road with the title to 24 Dundas Place within 12 months of the date of transfer of the discontinued Road.</p>	<p>Transfer documents have been signed by both parties. Pending transfer of monies.</p> <p>The stamp duty assessment has been received and Council is arranging for payment to the State Revenue Office. Once stamp duty has been confirmed as paid, they will lodge the transfer with Land Use Victoria and transfer the monies to Council to effect settlement.</p>		
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 119-125 Market Street, South Melbourne	<p>That Council, having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown marked lot '1' on the Title Plan No. TP965714M attached as Attachment 1 to this report (Road), being the general law land remaining in Crown Grant 3490/1852:</p> <p>3.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.2 resolves to sell the discontinued Road, for the market value of \$736,000 plus GST, to the owner of 119-125 Market Street, South Melbourne (119-125 Market Street);</p> <p>3.3 notes that proceeds from the sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.4 notes that the owner of 119-125 Market Street has agreed to pay Council's costs associated with the removal of the bluestone pitchers from the Road;</p> <p>3.5 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.6 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 119-125 Market Street; and</p> <p>3.7 directs that the owner of 119-125 Market Street be required to consolidate the title to the Road with the title to the adjoining property of the owner within 12 months of the date of transfer of the discontinued Road.</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p> <p>The applicant has requested for a deferral of payment to June 2021 due to COVID-19. Ongoing discussions between the applicant and Council to determine the terms of this deferral.</p>	Serrano, Lyann	31/12/2020

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19/02/2020	Proposed Discontinuance and Sale of Road Abutting 285-287 Inkerman Street and 3-7 Nelson Street, Balaclava	<p>That Council, having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown marked lot '1' on the title plan attached as Attachment 1 to this report (Road), being the whole of the land contained in Certificate of Title Volume 2087 Folio 350 and Conveyance Book 107 No. 503:</p> <p>3.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.2 resolves to sell the discontinued Road, for the market value of \$529,200 plus GST to the owner of 3-5 Nelson Street, Balaclava (3-5 Nelson Street);</p> <p>3.3 notes that the proceeds from the sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.4 notes that the owner of 3-5 Nelson Street has agreed to purchase the bluestone pitchers within the Road at the market value of \$216 per square metre;</p> <p>3.5 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.6 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 3-5 Nelson Street; and</p> <p>3.7 directs that the owner of 3-5 Nelson Street be required to consolidate the title to the Road with the title to the adjoining property of the owner within 12 months of the date of the transfer of the discontinued Road.</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p> <p>Transfer documents have been signed by both parties. Council is still awaiting the return of the settlement funds and signed transfer documents.</p>	Serrano, Lyann	31/12/2020
19/02/2020	Proposed Discontinuance of Roads - Part Ferrars Street, Part Gladstone Street and Part Kerr Street, South Melbourne	<p>That Council, having noted that no submissions were received in response to the public notice regarding Council's proposal to discontinue the government roads, known as part Ferrars Street (between Douglas Street and Gladstone Street), part Gladstone Street (between Kerr Street and Ferrars Street) and part Kerr Street, shown coloured blue on the Plan of Crown Allotment contained in Schedule 1 to this report (together, the Roads):</p> <p>3.1 resolves to discontinue the Roads as it considers that the Roads are not reasonably required for general public use; and</p> <p>3.2 directs that a notice pursuant to clause 3(a) of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) (Act) is published in the <i>Victoria Government Gazette</i> to reflect the resolution described in clause 3.1 above.</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process. Council is still awaiting confirmation from DELWP that the Plan of Crown Allotment has been certified.</p> <p>Plan of Crown Allotment OP124982 was certified on 17 June 2020 by the Surveyor-General Victoria and a copy provided to DELWP. Council is waiting for DEWLP to reserve the land for Public Recreation purposes in accordance with the Kirrip Park Land Use Deed between The Minister for Planning and Port Phillip City Council.</p>	Serrano, Lyann	31/12/2020
19/02/2020	Proposed Tenancy Agreements - Gasworks Arts Park	<p>That Council:</p> <p>3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989</i> (Vic) (Act) by publishing a notice in the local newspaper inviting interested persons to make a submission under Section 223 of the Act, on the proposed lease terms outlined below:</p> <p style="text-align: center;">Tenant Gasworks Arts Inc</p>	<p>Notice of Intent to Lease published in the Port Phillip Leader on 3 March 2020 and no submissions were received within the statutory process.</p> <p>A Council Report is being prepared to complete the statutory procedures pending a grant and purpose approval from DELWP regarding the proposed Crown land lease. The grant and</p>	Serrano, Lyann	31/12/2020

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	Premises	1. Part of 21 Graham Street, Albert Park (Council land)	purpose request will sit with Parliament in August.		
	Permitted Use	2. Part of 1-35 Graham Street, Albert Park (Crown land)	Final Council report was prepared, heard and approved by Council on 16 September 2020. The grant and purpose request has gone through the Legislative Council but not the Legislative Assembly as yet.		
	Commencement Date	Arts related purposes			
	Expiry Date	1 July 2020 or grant and purpose approval date, whichever is later			
	Rent	30 June 2030			
		\$653,000 per annum plus GST discounted to \$104 per annum plus GST for each agreement to help support the provision of art, cultural and creative programs and services to the community.			
		3.2 Notes that the proposed tenancy agreements are dependent on the successful negotiation of a Funding Deed between the Tenant and Council;			
		3.3 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and			
		3.4 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.			
18/03/2020	Albert Park College request to utilise Gasworks Arts Park and Lemnos Square	That Council: 3.1 Notes that considering school access of public space policy setting is highly complex and generates mixed views in the community. 3.2 Notes as the municipality grows so will demand and conflict with access to public open spaces. 3.3 Notes that any school access granted to public managed land should be non-exclusive or result in modifications to the existing landscape and infrastructure the serve the primary purpose of the public space. 3.4 Endorses a trial 'Option 3 – Approve a Licence to Grant Access to Lemnos Square & Gasworks Arts Park During Recess and Lunchtime Periods Only', subject to the following conditions: <input type="checkbox"/> the licence does not provide for exclusive use to the school <input type="checkbox"/> the licence covers the defined area in Gasworks Arts Park as per the Victorian Government Gazettal (Attachment 1), maintaining the majority of the park for other park uses.	3.1 Noted 3.2 Noted 3.3 Noted 3.4 Completed – The trial is now underway until the end of 2020 and a licence agreement is in place between Council and Albert Park College outlining the terms of use. 3.5 Noted 3.6 In progress – Drafting of a school use of public spaces policy has commenced and will be presented before Council seeking endorsement when ready. 3.7 In progress - Signs have been erected in Gasworks Arts Park to inform park users of the trial and associated conditions and invite feedback as part of our review process. Council officers are in the process of updating Council's website.	Ulcoq, Claire	28/02/2021

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		<ul style="list-style-type: none"> <input type="checkbox"/> the licence restricts access to lunchtime and recess periods only <input type="checkbox"/> the licence requires that appropriate teacher supervision be in place at all times. <input type="checkbox"/> the licence prohibits sporting games or the use of sporting equipment. <input type="checkbox"/> the licence requires appropriate public liability insurance to be in place. <input type="checkbox"/> the licence includes requirements for the school to reimburse Council for any maintenance works required due to school use. <input type="checkbox"/> the licence stipulates that the public amenities within the Gasworks Theatre and Café complex are not to be utilised by the school. <input type="checkbox"/> the licence have an end date of no later than 31 December 2020. <p>3.5 Notes that granting of the licence does not remove any usage rights currently enjoyed by dog walkers at Gasworks Arts Park, in particular their ability to walk dogs off leash.</p> <p>3.6 Endorses the preparation of a policy for school access and use of Council managed public space.</p> <p>3.6 Endorses a review be undertaken following the end date of the licence, that considers community feedback, and takes into account views of community members, in its assessment of the effectiveness of the trial and consideration future licences in-line with the school use policy.</p>			
18/03/2020	Australian National Academy of Music – Lease Proposal for South Melbourne Town Hall	<p>That Council:</p> <p>3.1 Authorise relevant Officers to enter negotiations with ANAM for a new long term lease of the South Melbourne Town Hall.</p> <p>3.2 Allow a maximum of one year for such negotiations, the outcome of which to subsequently be reported publicly to Council.</p> <p>3.3 Any potential agreement reported to Council is to address the Principle Items of Negotiation identified in the table in section 10 of this report, including the items added by Recommendation 3.4</p> <p>3.4 Adds to the Principle Items of Negotiation: “How the tenant’s stewardship of the historic building and its heritage fabric is appropriately overseen” and “How ongoing use of the building is to be secured for community groups and events”.</p> <p>3.5 Notes that should a potential agreement for a new long term lease be reached, Council is to give public notice of its intention to lease, and hear and consider any submissions under section 223 of the Local Government Act before determining whether to lease.</p>	<p>Negotiations with ANAM formally commenced on 24 April 2020.</p> <p>After a small disruption due to the relocation of ANAM from the building, negotiations continue.</p>	Savenkov, Anthony	1/04/2021
15/04/2020	Library Action Plan - Draft for public consultation	That the item be deferred.	Delayed due to Council decision to defer public engagement on the plan until libraries re-open post – COVID-19 restrictions.	Tyquin, Damian	19/03/2021
6/05/2020	Update on DELWP’s Councils and Emergencies Capability and	<p>That Council:</p> <p>3.1 Notes the findings of the <i>Councils and Emergencies Capability and Capacity Evaluation Report</i> (Phase 2) that Council has a high level of maturity in terms of its capability and capacity to respond to municipal emergencies.</p>	<p>3.1 Council noted this in the meeting. No further actions.</p> <p>3.2 Notes that a further report on Phase Three of the DELWP Councils and Emergencies Capability Evaluation project will be reported to</p>	Plunkett, Ryan	30/06/2021

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	Capacity Evaluation Report	3.2 Notes that a further report on Phase Three of the DELWP <i>Councils and Emergencies Capability and Capacity Evaluation</i> project will be reported to Council once it is completed.	Council once it is completed. Due to the ongoing COVID-19 pandemic DELWP have postponed the commencement of Phase Three for the project with no confirmed date as to when it will commence.								
6/05/2020	Marlborough Street Heads of Agreement - Housing First Request for Variation	That Council: 3.1 Vary the Heads of Agreement for the sale and redevelopment of land at 46-58 Marlborough Street, Balaclava, dated 20 April 2018 ("the Heads of Agreement"), to extend the target construction funding date to 1 March 2021. 3.2 Vary the Heads of Agreement to extend the planning permit target date to 18 December 2020. 3.3 Vary the Heads of Agreement for Substantial Commencement to be within 12 months from the issue of the development permit and HousingFirst's procuring of construction funding, whichever is the latter. 3.4 Authorise relevant Council Officers to negotiate and execute the Heads of Agreement as necessary to achieve these variations and to execute the document(s), affixing the Common Seal if necessary. 3.5 Undertake a Detailed Site Investigation of contamination at 46-58 Marlborough Street, Balaclava.	Council officers are communicating with HousingFirst to vary the Heads of Agreement by the end of Q3 2020 to reflect the Council resolution. The Detailed Site Investigation for the site was completed during June 2020 and the final report has been made publicly available on the Council's website. A development permit has subsequently been issued.	Lenden, Aaron	31/12/2020						
20/05/2020	Guidelines for Licenced Community Gardens on Council Owned Land	That Council: 3.1 Approves the adoption of the Community Gardens Assessment Guidelines. 3.2 Authorises officers to provide direct communication to Licenced Community Garden Groups informing them of the Community Garden Assessment Guidelines and their application. 3.3 Delegates authority to the Chief Executive Officer to make amendments to the Guidelines to correct any minor drafting errors that do not materially alter the intent of the guidelines.	Final guidelines and list of Licenced Community Gardens in the City of Port Phillip is being prepared for inclusion on new Council website in November 2020.	Kelly, Leo	5/11/2020						
3/06/2020	Notice of Intention to Lease (Commence) - Think OTS – Resolution Independent Pty Ltd	That Council: 3.1 Resolves that the statutory procedures be commenced under section 190 of the Local Government Act 1989 (Vic) (Act) by publishing a notice in The Age inviting interested persons to make a submission under Section 223 of the Act, on the proposed tenancy agreement with key terms outlined below:	Final Council report to complete the statutory process was prepared, heard and approved by Council on 16 September 2020. Council is awaiting lease execution by tenant.	Serrano, Lyann	31/12/2020						
		<table border="1"> <tr> <td>Tenant</td> <td>Think OTS – Resolution Independent Pty Ltd</td> </tr> <tr> <td>Guarantor</td> <td>All company directors to guarantee the proposed tenancy agreement</td> </tr> <tr> <td>Premises</td> <td>Approximately 205 square metres at level 1, 200- 202 Bank Street, South Melbourne with approximately 26 square metres of ground floor storage and one car space to the rear parking area</td> </tr> </table>	Tenant	Think OTS – Resolution Independent Pty Ltd	Guarantor	All company directors to guarantee the proposed tenancy agreement	Premises	Approximately 205 square metres at level 1, 200- 202 Bank Street, South Melbourne with approximately 26 square metres of ground floor storage and one car space to the rear parking area			
Tenant	Think OTS – Resolution Independent Pty Ltd										
Guarantor	All company directors to guarantee the proposed tenancy agreement										
Premises	Approximately 205 square metres at level 1, 200- 202 Bank Street, South Melbourne with approximately 26 square metres of ground floor storage and one car space to the rear parking area										

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		<table border="1"> <tr> <td>Permitted Use</td> <td>Office for administration and design services</td> </tr> <tr> <td>Commencement Date</td> <td>22 November 2020</td> </tr> <tr> <td>Expiry Date</td> <td>21 November 2023</td> </tr> <tr> <td>Rent</td> <td>Commencement annual rent of \$52,997 plus GST with a 3% fixed increase on each anniversary of the Commencement Date</td> </tr> <tr> <td>Bank Guarantee/ Security Deposit</td> <td>Three months' rental inclusive of GST</td> </tr> </table>	Permitted Use	Office for administration and design services	Commencement Date	22 November 2020	Expiry Date	21 November 2023	Rent	Commencement annual rent of \$52,997 plus GST with a 3% fixed increase on each anniversary of the Commencement Date	Bank Guarantee/ Security Deposit	Three months' rental inclusive of GST			
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Bank Guarantee/ Security Deposit	Three months' rental inclusive of GST														
		<p>3.2 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and</p> <p>3.3 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>													
17/06/2020	Planning Scheme Amendment C171port (St Kilda Marina) - Consideration of Panel recommendations and adoption of Amendment	<p>That Council:</p> <p>3.1 Adopts Amendment C171port to the Port Philip Planning Scheme, pursuant to Section 29 of the Planning and Environment Act 1987 (the Act), with the changes reflected in the amendment documentation in Attachment 4 to the Council report.</p> <p>3.2 Authorises the Chief Executive Officer (or delegate) to finalise the amendment documentation for Ministerial approval in a manner consistent with resolution 3.1.</p> <p>3.3 Submits the adopted Amendment C171port documentation, together with prescribed information, to the Minister for Planning for approval, pursuant to Section 31 of the Act.</p> <p>3.4 Advises the Minister for Planning that Council accepts the Panel's recommendations, with the exception of the recommendation to include a requirement for a Community Engagement Report as part of the Content of the Development Plan in DPO2 for the reasons outlined in Attachment 2 to the Council report.</p> <p>3.5 Will undertake non-statutory consultation on the Development Plan, once an application is received, prior to Council making any planning decision on the Development Plan instead of the Community Engagement Report mechanism recommended by the Panel,.</p> <p>3.6 Writes to all submitters to Amendment C171port to advise them of Council's decision.</p>	<p>3.1 noted</p> <p>3.2 the CEO's delegate finalised the amendment documentation for ministerial approval in a manner consistent with resolution 3.1</p> <p>3.3 the adopted Amendment C171port documentation, together with prescribed information, was lodged with the Minister for Planning for approval, pursuant to Section 31 of the Act on 30 June 2020.</p> <p>3.4 the Minister for Planning was advised that Council accepts the Panel's recommendations, with the exception of the recommendation to include a requirement for a Community Engagement Report as part of the Content of the Development Plan in DPO2 for the reasons outlined in Attachment 2 to the Council report.</p> <p>3.5 this item is yet to be completed given it relates to future consultation relating to a planning application process not yet undertaken.</p> <p>3.6 Council officers wrote to all submitters via email on 23 June 2020 to advise them of Council's decision.</p>	Symons, Felicity	31/12/2020										
1/07/2020	Petition - Traffic Safety issues at Intersection of Kerferd Road, Montague Street and Herbert Street, Albert Park.	<p>That Council:</p> <p>1. Notes that DELWP have provided in-principle agreement to fund the temporary works required to improve safety at the intersection of Herbert St, Montague Street and Kerferd Road, as detailed in point two (2) below, and leveraging of other external funding sources should these be offered prior to installation.</p>	<p>The implementation of this trial has been paused, pending a Council decision on the counter-petition that was received on 22 September 2020. A Report has been listed for the 2 December 2020 Council Meeting.</p>	Bartels, John	2/12/2020										

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		<ol style="list-style-type: none"> 2. Installs temporary kerbing and any required regulatory signage as a trial at the intersection of Kerferd Road with Montague and Herbert Streets, subject to DELWP funding, with the purpose of deterring through traffic, speeding and improving safety for people walking and bike on these local streets. This trial will be for 18 months, with the potential to extend for a longer period. 3. Notes that the installation of this temporary kerbing will result in the following changes to traffic management at this intersection: <ol style="list-style-type: none"> a. No right turns into Kerferd Road from Montague or Herbert Streets b. No Through movements from Montague Street into Herbert Street c. No Through movement from Herbert Street into Montague Street d. Left in and left out vehicle movements only at the intersection of Kerferd Road and Montague Street. e. Left in and left out vehicle movements only at the intersection of Kerferd Road and Herbert Street. 4. Notifies properties on Kerferd Road, Herbert and Montague streets within a street block either side of this intersection, prior to the installation of the above temporary works. As part of evaluating the impact of the trial, feedback will be able to be provided by the community via Council's website on the perceptions of the above traffic management measures, and the collection of pertinent traffic and speed data. 5. Delegates to the CEO and his Officers the ability to make minor adjustments to the design of the above temporary traffic management measures to respond to learnings or stakeholder feedback, where it is consistent with the purpose of point two (2) above. 6. Works in partnership with DEWLP as the lead agency for the Shrine to Sea project to consider other temporary treatments that could be installed along Kerferd Road to improve safety in line with Councils COVID-19 Transport response. 			
1/07/2020	Proposed Sale of Drainage Reserve Abutting 115,117 and 119 Glen Huntly Road, Elwood	<p>That Council acting under section 189 of the <i>Local Government Act 1989</i> (Vic) (Act):</p> <ol style="list-style-type: none"> 3.1 Resolves that statutory procedures be commenced to sell the drainage reserve abutting 115, 117 and 119 Glen Huntly Road, Elwood (Land) via a closed tender process whereby the owners of the properties located at 115, 117 and 119 Glen Huntly Road, Elwood will be invited to participate; 3.2 Directs that public notice of intention to sell the Land be done so at least 4 weeks prior to selling the Land; 3.3 Authorises the Chief Executive or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter; 3.4 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be determined at a later date; and 3.5 Notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio. 	One of the applicants has requested that we consider commencing the tender process after things have settled as they have been massively impacted by COVID-19.	Serrano, Lyann	31/12/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
5/08/2020	Petition Response - Request to access the St Kilda Peanut Farm Pavilion and oval lighting by the Dog Owners Group of St Kilda	<p>That Council:</p> <ol style="list-style-type: none"> 1. Thanks the community for their petition and acknowledge the community benefits and social connectiveness the dog walking community groups provides. 2. Recognises the primary purpose of the Oval and Pavilion is sporting community groups, supporting the exclusive use when permitted by Council. 3. Recognises that the Oval and Pavilion is for broad community use and passive recreation including dog walking is encouraged when sport is not using the facilities. 4. Supports the use of the Pavilion by the dog walking group though the usual booking process, when COVID-19 restrictions are amended to allow the pavilion to reopen. 5. Installs a timer on the lighting system that enables the lights to be turned on and off at programmed times 6. Permits the use of sports ground lighting in 2020 (prior to daylight savings) Monday to Friday, between the hours of 6pm – 8pm for the community use whilst no sport is permitted. 7. Notes in a normal winter season the ground is traditionally only available on a Monday night for non-sporting activities. 8. Requests 'Outdoor Sports Lighting Guidelines' are developed to formalise standards for sports fields lighting and other opportunities for the community, like dog walking. 	<p>1-4 Noted</p> <p>5. Completed - a timer has been installed.</p> <p>6. Completed - use of sports ground lighting permitted as per council decision eg dog walking activated</p> <p>7. Noted</p> <p>8. Outdoor Sports Lighting drafted and to be considered by new Council in 2021</p>	Trall, Anthony	31/03/2021
5/08/2020	Port Melbourne Special Rate Renewal - 2021-2026 Intention to Declare	<p>That Council:</p> <ol style="list-style-type: none"> 3.1 Having otherwise considered all relevant matters, commences the statutory process in August 2020 under the Local Government Act 1989 (The Act) to renew a Special Rate and Charge Combined Scheme to and for the properties within the defined Port Melbourne Business Precinct, such Special Rate and Charge Combined Scheme is to raise a maximum amount of \$320,000 per annum up to a maximum of \$1,600,000 in total for a period of five years, commencing on 1 July 2021 and ending on 30 June 2026. 3.2 In accordance with Section 163(1A) and 163B(3) of the Act, directs that public notices be published in The Age of the intention of Council to declare, if it is approved at the ordinary meeting of Council to be held on 5 August 2020, in accordance with the proposed declaration of Special Rate and Charge Combined Scheme in the form of the attachment to this resolution. (Proposed Declaration of Special Rate and Charge Combined Scheme) and as such a Special Rate and Charge Combined levy is to be for the purposes of defraying expenses to be incurred by Council in providing funds to the incorporated body known and operating as the Port Melbourne Business Association and funds, administratively only and subject always to the approval, direction and control of Council, are to be used for the purposes of the appointment of a coordinator, promotional, advertising, marketing and business development, all of which are associated with the encouragement of commerce, retail and professional activity and employment in the Port Melbourne Business Precinct. 3.3 Directs that in accordance with section 163 (1C) of the Act, separate letters enclosing a copy of the public notice be sent to the owners and the occupiers of the properties referred to in the Proposed Declaration included as Attachment 4, forming a part of the Proposed Declaration of Special Rate and Charge Combined Scheme advising of the intention of Council to declare the Special Rate and Charge Combined Scheme at 	<p>3.1 - 3.6 - Statutory process commenced which included advertisement in The Age and letters including a copy of the public notices being sent to owners and occupiers of properties outlined in the proposed declaration. Submissions and objections made by the community have been processed by officers. Report outlining submissions will be presented to Council for consideration on 2 December 2020.</p>	Bourcier, Carine	2/12/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION										
		<p>the ordinary meeting of Council to be held on 5 August 2020, the amount for which the property owner or the occupier (being a person who as a condition of a lease under which the person who occupies the property is required to pay the Special Rate and Charge Combined levy) will be liable, the basis of the calculation and distribution of the Scheme and notifying such persons that submissions and/or objections in writing in relation to the Proposed Declaration of Special Rate and Charge Combined Scheme will be considered and/or taken into account by Council in accordance with sections 163A, 163B and 223 of the Act. The CEO is delegated to make minor amendments to the public notice (Attachment 4) that does not change the material intent and to ensure legislative compliance.</p> <p>3.4 Advises the Port Melbourne Business Association of the matters specified in paragraphs 3.1, 3.2 and 3.3 of this resolution.</p> <p>3.5 Authorises the Chief Executive Officer or delegate –</p> <p>(a) to carry out any and all other administrative procedures necessary to enable Council to carry out its functions under section 163A and section 163(1A), (1B) and (1C) and sections 163B and 223 of the Act; and</p> <p>(b) to prepare a funding agreement between Council and the Business Association to formalise the administrative operations of the Special Rate and Charge Combined Scheme, such agreement being to ensure that at all times, and as a precondition to the payment of any funds by Council to the Business Association, Council is, and remains, legally responsible for approving, directing and controlling the expenditure of the proceeds of the Scheme in accordance with its obligations under the Local Government Act 1989 to do so.</p> <p>3.6 Directs that the agreement specified in paragraph 2.8b of this resolution will be approved by the authorised officers of Council once the Special Rate and Charge Combined Scheme is declared.</p>													
19/08/2020	Petition - Request to Retain the Temporary Play Equipment erected in Murchison Street St Kilda East	That Council receives and notes the petition and that officers provide a response at the next available Council Meeting.	Petition received and noted by Council. A response will be provided to Council at the 2 December Council Meeting.	Trail, Anthony	2/12/2020										
19/08/2020	Notice of Intention to Lease (Finalise) - Lease with South Melbourne Life Saving Club	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the Premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989 (Vic) (Act)</i> and approves the following proposed tenancy agreement with key terms summarised as follows:</p> <table border="0"> <tr> <td>Tenant</td> <td>South Melbourne Life Saving Club Inc</td> </tr> <tr> <td>Premises</td> <td>72B Beaconsfield Parade, Albert Park</td> </tr> <tr> <td>Permitted Use</td> <td>Lifesaving and ancillary activities</td> </tr> <tr> <td>Commencement Date</td> <td>1 August 2020</td> </tr> <tr> <td>Term</td> <td>Five (5) years</td> </tr> </table>	Tenant	South Melbourne Life Saving Club Inc	Premises	72B Beaconsfield Parade, Albert Park	Permitted Use	Lifesaving and ancillary activities	Commencement Date	1 August 2020	Term	Five (5) years	South Melbourne Life Saving Club (Club) has raised concerns over the terms that have previously been agreed. Officers are working with the Club, LSV and DELWP to progress this matter.	Serrano, Lyann	31/12/2020
Tenant	South Melbourne Life Saving Club Inc														
Premises	72B Beaconsfield Parade, Albert Park														
Permitted Use	Lifesaving and ancillary activities														
Commencement Date	1 August 2020														
Term	Five (5) years														

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		<p>Rent</p> <p>\$145,000 per annum plus GST discounted to \$104 per annum plus GST to help support the continuous provision of lifesaving services and water safety programs to the community</p> <p>3.2 Notes that the Tenant has raised concerns regarding the lease terms, but given these terms were previously agreed and consulted on, Council authorises the Chief Executive or delegate to execute the tenancy agreement on the proposed terms above;</p> <p>3.3 Notes that the tenancy agreement will be subject to defined club and facility specific community benefits, including an agreed level of non-club related activities and maximum use by Albert Park College of up to 5 days per week;</p> <p>3.4 Notes that the Tenant will be responsible for the payment of all outgoings including reimbursement of the building insurance premium and any on-going general maintenance costs.</p>			
2/09/2020	Petition Response - Requesting action on lack of drainage, causing water pooling and ongoing rising damp on properties on Clyde Street, St Kilda	That officers work with residents in this area to review their concerns, with a site assessment and a meeting with residents on site to occur when restrictions are lifted.	Officers are working with residents in this area to review their concerns. A site assessment and meeting with residents to occur.	McNeill, Joanne	30/11/2020
2/09/2020	Petition - Request to stop the removal of a child sized tree swing on Page St Albert Park.	That Council receives and notes the petition, and requests officers to bring a report to Council at the earliest opportunity that includes any legal and/or policy mechanisms that Council can implement to allow child swings in nature strip trees.	Petition received and noted by Council. A response will be provided to Council at the 2 December Council Meeting.	Trail, Anthony	2/12/2020
2/09/2020	In Our Backyard Implementation - Proposed Common Ground Project	<p>That Council</p> <p>3.1 Notes the achievements to date in implementing its IOBY strategy, including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Contribution of land valued at \$7M to enable delivery of 46 new units through the Marlborough Street community housing project, with HousingFirst receiving State Government capital funding in May 2020 (project delivery expected by June 2022, subject to the current planning approval process). <input type="checkbox"/> Creation of secure housing for 30 older women who were experiencing homelessness, through facilitating delivery of the Lakeside 'pop-up' project in South Melbourne. <input type="checkbox"/> 20 temporary units associated with the 'pop-up' Common Ground facility. <input type="checkbox"/> 12 (net) units associated with the potential Wellington Street permanent Common Ground facility (subject to Council decision). <input type="checkbox"/> Support and / or facilitation of 105 net new units in four new housing projects that are completed or being delivered by local community housing organisations. 	The revised date relates to anticipated capital and operating funding decisions being made by DHHS, which would trigger the first instalment of Council's capital contribution. The action of signing the MOU with St Kilda Community Housing was completed on 18 September 2020. The first action - signing the MOU with St Kilda Community Housing, was completed on 18 September 2020.	Spivak, Gary	28/05/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		<ul style="list-style-type: none"> □ Extensive work in maximising the potential of the Victorian Planning System to deliver new social and affordable housing, including: <ul style="list-style-type: none"> - negotiation of 65 affordable housing units for delivery in Fishermans Bend under current permits. - detailed guidelines for implementing new planning controls at Fishermans Bend - a new model for private, affordable rental housing negotiated under voluntary planning agreements - advocacy to the State government for planning controls that mandate affordable housing delivery through private developments. 			
		3.2 Endorse its support for the development of a Common Ground facility at 28 Wellington Street, St Kilda, which can be delivered by mid-2023, by:			
		3.2.2 Authorising the CEO to finalise and execute a Memorandum of Understanding with St Kilda Community Housing Pty. Ltd. for the delivery of a Common Ground facility at 28 Wellington Street, St Kilda, for the provision of supported housing to accommodate persons listed on the Port Phillip By-Name List, who are homeless and sleeping rough in Port Phillip.			
		3.2.3 Allocating \$4 million from the In Our Backyard Reserve to the development of a Common Ground project at 28 Wellington Street, St Kilda, based on the findings of a feasibility study led by St Kilda Community Housing and paid on conditions specified in the Memorandum of Understanding being met, including: <ul style="list-style-type: none"> i. St Kilda Community Housing securing operating subsidy funding from the Department of Health & Human Services for the provision of 10 years of support services and concierge services relating to the facility, with service delivery levels to be approved by Council officers. ii. St Kilda Community Housing securing funding for the balance of the construction costs. iii. Staged payment on completion of project milestones outlined in the Memorandum of Understanding: <ul style="list-style-type: none"> a) \$1 million to St Kilda Community Housing within 14 days of St Kilda Community Housing entering into a contract approved by the Director of Housing and Council to deliver the redevelopment project. b) Two payments of \$1 million each to St Kilda Community Housing when payment milestones agreed to by Council and specified in the contract have been reached. c) \$1 million to St Kilda Community Housing within 14 days of receipt by Council of a certificate of practical completion of the redevelopment. 			
		3.2.4 Contributing the Council laneway known as R3723 abutting and comprising the first half of the driveway at 28 Wellington Street, noting			

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		<p>that St Kilda Community Housing has requested that Council initiate the procedures required to discontinue and sell the lane, at a nominal amount to the Department of Health & Human Services to provide space for access and car parking required by the development, by:</p> <ol style="list-style-type: none"> i. Supporting St Kilda Community Housing's request and resolving to contribute the laneway known as R3723 for \$1 plus legal fees pending the successful completion of the statutory procedures required under the Road Management Act 2004 (Vic) and Local Government Act 1989 (Vic) to discontinue and sell the laneway. ii. Entering into a section 173 Agreement under the <i>Planning and Environment Act 1987</i> requiring the market value of the lane to be paid to Council if the social housing use of the adjoining property ceases or the adjoining property is sold within 30 years of completion of the project. <p>3.2.5 Advocate to the Victorian Government for the provision of project funding, including by Council's formal support for:</p> <ol style="list-style-type: none"> i. A funding application by St Kilda Community Housing, for the required gap in capital funding to construct the facility, under the Social Housing Growth Fund-Round 2 or an alternative State funding program or funding source. ii. St Kilda Community Housing's application seeking to receive a 10-year operating subsidy from the Department of Health and Human Services, for the provision of support services and concierge services relating to the Common Ground facility. <p>3.3 Recognises new and emerging Government funding streams and supports directing the facilitation and brokerage functions of the IOBY program towards maximising the potential for delivery of new affordable housing projects in Port Phillip.</p>			
2/09/2020	South Melbourne Market Committee - Local Government Act 2020	<p>That Council:</p> <ol style="list-style-type: none"> 3.1 Notes the requirements of the Local Government Act 2020 as it relates to the South Melbourne Market. 3.2 Resolves to: - <ul style="list-style-type: none"> <input type="checkbox"/> Re-establish the South Melbourne Market Committee as an Advisory Committee of Council. <input type="checkbox"/> Delegate to the Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation (Attachment 1). <input type="checkbox"/> Affix the Common Seal of the Port Phillip City Council to the Instrument of Delegation, which: <ul style="list-style-type: none"> o comes into force once the seal is affixed; and o remains in force until Council determines to vary or revoke it. 3.3 Authorises the CEO to make the necessary amendments to the South Melbourne Market Committee Charter (Attachment 3) to reflect the decisions made by Council through resolution of this report, to take effect from 3 September 2020. 	<p>South Melbourne Market Committee established as an Advisory Committee of Council. Delegation to CEO executed and the common seal affixed. Instrument of Delegation document added to the website.</p> <p>Amended Charter to be presented to Committee after conclusion of caretaker period.</p> <p>Officers commencing work to undertake a review of the governance structure of the South Melbourne Market, with proposed process and timelines to be discussed with new Council in early 2021.</p>	Pearce, Kirsty	31/03/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		3.4 That officers work with the Committee, the new Council and the Audit and Risk Committee to undertake a review of the governance structure of the South Melbourne Market, with a report to be brought back to Council no later than September 2021.			
16/09/2020	Response to Joint Letter regarding inadequate vehicle parking - G12+ Domain Precinct Residents' Group	<ol style="list-style-type: none"> 1. Acknowledges the concerns raised by the signatories to the joint letter and the issues being experienced by residents of Albert Road. 2. Thanks, the G12+ Domain Precinct Residents' Group for the joint letter to Council and advises the head signatory of the joint letter of Council's resolution on this matter. 3. Requests Council officers to advocate to Rail Projects Victoria and Cross Yarra Partnership for the retention of as many on-street parking spaces as practical on Albert Road in the legacy design, without compromising the expanded Albert Road Reserve or safety for pedestrians and bike riders, and a staged approach to the reduction of on-street car parking as part of construction of ANZAC Station and surrounds. 4. Request Council officers to research and identify innovative solutions that enable underutilised parking in buildings to be accessed by visitors and trades people, subject to Council's resources and budget. 5. Notes that the forthcoming consultation by Cross Yarra Partnership on an amended development plan for the Domain Precinct provides an opportunity for the community to provide feedback on the parking provision and design of Albert Road. 6. Commits to regular patrols by parking enforcement officers of Albert Road on weekday mornings, once the Level 4 COVID-19 restrictions have been lifted and the Victorian Government has given approval for normal parking compliance activities to resume. 7. Notes that a review of all on-street car parking spaces and controls within the precinct, including loading zones, is planned for the 21/22 FY, to ensure the available spaces are used as fairly and effectively as possible. Having more effective on-street parking management is intended to encourage increased use of the existing parking bays within buildings for visitors, servicing and loading and helping to alleviate current parking pressures. This review is aligned to the implementation of the Domain Public Realm Master Plan and subject to funding through Council's annual budget process. 8. Requests that Council officers report the findings of the on-street parking review planned for 21/22, referred to in point 6, to Council as an opportunity to consider whether this review provides sufficient strategic justification to commence a planning scheme amendment process to require on-site loading facilities and vary visitor parking rates. 9. Notes that because the Ministerial Amendment VC148 to all municipal planning schemes (which removed the need for residential buildings with more than five dwellings to provide any visitor parking) only took effect in November 2018, seeking approval from the Minister for Planning to vary these parking rates in the Port Phillip Planning Scheme without sufficient strategic justification is unlikely to be supported. 10. Notes that Council resolved on 28 March 2018 to seek the discretionary requirements for on-site loading facilities be converted into mandatory built form controls in the Design and Development Overlay (DDO26) for the Domain Precinct. However, it was not approved by the Minister for Planning and is unlikely to be reconsidered. Instead Council officers will continue to work to secure the discretionary requirements for on-site loading through its statutory planning service. 	<p>1 and 2. Noted.</p> <p>3. Council officers will advocate for the retention of car parking spaces within the legacy design for Albert Road prepared by Rail Projects Victoria and Cross Yarra Partnership. In addition Council officers will seek support from RPV and CYP for a staged method of construction on Albert Road to stagger the reduction in car parking spaces between current numbers of spaces and the legacy parking arrangements.</p> <p>4. and 7. Council officers will prepare a project proposal for this research and the review of all on-street parking spaces for consideration as part of Council's annual budget process for the 21/22 FY.</p> <p>5. Noted.</p> <p>6. Council officers are awaiting direction from the Victorian Government about the lifting of restrictions and recommencing of parking enforcement patrols and compliance activities.</p> <p>8. Noted.</p> <p>9. , 10 and 11. Noted.</p> <p>Council officers will prepare a project proposal for this research and the review of all on-street parking spaces for consideration as part of Council's annual budget process for the 21/22 FY.</p>	Bartels, John	1/06/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		11. Notes that since Council sought to introduce changes to Design and Development Overlay (DDO26), Council has been successful at the Victorian Civil and Administrative Tribunal (VCAT), with VCAT agreeing with Council's position on several occasions to ensure proposals meet discretionary built form controls, including on-site loading facilities.			
16/09/2020	North Port Oval Election Commitments and Funding Agreement	<p>That Council:</p> <p>3.1 Enters into an agreement with Port Melbourne Football Club allowing them to project manage and deliver the Federal and State Election Commitments at North Port Oval of broadcast lighting and female amenity enhancements.</p> <p>3.2 Allocates the Council budget of \$250,000 to deliver community level lighting at North Port Oval towards the clubs broadcast lighting project, if the design and delivery of infrastructure still allows broad community access at a fair and transparent rate.</p> <p>3.3 Notes the Port Melbourne football club will be responsible for the broadcast lighting compliance to Australia standards, asset management, operational costs and maintenance.</p> <p>3.4 Notes the Port Melbourne Football Club will be required to obtain all required planning and building permits, including engagement with the community prior to construction.</p> <p>3.5 Authorises the Chief Executive Officer to finalise and execute an agreement consistent with principles in <i>Attachment 1</i> with the Port Melbourne Football Club.</p> <p>3.6 Notes this resolution and agreement maximises the community benefit for Councils contribution and transparently sets the operating costs that are above the community standard with that user.</p> <p>3.7 Notes the Port Melbourne Football Club and Port Melbourne Cricket Club have a long and proud history at North Port Oval since the 1800's.</p> <p>3.8 Notes Councils ongoing commitment to enhance and encourage broad community access to North Port Oval outside sporting operations.</p> <p>3.9 Delegates authority to the Chief Executive Officer to make amendments to the documents to correct any minor drafting errors that do not materially alter the intent of the policy.</p>	<p>Awaiting Legal advice and stakeholder feedback on the draft Agreement prior to executing</p> <p>3.1 – In progress, draft Agreement prepared by Lawyers and being reviewed by Club and Officers</p> <p>3.2 – In progress – Budget awaiting to be allocated to the project during the delivery phase, timing included in the draft Agreement</p> <p>3.3 Noted – included in the draft Agreement</p> <p>3.4 Noted – included in the draft agreement</p> <p>3.5 – in progress – Draft Agreement in development</p> <p>3.6 – noted</p> <p>3.7 – noted – included in the draft Agreement</p> <p>3.8 – noted</p> <p>3.9 – Noted and in progress</p>	Nankervis, David	31/12/2020
16/09/2020	Amendment C161Port (Update Amendment) - Consideration of Submissions and Request to proceed to Independent Planning Panel	<p>That Council:</p> <p>3.1 Having formally considered all written submissions made to Amendment C161port to the Port Phillip Planning Scheme including the eleven late submissions, Council:</p> <p>3.1.1 Splits Amendment C161port into two separate amendments, with Part 1 including the planning scheme changes associated with the proposals outlined in Section 4.21 of this report and Amendment C161port – Part 2 including those changes associated with the proposals outlined in Section 4.22.</p> <p>3.1.2 Endorses the officers' response to the issues raised by the submissions relating to Amendment C161 - Part 1, as outlined in Attachment 2.</p> <p>3.1.3 Endorses the officers' response to the issues raised by the submissions and also endorses the recommended changes to Amendment C161port - Part 2, as outlined in Attachment 2, as the basis for Council's submission to the Panel.</p>	<p>3.1: Completed – all written submissions have been considered by officers and responded to.</p> <p>3.1.1: Completed – Amendment has been formally split into C161port Part 1 and C161port Part 2 in the Amendment Tracking System (ATS).</p> <p>3.1.2: Completed</p> <p>3.1.3: Completed</p> <p>3.2: Completed – C161port Part 1 adopted</p> <p>3.3: Completed – C161port Part 1 documentation finalised for ministerial approval</p> <p>3.4: Completed – C161port Part 1 submitted to minister for adoption on 30th September 2020, which meets the prescribed deadlines under Section 31 of The Act.</p> <p>3.5: Completed – Formal request to appoint a</p>	Hanna, Phoebe	31/01/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		<p>3.2 Adopts Amendment C161port - Part 1 to the Port Philip Planning Scheme, pursuant to Section 29 of the Planning and Environment Act 1987 (the Act), generally in accordance with the amendment documentation provided at Attachment 3.</p> <p>3.3 Authorises the Chief Executive Officer (or delegate) to finalise the Amendment C161port – Part 1 documentation for Ministerial approval.</p> <p>3.4 Submits the adopted Amendment C161port – Part 1 documentation, together with prescribed information, to the Minister for Planning for approval, pursuant to Section 31 of the Act.</p> <p>3.5 Requests the Minister for Planning to appoint an independent Planning Panel to consider the submissions related to Amendment C161port – Part 2 as outlined in Attachment 2, in accordance with Part 8 of the <i>Planning and Environment Act 1987</i>.</p> <p>3.6 Refers those submissions that relate to Amendment C161port – Part 2 to the Panel to be appointed by the Minister for Planning.</p> <p>3.7 Writes to all submitters to Amendment C161port to inform them of Council's decision.</p>	<p>planning panel to consider Amendment C161port Part 2 submitted 6th October 2020. Planning Panel appointment confirmed 8th October 2020.</p> <p>3.6: Partially completed – Submissions that form C161port Part 2 (149 of 150) have been referred to panel however are yet to be considered. The confirmed panel dates that the submissions will be considered at are as follows:</p> <ul style="list-style-type: none"> - Directions Hearing is scheduled to take place on Thursday 29 October 2020. - Panel Hearing to take place the week commencing Monday 23rd November 2020. <p>This action is estimated to be completed within 28 days of the final date of the Panel Hearing, which is when the planning panel members will deliver their report – approx. 25 December 2020.</p> <p>3.7: Completed – all submitters were written to on 17th September 2020 and informed of Council's decision.</p>		
16/09/2020	St Kilda Marina - Proposed New Lease Agreement	<p>That Council:</p> <p>3.1 Notes that the procurement process to secure a new long-term lease for the St Kilda Marina has been completed in accordance with the St Kilda Marina Project Approach approved by Council on 7 February 2018, with a modification approved on 5 June 2019, and the Procurement Plan also approved by Council on 5 June 2019.</p> <p>3.2 Notes that a public notice inviting submissions about the proposed new lease was issued in The Age on Saturday 18 July 2020, the key terms of the lease including the redevelopment concept plans and perspectives were made public on Friday 19 July 2020, supported by various forms of media (an updated web-site, a video explanation by the Mayor filmed at the Marina, a press release, an article in The Herald Sun and a key summary document, St Kilda Marina Project Update - New Long Term Lease) and an on-line community drop in session held with the proposed tenant and Council officers.</p> <p>3.3 Notes that 52 submissions were received by the closing date of 15 August 2020 (detailed in Attachments 1 and 2), 5 late submissions were also received, and 9 verbal submissions were made at the Council meeting on 2 September 2020.</p> <p>3.4 Thanks all submitters for their interest in the new long-term lease for St Kilda Marina.</p> <p>3.5 Resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989</i> (Vic) (Act) having formally considered all written submissions, including the 5 late submissions, received pursuant to Section 223 of the Local Government Act 1989 at a Council meeting held on 2 September 2020.</p> <p>3.6 Having considered all submissions, resolves to grant the lease for the St Kilda Marina to Australian Marina Development Corporation Pty Ltd as the tenant for a 35-year initial term, with an option for a further 15 years, subject to obtaining Governor in Council approval, on the terms set out in the public notice for the following reasons:</p>	<p>Officers have written to all submitters thanking them and advising them of Council's decision.</p> <p>Administrative procedures required to execute the lease have commenced. The lease is now with the Minister's office awaiting recommendation to be issued to Governor in Council for approval. Once approved the lease may be executed.</p>	McNeill, Joanne	22/12/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		3.6.1	Council has worked with the community to develop a clear Site Vision and Objectives for the marina and detailed design criteria with the aim of achieving an outcome for the St Kilda Marina that supports its continued function as a working marina and that balances a range of social, cultural, environmental, economic and financial outcomes.		
		3.6.2	The proposal by Australian Marina Development Corporation Pty Ltd for the long-term lease of the St Kilda Marina was found to offer good value, successfully meeting or exceeding all the mandatory criteria within the St Kilda Marina Site Brief as well as also delivering a number of discretionary criteria.		
		3.6.3	The cumulative effect of Australian Marina Development Corporation's financial contribution to redevelopment (approximately \$25.3M for commercial and approximately \$5.4M for public realm for stage one works), asset maintenance and renewal (approximately \$68M), rental for a 35 year term with additional 15 year option (approximately \$60.9M including CPI increases) and a series of community benefits ranging to increased access to the site to specific opportunities to utilise/hire facilities at direct or no cost, over the lease period, is in the order of \$160M.		
		3.6.4	The overall redevelopment and management proposal will deliver significant benefits to marina users and the wider community, including: <ul style="list-style-type: none"> <input type="checkbox"/> Community benefits: <ul style="list-style-type: none"> o Access for Council or a nominee of Council to activate or use an area or areas of open space on site for a minimum of 10 events/days at cost; 10 events/days at cost for the use by Council or a nominee of Council of the community facility (dates for both to be agreed 12months in advance); and access to the community facility for a community use (as defined by Council) for a minimum 20 days/events per annum o Significant investment in public infrastructure through the provision of public open space to approximately 50% of the site, well in excess of the Site Brief requirement for a minimum of 20%. o The development of a fit for purpose facility for the Australian Volunteer Coast Guard as part of the proposal, with a tenure based on peppercorn rent. o Provision and maintenance of a public boat ramp and trailer parking. o A commitment to adopt the Victorian Social Procurement Framework to influence the Proponent's commercial dealings and sourcing of suppliers in the areas of design, construction and operations on site. o A commitment to engage at least one supplier that employs Victorian Aboriginal people during each of the design, construction and operational phases. o A commitment to engage at least one supplier that employs Victorians with a disability. 		

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		<ul style="list-style-type: none"> o A commitment to engage at least one supplier that employs Victorians experiencing disadvantage, and one Victorian social enterprise. o An endeavour to engage suppliers that have implemented a family violence policy. o A commitment to engage suppliers that have a gender equity policy and that all will attest to compliance with a code of conduct. o The provision of a comprehensive Sustainability Plan that addresses key initiatives highlighted for the site as part of the Site Brief for design, construction and operations that aligns with Council Policy o Commitments to undertake accreditation within the first 12 months of being awarded the lease for ISO 9001 (Quality Management) and ISO 14001 (Environmental Management System). o A commitment to provide a CSR Plan identifying and elaborating on specific targets within 120 days of lease award; and annual reporting of performance against the CSR Plan and a forecast setting out the details of the major activities to be undertaken for the upcoming 24 months. □ Possible future amenities for the site funded by Council: <ul style="list-style-type: none"> o Conditions have been incorporated in the lease that enables the inclusion of a bridge in the future should Council elect to design and deliver it. They address future proofing the design to avoid precluding a bridge, consultation with the tenant during design, maintenance and repair requirements, insurance requirements, market rent valuation (i.e. bridge is not included) and methodology for determining compensation for impacts on the Marina business. o Lease provisions will enable expansion of public berthing at an agreed cost through the installation of floating pontoons on the Eastern and Northern edge should it be desired and funded by Council. <p>3.6.5 There will be opportunities for the community, including members of the Melbourne Trailable Yacht Club, to engage with Australian Marina Development Corporation to hear about their vision and design of the site and provide feedback on the look and amenity of certain elements in the development of detailed design, prior to the submission of a development application.</p> <p>3.7 Notes that annual reporting will be provided to Council by Australian Marina Development Corporation, beginning at the end of the first 12-month period of the lease, to include the Tenant's performance for the preceding 12 month period against the Asset Management Plan (including the Building Improvement Sinking Fund), Environmental Management Plan and Corporate Social Responsibility Plan, and a forecast for the activities for the upcoming 24 month period for each plan. A marina utilisation report providing information about the monthly use of the storage and launch facilities for the preceding 24 months should also be provided upon request by the Landlord.</p> <p>3.8 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to execute the lease.</p>			

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		3.9 Writes to all submitters to thank them for their submission and inform them of Council's decision and the reasons for council's decision.			
16/09/2020	Notice of Intention to Lease (Finalise) - Think OTS - Resolution Independent Pty Ltd	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989 (Vic) (Act)</i> and approves the following proposed tenancy agreement with key terms summarised as follows:</p> <p>Tenant Think OTS – Resolution Independent Pty Ltd</p> <p>Guarantor All company directors to guarantee the proposed tenancy agreement</p> <p>Premises Approximately 205 square metres at level 1, 200-202 Bank Street, South Melbourne with approximately 26 square metres of ground floor storage and one car space to the rear parking area</p> <p>Permitted Use Office for administration and design services</p> <p>Commencement Date 22 November 2020</p> <p>Expiry Date 21 November 2023</p> <p>Rent Commencement annual rent of \$52,997 plus GST with a 3% fixed increase on each anniversary of the Commencement Date</p> <p>Bank Guarantee/ Security Deposit Three months' rental inclusive of GST</p> <p>3.2 Authorises the Chief Executive or delegate to execute such tenancy agreement.</p>	Final Council report to complete the statutory process was prepared, heard and approved by Council on 16 September 2020. Council is awaiting lease execution by tenant.	Serrano, Lyann	31/12/2020
16/09/2020	Proposed Tenancy Agreements (To Finalise) - Gasworks Arts Park	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the Premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989 (Vic) (Act)</i> and approves the following proposed tenancy agreements with key terms summarised as follows:</p> <p>Tenant Gasworks Arts Inc</p> <p>Premises 1. Part of 21 Graham Street, Albert Park (Council freehold land)</p>	Council received Ministerial Approval on 15 October 2020 and is now in a position to sign and execute the lease.	Murdoch, Emma	31/12/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		<p>2. Part of 1-35 Graham Street, Albert Park (Crown land)</p> <p>Permitted Use Arts related purposes</p> <p>Commencement Date 1 July 2020 or grant and purpose approval date, whichever is later</p> <p>Expiry Date 30 June 2030</p> <p>Rent \$530,000 and \$123,000 excluding GST for Council freehold land and Crown land respectively, discounted to \$104 per annum plus GST for each agreement to help support the provision of art, cultural and creative programs and services to the community.</p> <p>3.2 Authorises the Chief Executive or delegate to execute such tenancy agreements;</p> <p>3.3 Notes that the proposed tenancy agreements are dependent on the successful negotiation of a Funding Deed between the Tenant and Council;</p> <p>3.4 Notes that whilst the previous market rental estimates were \$530,000 and \$123,000 excluding GST for Council freehold land and Crown land respectively, a discounted rent of \$104 per annum plus GST for each tenancy agreement will apply, reflected as in-kind contribution by Council.</p> <p>3.5 Notes that the tenancy agreements will not be entered into until grant and purpose has been obtained from the Department of Environment, Land, Water and Planning (DELWP) for the proposed tenancy agreement on Crown Land</p>			
16/09/2020	Notice of Motion Councillor Bernadene Voss	<p>That Council: -</p> <p>1. Requests the CEO to prepare a draft policy for urgent consideration by the new Council on the creation and maintenance of a Psychologically Safe Workplace.</p> <p>This policy should consider the respective legal obligations that Council, individual Councillors and the CEO have under relevant legislation to create a workplace that supports the mental and physical health and wellbeing of individual Councillors, the CEO and all staff employed by the CEO. The policy should be considered alongside the Councillor Code of Conduct (Established by the Council) and the Employee Code of Conduct (Established by the CEO) to ensure standards of behaviour and conduct that create a psychologically safe environment and which, promote a healthy and productive working relationship between Councillors and between Councillors and the CEO and staff..</p>	Officers have scheduled a briefing in the Councillor Induction to confirm outcomes of this policy. This will be followed up by a report.	Russell, Rachel	31/12/2020
16/09/2020	Notice of Motion Councillor Katherine Copsey	<p>That Council: -</p> <p>1. Requests that officers prepare a report for urgent consideration by the new Council on the support available at Federal and State levels and the complementary role Council can play to best support recovery of arts and culture in the municipality. This report should be informed by feedback from industry and include options and expected</p>	Officers have researched support available from other levels of government and have prepared options for consideration by the new Council at the earliest possible opportunity. This has been	Bialkower, Lauren	31/12/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		benefits on the potential allocation of a proportion of the \$1.7M economic and social recovery reserve as a result of the one-off cancellation of the 2021 St Kilda Festival.	informed by feedback from Council's Art and Soul and First Nations Advisory Groups.		
16/09/2020	Notice of Motion Councillor David Brand	<p>That Council: -</p> <ol style="list-style-type: none"> 1. Requests that officers prepare a report for urgent consideration by the new Council on the support available at Federal and State levels and the complementary role Council can play to best support recovery of small business and local traders in the municipality. This report should be informed by feedback from small business and trader communities and include options and expected benefits on the potential allocation of a proportion of the \$1.7M economic and social recovery reserve as a result of the one-off cancellation of the 2021 St Kilda Festival. 2. Declares that the economic impact of the COVID 19 pandemic through the loss of jobs and business activity within the City of Port Phillip should be treated as an emergency. 3. Advocates to the Commonwealth Government the importance of JobKeeper and JobSeeker and that these programs should be continued in Port Phillip until we are in a more COVID normal environment. 4. Requests Officers to establish a survey mechanism, with advice from Council's Business Advisory Group, through Council's website to provide for better understanding of business owner sentiment and evaluation of current business support level and provide this together with economic scorecard information being developed with other inner metropolitan Councils through IMAP to State Government for review and implementation. 5. Requests Officers to enhance reporting to Councillors on local economic conditions in the monthly CEO Report to Council. This should include estimation of changes in Gross Local Product (GLP), local employment levels, business confidence data and tenancy vacancy rates in key shopping areas monthly or as and when key data is updated and becomes available and also be informed through the economic scorecard being developed with other inner metropolitan Councils through IMAP. 	<p>Officers have researched support available from other levels of government and have prepared options for consideration by the new Council at the earliest possible opportunity. The Business Advisory Group has been established and held its first meeting in mid-September. It met again following the conclusion of Caretaker period.</p> <p>Officers are assessing what meaningful economic activity data at a local level can be reported and at what frequency, including working with IMAP to develop relevant metrics. Where gaps are identified, officers will assess whether these gaps can be addressed within existing resources, or whether it requires additional resources and /or procuring expert support from a third party. If additional funding is required, officers will present options to the new Council to consider as part of the quarterly budget review. In the CEO report for December officers have included information that is available with respect to economic conditions.</p>	Bialkower, Lauren	31/12/2020